



# Town of Ladysmith

## GOVERNMENT SERVICES COMMITTEE

Minutes of a meeting of the Government Services Committee held in Council Chambers at City Hall on Monday, April 20, 2009 at 6:30 p.m.

### COUNCIL MEMBERS PRESENT:

Duck Paterson	Steve Arnett
Scott Bastian	Jill Dashwood
Lori Evans	Mayor Rob Hutchins
Bruce Whittington	

### STAFF PRESENT:

Ruth Malli	Joanna Winter
Rebecca Kalina	

The Chair, Councillor Duck Paterson, called the meeting to order at 6:32 p.m.

### AGENDA APPROVAL

2009-051: It was moved, seconded and carried that the agenda for the Government Services Committee meeting of Monday, April 20, 2009 be approved as circulated.

### DELEGATIONS

#### LADYSMITH AND DISTRICT HISTORICAL SOCIETY

Brian Williams, Vice President of the Ladysmith and District Historical Society, provided an update on the Society's progress over the last year and plans for future projects. The Society is in the process of applying for a grant from the University of British Columbia for \$9,200 which they would have to match with one quarter "in kind" work and a cash contribution of \$4,600. The Society requested that the Committee consider supporting this project with a grant of \$4,600. The Chair, D. Paterson, thanked Mr. Williams for his presentation and Ms. Oulette, President of the Ladysmith and District Historical Society, for the work that the Society has done to preserve the history of Ladysmith.

2009-052: It was moved, seconded and carried that it be recommended to Council that forty copies of "Dunsmuir's Dream" and "Ladysmith Heritage Inventory" books be given to the Ladysmith and District Historical Society to be available for sale at their Annual General meeting on April 21, 2009.

2009-053: It was moved, seconded and carried that it be recommended to Council that Staff be requested to prepare a report for Council's consideration regarding the Ladysmith and District Historical Society taking over the inventory of "Dunsmuir's Dream" and the "Ladysmith Heritage Inventory" books to provide them for sale at the archives office; and that the funds from the sale of the books go directly to Ladysmith and District Historical Society.

2009-054: It was moved, seconded and carried that it be recommended to Council that funds in the amount of \$4,732 from the Archive Building Reserve Fund be released to the Ladysmith and District Historical Society to support upcoming projects.

2009-055: It was moved, seconded and carried that it be recommended to Council that the Heritage Revitalization Advisory Commission be requested to make a recommendation on the allocation of the Dunsmuir Dream Book Fund of \$4,810 to support the operations of the Ladysmith and District Historical Society.

#### ENVIRONMENT COMMISSION

John Wilson, Chair of the Environment Commission, presented to the Committee the

Commission's recommended initiatives: promote energy-efficiency incentive programs; encourage energy-efficient, green development; increase public transit opportunities; create a Holland Creek Watershed management plan; pursue alternative power generation opportunities and protect and enhance the Ladysmith Harbour marine environment. Mr. Wilson also invited Committee members and staff to schedule an energy audit of their homes. The chair, D. Paterson, thanked Mr. Wilson for his presentation and the work that the commission has done.

2009-056: It was moved, seconded and carried that it be recommended to Council that the recommended initiatives from the Environment Commission be referred to the City Manager for review, priority setting and report back to Council.

## REPORTS

### CITY MANAGER'S REPORT

The City Manager presented the Committee with a written report on operational activities for the first quarter of 2009.

2009-057: It was moved, seconded and carried that it be recommended to Council that the City Manager's written report for the first quarter of 2009 be received.

### DIRECTOR'S/MANAGER'S REPORTS

The Director of Public Works, the Director of Corporate Services, the Manager of Development Services, the Director of Parks, Recreation and Culture presented written reports outlining activities for the first quarter of 2009 in their respective departments.

2009-058: It was moved, seconded and carried that it be recommended to Council that the first quarter reports for 2009 for the Director of Public Works, the Director of Parks, Recreation and Culture, Director of Corporate Services and the Manager of Development Services be received.

### MACHINE SHOP SIGNAGE

2009-059: It was moved, seconded and carried that it be recommended to Council that Staff be directed to develop a template for Machine Shop tenant signage.  
(OPPOSED VOTE - Councillor B. Whittington)

### 2009 TIMBERWEST ACTIVITIES

2009-060: It was moved, seconded and carried that it be recommended to Council that a letter of invitation be sent to representatives of TimberWest inviting them to meet with Council and discuss their memorandum dated April 14, 2009 entitled " Review of Potential 2009 activities in Holland, Banon, and Stocking Lake watersheds"; and that the Town requests that they do not proceed with any activities (especially the spraying of glyphosate) until Council has had an opportunity to meet with them.

### ADDRESS CHANGE - 2ND AVENUE

2009-061: It was moved, seconded and carried that it be recommended to Council that authorization be given for an address change to 1129 2nd Ave to 1129A 2nd Ave and 1129B 2nd Avenue;

AND THAT any costs associated with the address change be paid for by the Cherry Lane Strata Corporation.

### ANNUAL DRINKING WATER REPORT

2009-062: It was moved, seconded and carried that it be recommended to Council that the 2008 Annual Water Report be approved as presented for submission and that the report be made available for review on the Town's website.

## ODOUR CONTROL AT SEWER TREATMENT PLANT

2009-063: It was moved, seconded and carried that it be recommended to Council that an expenditure of \$85,000 in the Sewer Fund be authorized and a Sol-Air unit be purchased for \$63,020 plus taxes and that the Financial Plan be amended accordingly.

## CROWN LAND APPLICATION

2009-064: It was moved, seconded and carried that it be recommended to Council that the application for a Crown Land Right of Way for the Holland Lake to Stocking Lake pipeline submitted by Koers & Associates Engineering Ltd. on behalf of the Town be approved.

J. Friesenhan, Director of Public Works, vacated Council Chambers at 7:59 p.m.

**CORRESPONDENCE**

## BC BOTTLE DEPOT ASSOCIATION

2009-065: It was moved, seconded and carried that it be recommended to Council that Staff be requested to contact the Ministry of Environment for information regarding the concerns raised by the BC Bottle Depot Association in their letter of March 5, 2009 and to provide a report to the committee.

## 1ST ANNUAL DIVERSITY CHAMPION AWARDS

2009-066: It was moved, seconded and carried that it be recommended to Council that the Town post the 1st Annual Diversity Champion Awards information flyer and nomination form on the Town's website.

2009-067: It was moved, seconded and carried that it be recommended to Council that the 1st Annual Diversity Champion Awards information be forwarded to the May 4, 2009 Executive Session of Council for discussion regarding a potential nomination.

## PATERNERSHIP TO CREATE NEW HOMES FOR SENIORS AND PERSONS WITH DISABILITIES

2009-068: It was moved, seconded and carried that it be recommended to Council that the letter dated April 8, 2009 from R. Coleman, Minister of Housing and Social Development, regarding partnerships to create new homes for seniors and persons with disabilities be referred to Staff to review and make recommendations.

## APPOINTMENT OF A REPRESENTATIVE FROM AREA G TO THE PARKS, RECREATION AND CULTURE COMMISSION

2009-069: It was moved, seconded and carried that it be recommended to Council that a letter be sent to Mel Dorey, Director CVRD Area G, requesting a response to earlier correspondence regarding the appointment of an Area G representative to the Parks, Recreation and Culture Commission.

2009-070: It was moved, seconded and carried that Director Marcotte of the CVRD be advised that the Town welcomes a representative from North Oyster to the Parks, Recreation and Culture Commission and looks forward to receiving confirmation of the appointee.

**UNFINISHED BUSINESS**

## CVRD REGIONAL RECREATION FUNDING REPORT

2009-071: It was moved, seconded and carried that it be recommended to Council that the CVRD be informed that the Town of Ladysmith supports the Yellow Funding Model entitled "Regional/Sub-Regional Recreation Funding Model with Sub-Regionally Funded Cowichan Aquatic Centre" as presented in the January 28, 2009 CVRD report.

**ADJOURNMENT**

2008-072: It was moved, seconded and carried that this meeting be adjourned at 8:01 p.m.

**CERTIFIED CORRECT:**

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Chair (Councillor D. Paterson)

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Corporate Officer (S. Bowden)