



## Town of Ladysmith

Minutes of the Special Meeting of Council of the Town of Ladysmith held in Council Chambers at City Hall on Thursday, April 16, 2009 at 4:00 p.m.

### COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Steve Arnett
Scott Bastian	Jill Dashwood
Lori Evans	Duck Paterson
Bruce Whittington	

### STAFF PRESENT:

Ruth Malli	Sandy Bowden
Rebecca Kalina	Joe Friesenhan
Patrick Durban	Mark Hermanson

Mayor Hutchins called the meeting to order at 4:03 p.m.

### AGENDA APPROVAL

Mayor Hutchins requested Council's consideration of the following changes to the agenda:

- Executive Session of Council to commence immediately following the regular session.
- Item 5.1 and Item 6.1 to appear before Item 4.1

2009-225: It was moved, seconded and carried that the agenda for the Special Council meeting of Thursday, April 16, 2009 be adopted as amended.

### COUNCIL / COMMITTEE REPORTS

#### 2009 FINANCIAL PLAN

R. Malli, City Manager, presented Council with the general water and sewer budgets. The budget is aligned with the 25 strategic priorities. The City Manager confirmed that Council direction is that any tax lift be no more than 3.45%. Adoption of the budget is scheduled for the May 11, 2009 Council meeting.

Council requested that Staff bring forward a series of scenarios regarding the allocation of tax rates for industrial, commercial and residential properties for their review.

### NEW BUSINESS

#### CHAMBER OF COMMERCE AGREEMENT - VISITOR INFORMATION CENTRE

2009-226: It was moved, seconded and carried that the following amendments be made to the agreement with the Chamber of Commerce and the Town of Ladysmith to operate a Visitor Information Centre:

Article 1 - amend the address of the Visitor Information Centre to 411B First Avenue;

Add the following new Article 3 and renumber the remaining articles:

The Town agrees to pay \$700 towards the monthly lease payments for the premises occupied by the Visitor Information Centre. The lease for the premises shall be in the name of the Chamber of Commerce (the lessor) and the lessee;

AND THAT the Mayor and Corporate Officer be authorized to sign the revised agreement;

AND THAT Staff be directed to give notice to the current Visitor Information Centre landlord of the Town's intention to terminate the lease agreement between the Town and

the lessor for the property located at #102 - 626 1st Avenue.

2009-227: It was moved, seconded and carried that Staff be directed to install visible directional signage for the Visitor Information Centre at their new location at 411B First Avenue.

#### **UNFINISHED BUSINESS**

DEVELOPMENT PERMIT APPLICATION NO. 3060-08-16 (336 Belaire Street)

2009-228: It was moved, seconded and carried that Development Permit 3060-08-16 for 336 Belaire St. (Lot 1, District Lot 56, Oyster District, Plan 27861) be approved to permit the development of an office building containing nine business units, subject to the applicant improving the plans to meet the requirements of Development Permit Area 3 Design Guidelines by (1) increasing the landscape buffer between the parking area and the residential units by removing two east side parking stalls and adding landscaping trees and shrubs in the stall area, (2) replacing the front entry doors (south elevation) with a commercial glass double door unit, and (3) removing the Sweet Gum tree on the landscape plan,

AND THAT Development Permit 3060-08-16 include a condition reducing the required number of parking spaces by two regular spaces,

AND THAT the Mayor and Corporate Officer be authorized to sign the Development Permit.

2009-229: It was moved, seconded and carried that the Bylaw Enforcement Officer be requested to attend at 336 Belaire Street to review the unsightly condition of the property.

#### **EXECUTIVE SESSION**

2009-230: It was moved, seconded and carried that this meeting retire into Executive Session (6:08 p.m.) pursuant to Section 90(1) of the Community Charter to consider the following items:

- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;

#### **ARISE AND REPORT**

2009-231: It was moved, seconded and carried that the Executive Session of Thursday, April 16, 2009 rise without report at 6:30 p.m.

#### **ADJOURNMENT**

2009-232: It was moved, seconded and carried that the meeting be adjourned. 6:30 p.m.

**CERTIFIED CORRECT:**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)