



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
TUESDAY, SEPTEMBER 3, 2013
COUNCIL CHAMBERS, CITY HALL
7:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson
Councillor Glenda Patterson		

STAFF PRESENT:

Ruth Malli	Sandy Bowden	Felicity Adams
Erin Anderson	John Manson	Clayton Postings
Joanna Winter		

CALL TO ORDER Mayor Hutchins called the Regular Meeting of Council to order at 6:01 p.m. in order to retire immediately into a Closed Meeting.

CLOSED MEETING

CS 2013-303

It was moved, seconded and carried at 6:01 p.m. that Council retire into Closed Meeting in order to consider the following matters:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- labour relations or other employee relations

ARISE AND REPORT

Council arose from the Closed Meeting at 6:51 p.m. with report on the following item:

- Staff were directed to advertise for candidates to fill vacancies on the Advisory Planning Commission, Advisory Design Panel and DL 2016 Holdings Corporation Board of Directors.

REGULAR MEETING

The Regular Meeting of Council resumed at 7:00 p.m.

AGENDA APPROVAL

CS 2013-304

It was moved, seconded and carried that the agenda for the Regular Council meeting held on September 3, 2013 be approved with the following additions:

- 8.1 School District 68 Extended Consultation Process
- 12.1 Invasive Species

MINUTES

CS 2013-305

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held August 19, 2013 be approved with the following amendment:

- Correct Marni Hastings' name

PROCLAMATIONS

Mayor Hutchins proclaimed September 27 to 29, 2013 as "Culture Days" in the Town of Ladysmith.

Mayor Hutchins proclaimed October 21 to 27, 2013 as "Waste Reduction Week" in the Town of Ladysmith.

DEVELOPMENT APPLICATIONS

Development Permit Application – AYPQ Architecture

Councillor Horth noted that although the Advisory Design Panel unanimously approved the quality of the land use and design of the application the Panel did express concerns about the proposed use of vinyl siding.

The proponent, Angela Quek spoke on behalf of the developer/builder and responded to questions from Council.

MOTION DEFEATED:

CS 2013-306

It was moved and seconded that Development Permit 3060-13-08 be issued to permit a 12 unit townhouse development on Lot 1, District Lot 146, Oyster District, Plan VIP79719, provided that the developer substitute vinyl siding with a more natural material.

OPPOSED:

Councillors Dashwood, Drysdale, G. Paterson, D. Patterson and Mayor Hutchins.

CS 2013-307

It was moved, seconded and carried that Development Permit 3060-13-08 be issued to permit a 12 unit townhouse development on Lot 1, District Lot 146, Oyster District, Plan VIP79719; and that the Mayor and Corporate Officer be authorized to sign the

Development Permit.

Development Permit Application – Camille Soer

Lot 1, Block 6, District Lot 24, Oyster District, Plan 703A (810 Esplanade Avenue)

CS 2013-308

It was moved, seconded and carried that Development Permit 3060-13-11 be issued to permit building and landscaping improvements on Lot 1, Block 6, District Lot 24, Oyster District, Plan 704A, and that the Mayor and Corporate Officer be authorized to sign the Development Permit.

**COUNCIL COMMITTEE
REPORTS**

Mayor Hutchins reported that the Ladysmith and District Chamber of Commerce appreciates the Town's support to move the weekly Farmers Market to Transfer Beach.

School District 68 Extended Consultation Process

CS 2013-309

It was moved, seconded and carried that Mayor Rob Hutchins and Lisa Brinkman (staff) be appointed as the Town representatives on the School District 68 Extended Consultation Process Ladysmith Working Group.

Councillor Dashwood confirmed that a luncheon concerning homelessness in Ladysmith will take place on September 24 at 11:00 a.m.

The Director of Parks, Recreation and Culture was requested to recommend to Councillor Dashwood names of youth representatives to meet with members of the Cowichan Valley Regional District Community Safety Advisory Commission about youth safety issues in the community.

Councillor Horth expressed appreciation to the Ladysmith Downtown Business Association for co-sponsoring the recent Family Movie Night organized by Council in support of Tour de Rock.

Government Services Committee Recommendations

CS 2013-310

It was moved, seconded and carried that approval in principle be given for a Ladysmith flag to be provided for the pole in front of the 49th Parallel Grocery Store at First Avenue and Symonds Street, and that Council accept with appreciation the offer from Island Hoppers to provide the attachment for the flag and to carry out maintenance for the foreseeable future as laid out in the recent correspondence from April Akroyd and family, subject to receiving applicable approvals.

CS 2013-311

It was moved, seconded and carried that staff be requested to investigate the installation of containers for the disposal of pet waste along the Ladysmith waterfront in the vicinity of the Ladysmith Maritime Society Community Marina and along Fourth Avenue.

STAFF REPORTS

CS 2013-312

Properties to be Included in the Permissive Tax Exemption Bylaw

It was moved, seconded and carried that staff be directed to prepare a Permissive Tax Exemption Bylaw to include an exemption for:

- a) The Royal Canadian Legion for the Class 8 – Recreation area only at 621 1st Avenue; and
- b) The Ladysmith Maritime Society for the Area 1 – Community Amenities and Area 2 – Marine Tourist and Sewage Pump Out areas only at 610 Oyster Bay Drive; and
- c) The following organizations & properties listed on the 2012 Permissive Tax Exemption bylaw:
 - Anglican Synod Diocese of BC 314 Buller St
 - Arts Council of Ladysmith Units J, K & L - 610 Oyster Bay Rd
 - Eco-Tourism Building Transfer Beach
 - Alcoholic Anonymous 12 Buller St
 - Ladysmith & District Historical Society 1115A - 1st Ave and 721 1st Ave
 - Ladysmith Fellowship Baptist Church 381 Davis Rd
 - Ladysmith Festival of Lights 1163 4th Ave
 - Ladysmith Golf Club Society 380 Davis Rd
 - Ladysmith Health Care Auxiliary 910 1st Ave
 - Ladysmith Maritime Society 611 Oyster Bay Dr
 - Ladysmith Maritime Society Unit C, I & M - 610 Oyster Bay Dr
 - Ladysmith Maritime Society Visitor Reception Ctr.
 - Ladysmith Senior Citizens Housing Society 207 Jamison Rd
 - Ladysmith Senior Citizens Housing Society 101 1st Ave
 - Municipal Parking lot 17 & 25 Roberts St
 - Pentecostal Assemblies 1149 4th Ave
 - St John's Masonic Temple 26 Gatacre St
 - St. Mary's Catholic Church 1135 4th Ave
 - United Church of Canada 232 High Street

Subdivision Bylaw Revision

CS 2013-313

It was moved, seconded and carried that Schedule “E” of Subdivision Bylaw No. 1155 (Engineering Standards and Specifications) be amended by adding Section 12 – Landscaping Standards, and that staff be directed to prepare a new Subdivision and Development Bylaw 2013, No. 1834.

Property Disposition – Public Laneway between 320 and 330 First Avenue

CS 2013-314

It was moved, second and carried that staff be directed to proceed with the disposition of the public laneway between 320 and 330 First Avenue to the Ladysmith and District Credit Union for \$32,000 plus associated costs including, but not limited to, legal, utility realignment and/or protection, appraisal and surveyor costs, in accordance with the legislation; and that Council proceed with the first three readings of Bylaw No. 1836.

Acquisition of Composting Screener and Related Equipment

CS 2013-315

It was moved, seconded and carried that \$80,000 in capital funds allocated for a front-end loader be reallocated to purchase a new or used screener and other related equipment to facilitate ongoing composting operations at the Public Works Yard.

BYLAWS

Town of Ladysmith Zoning Bylaw 1996, No. 1160, Amendment Bylaw (No. 94) 2013, No. 1831

CS 2013-316

It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1996, No. 1160, Amendment Bylaw (No. 93) 2013, No. 1831 be read a third time and adopted.

Town of Ladysmith Subdivision and Development Servicing Bylaw 2013, No. 1834

CS 2013-317

It was moved, seconded and carried that Town of Ladysmith Subdivision and Development Servicing Bylaw 2013, No. 1834 be read a first, second and third time.

Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2013, No. 1835

CS 2013-318

It was moved, seconded and carried that Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2013, No. 1835 be read a first, second and third time.

Town of Ladysmith Road Closure and Dedication Removal Bylaw 2013, No. 1836

CS 2013-319

It was moved, seconded and carried that Town of Ladysmith Road Closure and Dedication Removal Bylaw 2013, No. 1836 be read a first, second and third time.

CORRESPONDENCE

CS 2013-320

Mayor Stewart Young, City of Langford Downloading of Infrastructure Costs from B.C. Hydro

It was moved, seconded and carried that the correspondence from Mayor Stewart Young, City of Langford, concerning the downloading of Infrastructure Costs from B.C. Hydro be received and filed.

NEW BUSINESS

CS 2013-321

Invasive Species

It was moved, seconded and carried that the Coastal Committee of the Invasive Species Council of B.C. be invited to facilitate a community meeting to encourage the eradication of invasive species in Ladysmith.

QUESTION PERIOD

R. Johnson enquired about the annual cost of BC Transit in Ladysmith.

R. Johnson was advised that the Town's existing trolley has not yet been posted on B.C. Bid.

R. Johnson enquired about the Town's position on VIA Rail passenger service and was advised that the Town continues to support the Island Corridor Foundation's pursuit of passenger rail service on Vancouver Island.

R. Johnson was advised that the Town has the capacity in its water supply system to meet increased demand should the Town finalize a water and sewer servicing agreement with the Stz'uminus First Nation and a boundary expansion with Couverdon Real Estate.

ADJOURNMENT

CS 2013-322

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)