



# AGENDA

## Heritage Revitalization Advisory Commission

Thursday, June 22, 2017 at 5:00 pm  
Council Chambers, City Hall

**Mandate:** *to undertake heritage and revitalization projects as approved by Council and to advise Council on referred heritage matters.*

1. **AGENDA APPROVAL**
2. **ADOPTION OF MAY 25, 2017 MINUTES \***
3. **COUNCIL REFERRALS/UPDATES**
  - a) Ladysmith Kinsmen Club - Downtown Washroom Proposal\*  
Council is seeking the Heritage Revitalization Advisory Commission's comments regarding the exterior design of the Kinsmen Club's proposed public washroom on First Avenue, to be located on lane right of way between the Royal Bank building and Health Food Store. Attached is a March 27, 2017 letter from the Kinsmen Club describing the project (with a proposed building concept). A representative from the Kinsmen Club will be available to answer questions.
4. **SIGN/FAÇADE APPLICATIONS**
  - a) 640 First Avenue – Ladysmith Inn (Façade Development Permit)
5. **HERITAGE PROJECT UPDATES**
  - a) Canada 150 Project
  - b) Heritage Building Plaques
6. **NEW BUSINESS**
  - a) Heritage Building Revitalization Award
  - b) Heritage Tree Preservation
  - c) HRAC Bylaw Review
7. **CORRESPONDENCE**

None.
8. **UPDATES**
  - a) BC Stop of Interest Signs
9. **NEXT MEETING**

TBD
10. **ADJOURNMENT**

\*Attachments



# MINUTES

## Heritage Revitalization Advisory Commission (HRAC)

Thursday, May 25, 2017 at 5:00 p.m.

Council Chambers, City Hall

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**PRESENT:** Chair - Marnie Craig; Members: Tamara Hutchinson, Jennifer Robinson, Rob Johnson, Marina Sacht, Bob Darling, Harald Cowie, Bernardien Knol (LDHS member); Council Liaison – Councillor Rob Hutchins; Staff Liaison & Recorder – Angela Davies

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The meeting was called to order at 5:00 p.m.

### 1. AGENDA

It was moved, seconded and carried that the Agenda of May 25, 2017 be approved with the following additions to New Business:

- (b) Heritage Tree Preservation
- (c) Rhododendron Recognition
- (d) HRAC Bylaw Update
- (e) Heritage Building Revitalization Awards

### 2. MINUTES

It was moved, seconded and carried that the Minutes of April 27, 2017 be adopted with a correction to the second paragraph of Section 4(b) to read “524 First Avenue”.

### 3. COUNCIL REFERRALS/UPDATES

Councillor Hutchins provided updates on the Bio-solids composting site and the Waterfront Area Plan. At the May 1, 2017 meeting, Council supported the HRAC recommendation for a Canada 150 Project.

### 4. SIGN/FAÇADE APPLICATIONS

None.

### 5. HERITAGE PROJECT UPDATES

A. Davies noted that the building plaque hardware had been ordered, and completion of the building plaques was the next project priority.

HRAC members discussed opportunities to re-use the original wooden plaques. Councillor Hutchins and R. Johnson will bring examples of these plaques to the next HRAC meeting.

### 6. NEW BUSINESS

#### a) Canada 150 Project

M. Sacht volunteered to organize the “Remembering our Peoples – An Invitation to Share Your Family Stories” project. Members discussed how the project would be facilitated and suggested opportunities to use Facebook or links on the Town of Ladysmith and Stz’uminus First Nation websites.

#### b) Heritage Tree Preservation

HRAC members discussed the opportunity to encourage the recognition or preservation of unique and/or heritage trees in Ladysmith.

HRAC members also discussed the publicity regarding the heritage Rhododendron “Lady Cynthia” located in the front yard of 226 Kitchener Street. Members suggested retaining branches pruned from the tree for propagating purposes. R. Johnson will contact the Saltair Garden Club.

c) Rhododendron Recognition

M. Sacht noted that the owners of the “Lady Cynthia” Rhododendron have been exceptionally accommodating to those visiting the tree on their property, including the placement of an informative plaque and seating at the base of the tree. Members supported recognition of the owners.

**It was moved, seconded and carried that Heritage Revitalization Advisory Commission recommend to Council that a letter of appreciation be written to the property owners of 226 Kitchener Street, thanking them for their generosity and community spirit in sharing their “Lady Cynthia” rhododendron with the community and the world.**

d) HRAC Bylaw Update

R. Johnson suggested that HRAC Bylaw #1279 should be updated. Members were interested in reviewing the bylaw to determine whether updates were required. A. Davies will provide members with copies of the HRAC Bylaw and amendments. Members will discuss further at the next HRAC meeting.

e) Heritage Building Revitalization Awards

M. Sacht suggested that Ladysmith could develop a heritage building award program to recognize the investment in and revitalization of heritage buildings. Members will research options and will discuss further at the next meeting.

**It was moved, seconded and carried that Heritage Revitalization Advisory Commission supports the creation of a heritage revitalization award in Ladysmith.**

**7. CORRESPONDENCE**

None.

**8. UPDATES**

a) St. John’s Anglican Church – 314 Buller Street

The new owners invited heritage representatives to tour the site at 314 Buller Street. M. Craig provided an overview of what was learned at the St. John’s Anglican Church site tour.

**It was moved, seconded and carried that Council approach the Archdiocese about retaining any of the stained glass windows not being utilized from St. John’s Anglican Church, especially those with local significance, and in the event that the building is demolished, that Council seek the retention of the steeple and bell.**

b) Heritage BC Conference report

A. Davies and R. Johnson provided reports of their attendance at the Heritage BC conference in Victoria.

**9. NEXT MEETING**

Thursday, June 22, 2017 at 5:00 p.m., City Hall Council Chambers

**10. ADJOURNMENT**

**It was moved, seconded and carried that the meeting be adjourned at 7:15 p.m.**

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Chair (M. Craig)

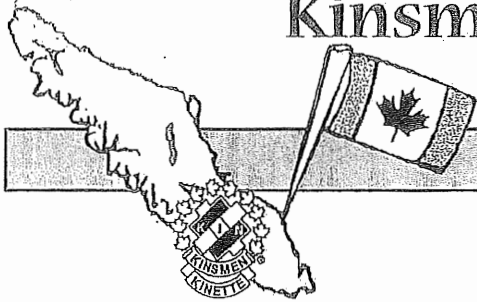
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Corporate Officer (J. Winter)

# Kinsmen Club of Ladysmith On The 49th Parallel

P.O. Box 324, Ladysmith, B.C. V9G 1A3



March 27, 2017

Town of Ladysmith  
P.O. Box 220  
Ladysmith, B.C.  
V9G 1A2  
*Attn. Clayton Postings*

Dear Clayton:

Sorry it's taken a bit of time to get this letter to you. We want to thank you for taking the time last week to meet with our members to look at the proposed site for the public washrooms and discuss the plans, configuration, etc. for what the Kinsmen are hoping to take on as a project for this summer.

As we discussed at the site, the Kinsmen are looking at putting in a double washroom for public use. The facility would include a "maintenance room" to house all the working hardware as well as supplies and other necessary equipment. Each bathroom section would have lighting as well as handicap accessible toilet and a sink as well as the necessary railings, handles, etc. It is our intention to make sure that the facility is heated and have proper LED lighting both the bathrooms, maintenance room as well as outside in the front, side and back.

We believe the outside lighting should be on a photocell but also motion activated, but if the Town desires different type then we can make that work as well.

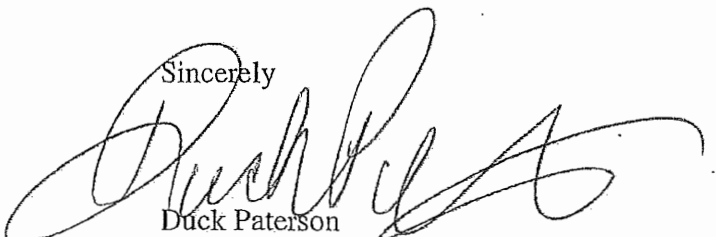
We are looking at in-wall electric heat as they are more vandal proof than standard baseboard heaters. The thermostat for the heat would be located in the maintenance room along with all other "working apparatus" so that nothing can be tampered with.

As far as the exterior goes, the members believe that a concrete structure will be the most durable as well as the least amount of maintenance. We have information from a company that makes concrete washroom structures that have a "pioneer" look to them, which could be somewhat of a fit for the heritage downtown. We can entertain anything that the town wants but need to keep within a budget that the club can achieve.

The path way the dance studio, parking lot, etc. behind in the alley will be maintained and we will use the bricks that we remove for the washroom structure to continue the path as well as new ones to finish it off. The path will also be useable for wheelchairs.

Right now the members believe that the cost for doing this public project will be in the neighborhood of \$66,000. If acceptable to the Town we hope to get started mid-spring and hope to have it completed for the summer tourist season.

Sincerely



Duck Paterson  
Project Chair



