



LADYSMITH

Subject to Adoption

TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF COUNCIL
HELD MONDAY, FEBRUARY 1, 2010
7:00 P.M.

PRESENT:

Mayor Rob Hutchins Councillor Steve Arnett Councillor Bruce Whittington
Councillor Jillian Dashwood Councillor Lori Evans Councillor Duck Paterson

ABSENT:

Councillor Scott Bastian

STAFF PRESENT:

Ruth Malli Sandy Bowden Rebecca Kalina

CALL TO ORDER

Mayor Hutchins called the meeting to order at 6:03 p.m.

EXECUTIVE SESSION

2010-045

It was moved, seconded and carried that this meeting retire into Executive Session at 6:03 p.m., pursuant to Section 90(1) of the Community Charter to consider the following items:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

The Regular Session of Council began at 7:00 p.m.

AGENDA APPROVAL

2010-046

It was moved, seconded and carried that the agenda be adopted as circulated.

MINUTES**20101-047**

It was moved, seconded and carried that the Council minutes of January 18 and 27, 2010 be adopted as circulated.

**COUNCIL / COMMITTEE
REPORTS**

Councillor Dashwood reported that she attended the January meeting of the fire fighters and that they are pleased that an assessment of the fire hall will be completed in the near future.

Councillor Arnett advised that at the January Economic Development Commission meeting the Director of Development Services, F. Adams, presented the Commission with a retention and expansion package that can be distributed to businesses looking to locate in Ladysmith. He stated that representatives from Arts On the Avenue made a presentation to the Parks, Recreation and Culture Commission at their January meeting.

Councillor Paterson advised that the Parks, Recreation and Culture Commission recommends that the tree preservation bylaw be a priority in 2010. The Commission has also established a sub-committee to work on the replacement of the playground at Brown Drive Park. He also reported that the Spirit of BC Committee Olympics Celebration will kick off on February 12th at Aggie Hall. The schedule of all Spirit of BC Olympic events will be posted in the February 2nd edition of the Chronicle.

**GOVERNMENT SERVICES COMMITTEE
RECOMMENDATIONS****2010-048**

It was moved, seconded and carried that the RCMP Fourth Quarter Report for 2009 be received.

2010-049

It was moved, seconded and carried that the letter dated December 30, 2009 from M. Mebs, Local Area Manager, Canada Post be received and that a representative of the Town meet with representatives of Ladysmith Canada Post Office to resolve the issue of the absence of a recycling bin in the post office and the proliferation of litter on First Avenue in the vicinity of the post office.

2010-050

It was moved, seconded and carried that staff be requested to prepare a report for the Government Services Committee regarding the provision of recycling containers in public areas within the Town.

Councillor Evans informed Council that the Heritage Revitalization Advisory Commission continues to look for grant funding to complete the Statements of Significance on heritage buildings in Ladysmith. The Commission is developing a brochure regarding Ladysmith's heritage. She further reported that Social Planning Cowichan continues to work on their strategic plan and that she has invited them to attend a meeting of Council.

Councillor Whittington reported that he attended his first Ladysmith Early Years meeting. He stated that the Environment Commission is working on a communication strategy to inform citizens on how to reduce energy consumption of heating and electrical use. He advised that the Vancouver Island Regional Library Board is requesting feedback on library services and that a questionnaire is available on their website.

Mayor Hutchins informed Council that residents of the Ivy Green Mobile Home Park met with developers and 28 homes will be moved to Lot 108. He also reported that the Nelson Trolley has passed inspection and staff will be planning for the transport of the Trolley to Ladysmith. The Mayor advised that the Field User Task Force met on January 26th and has established two sub-committees, one to deal with turf selection and one to look at fundraising opportunities.

2010-051

It was moved, seconded and carried that a letter of thanks be sent to the Rotary Club for their donation of a trolley stop shelter on First Avenue in front of the 49th Parallel grocery store.

STAFF REPORTS

HEADWORKS COMPLETION COSTS

2010-052

It was moved, seconded and carried that the contract for Rocky Point Metal Craft Ltd. for the construction of the headworks for the sewage treatment facility be increased by up to \$200,000 with the funds to come from grants, DCC's and sewer reserves.

2010-53

SURVEYING SERVICES 2010

It was moved, seconded and carried that the contract for annual survey services be extended for the 2010 construction season to McCallan Construction Surveys for the same rates as tendered in 2009.

CORRESPONDENCE

2010-054

POUND REPORT

It was moved, seconded and carried that the December, 2009 pound Report from Coastal Animal Control Services of BC Ltd. be received.

2010-055

LOCAL GOVERNMENT MANAGEMENT
INTERNSHIP PROGRAM

It was moved, seconded and carried that:

- a) the grant for the Local Government Management Internship Program in the amount of \$36,000 be received and that a letter of thanks for the grant be forwarded to the Local Government Management Association of British Columbia.
- b) The Mayor and Corporate Officer be authorized to sign the agreement on behalf of the Town.
- c) The 5 year financial plan be amended accordingly.

BYLAWS

2010-056

It was moved, seconded and carried that Town of Ladysmith Cemetery Care Trust Fund Appropriation Bylaw 2010, No. 1707 be read a first, second and third time.

The Regular Session of Council recessed at 7:30 p.m. to resume the Executive Session of Council.

RISE AND REPORT

The Executive Session of Council rose with report on the following matter:

- That Brian Bancroft's resignation from the Environment Commission be accepted and that a letter of thanks be sent from Mayor and Council.

ADJOURNMENT

2010-057

It was moved, seconded and carried that the meeting be adjourned at 9:30 p.m.

Mayor (R. Hutchins)

CERTIFIED CORRECT

Corporate Officer (S. Bowden)