



## GOVERNMENT SERVICES COMMITTEE

MONDAY, MARCH 21, 2011  
6:30 P.M.

COUNCIL CHAMBERS, CITY HALL  
410 ESPLANADE

*Mandate – To advise Council on a broad spectrum of issues related to departmental matters*

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COUNCILLOR STEVE ARNETT, CHAIR

Page

### CALL TO ORDER

1. AGENDA APPROVAL
2. MINUTES 1 – 3
  - 2.1. February 21, 2011
3. DELEGATIONS 4 – 7
  - 3.1. Roxanne Lypka, Tom Day, B. C. Transit  
Cowichan Valley Regional District Transit Future Plan Update
4. CITY MANAGER'S REPORT
5. STAFF REPORTS 8
  - 5.1. Building Inspector's Report – February 2011 9
  - 5.2. Trolley Report – February 2011 10
  - 5.3. Fire Chief's Report – February 2011 11 – 12
  - 5.4. Coastal Animal Control Services – February 2011 Pound Report
6. MEMBER SUBMISSIONS 13 – 16
  - 6.1. Mayor Hutchins – Cowichan Valley Regional District 2011 Budget

**7. CORRESPONDENCE**

- 7.1. Linda Brown  
Diana McKay  
Mary Ann Fleming  
Florence Pratt  
Penelope Laycock  
Request for a Fenced Dog Park in Ladysmith** **17 - 21**

Staff Recommendation:

*That the Committee consider whether it wishes to recommend that the requests from L. Brown, D. McKay and M. Fleming contained in their correspondence of February 28, 2011 for the establishment of a fenced dog park and related amenities be referred to the Parks, Recreation and Culture Commission to review and report back.*

**The full package prepared by Ms Linda Brown is available for review in Council Chambers.**

- 7.2. Brian McLaurin  
Tree Cutting at 606 Farrell Road** **22**

Staff Recommendation:

*That the Committee consider whether it wishes to recommend that the request from D. Brian McLaurin in his correspondence of February 25, 2011 regarding the development of a tree bylaw be referred to staff to review and report back.*

- 7.3. Sandra Dall  
Proposed Banning of Dogs in Town Parks** **23**

Staff Recommendation

*That the Committee consider whether it wishes to recommend that the request from Sandra Dall regarding a proposed bylaw to ban dogs from Town parks be referred to staff to report back*

- 7.4. Don McGregor, Southern Railway of Vancouver Island Limited  
Draft Pest Management Plan #629-0003-11/16** **24 - 26**

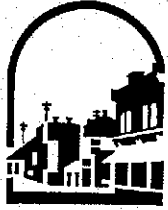
Staff Recommendation

*That the Committee consider whether it wishes to recommend that the proposed pest management plan contained in the correspondence from Southern Railway of Vancouver Island Ltd. dated March 11, 2011 be referred to staff to develop a recommended response for the Town.*

**8. NEW BUSINESS****9. UNFINISHED BUSINESS**

None

**ADJOURNMENT**



LADYSMITH

TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, FEBRUARY 21, 2011 – 5:30 P.M.

**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett (Chair)  
Councillor Jillian Dashwood  
Councillor Bruce Whittington

Mayor Rob Hutchins  
Councillor Lori Evans

Councillor Scott Bastian  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Patrick Durban  
Joanna Winter

Sandy Bowden  
Joe Friesenhan

Erin Anderson  
Chris Trumpy

**CALL TO ORDER**

Councillor Arnett called the meeting to order at 5:30 p.m.

**AGENDA APPROVAL**

Councillor Arnett requested Council's consideration of the following addition to the agenda:

6.2 Correspondence regarding a Scout Event on February 24, 2011

2011-013

It was moved, seconded and carried that the agenda be adopted as amended.

**MINUTES**

2011-014

It was moved, seconded and carried that the Government Services Committee minutes for the meeting held January 17, 2010 be adopted as amended to correct the reference to the salt mix the Town uses in winter weather to 'sodium' chloride (page 3).

Councillor Bastian entered the meeting.

**DELEGATIONS**

Dan Little, Cara Light – Hayes, Stewart, Little

Mr. Little and Ms Light provided Council with an overview of the audit plan for fiscal year 2010, which is scheduled to begin in March 2011, and responded to questions.

**CITY MANAGER'S  
REPORT**

The City Manager provided Council with a summary of staff activities and priorities for the preceding month.

## REPORTS

**2011-015** **Public Input Period Prior to Regular Council Meetings**  
It was moved, seconded and carried that the Committee recommend to Council that support in principle be given to the establishment of a public input period prior to Council meetings, and that a committee be struck to work with staff to establish guidelines and terms of reference for the public input period.

**Opposed:** Councillor Evans and Councillor Dashwood.

**2011-016** It was moved, seconded and carried that the Committee recommend to Council that Councillors Bastian and Arnett be appointed to form a committee that will draft the Terms of Reference for the Public Input Period.

**2011-017** **Building Inspector's Report for January 2011**  
It was moved, seconded and carried that the Building Inspector's Report for January 2011 be received.

**2011-018** **Trolley Report for January 2011**  
It was moved, seconded and carried that the Trolley Report for January 2011 be received.

**2011-019** **Fire Chief's Report for January 2011**  
It was moved, seconded and carried that the Fire Chief's Report for January 2011 be received.

**2011-020** **Animal Control / Pound Report for January 2011**  
It was moved, seconded and carried that the Animal Control / Pound Report for January 2011 be received.

**MEMBER SUBMISSIONS** **Registration for the Association of Vancouver Island & Coastal Communities 2011 Convention**

**2011-021** It was moved, seconded and carried that the Committee recommend to Council that the policy governing Council attendance at the annual convention of the Association of Vancouver Island & Coastal Communities be amended to increase the number of Councillors attending from two to four, in addition to the Mayor.

**Scouting Event, February 24, 2011**  
Councillor Whittington will attend the Ladysmith Division of Scouts Canada event on February 24, 2011.

**ADJOURNMENT**

2011-022

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:10 p.m.

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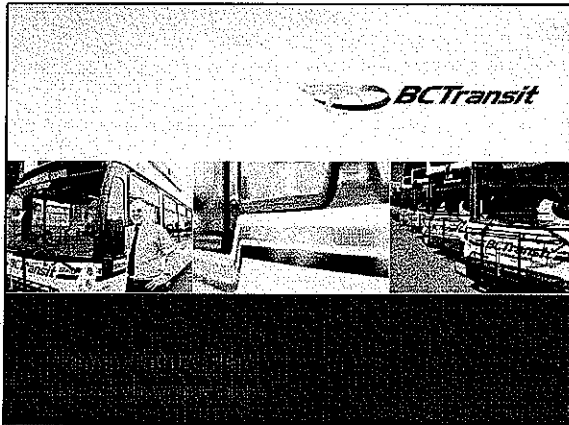
Chair (Councillor S. Arnett)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)

Subject to Adoption



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### **CVRD Transit Future Plan**

**What is a Transit Future Plan?**

A 25 year plan that creates a vision for transit in the region. It will outline the future requirements for:

- » Transit Network
- » Fleet
- » Facilities
- » Infrastructure
- » Phasing
- » Investment



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### **CVRD Transit Future Plan**

**Why do we need a Transit Future Plan?**

1. To create economically, socially and environmentally sustainable communities



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## CVRD Transit Future Plan

### Economic sustainability:

- Reduce expenditures on roadways and parking facilities
- Guide and prioritize future investment in the transit system
- Ensure the road network is available for the efficient transportation of people and goods and reduce economic losses from congestion
- Provide economic development opportunities through Transit Oriented Development (TOD)



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## CVRD Transit Future Plan

### Social sustainability:

- Create healthy, walk-able, cycle-able communities where residents can live, work and play without being dependant on the automobile
- Enable those without an automobile to access necessary services, health care, education and employment



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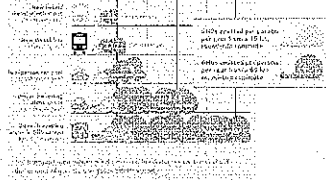
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## CVRD Transit Future Plan

### Environmental sustainability:

- Reduce energy consumption and the production of green house gas emissions



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## CVRD Transit Future Plan

### 2. Assist in fulfilling legislated municipal responsibility

- Section 877 of the Local Government Act specifies that *"an official community plan must include targets for the reduction of greenhouse gas emissions in the area covered by the plan, and policies and actions of the local government proposed with respect to achieving those targets."*




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## CVRD Transit Future Plan

### What is Council's role in implementing the Transit Future Plan?

- » Shape land-use around future transit network (utilizing OCP, Zoning and Development Permit tools)
- » Preserve and establish rights-of-way for identified corridors
- » Include transit partners in early plans for roadway improvements
- » Recognize, consider and plan for suggested expenditure levels




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## CVRD Transit Future Plan

Where we are today

Where we want to be

2010/11 Network

2035 Network

Context	Vision	Network Creation	Costing	Implementation Steps
<ul style="list-style-type: none"> <li>• Current land use</li> <li>• Future Land use</li> <li>• Transit demand</li> <li>• Transit system use</li> </ul>	<ul style="list-style-type: none"> <li>• Role of transit</li> <li>• Public desires</li> </ul>	<ul style="list-style-type: none"> <li>• What does a 25 year network look like?</li> <li>• Layers of service</li> </ul>	<ul style="list-style-type: none"> <li>• Facilities</li> <li>• On-board</li> <li>• Passenger</li> <li>• Wayfinding</li> <li>• Vehicles</li> <li>• Annual cost</li> <li>• City infrastructure</li> <li>• Land use</li> <li>• Investments</li> </ul>	<ul style="list-style-type: none"> <li>• Facilities</li> <li>• On-board</li> <li>• Passenger</li> <li>• Wayfinding</li> <li>• Vehicles</li> <li>• Total and Annual cost</li> <li>• Capacity plan</li> <li>• Land use for change</li> </ul>




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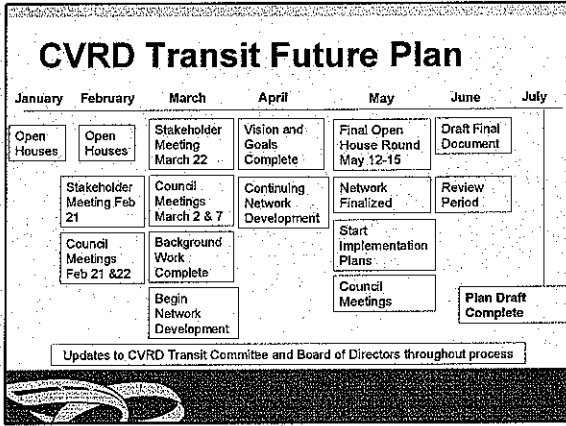
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### CVRD Transit Future Plan

Update on Plan Progress...

- » 330 people have attended 5 days of open houses around the region from January 22 – February 6
- » Stakeholder Advisory Group Workshop Sessions are underway
- » BC Transit has Regional District and Municipal Staff Support for the plan




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### CVRD Transit Future Plan

Next Public Consultations...

- » Transit Future Open Houses
  - May 12-15, 2011

**Municipal Staff and Council are welcome to attend Stakeholder Meetings and Open Houses**




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**TOWN OF LADYSMITH**  
 Building Permit Summary - February 2011

	Commercial		Industrial		Institutional		Residential (NEW)		Dwelling Units (incl. mobiles)	Residential Adds / RENOS		Permits with Construction value (not incl. mobiles)	Bug & Pibg Permit Fees This Month	Permit Values This Month	Permit Values This Year
	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)		Values	No. of Permits				
FEB	0	0	\$0	0	\$0	0	\$654,204	14	14	\$17,780	2	6	\$5,367	\$671,984	\$1,174,346

**Year to Date**

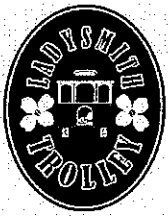
JAN	\$0	0	\$0	0	\$0	0	\$452,202	3	3	\$50,160	7	10	\$4,205	\$502,362	\$502,362
FEB	\$0	0	\$0	0	\$0	0	\$654,204	14	14	\$17,780	2	6	\$5,367	\$671,984	\$1,174,346
MAR															
APR															
MAY															
JUN															
JUL															
AUG															
SEP															
OCT															
NOV															
DEC															
<b>TOTAL</b>	\$0	0	\$0	0	\$0	0	\$1,106,406	17	17	\$67,940	9	16	\$9,572	\$1,174,346	

Demolitions Mth	Demos YTD

Total Building Permits with/or without Construction Value  
 Month: 16 YTD: 26

Comparison	#DU	Value	#BP with constr value	Value
YTD 2011	17	\$1,106,406	16	\$1,174,346
YTD 2010	8	\$ 1,308,918	26	\$ 2,317,918
YTD 2009	7	\$ 799,000	12	\$ 968,000

Tom Skarvig, Building Inspector



**TOWN OF LADYSMITH  
TROLLEY BUS ACTIVITY REPORT  
FEBRUARY 2011**

Day	Date	Passenger Count	Fuel Litres	KM Start	KM Finish	Weather	Wheel Chairs	Service Dogs	Bikes
Tue	1	96	99	82576	82788	Sun	2	0	0
Wed	2	103	74	82788	82997	Sun/Cloud	0	0	1
Thu	3	82	75	82997	83208	Cloud/Rain	0	0	2
Fri	4	98	67	83208	83422	Sun/Rain	0	0	1
Sat	5	64	70	83422	83634	Cloud	0	1	1
Sun	6								
Mon	7	76	73	83635	83851	Rain/Sun	1	1	0
Tue	8	81	69	83851	84064	Sun/Cloud	0	0	0
Wed	9	86	72	84064	84234	Sun/Cloud	0	0	0
Thu	10	65	75	84234	84447	Sun/Cloud	0	0	1
Fri	11	101	116	80891	81095	Cloud/Rain	0	1	1
Sat	12	38	89	81095	81299	Cloud/Rain	0	0	0
Sun	13								
Mon	14	84	91	81299	81504	Rain	0	1	1
Tue	15	84	83	84595	84727	Rain	0	0	3
Wed	16	66	92	84727	84941	Cloud	0	2	2
Thu	17	77	74	84941	85154	Cloud/Rain	0	1	2
Fri	18	100	67	85154	85378	Cloud/Rain	0	1	2
Sat	19	78	66	85378	85593	Sun	0	1	0
Sun	20								
Mon	21	71	69	85593	85639	Rain	0	1	1
Tue	22	65	82	85639	85850	Snow/Sun/Cloud	0	0	2
Wed	23	72	81	85850	86023	Snow	0	2	0
Thu	24	76	81	86023	86236	Snow/Sun/Cloud	0	2	0
Fri	25	106	68	86236	86451	Sun	0	1	0
Sat	26	46	67	86451	86665	Cloud/Sun	0	1	0
Sun	27								
Mon	28	81	80	86665	86885	Rain	0	1	20
<b>TOTAL</b>		<b>1896</b>	<b>1880</b>				<b>3</b>	<b>17</b>	<b>40</b>

DONATIONS FOR February 2011 - \$406.32

DONATIONS YEAR-TO-DATE \$1067.65

AVERAGE DAILY RIDER COUNT FOR February 2011 - 79



# Ladysmith Fire / Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5  
Phone: 250-245-6436 • Fax: 250-245-0917



## FIRE CHIEF'S REPORT

MONTH: **February**, 2011

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YEAR'S TOTALS
Alarms Activated: Pulled Station													
By mistake		2											2
Electrical problem	4	1											5
Due to cooking		1											1
Assistance													
Burning Complaint													
Fire: Structure	2	1											3
Chimney	3												3
Interface / Bush													
Vehicle		2											2
Other	1												1
Hazardous Materials	2	1											3
Hydro Lines: Down / Fire	2												2
Medical Aid	4	1											5
Mutual Aid	1												1
MVI	3	2											5
Rescue													
<b>MONTH TOTALS</b> (not incl. Practises)	<b>22</b>	<b>11</b>											<b>33</b>
Practises (Totals for each Month)	4	4											8

### ALARMS ACTIVATED (location/owner):

1. alarm activated due to cooking 621-1<sup>st</sup> Ave. Legion
2. alarm activated Coronation Mall 370 TCH  
undetermined cause
3. alarm pushed by mistake at 869 Davidson
4. CO2 sensor activated – undetermined cause at 218 Bayview St. (Seaview Manor)

### COMPARISONS:

Year to Date / 11 33 (excl. practises)  
Year to Date / 10 17 (excl. practises)  
Year to Date / 09 26 (excl. practises)

APPROVED:

  
Fire Chief

RECEIVED  
MAR 03 2011

**COASTAL ANIMAL CONTROL SERVICES OF BC LTD**

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

**TOWN OF LADYSMITH POUND REPORT**

February 2011

<b>Disposition of Impounded Dogs</b>	<b>Current Month</b>	<b>2011 Totals</b>	
Stray dogs impounded	0	4	
Stray dogs claimed	0	4	
Stray dogs put up for adoption	0	0	
Stray dogs euthanized	0	0	
Stray livestock / cats	0	0	
Other	0	0	
<b>Calls Received and Investigated</b>	<b>6</b>	<b>11</b>	
Aggressive dogs	1	1	
Dogs at large	1	5	
Noise (barking) complaints	4	4	
Other non specific dog related calls	0	1	
Wildlife / livestock / cats	0	0	
<b>After hour call outs</b>	<b>0</b>	<b>2</b>	
<b>Monthly Pound and Board Fees Collected</b>	<b>\$00.00</b>	<b>\$550.00</b>	
Impound fees	\$00.00	\$400.00	
Daily board fees	\$00.00	\$150.00	
<b>Tickets issued</b>	<b>0</b>	<b>1</b>	
Unlicenced dog	\$0	\$0	
Dog not effectively controlled	\$0	\$0	
Dangerous dog not muzzled (12e)	\$0	\$250.00	
Habitually noisy	\$0	\$0	
<b>Licencing Statistics</b>	Tags	6	11
	Revenue	\$180.00	\$290.00

Judi Burnett

# CAS Summary of Service Calls, Ladysmith

6 calls in total

01-Feb-11 to 28-Feb-11

Issue	Call #	Received	Type	Completed
<b>Aggressive</b>		<b>1</b>		
	827	07-Feb-11	Dog	28-Feb-11
<b>Confined</b>		<b>1</b>		
	828	10-Feb-11	Dog	10-Feb-11
<b>Noisy</b>		<b>4</b>		
	832	23-Feb-11	Dog	
	831	21-Feb-11	Dog	
	830	18-Feb-11	Dog	
	829	11-Feb-11	Dog	15-Feb-11

Cowichan Valley Regional District  
 2011 Annual Budget  
 Changes in Tax Requisition  
 2010 to 2011

Schedule "A"

<b>2010 Assessment Based Property Taxes</b>			
<b>New Services Provided</b>		22,672,386	
Kinsol Trestle			
Cowichan Station Association	100,780		
<b>Changes to transfers to other Jurisdictions</b>	20,000		0.53%
Library	78,601		0.35%
<b>Changes within existing service level</b>			
General Government	(417,050)		
Environmental Initiatives	506,958		
Transit	455,222		
Malahat Transit	(13,320)		
Grants in Aid	3,604		
Electoral Feasibility Studies	23,562		
Emergency Preparedness	17,975		
Community Parks	30,642		
Electoral Area Services	116,548		
Regional Parks	15,723		
Regional Parkland Acquisition	267,000		
Sub-Regional Parks	6,250		
Parks & Trails	22,401		
Animal Control	1,425		
Building Inspection	(15,364)		
Community Planning	29,393		
Cowichan Lake Arena	5,411		
Kerry Park Recreation	71,515		
Island Savings Centre	291,282		
Shawnigan Lake Community Centre	27,629		
Theatre	32,552		
Solid Waste Complex	61,512		
Critical Street Lighting	2,165		
<b>Total for existing service level</b>	1,543,035		6.81%
<b>2011 General Assessment Based Taxes</b>	24,414,802		7.69%
Total Annual 2011 Property Taxes	26,150,771		
Less: Local Service Area Taxes	1,735,969		
<b>2011 General Assessment Based Taxes</b>	24,414,802		
2010 General Assessment Based Taxes	22,672,386		
change	1,742,416		7.69%

Cowichan Valley Regional District  
2011 Annual Budget  
Effect of Requisition change by Jurisdiction

Schedule "B"

	2011 Annual	2010 Annual	\$ change from 2010 Annual	New Services provided	change due to other jurisdiction	change for existing service level	2011 Cost per \$100,000. of assessed value	2010 Cost per \$100,000. of assessed value	% Increase per \$100,000 assessed value
<b>MUNICIPALITIES:</b>									
CITY OF DUNCAN	1,067,034	958,314	108,719	5,281		103,438	132.80	124.58	6.60%
DISTRICT OF NORTH COWICHAN	5,547,024	4,978,949	568,076	34,909		533,167	128.16	120.93	5.98%
TOWN OF LADYSMITH	679,345	617,707	61,639	8,242		53,397	54.18	51.95	4.29%
TOWN OF LAKE COWICHAN	842,971	781,271	61,701	2,743		58,958	204.43	187.74	8.89%
<b>ELECTORAL AREAS:</b>									
ELECTORAL AREA A	2,025,562	1,866,953	158,610	6,504	10,306	141,800	204.69	198.53	3.10%
ELECTORAL AREA B	4,170,574	3,953,188	217,387	11,113	17,608	188,666	246.67	241.41	2.18%
ELECTORAL AREA C	2,202,206	1,981,505	220,701	6,716	10,644	203,341	215.47	209.82	2.69%
ELECTORAL AREA D	1,565,776	1,423,763	142,014	4,004	6,345	131,665	262.19	252.82	3.71%
ELECTORAL AREA E	1,474,170	1,369,136	105,034	24,526	7,171	73,337	214.09	201.66	6.16%
ELECTORAL AREA F	1,740,650	1,785,509	(44,859)	4,142	6,563	(55,564)	276.20	256.30	7.76%
ELECTORAL AREA G	794,496	770,788	23,708	4,375	6,932	12,401	129.16	124.05	4.12%
ELECTORAL AREA H	627,846	553,922	73,925	4,150	6,576	63,199	106.21	102.11	4.01%
ELECTORAL AREA I	1,677,146	1,631,383	45,763	4,075	6,457	35,231	270.51	249.42	8.45%
General Property Taxes	24,414,802	22,672,366	1,742,416	120,780	78,601	1,543,035			
Local Service Area	1,735,969	1,637,218	98,751						
Total Annual Property Tax	26,150,771	24,309,604	1,841,167						



**COWICHAN VALLEY REGIONAL DISTRICT  
TOWN OF LADYSMITH**

Schedule "D"

**ALL PERSONS WHO OWN PROPERTY  
WITHIN TOWN OF LADYSMITH  
ARE ASSESSED TAXES FOR THE  
FOLLOWING C.V.R.D. SERVICES:**

**COST OF EACH SERVICE  
FOR A PROPERTY  
ASSESSED AT:  
100,000**

	TAX RATES		
	2011	2010	2010
General Government	8.18	11.26	0.0818
911			0.1126
Economic Development	3.60	3.72	0.0360
Regional Tourism	2.83	2.93	0.0283
Environmental Initiatives	0.78	0.81	0.0078
Emergency Planning (All )	3.31	0.00	0.0331
Regional Parks	3.34	3.33	0.0334
Kinsol Trestle	5.29	5.36	0.0529
Regional Parkland Acquisition	0.66	0.00	0.0066
Theatre	5.00	3.37	0.0500
Safer Futures	2.84	2.62	0.0284
Social Planning	0.21	0.22	0.0021
Solid Waste Complex	0.38	0.40	0.0038
	17.76	17.93	0.1776
<b>TOTAL</b>	<b>54.18</b>	<b>51.95</b>	<b>0.5418</b>
			<b>0.5195</b>

**COWICHAN VALLEY REGIONAL DISTRICT  
TOWN OF LAKE COWICHAN**

Schedule "D"

**ALL PERSONS WHO OWN PROPERTY  
WITHIN TOWN OF LAKE COWICHAN  
ARE ASSESSED TAXES FOR THE  
FOLLOWING C.V.R.D. SERVICES:**

	COST OF EACH SERVICE FOR A PROPERTY ASSESSED AT:			TAX RATES	
	2011	2010	2010	2011	2010
	100,000				
General Government	8.18	11.26		0.0818	0.1126
Commuter Transit	0.39	0.42		0.0039	0.0042
Transit	22.18	15.62		0.2218	0.1562
911	3.60	3.72		0.0360	0.0372
Economic Development	2.83	2.93		0.0283	0.0293
Regional Tourism	0.78	0.81		0.0078	0.0081
Environmental Initiatives	3.31	0.00		0.0331	0.0000
Emergency Planning (All )	3.34	3.33		0.0334	0.0333
Regional Parks	5.29	5.36		0.0529	0.0536
Kinsol Trestle	0.66	0.00		0.0066	0.0000
Regional Parkland Acquisition	5.00	3.37		0.0500	0.0337
Cowichan Lake Recreation	124.37	116.57		1.2437	1.1657
Victim Services West	0.75	0.71		0.0075	0.0071
Cowichan Lake Activity Centre	3.30	3.11		0.0330	0.0311
Senior Centre Grant	1.20	1.20		0.0120	0.0120
Kaatza Historical Society	1.50	1.41		0.0150	0.0141
Solid Waste Complex	17.76	17.93		0.1776	0.1793
<b>TOTAL</b>	<b>204.43</b>	<b>187.74</b>		<b>2.0443</b>	<b>1.8774</b>

**From:** Linda Brown [REDACTED]  
**Sent:** Sat 2011-02-26 2:16 PM  
**To:** Rob Hutchins  
**Subject:** Request for a fenced dog area in Ladysmith

Feb 28, 2011

Rob Hutchins  
Mayor of Ladysmith

Dear Mayor Hutchins and Councilors:

Re: request for a fenced dog park

There is a need for a large fenced dog park with a separate but adjoined smaller fenced area for small dogs. Ideally, this dog park would be approximately .05 acres with 75% of the area fenced for large dogs and the remaining 25% fenced for small dogs. There would be entrance and exit gates on both areas with a gate between them. There would be benches, garbage cans, a water source, lights for nighttime use, ample parking spaces and a covered area for the rainy days and a covered bulletin board for community awareness.

This would be a fenced dog park that the whole community can use daily. It will bring in people from neighboring communities to use it also. It can be an area where dog owners can meet and socialize while their dogs get their exercise and increase their social skills.

There are many people who own large dogs but do not have the mobility to take these dogs for long hikes to exercise them. This park should be large enough that these owners can throw a ball for a long way and the dog has ample room to run after it. Transfer Beach is an unleashed area for dogs but not fenced. Thus small dogs get run over by the larger ones. The larger dogs, while playing have run into people who are visiting the beach area. The dogs can run out into traffic.

There is a fenced dog park on Beverly Road in Duncan that is the ideal park for dogs and owners. I have pictures of this park should you wish to view them. I have contacted Ernie Mansueti of North Cowichan Regional District. He has informed me by e-mail that the initial costs to build their fenced dog park were \$45,000. However, they owned the land. I have used this park for our large Lab and it is always busy and full of dogs and dog owners. I cannot vouch for a single user, but when there is more than one, people clean up after their dogs themselves.

To assist council, I have been contacting dog owners and the reaction has been overwhelming with support for a fenced dog park. I am just now having people sign a petition and I have over 60 signatures the first day.

As I have never initiated anything like this, I am unsure of what step to take next. If you have time, I could come in and see you with pictures of the dog park in Duncan and my signatures to date.

Sincerely,

Linda Brown  
PO Box 1627  
524 Wilrose Place  
Ladysmith, B.C.  
[REDACTED]

**From:** Diana Mckay [REDACTED]

**Sent:** Mon 2011-02-28 6:59 PM

**To:** Rob Hutchins

**Subject:** Fenced dog park

Dear Mr. Mayor,

I am sending you an e-mail to request a fenced dog park for Ladysmith, like the one in Duncan. This would be a safe place for small dogs to exercise without being bowled over by big dogs, or the older generation being bowled over by big dogs! There could be a big fenced space for big dogs, and a smaller one for the small dogs. It could be a happy socializing area for Ladysmith. I would think that this idea would be very popular.

I do hope that you and your Councillors look on this idea with favour.

All the best, Diana McKay

[REDACTED]

**From:** Florence Pratt [REDACTED]  
**Sent:** Fri 2011-03-11 2:32 PM  
**To:** Rob Hutchins  
**Subject:** re fenced dog park

I just want to add my voice to all the others asking for a fenced dog park in Ladysmith. This would be a very good idea and safe all around for both dogs and owners, thank you.

Florence Pratt  
402 Symonds

**From:** Mary Ann [REDACTED]  
**Sent:** Mon 2011-02-28 10:00 PM  
**To:** Rob Hutchins  
**Subject:** fenced dog park.

Hello Mr Hutchins,

Thanks for taking the time to read my request. I am among many that feel a fenced dog park in Ladysmith, one for large dogs and separated from it (by a fence) one for smaller dogs. I do a lot of business in Ladysmith as I love the quaint town attitude. I have tried walking with my little dogs on Transfer Beach but it is so uncontrolled that I am concerned that my little dogs will be overwhelmed by the bigger dogs possibly injuring them plus it is too close to traffic.

If there was a fenced in area separating the large from the small and away from traffic I would be a frequent user.

I have gone to Duncan many time to use their fenced dog park and make a day of it taking in the sites.

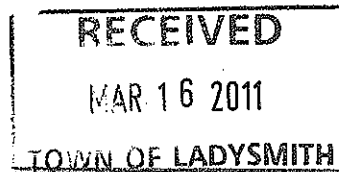
Here's hoping Ladysmith follows suite and I'll not have to drive as far.

Thanks

Mary Ann Fleming

Penelope Laycock, 1117 Cloke Road,  
P.O. Box 2093, Ladysmith, B.C. V9G 1B6  
Telephone: 250-245-2673  
15 March 2011

Chair Steve Arnett,  
Government Services Committee,  
Town Hall, Ladysmith.



Dear Sir and Committee Members,

RE: Proposal of a PARK for DOGS – Listed on the Agenda for  
Meeting of Monday 21 March at 5.30 p.m.

I am writing in STRONG support of the submitted proposal of a Park for Dogs;  
along with facilities for them and their carers; with two separate areas for larger and smaller dogs;  
based on the Cowichan design built in Duncan. (No doubt you have received Petitions signed by  
many people, along with your request for emails and letters.)

The main DIFFERENCE to the proposal presented is the request for a larger space than 0.5 acre.  
Each dog area, particularly for the larger ones, needs more than that; plus space for the facilities. It  
seems to me that TWO acres would not be unreasonable, considering the several sites which  
Ladysmith owns.

Our proposal, akin to the one in Duncan, will fulfil many needs:-

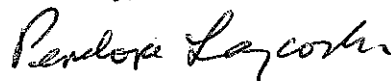
- A space for dogs to run and play freely in a secure environment;  
while owners can watch out for their dogs, poo, drinks of water, etc.
- A place where people may be under cover and sit
- (have not the strength or energy to walk dogs, freely, themselves,
- such as Slag Beach or Holland Creek Trail}
- A park for fun, play and chatters, all around?!!!!

I appreciate the fact that this is a preliminary hearing and that further review will be required, such  
as the principal, design, location and financing.

This town has provided, admirably, many facilities, at great expense, for people of all ages.  
Now it's the Dogs Turn – How many of those do we have?! Surely, Ladysmith can raise funds for  
this large population.....

We look forward to further consultation and discussion with you.....

Yours truly,

  
Penelope Laycock

c.c. The Mayor  
The Chronicle

**From:** Brian McLaurin [REDACTED]  
**Sent:** Fri 2011-02-25 3:23 PM  
**To:** Rob Hutchins

**Subject:** 606 FARRELL RD TREE CUTTING FEB 24'11

Mayor Hutchins;

I am writing with concerns about cutting of trees on private property and to express my surprise that Ladysmith does not have a bylaw restricting any tree cutting on private property. Prior to moving to Ladysmith Jan 2010 we lived in the Lower Mainland and most if not all municipalities in that area have bylaws restricting tree cutting on private property. While I realize Vancouver Island generally has a more rural attitude, I find it odd there is no protection or consideration for protection of natural or otherwise trees on private property. I write now because I live at 705 Stirling Dr which backs onto the property at 606 Farrell Rd and today [REDACTED], the owner of 606 Farrell Rd contracted Davey Tree Service to remove one large maple tree; 18"+ diameter and a coniferous tree; 32" diameter plus topping and limbing some other trees on the property. I was one of the concerned stakeholders involved in opposition to changes to Ladysmith Covenant EX60846 for 606 Farrell Rd at the Sep '10 council meeting and myself and some of the other stakeholders are now concerned this recent tree cutting could be a step by [REDACTED] to achieve what she could not achieve with a Covenant change.

I am therefore voicing my concern that Ladysmith does not have a private property tree cutting bylaw and I am suggesting that Council should start the process to put such a bylaw in place. I realize a bylaw of this sort restricts some freedom of private property development, but I believe all of Ladysmith would benefit from such control and preservation of one of Ladysmith's natural heritages.

Sincerely

Duncan Brian McLaurin  
705 Stirling Dr  
Ladysmith, BC, V9G 2C6

[REDACTED]



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**From:** S Dall [REDACTED]  
**Sent:** Sat 2011-03-05 8:24 AM  
**To:** Rob Hutchins  
**Subject:** Dogs in Parks

I am relatively new to Ladysmith and love to walk through Holland Creek Park. It is magical. However, though walking on the streets affects my asthma, I feel safer there than walking in the park because of the dogs. Since moving here, my daughter has been badly bitten by a dog while just walking. I am saddened that families cannot safely walk in parks without having large dogs off the leash. I would like to see legislation banning dogs from the parks (or at least some of them). Legislating that dogs remain on a leash doesn't seem to work with some dog owners.

Sandra Dall  
534 Greenhorn Place  
Ladysmith, B.C.  
V9G 1R3



SOUTHERN RAILWAY  
of VANCOUVER ISLAND Ltd.  
PO Box 581, 7 Port Way  
Nanaimo, B.C.  
Canada V9R 5L3

250-754-9222  
250-754-5318 fax  
www.sryrailink.com

11 March 2011

Town of Ladysmith  
410 Esplanade  
PO Box 220  
Ladysmith, BC  
V9G 1A2



Dear Sirs / Msdmes:

**Subject: Preparation of Draft Pest Management Plan #629-0003-11/16**

Southern Railway of Vancouver Island Limited (SVI) has prepared a draft Pest Management Plan (PMP) to control vegetation along the former E&N Railway. Vegetation control along the railway right-of-way is required to ensure public safety and the safe operation of the railway. An integrated pest management (IPM) approach has been employed in the development of the plan to ensure effective vegetation management and the protection of environmental values and human health. While mechanical and manual methods of vegetation control will primarily be used, the plan also incorporates the use of non-residual herbicides.

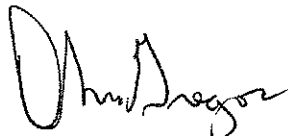
The PMP plan area encompasses the railway right-of-way owned by the Island Corridor Foundation and operated by SVI, including the 225 km-long Victoria Subdivision (from Victoria to Courtenay), the 5 km-long Wellcox Spur (Nanaimo-area), and associated yards, shops and other facilities. We are seeking comments on the proposed plan from all communities through which the railway passes.

A copy of the draft Pest Management Plan, including a map of the proposed treatment area, is available online at [http://www.sryrailink.com/vancouver\\_isl\\_service.htm](http://www.sryrailink.com/vancouver_isl_service.htm).

The plan describes the vegetation control methods that will be used along the railway, and the measures that will be applied to protect community water supplies, other domestic and agricultural water sources, fish and wildlife habitat, and human health. The proposed term of this PMP is for the five year period from June 1, 2011 to May 31, 2016.

Please circulate this letter to all individuals or departments within your organization that may have some interest in this matter, including those associated with water resource management. If your organization wishes to contribute information about a proposed treatment site, relevant to the development of the Pest Management Plan, please send copies of the information to SVI at the address above or by email to [svipmp@sryrailink.ca](mailto:svipmp@sryrailink.ca) within 30 days of the receipt of this letter. For additional details please see the attached advertisement that is scheduled for circulation in local newspapers between March 15 and March 31, 2011 for public review and response.

Sincerely,



Don McGregor  
General Manager  
Southern Railway of Vancouver Island Limited.  
Ph: (250) 754-9222 x 21  
Fax: (250) 754-5318  
Email: [svipmp@sryrailink.ca](mailto:svipmp@sryrailink.ca)

Cc Island Corridor Foundation

Encl.: 1

## **DEVELOPMENT OF A PEST MANAGEMENT PLAN**

### **Pest Management Plan # 629-0003-11/16**

Southern Railway of Vancouver Island Limited, PO Box 581,  
7 Port Way, Nanaimo, BC. V9R 5L3. Ph: (250) 754-9222,  
Fax: (250) 754-5318, [svipmp@sryraillink.com](mailto:svipmp@sryraillink.com)

Southern Railway of Vancouver Island Limited (SVI) has prepared a draft Pest Management Plan to control vegetation along the former E&N Railway, using an integrated pest management approach. Vegetation control is required to safely operate and maintain the railway. While mechanical and manual control methods will be primarily used, including mechanical brush cutting and mowing, manual brush cutting and pulling, and ballast cleaning and surfacing, use of the following non-residual herbicides is also proposed: Vantage Plus® (glyphosate) or Roundup® (glyphosate), and Garlon 4® (triclopyr). The proposed application methods for these herbicides include: hi-rail truck with a shrouded spray boom (glyphosate only), backpack sprayer (glyphosate only), stem injection (hack and squirt), basal-bark application, and Sprout-less™ cutter head technology.

The pest management activities are to be carried out in the railway right-of-way owned by the Island Corridor Foundation and operated by SVI, including the 225 km-long Victoria Subdivision (from Victoria to Courtenay), the 5 km-long Wellcox Spur (Nanaimo-area), and associated yards, shops and other facilities. The proposed term of this PMP is for the five year period from June 1, 2011 to May 31, 2016.

A copy of the draft Pest Management Plan, including a map of the proposed treatment area, can be examined at the address above during normal working hours Monday to Friday 8:00 AM to 4:00 PM, or online at [http://www.sryraillink.com/vancouver\\_isl\\_service.htm](http://www.sryraillink.com/vancouver_isl_service.htm)

A person wishing to contribute information about a proposed treatment site, relevant to the development of the Pest Management Plan, may send copies of the information to the applicant at the address above within 30 days of the publication of this notice.

