



**MINUTES OF THE MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, DECEMBER 19, 2011**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Jillian Dashwood  
Councillor Duck Paterson

Councillor Steve Arnett  
Councillor Gord Horth

Councillor Bill Drysdale  
Councillor Glenda Patterson

**STAFF PRESENT:**

Ruth Malli  
Sandy Bowden

Felicity Adams  
Pat Durban

Erin Anderson  
Joanna Winter

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**CALL TO ORDER**

Deputy Mayor Paterson called the Regular Council Meeting to order at 6:32 p.m.

**EXECUTIVE SESSION**

**2011-506**

It was moved, seconded and carried that Council retire into Executive Session at 6:32 p.m., to consider the following items:

- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- litigation or potential litigation affecting the municipality
- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

**AGENDA APPROVAL**

Deputy Mayor Paterson requested Council's consideration of the following addition to the agenda:

**11.1 Royal Canadian Legion – New Year's Levee Invitation**

**2011-507**

It was moved, seconded and carried that the agenda for the Council Meeting of December 19, 2011 be approved as amended.

**MINUTES**

**2011-508**

It was moved, seconded and carried that the minutes of the Inaugural Meeting of Council held December 5, 2011 be

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approved as circulated.

## DELEGATION

### **Arts Council of Ladysmith and District**

Kathy Holmes, President of the Arts Council of Ladysmith and District, expressed sincere appreciation on behalf of the Arts Council to the Town of Ladysmith for its support, in particular for the space at the Expo Legacy Building and the Mayor's influence in securing a grant from the Cowichan Valley Regional District in 2011.

## STAFF / ADVISORY COMMITTEE REPORTS

2011-509

### **Development Cost Charges: Incentives for Eligible Development**

It was moved, seconded and carried that staff be directed to prepare a bylaw and model covenant to support the incentive of a Development Cost Charges reduction for eligible developments with a significant water use reduction from the Town's current water usage design standards.

2011-510

It was moved, seconded and carried that staff be directed to prepare a bylaw and model housing agreement to support the incentive of a Development Cost Charges waiver (100 per cent) for eligible residential development described as:

- a) Not-for-profit rental housing for seniors, families or singles
- b) Rent may be no more than 30 per cent of the median annual household income for the Town as reported by Statistics Canada for the most recent census
- c) The rental housing units must be available for rental at the specified rate for a minimum of 20 years
- d) The housing provider will provide an annual declaration to the Town that the housing agreement criteria are being met.

Mayor Hutchins entered the meeting at 7:12 p.m.

2011-511

### **Tender Award – Sewage Treatment Plan Centrifuge**

It was moved, seconded and carried that the contract for the supply of the centrifuge for the Sewage Treatment Facility be awarded to Vanderbeken Enterprises Ltd. for the low tender price of \$208,400 plus HST, with the funds to come from the Sewer Utility Reserve and grants.

2011-512

### **Utility Vehicle Tender**

It was moved, seconded and carried that the contract for the purchase of a  $\frac{3}{4}$  ton vehicle for the utilities department be awarded to Woodgrove Chrysler for the price of \$33,793 plus HST, with the funds to come from the Equipment Replacement Fund.

**Community Recreation Program Grant Application for DL 108 Playfield Project**

**2011-513** It was moved, seconded and carried that the town make application to the Ministry of Community, Sport and Cultural Development Community Recreation Program, for a grant in the amount of \$400,000 towards construction of a baseball field as the next phase of the DL108 Playfield Complex; and that the Town of Ladysmith authorize expenditures of up to \$804,000 from the DCC Parks Reserve and Sale of Real Property Reserve towards the cost of this project.

**Town Advisory Commission Annual Appointment Cycle**

**2011-514** It was moved, seconded and carried that the timing of the Advisory Commission annual appointment cycle be referred to staff for review and recommendation.

**BYLAWS**

**Town of Ladysmith Council Remuneration Bylaw 2011, No. 1784**

**2011-515** It was moved, seconded and carried that Town of Ladysmith Council Remuneration Bylaw 2011, No. 1784 be adopted.

**Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2011, No. 1787**

**2011-516** It was moved, seconded and carried that Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2011, No. 1787 be adopted.

**Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2011, No. 1788**

**2011-517** It was moved, seconded and carried that Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2011, No. 1788 be adopted.

**NEW BUSINESS**

**Royal Canadian Legion New Year's Levee**

Mayor Hutchins circulated an invitation from the Royal Canadian Legion to attend the New Year's Levee on January 1, 2012, and encouraged Council members to attend.

**EXECUTIVE SESSION**

**2011-518** It was moved, seconded and carried that Council retire into Executive Session at 7:32 p.m.

**ARISE AND REPORT**

Council arose with report on the following item:

- Resolution CE 2011-184 -- that the bank failure at 1150 Walkem Road is not the responsibility of the Town, and that staff are to meet with the Strata Council to clarify the matter and to provide copies of the geotechnical reports.

**ADJOURNMENT**

**2011-519**

It was moved, seconded and carried that this meeting of Council be adjourned at 7:52 p.m.

**CERTIFIED CORRECT**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)