



TOWN OF LADYSMITH
MINUTES OF A SPECIAL MEETING OF COUNCIL
MONDAY, MAY 26, 2014
LADYSMITH SENIORS CENTRE
CALL TO ORDER 6:30 P.M.

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Glenda Patterson

STAFF PRESENT:

Ruth Malli	Felicity Adams	Erin Anderson
Joanna Winter	Angela Vincent	

CALL TO ORDER Mayor Hutchins called this Special Meeting of Council to order at 6:32 p.m.

AGENDA APPROVAL

CS 2014-194

Moved and seconded:

That the agenda for this Special Council Meeting of May 26, 2014 be approved

Motion carried.

UNFINISHED BUSINESS

CS 2014-195

Ladysmith Chamber of Commerce 2014 Operating Agreement

Moved and seconded:

That the agreement with the Ladysmith Chamber of Commerce for the provision of visitor and business information services for the period January 1 to December 31, 2014 be approved as presented, and that the Mayor and Corporate Officer be authorized to sign the agreement.

Motion carried.

REPORTS

New and Updated Zoning Bylaw and Development Permit Area Design Guidelines

Felicity Adams, Director of Development Services, provided an in-depth review of the new and updated Zoning Bylaw and Design Guidelines for the Town of Ladysmith and related bylaws. Ms. Adams responded to questions from Council. Staff and Council responded to questions from the audience.

Comments and suggestions were received on the following matters:

- Produce Stand and Urban Agriculture – clarify restrictions or requirements for products to be sold
 - Retaining Walls – clarify setback requirements, definition, hard
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and soft landscaping

- Accessory Buildings – consider permitting basements
- Coach House – consider increasing size and height, relating size to a percentage of the main building or lot coverage,
- Solar Energy Devices – consider visual impact of hot water collectors
- Wind Energy Devices – consider impact on view and noise generated, particularly in residential areas
- Kennel – consider in south part of Ladysmith
- Slaughterhouse – consider adding to industrial area in south Ladysmith
- Bed and Breakfast – consider whether accommodation for international students should be included
- Sprinklers – consider adding to the Building Bylaw sprinklers in homes with secondary suites
- Shade and Buffers (landscaping) – consider requiring a buffer between multi-unit residential buildings
- Single Family Zone – consider a zone strictly designated for single family homes
- Drive-through Establishments – consider permitting drive-through establishments in the Highway Service Commercial Zone
- Recreational Vehicle and Camping – clarify whether there will be zoning for recreational vehicles or camping
- Tourist accommodation – clarify definition for cottages
- Woods Island – consider designating Woods Island as a reserve, not a park, to preserve ecologically sensitive areas
- Trees – consider including guidelines for preservation of rare or old-growth trees
- Laneways – consider adding to the Subdivision Bylaw a requirement for laneways in new developments
- Signage – add guideline to relevant Development Permit Area guidelines.

Mayor Hutchins explained that participants' comments and suggestions would be reviewed and, as appropriate, incorporated into the new and updated Zoning Bylaw. The Bylaw will then come before Council for first and second readings, after which a Public Hearing will be scheduled. This process is laid out in the *Local Government Act*. The schedule for these steps will depend on time required to amend the draft Bylaws and Schedules in response to comments and input received from Council and the public.

ADJOURNMENT

CS 2014-196

Moved and seconded:

That this meeting of Council adjourn at 10:04 p.m.

Motion carried.

CERTIFIED CORRECT_

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)

Subject to Adoption