



TOWN OF LADYSMITH

A REGULAR MEETING OF THE
COUNCIL OF THE TOWN OF LADYSMITH
WILL BE HELD IN COUNCIL CHAMBERS AT CITY HALL ON

TUESDAY, OCTOBER 2, 2012
7:00 p.m.

A G E N D A

	<u>Page</u>
CALL TO ORDER	
1. AGENDA APPROVAL	
2. MINUTES	
2.1. Minutes of the Regular Meeting of Council held September 17, 2012	5 - 8
3. PUBLIC HEARING	
None	
4. DELEGATIONS	
4.1. Teresa Pring, Habitat for Humanity Habitat for Humanity Mid-Vancouver Island Strategic Plan Update and Land Request Follow-up	
4.2. Cathleen McMahon Proposed 'Jaedyn's Law' and Dedication of Tree and Plaque in Memory of Jaedyn Amann-Hicks	9
5. PROCLAMATIONS	
5.1. Mayor Hutchins has proclaimed the week of October 15 th to 21 st , 2012 as "Waste Reduction Week" in the Town of Ladysmith	
6. DEVELOPMENT APPLICATIONS	
6.1. Official Community Plan (OCP) Amendment and Rezoning Application - Wall Lot 1, District Lot 24, Oyster District, Plan VIP72824, except part in Plan VIP81529 (1030 Oyster Bay Drive)	10 - 15
7. BYLAWS (OCP / ZONING)	
None	
8. COUNCIL COMMITTEE REPORTS	
8.1. Mayor R. Hutchins Cowichan Valley Regional District; Ladysmith Chamber of Commerce	

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- 8.2. Councillor B. Drysdale
Heritage Revitalization Advisory Commission; Protective Services Committee;
Trolley Committee
 - 8.3. Councillor J. Dashwood
Trolley Committee; Ladysmith Early Years Partnership; Social Planning Cowichan
Affordable Housing Directorate
 - 8.4. Councillor G. Horth
Advisory Planning Commission; Liquid Waste Management Committee;
Ladysmith Downtown Business Association
 - 8.5. Councillor D. Paterson
Protective Services Committee; Parks, Recreation and Culture Commission;
Festival of Lights
 - 8.6. Councillor G. Patterson
Community Health Advisory Committee; Youth Advisory Committee; Liquid Waste
Management Committee
 - 8.7. Councillor S. Arnett
Government Services Committee; Advisory Design Panel; Parks, Recreation and
Culture Commission; Vancouver Island Regional Library Board; Celebrations
Committee

9. STAFF REPORTS

- 9.1. Transfer Beach Spray Park Resurfacing 16 - 17

10. CORRESPONDENCE

- 10.1. Jonathan Zeiler
Donating Artwork by Local Artists 18

Staff Recommendation

That Council determine whether it would like to accept the offer made by Jonathan Zeiler to donate local works of art, and that Council determine up to five appropriate public locations for the art should it accept J. Zeiler's donation.

- 10.2. Eric Van Steen, Nanaimo-Ladysmith Schools Foundation
Letter of Thanks for Town of Ladysmith Support of "Stock the Lockers" 2012
Campaign 19

Staff Recommendation

That Council receive the correspondence from E. Van Steen, Nanaimo-Ladysmith Schools Foundation, expressing appreciation for Ladysmith support for the 2012 "Stock the Lockers" Campaign, and that letters of appreciation and congratulations be sent to Delana Sword and Mimi. Zuyderduyn for spearheading a successful local campaign.

11. BYLAWS

11.1. Town of Ladysmith Road Closure and Dedication Removal Bylaw 2012, No. 1810

20 - 21

May be read a first, second and third time

The purpose of Bylaw 1810 is to close an undeveloped road to the north of 900 Russell Road, in order to facilitate the sale and development of the Town-owned property.

12. NEW BUSINESS

13. UNFINISHED BUSINESS

14. QUESTION PERIOD

- A maximum of 15 minutes is allotted for questions
- Persons wishing to address Council during “Question Period” must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine
- Questions must be brief and to the point
- Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council

15. ADJOURNMENT



**MINUTES OF A MEETING OF COUNCIL OF THE
TOWN OF LADYSMITH
HELD IN COUNCIL CHAMBERS AT CITY HALL ON
MONDAY, SEPTEMBER 17, 2012**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Jillian Dashwood
Councillor Glenda Patterson

Councillor Steve Arnett
Councillor Gord Horth

Councillor Bill Drysdale
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Joanna Winter

Erin Anderson

John Manson

CALL TO ORDER

Mayor Hutchins called the Regular Council Meeting to order at 7:02 p.m.

AGENDA APPROVAL

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

- 7.3 Government Services Committee Recommendations
- 10.1 United Way Kick-off Breakfast
- 10.2 Electronic Tablets
- 10.3 Farmers' Market

CS 2012-299

It was moved, seconded and carried that the agenda for the Regular Session of Council for September 17, 2012 be approved as amended.

MINUTES

CS 2012-300

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on September 4, 2012 be approved as circulated.

DELEGATIONS

Joe Burnett, Mike Hooper, Nanaimo Airport

Joe Burnett, Town of Ladysmith representative on the Nanaimo Airport Commission presented an update on activities at the Nanaimo during the past year and the Commission's strategic plan. J. Burnett and M. Hooper responded to questions.

Council thanked J. Burnett for representing the Town of Ladysmith on the Nanaimo Airport Commission.

PROCLAMATION

Mayor Hutchins proclaimed September 28th, 29th, and 30th as Cultural Days in the Town of Ladysmith.

**STAFF/ADVISORY
COMMITTEE REPORTS**

CS 2012-301

Town of Ladysmith 2013 Permissive Tax Exemption Bylaw

It was moved, seconded and carried that the Staff Report dated September 13, 2012 concerning the Town of Ladysmith Permissive Tax Exemption Bylaw for 2013 be received.

CS 2012-302

Liquid Waste Management Plan

It was moved, seconded and carried that the Stage III Liquid Waste Management Plan for the Town of Ladysmith be approved as circulated, and that the plan be forwarded to the Minister of the Environment for approval, and that all three stages of the Liquid Waste Management Plan be adopted on approval by the Minister.

Government Services Committee Recommendations

Council considered the following recommendations from the September 4, 2012 Government Services committee meeting.

CS 2012-303

Request for Permissive Tax Exemption – Ladysmith Maritime Society

It was moved, seconded and carried that Area 1 (Community Amenities) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption for 2013 on the full assessed value.

CS 2012-304

It was moved, seconded and carried that Area 2 (Facilities for Marine Visitors) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption for 2013 on the full assessed value.

CS 2012-305

DEFEATED

It was moved and seconded that Area 3 (Contract Moorage) of the Ladysmith Maritime Society Community Marina as outlined in the application dated September 6, 2012 be granted a permissive tax exemption of twenty percent for 2013.

OPPOSED:

Councillors Drysdale, Horth, D. Paterson, G. Patterson and Dashwood.

MOTION DEFEATED.

Mayor Hutchins and Councillor Arnett declared a conflict of interest with the following item and excused themselves from the meeting.

**Request for Permissive Tax Exemption – Royal Canadian Legion,
Branch 171**

DEFEATED

CS 2012-306

It was moved, seconded and carried that the Class 8 (bar area) portion of the Royal Canadian Legion Branch 171 be granted permissive tax exemption for 2013.

OPPOSED

Councillors Drysdale, Horth, D. Paterson, G. Patterson and Dashwood.

MOTION DEFEATED

BYLAWS

Town of Ladysmith Revitalization Tax Exemption—Economic Revitalization Bylaw 2012, No. 1807

CS 2012-307

It was moved, seconded and carried that Town of Ladysmith Revitalization Tax Exemption—Economic Revitalization Bylaw 2012, No. 1807 be adopted.

Town of Ladysmith Permissive Tax Exemption Bylaw 2012, No. 1808

CS 2012-308

It was moved, seconded and carried that Town of Ladysmith Permissive Tax Exemption Bylaw 2012, No. 1808 be read a first, second and third time.

NEW BUSINESS

United Way Campaign Kick-off Breakfast

Staff were requested to circulate the invitation for the United Way Central Vancouver Island 20112 Campaign Kick-off to all members of Council.

Electronic Tablets

CS 2012-309

It was moved, seconded and carried that consideration of providing electronic tablets for Council agendas be referred to the 2013 budget process.

Farmers' Market

Discussion ensued regarding locations for the Ladysmith Chamber of Commerce Farmers' Market.

QUESTION PERIOD

R. Johnson was advised that the hiring of the new Director of Parks, Recreation and Culture is in progress.

R. Johnson was advised that written progress reports are provided quarterly to the Government Services Committee by the City Manager and Directors as requested by Council.

R. Johnson was advised that donations and contributions referred to in the monthly Financial Plan Update are for the

Brown Drive Kin Park.

EXECUTIVE SESSION

CS 2012-310

It was moved, seconded and carried at 7:38 p.m. that Council retire into Executive Session in order to discuss the following items in accordance with Section 90(1) of the Community Charter:

Item 1

The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose

Item 2

Labour relations or other employee relations

RISE AND REPORT

Council arose without report at 7:59 p.m.

ADJOURNMENT

CS 2012-311

It was moved, seconded and carried that this meeting of Council be adjourned at 7:59 p.m.

CERTIFIED CORRECT

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)

Proposal: Part 1 - Tree Dedication for Jaedyn Hicks.
Part 2 - A town bylaw created to back Jaedyn's Law as a showing of support to the community and the Hicks family.

Presented by: Cathleen McMahon

In reference to: The death of Jaedyn Hicks in the Yukon from a falling soccer net and the fact that there is not a current maintenance requirement of soccer and all other playground equipment in Ladysmith.

Notes:

To lose a young person, is a great tragedy for any place, but here, in Ladysmith, we have an opportunity to recognize and remember the passing of Jaedyn Hicks. Instead of letting her memory grow dim, I believe as a town, we would be much more rewarded to enforce the remembering of Jaedyn.

Her story should be shared. Over and over, until no one is playing at our playgrounds and schools. A headstone plaque, or a bench should be present at the base of the tree with a dedication and short explanation.

"The loss of Jaedyn Hicks at age 3 sparked the creation of Jaedyn's Bylaw enforcing the maintenance and safety of all playground and play field equipment."

The tree should be big and strong and beautiful forever – therefore it should be a mighty oak and shelter parents from both sunshine and rain during soccer games.



Town of Ladysmith
STAFF REPORT

To: Ruth Malli, City Manager
From: Felicity Adams, Director of Development Services
Date: September 26, 2012
File No: 3360-12-02

Re: Official Community Plan (OCP) Amendment and Rezoning Application - Wall Lot 1, District Lot 24, Oyster District, Plan VIP72824, except part in Plan VIP81529 (1030 Oyster Bay Drive)

RECOMMENDATION(S):

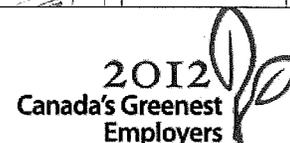
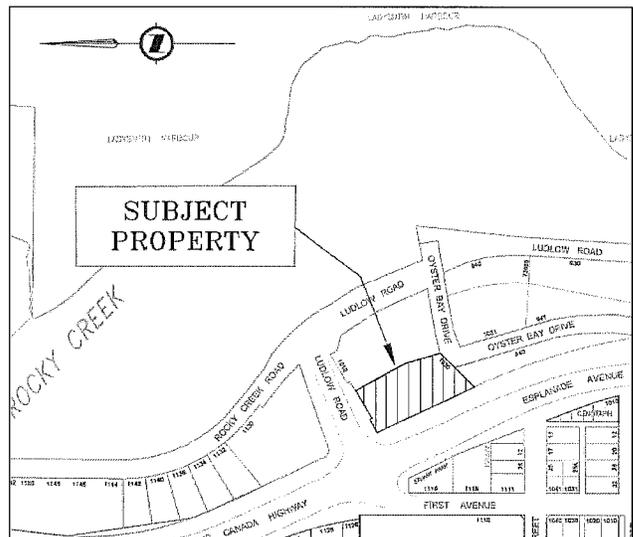
1. That Council directs staff to work with the applicant to enhance the OCP amendment and rezoning application to ensure the proposed uses for 1030 Oyster Bay Drive do not deter from the viability of the downtown commercial district.
2. That Council has considered s. 879 of the Local Government Act (consultation during OCP development) and determines that for Official Community Plan amendment application 3360-12-02 (1030 Oyster Bay Drive) the following consultation is to be undertaken:
 - Staff referral to the Advisory Planning Commission for review and comment;
 - Referral to the Stz'uminus First Nation;
 - Applicant to host a neighbourhood information meeting as required by the Development Procedures Bylaw.

PURPOSE:

The purpose of this staff report is to introduce an application to amend the Official Community Plan (OCP) and Zoning Bylaw to add permitted uses to the Light Industrial Zone (I-1) for the subject property at 1030 Oyster Bay Drive.

INTRODUCTION/BACKGROUND:

Council supported a development permit in March 2012 for a two-phase development of the property. Phase one is currently under construction. When both phases are complete the two storey building will



contain a total of 2,920 m² (31,430 ft²) of floor area with 71 parking spaces.

The applicant is currently seeking tenants for the building. To assist in this process, the applicant is proposing to amend the I-1 zone, such that a wider variety of uses is permitted.

SCOPE OF WORK:

The current stage of this OCP amendment and rezoning application is to seek direction from Council regarding the consultation process. During this stage, staff will work with the applicant on the review of the proposal. Following consultation and staff review, the proposal will come before Council again for direction on the next stage of the application process which could be the preparation of amending bylaws.

Table 1: Summary of OCP Amendment and Rezoning Application – 3360-12-02

	<i>Current</i>	<i>Proposed</i>
OCP	Industrial	Industrial
Waterfront Area Plan (WAP)	Light Industrial <i>small scale manufacturing and assembly, lumber remanufacturing, warehousing, wholesaling and storage, building supply stores, trade contractor's automotive sales and repairs.</i>	Light Industrial Requested additional uses: retail, personal services, tourist bureau, financial services, offices, fast-food restaurant, assembly hall, recreation facility, pub etc.
Zoning	Light Industrial Zone (I-1)	Light Industrial Zone (I-1) (with site specific amendment to allow additional uses at 1030 Oyster Bay Dr.)
Parking	71 parking spaces (48 spaces for office/retail and 23 spaces for light industrial)	71 parking spaces
DP Area	WAP Design Guidelines and Development Permit Area 5 – Industrial (DPA 5)	WAP Design Guidelines and Development Permit Area 5 – Industrial (DPA 5)
Uses (summarized)	Current Permitted Uses: Service station. Boat building and repair. Retail of building/garden supplies. Baker, restaurant. Brewery, distillery. Book binding, publishing. Cannery. Laboratory. Manufacturing. Cold storage. Repair, sales, & rental of equipment.	Requested additional uses: Retail (i.e. clothing, home décor) Wholesale. Custom workshop. Auction. Mini-storage. Tourist bureau/Visitor Information Centre. Fast food restaurant. Coffee Shop (less than 278m ²) Pub. Office.



	Sale & storage of agriculture supplies. Processing & packaging of food. Laundry and dry cleaning. Contractor workshop and yard. Retail/wholesale petroleum. Welding and machine shop. Warehouse. Computer research and development. Accessory office and retail. Accessory single family dwelling.	Professional services (i.e. dentist). Personal services (i.e. beauty salon, massage). Veterinary clinic and animal grooming. Financial services. Library. Private or commercial school. Assembly hall (i.e. church, bingo hall) Club or lodge. Recreation facility (i.e. yoga, fitness) Daycare.
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The subject property is located within the area covered by the Waterfront Area Plan and is subject to policies in the Official Community Plan (OCP). These documents provide the community's vision for future land use. The following section of the report provides specific land use policies that are relevant to the subject property and the community's vision and they should be considered in the review of this application.

OCP Land Use Designation and Policies

The subject property is designated as "Industrial" in the OCP. The Industrial designation is applied to industrial park areas and the industrial waterfront area and is intended to accommodate industrial development and employment centres. It provides for the range of industrial and light industrial uses, and limited commercial uses to support industrial parks. The following OCP policies will be considered in the review of the proposal:

3.2.2(3) Ensure that the downtown remains a viable commercial district.

- Staff will consider the additional uses proposed for 1030 Oyster Bay Road in relation to the viability of the downtown commercial district.

3.5.2(5) Plan for and promote the development of a mixed-use waterfront adjacent to the downtown as a key element in the community's goal of economic diversification and support for downtown retail and service businesses.

- Staff will consider if the proposed range of additional uses are appropriate at 1030 Oyster Bay Drive.

3.5.5(8) Commercial development is directed principally to the downtown core and the south end Coronation mall, with complementary commercial areas provided to serve the mixed use waterfront as well as local neighbourhoods.

- In the past five years two other rezonings have occurred in the Rocky Creek Road industrial area which permitted additional uses within this area. The 'Transition Light Industrial Zone (I-1A)' added second storey residential use as well as personal service, upholstery, business and vocational instruction, office use, and artisan. The 'Comprehensive Development One (CD-1) Zone' rezoned the land from light-industry to permit hotel, neighbourhood pub, liquor retail store, micro-brewery, professional and business office use, personal service establishment, coffee shop, sale or rental of non-motorized recreational equipment, farmer/artisan market, pottery/artisan studio and



dwelling units. Permitting commercial and other uses at 1030 Oyster Bay Drive would again change the dynamic of the Rocky Creek Road area.

3.5.2(9) *Provide an adequate supply of land in appropriate locations to support industrial and commercial economic development activity; and 3.5.3(7) Industrial development is directed to the newly created industrial park areas in Ladysmith.*

- If the application proceeds, staff will work with the applicant to ensure the light industrial uses are still an important part of the zone for the property. The subject property is one of the few remaining available industrial sites in Ladysmith.

Waterfront Area Plan Designation and Policies

The subject property is designated as “Light Industrial” in the Waterfront Area Plan. The following Waterfront Area Plan policies will be considered in the review of this proposal:

4.3 Service commercial uses will also be provided for within the light industrial area, to allow locations for larger scale service commercial uses which can take advantage of the good visibility, accessibility, and parcel sizes that can be made available in this part of the Town.

- This policy demonstrates that it was somewhat anticipated there would be a demand for more commercial uses in the Rocky Creek Road industrial area.

4.3.2.2 Areas designated ‘Light Industrial’ allow for light industrial development to include small scale manufacturing and assembly, lumber remanufacturing, warehousing, wholesaling and storage, and service commercial uses including building supply stores, trade contractor’s automotive sales and repairs.

- To accommodate the uses proposed by the applicant this policy would need to be amended such that the Waterfront Area Plan supports additional uses at 1030 Rocky Creek Road.

Parking

The Waterfront Area Plan and DPA5 design guidelines, as well as the Zoning Bylaw, specify parking requirements for industrial and commercial uses. The approved Development Permit anticipated that 48 spaces would be used for office/retail uses and 23 spaces would be used for light industrial uses. Generally, commercial uses generate a need for more parking than industrial uses. If additional commercial uses are permitted, parking may become a concern. Due to the site’s constraints there is no possibility to add more parking to accommodate additional commercial uses. Staff will consider if there is a need to limit the total floor area for the commercial uses such that parking availability does not become a concern.

ALTERNATIVES:

That Council not proceed with OCP amendment and rezoning application 3360-12-02.



FINANCIAL IMPLICATIONS; n/a

LEGAL IMPLICATIONS:

A public hearing will be required to be held. Due to the property's proximity to a controlled access highway intersection the zoning amendment bylaw must be approved by the Minister of Transportation.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

As this application proposes to amend the OCP, Council must:

1. Consider whether consultation on the OCP amendment should be early and on-going, and
2. Specifically consider whether consultation is required with:
 - (i) the boards of the CVRD and the RDN
 - (ii) the council of a municipality adjacent to Ladysmith
 - (iii) First Nations
 - (iv) the school district, great boards or improvement district boards, and
 - (v) the provincial or federal government and their agencies.

It is recommended to refer the application to the Stz'uminus First Nation consistent with the signed MOU. In addition, the applicant shall host a neighbourhood information meeting as required by the Development Procedures Bylaw.

It is standard practice that OCP amendment and rezoning applications be referred to the Advisory Planning Commission (APC). It is recommended that the APC consider the application including the following questions:

- Is there concern that the uses proposed for 1030 Oyster Bay Road will negatively impact the viability of the downtown commercial district?
- Is the range of additional uses appropriate for the property at 1030 Oyster Bay Road?
- Will parking availability be a concern, and is there a need to limit the floor area of the commercial uses?

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

The application will be referred to the Infrastructure Services Department and Building Inspector for review and comment.

RESOURCE IMPLICATIONS:

Processing rezoning applications is a core function of the Development Services Department. Processing this application is within available staff resources.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

The Vision Report suggests that the waterfront industrial area should include office areas and small retail areas to bring goods and services to the public as well as to support workers.



The applicant has completed a Sustainable Development Checklist to demonstrate how the rezoning proposal is consistent with the Visioning Report. The checklist indicates that the development proposal:

- ✓ Adds to the diversity of land uses within the neighbourhood;
- ✓ Has active frontages with windows and doors that are visible and accessible from public streets;
- ✓ The development is located within 400 metres of a transit stop;
- ✓ Local employment is being created during construction;
- ✓ Direct employment will be created after construction;
- ✓ Local industrial land is maintained and enhanced; and
- ✓ The proposed uses will add diversity to the local economy.

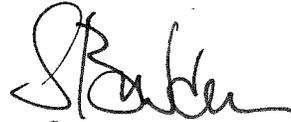
ALIGNMENT WITH STRATEGIC PRIORITIES:

Effective land use planning and community design is a Council strategic direction.

SUMMARY:

It is recommended to direct staff to work with the applicant to refine the proposal and to refer the application to the Advisory Planning Commission and the Stz'uminus First Nation.

I concur with the recommendation.



 Ruth Malli, City Manager

ATTACHMENTS:

None





Town of Ladysmith
STAFF REPORT

To: Ruth Malli, City Manager
From: Sandy Bowden, Director of Corporate Services
Date: September 24, 2012
File No:

Re: Transfer Beach Spray Park Re-surfacing Project – Contract Award

RECOMMENDATION(S):

That the contract for the re-surfacing of the spray park at Transfer Beach be awarded to Marathon Surfaces in the amount of \$26,584.62 including taxes.

PURPOSE:

The purpose of this staff report is to provide Council with the results of the Request for Proposals (RFP) which was issued on August 27, 2012 for the re-surfacing of the Transfer Beach spray park.

INTRODUCTION/BACKGROUND:

Council will recall that the re-surfacing of the spray park was identified in the 2012 capital budget. The RFP was issued in August of this year and one submission was received. The proposal is within budget and from a reputable company.

SCOPE OF WORK:

Once Council authorizes the awarding of the contract, staff will contact Marathon Surfaces and establish a schedule for the project.

ALTERNATIVES:

Council could direct staff to reject the bid and re-issue the RFP.

FINANCIAL IMPLICATIONS:

The Town budgeted \$27,141 in the 2012 budget for this project.

LEGAL IMPLICATIONS:

N/A

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

The re-surfacing of the spray park is required to enhance the safety of the spray park which will reduce slips and falls. Staff anticipates that this project will be positively received by the public.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

N/A

RESOURCE IMPLICATIONS:

No additional resources are required for this project.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

This project aligns with Sustainability Goal No. 8 – “Create healthy communities and individuals” and with the 7th pillar of sustainability – “Healthy Community”.

ALIGNMENT WITH STRATEGIC PRIORITIES:

This project aligns with Strategic Direction F – “A Safe and Healthy Community”.

SUMMARY:

In August of 2012 staff issued an RFP for the re-surfacing of the spray park at Transfer Beach. One submission was received from Marathon Surfaces. The total bid in the amount of \$26,584.62 including taxes is within the existing budget for this project of \$27,141. Staff recommends awarding the contract to Marathon Surfaces.

I concur with the recommendation.



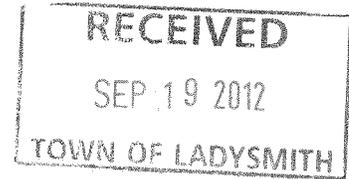
¹² Ruth Malli, City Manager

ATTACHMENTS:

None

Town of Ladysmith
410 Esplanade, PO Box 220
Ladysmith, BC
V9G 1A2

September 19, 2012



Re: Donating artwork by local artists

Mayor and Council,

On numerous occasions I visited the 49th Parallel Café and saw a number of unique pieces of artwork displayed for sale on the walls of the shop. I read a brief write-up that indicated the art on display was created by artists at Community Link Connexions. Reading further I was informed that the artists are a diverse group of individuals who meet once a week to explore the world and express themselves through paint, canvas, and other mediums. Some individuals have previously exhibited their work, others are sharing for the first time.

I asked the shop manager about the pieces, how long they had been on display, and if any of the pieces had previously sold. He responded that none of the artwork had been purchased so I decided to purchase one piece from each artist. I donated one piece to a local support worker and have held onto the other five.

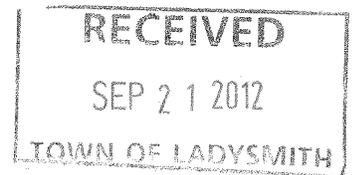
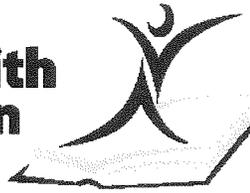
It is now my wish to donate these pieces of local art to the Town of Ladysmith and wish for them to be displayed for public viewing in highly visible, high-traffic public areas such as the FJCC, Resource Centre, and Maritime Society. I know how excited these artists will be. This group of artists are true local supporters: they work, live, shop in Town, and support and use the public and private services that the Town offers. If only more local residents had the same attitude and outlook.

Thank you,

Jonathan Zeiler
250.734.1329

Nanaimo - Ladysmith Schools Foundation

"Helping our Students Reach for Tomorrow"



Telephone : (250) 753-4074
Fax: (250) 741-8326

550 - 7th St.
Nanaimo, B.C. V9R 3Z2

September 13, 2012

Mayor Rob Hutchins and Council Members
Town of Ladysmith
410 Esplanade PO Box 220
Ladysmith, BC
V9G 1A2

Dear Mayor Hutchins and Council Members:

Re: Stock the Lockers Campaign

On behalf of the Board of Directors of the Nanaimo-Ladysmith Schools Foundation, I want to take this opportunity to thank you for declaring the month of August "Stock the Lockers" month in the Town of Ladysmith.

Our Board is very impressed with the final amount that was raised in Ladysmith which was close to \$8,000.00. During the month of October, I will work closely with the school principals in Ladysmith and North Oyster Elementary on the best way to support vulnerable students in their school utilizing these funds.

I would also like to acknowledge the outstanding work the both Delana Sword and Mimi Zuyderduyn have done in raising funds as well as awareness for the Nanaimo-Ladysmith Schools Foundation. These are two outstanding citizens that not only have a passion your community, but for the students and their families.

Once again, thank you for your support and please contact me if you have any questions.

Yours truly,

Erin van Steen, Executive Director
Nanaimo-Ladysmith Schools Foundation

/evs

TOWN OF LADYSMITH

BYLAW NO. 1810

A BYLAW TO CLOSE AND REMOVE THE DEDICATION OF A HIGHWAY

WHEREAS the purpose of this Bylaw is to close to traffic and remove the highway dedication of an undeveloped highway lying to the north of lands located at 900 Russell Road, Ladysmith, British Columbia.

AND WHEREAS in accordance with sections 40(3) and (4), and 94 of the Community Charter, the Town of Ladysmith has published notice of its intention to adopt this Bylaw, has delivered notice to the operators of utilities whose transmission or distribution facilities or works Council considers will be affected, and has provided an opportunity for persons who consider they are affected to make representations to Council.

NOW THEREFORE, the Municipal Council of the Town of Ladysmith, in open meeting assembled, ENACTS AS FOLLOWS:

1. The road right of way shown as "Closed Road" on Reference Plan EPP24147 prepared by Ryan Turner, BCLS, and completed by him on September 11, 2012, a reduced copy of which is attached as Schedule "A" hereto, is closed to traffic.
2. The dedication of the public highway referred to in section 1 is removed.

CITATION

3. This Bylaw may be cited as the "Road Closure and Dedication Removal Bylaw 2012, No. 1810".

READ A FIRST TIME on the day of , 2012

READ A SECOND TIME on the day of , 2012

READ A THIRD TIME on the day of , 2012

APPROVED BY THE MINISTER OF TRANSPORTATION on the day of , 2012

ADOPTED on the day of , 2012

Mayor (R. Hutchins)

Director of Corporate Services (S. Bowden)

Schedule "A" to Bylaw No. 1810 - Road Closure Plan

