



**TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, SEPTEMBER 17, 2012  
4:30 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett (entered later)  
Councillor Bill Drysdale  
Mayor Rob Hutchins  
Councillor Glenda Patterson

Councillor Jill Dashwood (Chair)  
Councillor Gord Horth  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Felicity Adams  
John Manson

Sandy Bowden  
Erin Anderson  
Joanna Winter

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**CALL TO ORDER**

Councillor Dashwood called the meeting to order at 5:00 p.m.

**AGENDA APPROVAL**

Councillor Dashwood requested the Committee's consideration of the following addition to the agenda:

7.1 Number 11 Bell

**GS 2012-085**

It was moved, seconded and carried that the agenda for the Government Services Committee meeting of September 17, 2012 be adopted as amended.

**MINUTES**

**GS 2012-086**

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held July 16, 2012 be adopted as circulated.

**DELEGATIONS**

**Staff Sergeant Larry Chomyn, Carla Sampson (Victim Service Program)**

**Quarterly Update**

S/Sgt Chomyn provided Committee members with a summary of Ladysmith Detachment activities in the second quarter of 2012, and responded to questions. Carla Sampson, Program Manager of Ladysmith Victim Services, provided an overview of the program activities in Ladysmith, and responded to questions regarding the percentage of victims served from outside Ladysmith and program funding. Ms. Sampson stated that in 2012, 70 percent of individuals served were from Ladysmith and that Areas G and H of

the Cowichan Valley Regional District do not provide funding for the program.

**Micheal Razberry, Razmataz Productions  
Proposed Documentary Commemorating the Vancouver Island Miners' Strike**

M. Razberry gave an overview of his proposed documentary on the Vancouver Island Miners' Strike and responded to questions from Council.

**2012-087**

It was moved, seconded and carried that the following item be added to the agenda:

7.2 Request for Sponsorship of Miners' Strike Documentary

**Debby Funk, Wayne Bourque (Parks Canada), Brett Hudson (BC Parks)**

**Southern Strait of Georgia National Marine Conservation Area Reserve Proposal**

W. Bourque and B. Hudson presented a proposal for a national marine conservation area reserve in the southern Strait of Georgia and responded to questions from Committee members. It was indicated that Council and citizens will have further opportunities to provide input into the proposed marine conservation area.

**REPORTS**

**City Managers Report**

The City Manager provided a verbal report to the Committee and responded to questions with respect to staff work plans and priorities.

**Request for Permissive Tax Exemption – Ladysmith Maritime Society**

**GS 2012-088**

It was moved, seconded and carried that the request for Permissive Tax Exemption on each of three areas outlined in the application for permissive tax exemption from the Ladysmith Maritime Society dated September 6, 2012 be considered *in seriatum*.

**GS 2012-089**

It was moved, seconded and carried that the Committee recommend to Council that Area 1 (Community Amenities) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption for 2013 on the full assessed value.

**GS 2012-090**

It was moved, seconded and carried that the Committee recommend to Council that Area 2 (Facilities for Marine Visitors) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption for 2013 on the full assessed value.

GS 2012-091

**\*DEFEATED\***

It was moved and seconded that the Committee recommend to Council that Area 3 (Contract Moorage) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption of twenty percent for 2013.

OPPOSED:

Councillors Drysdale, Horth, D. Paterson, G. Patterson and Dashwood.

MOTION DEFEATED.

Mayor Hutchins declared a conflict of interest with the following item and excused himself from the meeting.

**\*DEFEATED\***

**Request for Permissive Tax Exemption – Royal Canadian Legion, Branch 171**

GS 2012-092

It was moved, seconded and carried that the Committee recommend to Council that the Class 6 (Bar Area) portion of the Royal Canadian Legion Branch 171 be granted permissive tax exemption for 2013.

OPPOSED

Councillors Drysdale, Horth, D. Paterson, G. Patterson and Dashwood.

MOTION DEFEATED

Mayor Hutchins returned to the meeting. Councillor Arnett entered the meeting.

**Policy on Boulevard Maintenance Standards**

Mayor Hutchins requested that page two of the staff report “Policy on Boulevard Maintenance Standards”, dated September 14, 2012 be corrected to read “...Second Avenue south of Symonds Street.”

GS 2012-093

It was moved, seconded and carried that the Committee recommend to Council that staff be directed to develop a policy for the ongoing maintenance of road boulevards for consideration by Council.

OPPOSED:

Councillors Horth and G. Patterson

**Replacement of Public Works Equipment**

**GS 2012-094** It was moved and seconded that the Committee recommend to Council that staff be directed to tender for the replacement of Unit #65, Flat Deck Truck and Unit #91, Backhoe, in accordance with the Town's purchasing policy.

**Amendment**

**GS 2012-095** It was moved, seconded and carried that resolution GS 2012-094 be amended by adding:  
and that the purchasing policy be waived to authorize staff to purchase this equipment up to a value of \$150,000.

AMENDMENT CARRIED

**RESOLUTION GS 2012-094 CARRIED AS AMENDED.**

**GS 2012-096** It was moved, seconded and carried that the Committee recommend to Council that staff be requested to review the purchasing policy with respect to purchasing authority for vehicle replacement and report back to Council with proposed amendments.

**Financial Plan Update to August 31, 2012**

**GS 2012-097** It was moved, seconded and carried that the Financial Plan Update for the Town of Ladysmith to August 31, 2012 be received.

**Building Inspector's Report**

**GS 2012-098** It was moved, seconded and carried that the Building Inspector's Report for July 2012 be approved as amended to correct the header on page one.

**GS 2012-099** It was moved, seconded and carried that the Building Inspector's Report for August 2012 be approved.

**Trolley Report**

**GS 2012-100** It was moved, seconded and carried that the Trolley Report for June 2012 be referred to staff to correct trolley ridership figures..

**Ladysmith Fire/Rescue Report**

**GS 2012-101** It was moved, seconded and carried that the Ladysmith Fire/Rescue Report for July and August 2012 be received.

**Coastal Animal Control Services – Pound Report**

**GS 2012-102** It was moved, seconded and carried that the Pound Report from Coastal Animal Control Services for July and August 2012 be received.

**Visitor Information Centre Report**

**GS 2012-103** It was moved, seconded and carried that the Ladysmith Visitor

Information Centre Report for July 2012 be received.

## NEW BUSINESS

**GS 2012-104**      **Number 11 Bell (Town-owned Artifact)**  
It was moved, seconded and carried that the Committee recommend to Council that the Number 11 brass bell currently housed in Council Chambers at City Hall be loaned to the Ladysmith Museum on a long-term basis, subject to staff review of ownership of Town-owned artifacts housed at the Ladysmith Museum and Ladysmith Archives.

**GS 2012-105**      **Documentary Commemorating Vancouver Island Miners' Strike**  
It was moved and seconded that the Committee recommend to Council that the Town of Ladysmith provide sponsorship of \$1,500 to Razmataz Productions for a documentary commemorating the 100<sup>th</sup> anniversary of the Vancouver Island Miners' Strike.

### MOTION REFERRED

**GS 2012-106**      It was moved, seconded and carried that consideration of the request for Town of Ladysmith sponsorship of a documentary commemorating the 100<sup>th</sup> anniversary of the Vancouver Island Miners' Strike be referred to the next meeting of the Government Services Committee, in order to receive input from the Heritage Revitalization Advisory Commission and the Ladysmith Historical Society.

## ADJOURNMENT

**GS 2012-107**      It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:42 p.m.

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Vice-Chair (Councillor J. Dashwood)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)