



LADYSMITH

MINUTES OF THE INAUGURAL MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, DECEMBER 5, 2011

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Bill Drysdale
Councillor Jillian Dashwood	Councillor Glenda Patterson	Councillor Duck Paterson

**COUNCIL MEMBERS ABSENT:**

Councillor Gord Horth

**STAFF PRESENT:**

Ruth Malli	Felicity Adams	Erin Anderson
Sandy Bowden	Pat Durban	Joanna Winter

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**CALL TO ORDER** Corporate Officer Sandy Bowden called the meeting to order at 6:30 p.m.

**SWEARING-IN CEREMONY** The Corporate Officer administered the Oaths of Office to the Mayor and Councillors, and congratulated them on their Council positions.

Mayor Hutchins assumed the chair of the meeting.

**PRESENTATIONS** On behalf of Council, Councillor Dashwood presented a gift to outgoing Councillor Lori Evans, and Councillor Arnett presented a gift to outgoing Councillor Bruce Whittington, with thanks and appreciation for their dedication and service to the Town of Ladysmith.

**AGENDA APPROVAL** Mayor Hutchins requested Council's consideration of the following additions to the agenda:

- 3.8 Correspondence from Jean Crowder, M.P.
- 14.1 Applications for Grant Funding
- 14.2 Letters of Thanks

**2011-489** It was moved, seconded and carried that the agenda for the Inaugural Council Meeting of December 5, 2011 be adopted as amended.

**APPOINTMENTS** Mayor Hutchins proposed the following appointments, calling for resolutions as required.

### **Deputy Mayor**

Mayor Hutchins made the following appointments for Deputy Mayor:

- Councillor Paterson, December 2011 to November 2012
- Councillor Dashwood, December 2012 to May 2013
- Councillor Horth, June 2013 to November 2013
- Councillor Drysdale, December 2013 to May 2014
- Councillor Arnett, June 2014 to November 2014

### **Parcel Tax Review Panel**

Mayor Hutchins appointed Councillors Drysdale, Horth and Patterson to the Parcel Tax Review Panel.

### **Cowichan Valley Regional District Director**

2011-490

It was moved, seconded and carried that Mayor Rob Hutchins be appointed as Director to the Cowichan Valley Regional District Board.

### **Cowichan Valley Regional District Alternate Director**

2011-491

It was moved, seconded and carried that Councillor Duck Paterson be appointed as Alternate Director to the Cowichan Valley Regional District Board.

### **Vancouver Island Regional Library Board Director**

2011-492

It was moved, seconded and carried that Councillor Steve Arnett be appointed as a Director to the Vancouver Island Regional Library Board.

### **Vancouver Island Regional Library Board Alternate Director**

2011-493

It was moved, seconded and carried that Councillor Glenda Patterson be appointed as Alternate Director to the Vancouver Island Regional Library Board.

Mayor Hutchins made the following appointments to Council Advisory Commissions and Committee

### **Advisory Design Panel**

Council Liaison: Councillor Arnett  
Alternate: Councillor Horth

### **Advisory Planning Commission**

Council Liaison: Councillor Horth  
Alternate: Councillor Paterson

### **Economy and Environment Commission**

Council Liaison: Mayor Hutchins  
Alternate: Councillor Arnett

**Heritage Revitalization Advisory Commission**

Council Liaison: Councillor Drysdale

Alternate: Mayor Hutchins

**Liquid Waste Management Committee**

Council Liaison: Councillor Horth

Alternate: Councillor Patterson

**Government Services Committee (Committee of the Whole)**

Chair: Councillor Arnett

Members: All members of Council

**Liquid Waste Management Committee**

Council Liaison: Councillor Horth

Council Liaison: Councillor Patterson

**Parks, Recreation & Culture Commission**

Council Liaison: Councillor Paterson

Council Liaison: Councillor Arnett

Alternate: Councillor Horth

**Protective Services Committee**

Chair: Councillor Paterson

Council Liaison: Councillor Drysdale

Alternate: Councillor Dashwood

**Trolley Committee**

Chair: Councillor Dashwood

Council Liaison: Councillor Drysdale

Mayor Hutchins made the following liaison appointments to community organizations:

**Celebrations Committee**

Council Liaison: Councillor Arnett

Alternate: Councillor Paterson

**Chamber of Commerce**

Council Liaison: Mayor Hutchins

Alternate: Councillor Dashwood

**Community Health Advisory Committee**

Council Liaison: Councillor Patterson

Alternate: Councillor Dashwood

**Festival of Lights**

Council Liaison: Councillor Paterson

Alternate: Councillor Drysdale

**Ladysmith Downtown Business Association**

Council Liaison: Councillor Horth

Alternate: Councillor Drysdale

**Ladysmith Early Years Partnership**

Council Liaison: Councillor Dashwood

Alternate: Councillor Mayor Hutchins

**Social Planning Cowichan Affordable Housing Directorate**

Council Liaison: Councillor Dashwood

Alternate: Councillor Arnett

**Youth Advisory Committee**

Council Liaison: Councillor Patterson

Alternate: Councillor Horth

2011-494

**Bank Signing Authority**

It was moved, seconded and carried that the City Manager, Director of Financial Services, Corporate Officer or Manager of Accounting; together with one member of Council, be authorized bank signing authorities effective December 5, 2011

**Correspondence from Jean Crowder, M.P.**

Mayor Hutchins read a letter of congratulations and best wishes to the new Council from Jean Crowder, Member of Parliament for Nanaimo-Cowichan.

**INAUGURAL ADDRESS**

Mayor Hutchins presented his inaugural address:

Good evening everyone.

I want to begin by thanking you for joining us tonight, to witness the inaugural meeting of your new Council, who for the next three years have made a commitment to work together, with you, and for you in building the best possible community, and to use wise judgement when spending your tax dollars.

To the members of Council, I would like to congratulate each one of you on your success at the recent polls. I want to thank you for your obvious dedication and commitment to Ladysmith and your willingness to work for the betterment of our community.

Participation in local government involves much hard work; it is challenging to meet the needs of a growing community, to honour and respect differing values and expectations, and to find a

balance between adequate service delivery and rising costs. However, local government is also a fun, exciting, and rewarding experience; it is an opportunity to create a wonderful place that we all call home.

I am proud of our community's accomplishment over the last term. As we reflect back, it is nothing short of astounding the number of changes/additions to our small town that individually and collectively reflect our values and make our Town that much better.

This time three years ago there was no artificial turf at Lot 108. Ladysmith is now the proud home of one of only a few such turfs on the island and it is my understanding we are the smallest Town in Western Canada to have such a facility.

Three years ago, an eviction notice had not yet been delivered to each of the residents of Ivy Green Mobile Home Park. Ladysmith, with the support of so many and with the help of caring, local, business owners, can now proudly own the title of the first community in North America to re-locate a group of such residents and their homes.

Although the dream for a new home for the Ladysmith Resource Centre, the Seniors Centre, and the Boys and Girls Club, had existed for over a decade, three years ago there was no site, inadequate funds, and no partnership to create such centre in our community. The new Social Service Centre on High Street is truly symbolic of what can be accomplished when meaningful local partnerships are created, and a vision is shared and supported by our funding partners at the Provincial and Federal level.

Three years ago, our new corporation DL 2106, did not exist. Neither did the significant upgrades to Ladysmith Maritime Community Marina and three years ago few citizens were aware that we would be blessed with a floating Visitor Reception Centre ready to host our visitors and local residents alike on our waterfront in 2012.

Three years ago we had just begun our Liquid Waste Management Plan and a six million dollar upgrade to our Sewage Treatment Plant that when completed, next month, will ensure the sewage effluent going into our harbour is better treated than before. With the first two phases near completion, in 2012, we need to begin construction on the 3<sup>rd</sup> Phase which will provide secondary treatment. It will be a giant step forward in restoring

the health of our harbour.

Three years ago the new playgrounds at Kin Park were yet to be dreamed of. We did not have a commercial kitchen in the Aggie Hall. Public transit did not exist in our community, nor did the Community Gardens on High Street. Three years ago we had yet to partner with the Provincial Government and undertake a comprehensive environmental assessment of waterfront lands. Three years ago secondary suites were illegal in our community and the Vision for a Sustainable Community was in draft form.

I could speak of many more initiatives that our Town has undertaken over the last term...but in short, an enormous amount has been accomplished. I want to express my gratitude to all those involved, citizen volunteers, Town staff, members of Council, community organizations, businesses, for their passion and commitment. As a community we have been truly blessed and we have much to be thankful for.

However, we haven't finished yet. Much more work is ahead if we are going to reach our goal of truly becoming a resilient community.

In this next term, we must ensure there are adequate financial and human resources to support the work of Economy and Environment Commission. We need to do our part to reduce our use of fossil fuels, find energy closer to home, and promote local food production. We must complete 2<sup>nd</sup> Sewage Treatment and complete the upgrades to our water treatment system. We need to revisit the Waterfront Area Plan; we need to strength our relationship with our friends and neighbours of the Stz'uminus First Nation; and we need to find the funds to upgrade community infrastructure such as the fire/rescue hall.

Much work is ahead, but I am confident we will be successful. Ladysmith is a community of people who care. We care about one another. We care about ensuring Ladysmith is a healthy, affordable, complete community where generations can live, work, and play.

I am looking forward to a rewarding term in local government.

## **MINUTES**

**2011-495**

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held November 21, 2011 be approved as circulated.

**STAFF / ADVISORY  
COMMITTEE REPORTS**

**2011-496**

**2012 Council Meeting Schedule**

It was moved, seconded and carried that the following schedule of Council meetings in 2012 be approved and that staff be directed to advertise the schedule in accordance with Section 127 of the *Community Charter*.

January 9  
January 16  
February 6  
February 20  
March 5  
March 19  
April 2  
April 16  
May 7  
May 22 (Tuesday)  
June 4  
June 18  
July 3 (Tuesday)  
July 16  
August 7 (Tuesday)  
August 20  
September 4 (Tuesday)  
September 17  
October 2 (Tuesday)  
October 15  
November 5  
November 19  
December 3  
December 17

**2011-497**

**Parks, Recreation and Culture Fees and Charges for 2012**

It was moved, seconded and carried that the proposed fees and charges for Parks, Recreation and Culture programs and services in 2012 be approved, and that staff be directed to prepare the appropriate Bylaw.

**BYLAWS**

**2011-498**

**Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1785**

It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1785 be adopted.

**Town of Ladysmith Parking Reserve Expenditure Authorization Bylaw 2011, No. 1786**

2011-499 It was moved, seconded and carried that Town of Ladysmith Parking Reserve Expenditure Authorization Bylaw 2011, No. 1786 be adopted.

**Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2011, No. 1787**

2011-500 It was moved, seconded and carried that Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2011, No. 1787 be read a first, second and third time.

**Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2011, No. 1788**

2011-501 It was moved, seconded and carried that Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2011, No. 1788 be read a first, second and third time.

**NEW BUSINESS**

**Applications for Grant Funding**

2011-502 It was moved, seconded and carried that Council's intent to pursue Phase 3 of the Wastewater Treatment Plant upgrade be confirmed, and that staff be directed to apply for grant funding through the Green Municipal Fund with the Town's share of the costs to be funded through reserves, operations and other grants and the Financial Plan be amended accordingly.

2011-503 It was moved, seconded and carried that staff be directed to apply for grant funding from the TD Friends of the Environment—TD Green Streets Project for the development of a Tree Management Bylaw

**Letters of Appreciation**

2011-504 It was moved, seconded and carried that letters of congratulations and appreciation be written to the Festival of Lights Committee, volunteers and sponsors for a highly successful 2011 Light-Up.

**ADJOURNMENT**

2011-505 It was moved, seconded and carried that this meeting of Council be adjourned at 7:02 p.m.

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Mayor (R. Hutchins)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)