



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR SESSION OF**  
**THE MUNICIPAL SERVICES COMMITTEE**  
**MONDAY, SEPTEMBER 15, 2014**  
**CALL TO ORDER 5:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Bill Drysdale (Chair)  
Councillor Gord Horth  
Councillor Glenda Patterson

Councillor Steve Arnett  
Mayor Rob Hutchins

Councillor Jillian Dashwood  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson

Sandy Bowden  
Clayton Postings

Felicity Adams  
Joanna Winter

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**CALL TO ORDER**

Councillor Drysdale called the Municipal Services Committee meeting to order at 5:01 p.m.

**AGENDA APPROVAL**

**MS 2014-065**

*Moved and seconded:*

That the agenda for this meeting of the Municipal Services Committee be approved with the following additions:

7.1 Gas Tax

8.1 Derelict Vessels

*Motion carried.*

**MINUTES**

**MS 2014-066**

*Moved and seconded:*

That the minutes of the Municipal Services Committee meeting held August 18, 2014 be approved.

*Motion carried.*

**DELEGATION**

**Selena Martin, Jenni Capps**

**Community Options Society and Safer Futures Cowichan**

Selena Martin and Jenni Capps provided Council with an overview of a youth dialogue initiative carried out throughout the Cowichan Region in March 2013. Approximately 100 youth from Ladysmith took part in the dialogue. The full report on the dialogue will be circulated to Council. Ms. Martin and Ms. Capps also presented a video produced by youth dialogue participants, featuring photographs taken on a safety walk and during Youth Dialogue sessions throughout the region.

**REPORTS**

**City Manager's Report**

The committee requested that the City Manager provide an update on the organizational streamlining initiative at an upcoming meeting.

*Moved and seconded:*

**MS 2014-067** That the City Manager's Report to August 31, 2014 be received.  
*Motion carried.*

**Financial Update to August 31, 2014**

*Moved and seconded:*

**MS 2014-068** That the Financial Update to August 31, 2014 be received.  
*Motion carried.*

**Waterfront Area Plan Review**

*Moved and seconded:*

**MS 2014-069** That the Committee recommend that Council receive the Waterfront Area Plan Review – Developing the Scope of Work document and direct staff to continue to work with the Federation of Canadian Municipalities Green Municipal Fund to secure funding for the project.  
*Motion carried.*

*Moved and seconded:*

**MS 2014-070** That the Committee recommend that Council establish the geographic area to be included in the Waterfront Area Plan Review to be the Waterfront Sub-Area as outlined on page 22 of the staff report titled Waterfront Area Plan Review – Determining the Scope of Work.  
*Motion carried.*

*Moved and seconded:*

**MS 2014-071** That the Committee recommend that Council direct staff to report back with recommendations for an appropriate timeline for completion of a Review of the Waterfront Area Plan.  
*Motion carried.*

**NEW BUSINESS**

*Moved and seconded*

**MS 2014-072** That the Committee refer the following three items to the October 2014 meeting of the Municipal Services Committee:

- Coastal Animal Control Services Pound Report
- Gas Tax Fund
- Derelict Vessels

*Motion carried.*

**ADJOURNMENT**

*Moved and seconded:*

**MS 2014-073** That this meeting of the Municipal Services Committee adjourn at 5:59 p.m.  
*Motion carried.*

**CERTIFIED CORRECT**

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Chair (Councillor B. Drysdale)

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Corporate Officer (S. Bowden)

*Subject to Adoption*