

# MINUTES

## Advisory Planning Commission (APC)

Thursday, February 15, 2018 at 7:00 p.m.  
Council Chambers, City Hall

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**PRESENT:** Chair - Bruce Laxdal; Members - Linda Mix, Mayo McDonough, D. Brian McLaurin, Council Liaison - Steve Arnett; Staff Liaison - Lisa Brinkman, Planner and Recorder.

**ABSENT/REGRETS:** Tina Donovan, Christy Villiers, Jon Steininger

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The meeting was called to order at 7:00 p.m.

**1. AGENDA**

It was moved, seconded and carried that the agenda of February 15, 2018 be approved.

**2. ADOPTION OF MINUTES**

It was moved, seconded and carried that the APC minutes of September 21, 2017 be adopted.

**3. COUNCIL REFERRALS**

a) Coach Houses outside of the Downtown Area - Consultation 2018

L. Brinkman presented the staff report. APC members asked questions and discussed the topic.

It was moved, seconded and carried that the Advisory Planning Commission (APC) recommends support for the review of allowing coach houses outside of the downtown area in the Single Dwelling Residential (R-1) zones, utilizing the existing coach house regulation framework and considering each local neighbourhood.

**4. CORRESPONDENCE**

None.

**5. NEW BUSINESS**

None.

**6. MONTHLY BRIEFING**

L. Brinkman advised that there will be a Coach House Community Consultation Open House on March 1<sup>st</sup>. Also, that APC members are encouraged to complete the Coach House survey. A paper copy of the survey was distributed and the survey is available at [www.placespeak.com](http://www.placespeak.com).

**7. NEXT MEETING**

March 8, 2018

**8. ADJOURNMENT**

It was moved, seconded and carried that the meeting be adjourned at 8:40 p.m.

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Chair (B. Laxdal)

**RECEIVED:**

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Corporate Officer (J. Winter)