



LADYSMITH

TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, JANUARY 17, 2011 – 5:30 P.M.

**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett (Chair)  
Councillor Jillian Dashwood  
Councillor Bruce Whittington

Mayor Rob Hutchins  
Councillor Lori Evans

Councillor Scott Bastian

**COUNCIL MEMBERS ABSENT:**

Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson  
Joanna Winter

Sandy Bowden  
Patrick Durban

Felicity Adams  
Joe Friesenhan

**CALL TO ORDER**

Councillor Arnett called the meeting to order at 5:30 p.m.

**AGENDA APPROVAL**

Councillor Arnett requested Council’s consideration of the following addition to the agenda:

- Composition of salt compound used by Public Works

**2011-001**

It was moved, seconded and carried that the agenda be adopted as amended.

**DELEGATIONS**

**Ladysmith Website Upgrade Project**

The two finalists for the Ladysmith Website Upgrade project contract – Paul Mycroft, Paul Mycroft Design (in person) and Dale Slattery, Graphically Speaking (by conference call) made presentations and responded to questions from Council.

**MINUTES**

**2011-002**

It was moved, seconded and carried that the Government Services Committee minutes of December 20, 2010 be adopted as circulated.

**CITY MANAGER’S REPORT**

Council discussed the City Manager’s report on strategic priorities for the fourth quarter of 2010 .

**REPORTS**

Council discussed the fourth quarter reports on strategic priorities from the Directors of Corporate Services, Development Services,

Parks, Recreation and Culture and Public Works.

- 2011-003 Selection of Consultant for Website Upgrade Project**  
It was moved, seconded and carried that the Committee recommend that Council award the website upgrade project to Graphically Speaking.
- 2011-004 Bylaw Complaint – Hedges and Fences**  
It was moved, seconded and carried that the Committee recommend that the complaints from Grahame and Marie Quakenbush and Donna Blythe regarding the height of hedges and the definition of ‘fence’ in the Zoning Bylaw be referred to the next Government Services meeting in order for staff to provide further information regarding bylaws in other municipalities governing height and width of hedges.
- 2011-005 Cassidy Aquifer Water Supply Site**  
It was moved, seconded and carried that the Committee recommend that Council engage a property agent to begin discussions with Island Timberlands about the right to carry out test drilling at a site identified as Site A in the Technical Memo from EBA Engineering, dated March 26, 2010, and if successful, to negotiate the provision of a community well site within the proposed Timberlands development, with all necessary provisions for wellhead and aquifer protection.
- 2011-006 First Avenue Juniper Trees**  
It was moved, seconded and carried that the Committee recommend that Council authorize the removal of the Smarag Junipers in front of Lait Bloomer Florists to the Ladysmith Arboretum, with the cost to be paid by Lait Bloomer Florists.
- 2011-007 Building Inspector’s Report for December 2010**  
It was moved, seconded and carried that the Building Inspector’s Report for December 2010 be received.
- 2011-008 Trolley Report for December 2010**  
It was moved, seconded and carried that the Trolley Report for December 2010 be received.
- 2011-009 Fire Chief’s Report for December 2010**  
It was moved, seconded and carried that the Fire Chief’s Report for December 2010 be received.
- 2011-010 Animal Control / Pound Report for December 2010**  
It was moved, seconded and carried that the Animal Control / Pound Report for December 2010 be received.

**CORRESPONDENCE**

**2011-011**

**Ladysmith Chamber of Commerce  
2011 Home, Garden and Business Show**

It was moved, seconded and carried that the Committee recommend to Council that the Town participate as an exhibitor with a booth in the 2011 Ladysmith Home, Garden and Business show at a cost of \$250 and that all members of Council participate.

**NEW BUSINESS**

**Chemical Composition of Salt Mix Used on Town Roads**

Councillor Evans was advised that the salt mixed used on Town roads by Public Works crews during snow periods is calcium chloride.

**ADJOURNMENT**

**2011-012**

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:49 p.m.

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Chair (Mayor R. Hutchins)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)