



LADYSMITH

MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
JUNE 20, 2011

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Jillian Dashwood

Councillor Steve Arnett
Councillor Duck Paterson

Councillor Scott Bastian
Councillor Bruce Whittington

COUNCIL MEMBERS ABSENT:

Councillor Lori Evans

STAFF PRESENT:

Ruth Malli
Joanna Winter

Felicity Adams

Erin Anderson

CALL TO ORDER

Mayor Hutchins called the meeting to order at 6:20 p.m.

EXECUTIVE SESSION

2011-267

It was moved, seconded and carried that Council retire into Executive Session at 6:20 p.m.

AGENDA APPROVAL

Mayor Hutchins called the Regular meeting of Council to order at 7:00 p.m.

Mayor Hutchins requested Council's consideration of the following addition to the agenda:

- 11.2 Highland Gathering
- 11.3 Oceanside Omelettes
- 11.4 Brownfield Renewal Funding Program Grant

2011-268

It was moved, seconded and carried that the agenda for the Council Meeting of June 20, 2011 be adopted as amended.

DELEGATION

Mrs. Edna Sigsworth displayed her origami-inspired quilt depicting scenes of Ladysmith and Vancouver Island. Council thanked her for sharing it with them, and congratulated her on creating such a work of art.

MINUTES

2011-269

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held June 6, 2011 be approved as circulated.

STAFF / ADVISORY COMMITTEE REPORTS

2011-270

Secondary Suites – Consultation, Policy and Regulation

It was moved, seconded and carried that the phased implementation of secondary suite policy and regulation be supported, through the creation of:

Phase I

- a) zoning regulations for in-home secondary suites consistent with the secondary suite regulations in the BC Building Code;
- b) relaxed standards for the approval of existing in-home secondary suites
- c) advisory design guidelines for in-home suites
- d) land use (Official Community Plan) policy to support detached secondary suites (coach houses and ground-oriented cottage suites); and

Phase 2

- e) new regulations and design standards for detached secondary suites within the scope of work for the Zoning Bylaw project

2011-271

Tender for Stocking Lake Supply Main and Interconnecting Main

It was moved, seconded and carried that the tender for the Stocking Lake Supply Main and Interconnecting Main be awarded to Milner Group Ventures Ltd. From Nanaimo, for the low tender price of \$1,309,342 plus HST.

2011-272

Electoral Assent for Approval of Borrowing to Fund Water Works Project

It was moved, seconded and carried that Council proceed with the Electoral Assent option of the Alternate Approval Process (AAP) to approve the borrowing of \$1 million to fund the water works project.

2011-273

Development Cost Charges—New Bylaw and Bylaw Review Policy

It was moved, seconded and carried that Council approve the draft Development Cost Charges (DCC) Review Policy as presented in the staff report from the Director of Development Services dated June 14, 2011.

BYLAWS

- 2011-274** **Town of Ladysmith Development Cost Charges Bylaw 2011, No. 1762**
It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Bylaw 2011, No. 1762 be read a first, second and third time.
- 2011-275** **Town of Ladysmith Election Procedures and Automated Voting Bylaw 1999, No. 1339, Amendment Bylaw 2011, No. 1764**
It was moved, seconded and carried that Town of Ladysmith Election Procedures and Automated Voting Bylaw 1999, No. 1339, Amendment Bylaw 2011, No. 1764 be adopted.

CORRESPONDENCE

- 2011-276** **Hon. Ida Chong, Minister of Community, Sport and Cultural Development**
Towns for Tomorrow Grant
It was moved, seconded and carried that the Towns for Tomorrow grant in the amount of \$375,000 for the water supply system hydraulic energy recovery project be accepted, that a letter of thanks be sent to the Minister of Community, Sport and Cultural Development, and that the Financial Plan be amended accordingly.
- 2011-277** **Hon. Steve Thomson, Minister of Forests, Lands and Natural Resource Operations**
It was moved, seconded and carried that the correspondence from the Minister of Forests, Lands and Natural Resource Operations dated June 1, 2011, in response to the Town's expression of concern about B.C.'s Heritage Program be received.
- 2011-278** **Kit Wilmot, Ladysmith and District Historical Society**
Letter of Thanks for Grant-in-Aid
It was moved, seconded and carried that the letter from the Ladysmith and District Historical Society dated June 6, 2011 be received, and that a letter of appreciation for the Society's hard work and success be sent in reply.
- Councillor Arnett declared a conflict of interest with the following agenda item and excused himself from the meeting.
- 2011-279** **Dave Ehrismann, Ladysmith Maritime Society**
Request to Waive Building Permit Fee for Visitor Reception Centre
It was moved, seconded and carried that staff be requested to determine whether the Town can offer Building Inspection services to the Ladysmith Maritime Society for construction of the

Visitor Centre at the Ladysmith Community Marina, and that if feasible, any applicable fees be waived.

Councillor Arnett returned to the meeting.

**Mayor Lorne Fisher, District of Kent
Municipal Police Service Agreement**

2011-280

It was moved, seconded and carried that a letter be sent to the Premier of British Columbia requesting positive changes in the police formula for communities with a population between 5,001 and 20,000, with specific reference to the Town's situation, and that copies of the letter be provided to the Union of British Columbia Municipalities and municipalities in the province with a population between 5,001 and 20,000.

NEW BUSINESS

Sponsorship of Ladysmith Chamber of Commerce Golf Tournament

2011-281

It was moved, seconded and carried that Council provide a grant-in-aid of \$200 to the Ladysmith Chamber of Commerce to sponsor a prize for the Chamber's annual golf tournament fundraiser.

Royal Canadian Legion Highland Gathering 2011

2011-282

It was moved, seconded that a letter of thanks and congratulations be sent to the Royal Canadian Legion—Ladysmith Branch for organizing a highly successful 2011 Highland Gathering.

Oceanview Community Church Fundraiser

2011-283

It was moved, seconded and carried that a letter of thanks be sent to Oceanview Community Church for their leadership in organizing the Eggs Benefit fundraiser for Brown Drive Park.

Town of Ladysmith Brownfield Funding

2011-284

It was moved, seconded and carried that Council accept a grant in the amount of \$12,852.85 from the provincial Brownfield Renewal Funding Program, that a letter of appreciation be sent to the Minister of Forests, Lands and Natural Resource Operations, and that the Financial Plan be amended accordingly.

QUESTION PERIOD

C. Forrest was advised that Phase II of the Brown Drive playground will be designed for children aged 2 to 5 years.

R. Johnson was advised that staff would ensure that the centennial quilt is housed at the Ladysmith Archives.

R. Johnson was advised that Council intends to legalize

secondary suites, and that certain aspects of existing suites not pertaining to the health and safety of occupants will be 'grandfathered' in order to make those suites legal.

R. Johnson was advised that the Town does receive a partial rebate on Harmonised Sales Tax.

R. Johnson enquired whether the request to waive Building Inspection fees could set a precedent. He was advised that it would not.

M. Furlot was advised that the Town will be determining whether waiving building inspection fees could open the Town to liability. He was advised that it would not.

M. Peterson was advised that the Town is actively pursuing grants for the Town's major capital projects and that the approval timeline for the Gas Tax funding is not considered excessively long in this case.

EXECUTIVE SESSION

It was moved, seconded and carried that this meeting of Council be adjourned at 7:52 p.m. and that the Executive Session of Council be reconvened at 7:55 p.m.

ARISE AND REPORT

Council arose from Executive Session without report.

ADJOURNMENT

2011-285

It was moved, seconded and carried that this meeting of Council be adjourned at 8:40 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)