



GOVERNMENT SERVICES COMMITTEE

MONDAY, DECEMBER 19, 2011

5:30 P.M.

COUNCIL CHAMBERS, CITY HALL

410 ESPLANADE

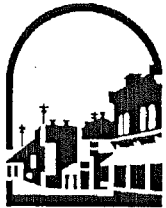
Mandate – To advise Council on a broad spectrum of issues related to departmental matters

	COUNCILLOR STEVE ARNETT, CHAIR	<u>Page</u>
CALL TO ORDER		
1. AGENDA APPROVAL		
2. MINUTES		
2.1. November 21, 2011		1 – 2
3. DELEGATIONS		
3.1. Judy Stafford Cowichan Green Community 2011 Year in Review		
4. STAFF REPORTS		
4.1. Financial Plan Update – November 2011		3 – 9
4.2. South End Pipeline Temporary Construction Shutdown		10 – 13
4.3. Toilet Rebate Program Extension		14 – 15
4.4. Building Inspector’s Report – November 2011		16
4.5. Trolley Report – November 2011		17
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4.7. Coastal Animal Control Services – November 2011 Pound Report		19 – 20
5. MEMBER SUBMISSIONS		
5.1. Mayor Hutchins – Proposed Amendment to Bylaw 1339, Election Procedures and Automated Voting Bylaw		
6. CORRESPONDENCE		
None		

7. NEW BUSINESS

8. UNFINISHED BUSINESS

ADJOURNMENT



LADYSMITH

TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE GOVERNMENT SERVICES COMMITTEE
MONDAY, NOVEMBER 21, 2011 – 6:00 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Steve Arnett, Chair
Councillor Lori Evans
Councillor Bruce Whittington

Councillor Scott Bastian
Mayor Rob Hutchins

Councillor Jillian Dashwood
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Felicity Adams

Sandy Bowden
Joanna Winter

Erin Anderson

CALL TO ORDER

Councillor Arnett called the meeting to order at 6:04 p.m.

AGENDA APPROVAL

Councillor Arnett requested the committee's consideration of the following additions to the agenda:

7.1 Cell phone tower behind Travellers Inn

2011-144

It was moved, seconded and carried that the agenda for the Government Services Committee of November 21, 2011 be adopted as amended.

It was agreed that the matter of a possible roller hockey rink be referred to the Parks, Recreation and Culture Commission.

MINUTES

2011-145

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held October 17, 2011 be adopted as circulated.

DELEGATIONS

Cara Light – Hayes, Stewart, Little and Company (Town Auditors)
2011 Audit Plan for the Town of Ladysmith

C. Light presented the proposed audit plan for the 2011 financial statements for Council's consideration.

Council thanked Ms Light for the information.

STAFF REPORTS

Financial Plan Update

It was moved, seconded and carried that the Financial Plan Update to the end of October 2011 be accepted.

2011-146 **Building Inspector's Report for October 2011**
It was moved, seconded and carried that the Building Inspector's Report for October 2011 be accepted.

2011-147 **Trolley Report for October 2011**
It was moved, seconded and carried that the Trolley Report for October 2011 be received.

2011-148 **Fire Chief's Report for October 2011**
It was moved, seconded and carried that the Fire Chief's Report for October 2011 be accepted.

2011-149 **Animal Control / Pound Report for October 2011**
It was moved, seconded and carried that the Animal Control / Pound Report for October 2011 be accepted.

NEW BUSINESS

2011-150 **Cellular Communication Tower**
Council was advised that the new cellular tower behind the Travellers Inn has been installed temporarily to assist with communication during Light-Up. The City Manager was requested to ensure that the truck is parked on private property.

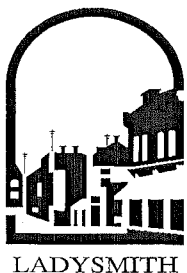
ADJOURNMENT

2011-151
It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:22 p.m.

Chair (Councillor S. Arnett)

CERTIFIED CORRECT

Corporate Officer (S. Bowden)



Town of Ladysmith

STAFF REPORT

To: Ruth Malli, City Manager
From: Erin Anderson, Director of Financial Services
Date: December 9, 2011
File No:

Re: Financial Update – November 2011

RECOMMENDATION(S):

That the Government Services Committee receive this report.

PURPOSE:

Continuing to deliver on the Finance Department's goal of monthly financial statements

INTRODUCTION/BACKGROUND:

Included is the analysis of the finances to the end of November. A line-by-line report is available for Council to review upon request.

Notes & Trends

- The percentage of 2011 property taxes outstanding at November 30th is slightly higher than in previous years (6.5% for 2011 versus 5.6% for 2010).
- The percentage of collection of arrears and delinquent taxes is greater in 2011 than in prior years. This could be attributed to the redemption of a tax sale property.
- Utility collection is also greater in 2011 than it was in 2010. Please note, outstanding Utility charges will be transferred to the corresponding tax account January 1, 2012.

Operating Revenues

- Variations that are significant for operating costs have been identified and reported in previous reports to Council.
- The final 2011 Gas Tax payment was received in November in the amount of \$126,357. Council will recall that this is a heavily restricted reserve account.
- The water meters are being read this week and accrued and billed in early January.

Operating Expenses

- RCMP costs continue to be monitored. Keep of Prisoners continues to increase, though a portion of this can be recovered from E-Division RCMP.
- Engineering costs are over-budget but these overages can be absorbed in costs savings in other areas of Public Works.
- There is a slight cost savings projected in the Development Services Department due to staffing changes

Other items:

- The 2012-2016 Financial Plan is currently being drafted.
- This is the last 2011 monthly financial report presented to Council. Staff will begin drafting the 2011 Financial Statements. These are expected to be presented to Council in April of 2012.

SCOPE OF WORK:

Individual analysis is performed by each Director.

ALTERNATIVES:

n/a

FINANCIAL IMPLICATIONS:

Keeping Council informed of the financial status of the organization.

LEGAL IMPLICATIONS:

This is a snap-shot of the Town finances for a point in time. No accruals have been made. Payments and deposits continue to be received which will change the financial figures. These statements are not audited.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

The public is encouraged to review the report and provide comment.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

Coordination among the various departments to ensure all revenues and expenses are allocated properly and received by the Finance Department.

RESOURCE IMPLICATIONS:

The format of this report will evolve. Additional analysis time may be required by the Finance Department.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

n/a

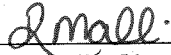
ALIGNMENT WITH STRATEGIC PRIORITIES:

This is within the Town strategy of "Wise Financial Management".

SUMMARY:

The financial information up to the end of November is included in this report. It is recommended that the Government Services Committee receive this report.

I concur with the recommendation.



Ruth Malli, City Manager

ATTACHMENTS:

Consolidated Statement of Operations

Consolidated Statement of Financial Position

Consolidated Statement of Cash Flows

Reserve balances

Town Of Ladysmith
Consolidated Statement of Operations
For the period ended November 30th, 2011

	Actual 2011	Budget 2011
Revenue		
Taxes - Adjusted to Municipal portion	7,374,785	7,375,630
Fees and charges		
General	1,520,200	2,302,516
Sewer	468,597	615,300
Water	530,860	674,100
Return on investments	89,119	30,000
Penalty and interest on tax	121,100	115,000
Grants	2,006,658	3,608,655
Donations, contributions and contributed property	189,905	392,059
Gain (loss) on disposal of tangible capital assets	6,000	338,707
Development fees	108,075	348,075
Local area improvements	8,922	8,922
	<u>12,424,222</u>	<u>15,808,964</u>
Expenditures		
General government services	1,699,330	2,036,202
Library	266,368	266,368
Protective services	1,144,787	1,492,683
Transportation services	916,063	1,146,455
Environmental health services	349,020	439,110
Public health (Cemetery)	24,103	37,795
Development services	487,335	733,811
Recreation and cultural services	1,687,898	1,975,572
Parks operation services	524,004	637,538
Sewer	382,070	484,222
Water	380,602	474,318
Reallocation of internal equipment usage	(113,906)	-
Amortization	-	-
Interest, net of actuarial adjustment	224,204	227,958
	<u>7,971,878</u>	<u>9,952,032</u>
Annual Surplus	4,452,344	
Prior Years' Surplus	<u>78,338,499</u>	
Accumulated Surplus - end of year	<u><u>82,790,843</u></u>	

Town Of Ladysmith
 Consolidated Statement of Financial Position
 As at November 30th, 2011

	2011	2010
Financial Assets		
Cash and short term deposits	9,743,655	10,129,101
Accounts receivable	<u>2,530,758</u>	<u>4,753,896</u>
	<u>12,274,412</u>	<u>14,882,997</u>
Liabilities		
Accounts payable	504,473	2,317,293
Post-employment benefits	172,300	172,300
Deferred revenue	1,310,420	1,386,463
Restricted reserves	2,622,436	2,242,345
Refundable deposits and other	385,615	348,902
Long term debt	<u>3,059,849</u>	<u>3,211,321</u>
	<u>8,055,092</u>	<u>9,678,624</u>
Net Financial Assets	<u>4,219,320</u>	<u>5,204,373</u>
Non-Financial Assets		
Tangible Capital Assets	78,421,508	72,978,203
Prepays	44,064	46,514
Inventory	105,951	109,409
	<u>78,571,523</u>	<u>73,134,126</u>
Accumulated Surplus	<u><u>\$ 82,790,843</u></u>	<u><u>\$78,338,499</u></u>

Town Of Ladysmith
 Consolidated Statement of Cash Flows
 As at November 30th, 2011

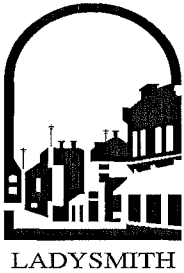
Operations	
Net operating revenue	\$ 4,452,344
Less non-cash items:	
Amortization	-
Loss (gain) on disposal of tangible capital assets	(6,000)
Contribution to Parkland	
Changes in non-cash items:	
Accounts receivable	2,229,133
Accounts payable, accrued liabilities and post-employment benefits	(1,812,820)
Inventory and prepaid expenses	(88)
Deferred revenues	(76,043)
Restricted reserves	380,091
Refundable deposits and other	36,921
Net increase (decrease) in cash from operations	5,203,537
Capital Transactions	
Cash used to acquire tangible capital assets	(5,418,755)
Financing	
Repayment of long-term debt	(170,229)
Increase in Cash and Short Term Deposits	(385,446)
Cash and Short Term Deposits - Beginning of Year	10,129,101
Cash and Short Term Deposits - End of Year	\$ 9,743,655

Reserve & Appropriated Equity Balances
As at Nov 30th, 2011

Restricted Reserves

DCC – Water	615,523
DCC – Parks	237,669
DCC – Roads	515,474
DCC – Sewer	55,439
DCC – Storm	311,954
Parking	57,152
Gas Tax	800,879
Green Streets	1,374
Amphitheatre	11,729
Trolley	8,877
Capital	6,367
Total Restricted	<u>\$2,622,436</u>
Other Reserves	\$196,008
General Appropriated Equity	\$1,316,341
Water Appropriated Equity	\$743,605
Sewer Appropriated Equity	\$2,730,774

Amounts do not reflect budgeted allocations.



Town of Ladysmith
STAFF REPORT

To: Ruth Malli, City Manager
From: Joe Friesenhan, Director of Public Works
Date: December 13, 2011
File No:

Re: **CONTRACTOR REQUEST FOR TEMPORARY SHUT-DOWN – STOCKING LAKE
SUPPLY AND INTERCONNECTION MAIN**

RECOMMENDATION(S):

That the Committee recommend to Council that approval be given to stop work temporarily on the Stocking Lake Supply and Interconnection Main.

PURPOSE:

To consider a report from the contractor to temporarily stop work on the Stocking Lake Supply and Interconnection Main.

INTRODUCTION/BACKGROUND:

For information, please refer to the attached report from the Town's engineers.

SCOPE OF WORK:

Close the construction site up for the winter months and start again in the spring.

ALTERNATIVES:

- Approve the extension
- Make contractor work through wet season and continue till completed.

FINANCIAL IMPLICATIONS:

There would be no extra cost for the extension to the contract.

LEGAL IMPLICATIONS:

N/A

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

Ensuring an adequate water supply year round would be positive for our citizens.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

RESOURCE IMPLICATIONS:

No resource implications

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

N/A

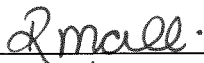
ALIGNMENT WITH STRATEGIC PRIORITIES:

N/A

SUMMARY:

The contractor has requested Town approval to shut down construction of the Interconnecting water pipeline from the south end chlorinator to Arbutus Reservoir for the wet season and start again in the spring. Because the Town obtains the majority of our water supply for the Town from Stocking Lake through the winter months, shutting down the construction during that period would secure an adequate supply until the spring when turbidity levels on the Holland Lake supply are down.

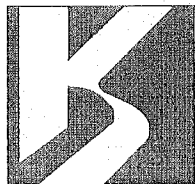
I concur with the recommendation.



Ruth Malli, City Manager

ATTACHMENTS:

Letter from Koers & Associates recommending approval.



**KOERS
& ASSOCIATES
ENGINEERING LTD.**
Consulting Engineers

P.O. BOX 790
194 MEMORIAL AVENUE
PARKSVILLE, B.C. V9P 2G8
Phone (250) 248-3151
Fax (250) 248-5362
kael@koers-eng.com

December 13, 2011

File: 0906-14

Town of Ladysmith
P.O. Box 220
Ladysmith, B.C. V9G 1A2

Attention: Mr. Joe Friesenhan, ASCT
Director of Public Works

Dear Sirs:

**Re: Town of Ladysmith
Stocking Lake Supply Main & Interconnection Main
Contractor Request for Temporary Shut-Down**

As discussed during our conference call with Milner Group Ventures Inc. on December 5, 2011, the Contractor has requested permission to temporarily stop work on the subject project due to the challenges associated with shutting down the existing Stocking Lake Supply Main during the winter months. The Contractor has provided the following reasons for the temporary shut down request:

- The existing 200 mm dia. Stocking Lake Supply Main does not maintain a constant alignment offset within the existing narrow right-of-way. As a result, it is impossible to install the new supply main within the same right-of-way and keep the existing supply main operational without shutting down the existing supply main and installing a bypass pipe. Each time the 300 metre long bypass pipe is advanced to allow installation of another section of new 450 mm dia. supply main, the existing Stocking Lake Supply Main has to be shut down for approximately two days. As there are many times during the winter when the Town's alternate water supply (Holland Creek) is not available due to elevated turbidity levels, it is not possible to shut down the Stocking Lake Supply Main long enough to allow the bypass pipe to be advanced without putting the Town's water supply at significant risk. If the Contractor is unable to shut down the existing supply main to advance their bypass pipe, they will experience project delays that are beyond their control and were not anticipated at the time they submitted their Tender. These delays would be significantly reduced or eliminated when the weather improves next year and the Holland Creek source is available and can be relied on as a back-up water supply.
- The risk of environmental damage to local creeks from trench excavation activities is significantly higher during the winter due to the inclement weather.

.../2

December 13, 2011
File: 0906-14

Town of Ladysmith
Mr. Joe Friesenhan, AScT

Although the delay in project completion is disappointing, we find the Contractor's request for a temporary shut-down understandable at this time of year due to the challenges associated with shutting down the existing Stocking Lake Supply Main and the need to minimize risk to the Town's water supply. If the Town is in agreement, we will instruct the Contractor to complete the following construction activities prior to vacating the site over the temporary shut-down period:

- Winterize the site and ensure adequate sediment control is in place.
- Store all materials in a secure manner (safe from theft and vandalism) and ensure materials are not subjected to potential damage from cold weather.
- Securely cap the ends of all piping that is stored along the right-of-way to ensure animals and/or foreign materials do not enter the pipe.
- Complete installation of the Stocking Lake PRV Chamber so the new section of Stocking Lake Supply Main that has been put into operation is protected from overpressure.

We will also advise the Contractor that the site remains under their control until the Notice of Acceptance is issued and therefore they will be responsible for returning to site to deal with any issues or problems that arise during the temporary shut-down period.

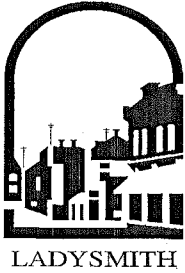
Please call if you have any questions.

Yours truly,

KOERS & ASSOCIATES ENGINEERING LTD.



Matt Palmer, P.Eng.
Project Manager



Town of Ladysmith
STAFF REPORT

To: Ruth Malli, City Manager
From: Joe Friesenhan, Director of Public Works
Date: Dec. 9, 2011
File No:

Re: TOILET REBATE PROGRAM

RECOMMENDATION(S):

That the Committee recommend to Council that Council authorize the extension of the toilet rebate program until December 31, 2012 and direct staff to include \$15,000 for the program in the 2012 water utility operating budget.

PURPOSE:

The purpose of this staff report is to seek Council's authorization to extend the toilet rebate program until December 31, 2012.

INTRODUCTION/BACKGROUND:

In July, 2008, Council implemented a toilet rebate program with a \$20,000 budget allocation which provided \$75 to any resident of Ladysmith that replaced an existing toilet with an approved low flow toilet to a maximum of two toilets per residence. The initial program expired at the end of December 2009. The program has been very popular with Ladysmith residents and as such Council authorized the extension of the program in 2010 and 2011. The program is scheduled to end on December 31, 2011. To date a total of 731 toilets have been replaced at a cost of \$54,825.

SCOPE OF WORK:

Staff would continue to administer the program.

ALTERNATIVES:

Council could choose to:

- Direct staff to extend the program or
- End the program as scheduled at the end of 2011.

FINANCIAL IMPLICATIONS:

An additional \$15,000 has been included in the proposed 2012 water utility operating budget for this purpose.

LEGAL IMPLICATIONS:

N/A

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

As noted previously the toilet rebate program is very popular with Ladysmith residents.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

RESOURCE IMPLICATIONS:

No additional resources are required.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

Aligns with the Visioning Strategy #5, Innovative Infrastructure

ALIGNMENT WITH STRATEGIC PRIORITIES:

Sustainability is very high on the strategic priorities.

SUMMARY:

The original toilet rebate program initiated in 2008 ended December 31, 2009. The program was extended in 2010 and again in 2011. A total of 731 rebates have been issued. The current program expires December 31, 2011. Council's authorization is requested to extend the program until the end of 2012.

I concur with the recommendation.



Ruth Malli, City Manager

ATTACHMENTS:

"None".



TOWN OF LADYSMITH

Building Permit Summary - November 2011

Commercial	Industrial	Institutional	Residential (NEW)		Residential Adds, Renos, Other		Dwelling Units	Total Permits	Bldg & Pibg Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2011	
			No. of Permits	Values	No. of Permits	Values						
0	\$0	0	0	\$0	4	\$1,367,024	4	\$321,580	7	\$8,587	\$1,060,744	\$9,111,997

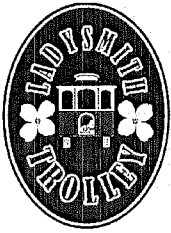
Year to Date

JAN	0	\$0	0	\$0	3	\$452,202	7	\$50,160	3	\$4,205	\$502,362	\$502,362
FEB	0	\$0	0	\$0	5	\$784,204	11	\$105,080	5	\$5,367	\$889,284	\$1,391,646
MAR	2	\$90,000	0	\$0	2	\$231,660	6	\$213,900	2	\$4,091	\$555,560	\$1,947,206
APR	2	\$202,200	0	\$0	1	\$160,920	4	\$56,184	2	\$3,043	\$419,304	\$2,366,510
MAY	0	\$0	0	\$0	9	\$1,256,620	14	\$81,680	9	\$10,773	\$1,338,300	\$3,704,810
JUN	1	\$60	0	\$0	7	\$1,146,082	5	\$31,900	7	\$9,641	\$1,178,042	\$4,882,852
JUL	0	\$0	0	\$0	3	\$455,262	9	\$60,630	3	\$4,254	\$515,892	\$5,398,744
AUG	0	\$0	0	\$0	6	\$274,349	2	\$4,960	6	\$1,771	\$284,309	\$5,683,053
SEP	1	\$400,000	0	\$0	1	\$1,074,797	2	\$331,664	7	\$255,990	\$2,062,451	\$7,745,504
OCT	0	\$0	0	\$0	2	\$305,749	0	\$0	2	\$2,354	\$305,749	\$8,051,253
NOV	0	\$0	0	\$0	4	\$1,367,024	4	\$321,580	7	\$8,587	\$1,060,744	\$9,111,997
DEC												
TOTAL	6	\$692,260	0	\$0	3	\$1,094,797	44	\$6,765,736	69	\$1,182,064	\$9,111,997	

Demos Mth	0	Demos YTD	0
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Comparison	#DU	Value	#BP	Value
YTD 2011	49	\$6,765,736	123	\$9,111,997
YTD 2010	59	\$9,748,321	120	\$14,563,333
YTD 2009	41	\$5,596,225	132	\$10,809,219

Tom Skarvig
 Tom Skarvig, Building Inspector



TOWN OF LADYSMITH
TROLLEY BUS ACTIVITY REPORT - Trolleys 103/105
November, 2011

Day	Date	Passenger Count	Fuel Litres	KM Start	KM Finish	Weather	Wheel Chairs	Service Dogs	Bikes
Tue	1	31	78	126509	126716	Sun/Cloud	0	0	0
Wed	2	33	75	126716	126924	Sun/Cloud	0	0	0
Thur	3	29	65	126924	127133	Sun/Cloud/Rain	0	0	0
Fri	4	47	68	127133	127343	Sun/Cloud	0	0	1
Sat	5	42	67	12743	127553	Sund/Cloud	0	0	1
Sun	6								
Mon	7	43	68	127553	127762	Cloud/Rain	0	0	0
Tue	8	45	71	127762	127969	Cloud/Rain	0	0	0
Wed	9	34	73	127969	128174	Cloud/Rain	1	0	2
Thur	10	56	67	128174	128385	Cloud/Rain	1	0	1
Fri	11	Stat							
Sat	12	42	67	128385	128597	Cloud/Rain	0	0	0
Sun	13								
Mon	14	46	69	128597	128807	Sun/Cloud/Rain	0	1	2
Tue	15	33	70	128807	129013	Sun	0	0	1
Wed	16	28	78	129013	129220	Cloud/Rain	0	0	0
Thur	17	43	76	129220	129426	Cloud	0	0	1
Fri	18	40	55	85270	85478	Sun/Cloud/Rain	0	0	1
Sat	19	46	83	85478	85684	Sun/Cloud	0	0	1
Sun	20								
Mon	21	31	78	85684	85890	Cloud/Rain	0	1	1
Tue	22	33	75	85890	86091	Rain	0	0	1
Wed	23	29	65	86091	86299	Cloud/Rain	1	0	0
Thur	24	47	68	86299	86501	Cloud/Rain	0	0	2
Fri	25	39	73	86501	86707	Cloud/Rain	0	0	1
Sat	26	33	78	129459	129675	Cloud/Rain	0	0	0
Sun	27								
Mon	28	45	78	129676	129892	Sun/Cloud	0	0	0
Tue	29	29	79	129892	130064	Rain	0	0	0
Wed	30	41	72	130064	130274	Sun/Cloud	0	0	0
TOTAL		965	1796				3	2	16

SINGLE FARE NOV 2011 - \$806.70

MONTHLY PASSES NOV 2011 - \$317.32

NOV Total \$1,124.02

AVERAGE DAILY RIDER COUNT FOR NOV 2011 - 39



Ladysmith Fire / Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **November , 2011**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YEAR'S TOTALS
Alarms Activated: Pulled Station			1						1		1		3
By mistake		2	3		3								8
Electrical problem	4	1		1	2		4	3	2	2			19
Due to cooking		1		1	1	2	2		1	2			10
Assistance								1		1			2
Burning Complaint					1	9		1	1	4			16
Fire: Structure	2	1			1	1	2	3		2			12
Chimney	3		2				1						6
Interface / Bush					1	2							3
Vehicle		2	1				1	3			2		9
Other	1			1	2		5	1	1	3			14
Hazardous Materials	2	1		2	1	1			2				9
Hydro Lines: Down / Fire	2		1								1		4
Medical Aid	4	1	2	5	1		3	1			4		21
Mutual Aid	1		1		1				1		1		5
MVI	3	2	4	1	3	2	3	2	2		2		24
Rescue				2				2					4
MONTH TOTALS (not incl. Practises)	22	11	15	13	17	17	21	17	11	14	11		169
Practises (Totals for each Month)	4	4	5	4	5	4	4	5	4	4	5		48

ALARMS ACTIVATED (location/owner):

- Child pulled station at FJCC (810-6th Ave.)

COMPARISONS:

Year to Date / 11 169 (excl. practises)

Year to Date / 10 144 (excl. practises)

Year to Date / 09 147 (excl. practises)

APPROVED:

Ray Jelcott
 Fire Chief

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

November 2011

Disposition of Impounded Dogs	Current Month	2011 Totals	
Stray dogs impounded	3	25	
Stray dogs claimed	2	23	
Stray dogs put up for adoption	1	2	
Stray dogs euthanized	0	0	
Stray livestock / cats	0	0	
Other	0	0	
Calls Received and Investigated	4	104	
Aggressive dogs	0	16	
Dogs at large	0	27	
Confined dog	2	23	
Noise (barking) complaints	0	18	
Other non specific dog related calls	2	18	
Wildlife / livestock / cats	0	2	
After hour call outs	1	7	
Monthly Pound and Board Fees Collected	\$235.00	\$2445.00	
Impound fees	\$150.00	\$1750.00	
Daily board fees	\$85.00	\$695.00	
Tickets issued	2	9	
Unlicenced dog	\$100.00	\$400.00	
Dog at large	\$100.00	\$400.00	
Dangerous dog not muzzled (12e)	\$0	\$250.00	
Habitually noisy	\$0	\$0	
Licencing Statistics	Tags	0	27
	Revenue	\$00.00	\$750.00

Judi Burnett

CAS Summary of Service Calls, Ladysmith

4 calls in total

01-Nov-11 to 30-Nov-11

Issue	Call #	Received	Type	Completed
Confined		2		
	923	12-Nov-11	Dog	16-Nov-11
	922	07-Nov-11	Dog	09-Nov-11
Other		2		
	925	30-Nov-11	Dog	
	924	23-Nov-11	Dog	