

MINUTES

Heritage Revitalization Advisory Commission (HRAC) Thursday, September 28, 2017 at 5:00 p.m. Council Chambers, City Hall

PRESENT: Acting Chair: Rob Johnson; Members: Bob Darling, Tamara Hutchinson, Harald Cowie; Council Liaison – Councillor Rob Hutchins; Staff Liaison & Recorder – Angela Davies

REGRETS: Members: Marina Sacht, Marnie Craig; Bernardien Knol

The meeting was called to order at 5:15 p.m.

1. NOMINATION/ELECTION OF CHAIR

Members agreed to postpone the election of Chair until the next meeting.

2. AGENDA

It was moved, seconded and carried that the Agenda of September 28, 2017 be approved with the addition of 7(f) Painting without a Façade Development Permit.

3. MINUTES

It was moved, seconded and carried that the Minutes of July 19, 2017 be adopted.

4. COUNCIL REFERRALS

At their meeting on August 21, 2017 Council passed the following motion:

“It was moved and seconded that Council direct staff to refer the role of the Finnish Community in Ladysmith heritage to the Heritage Revitalization Advisory Commission to investigate ways to promote and celebrate that community.”

Councillor Hutchins provided information on the Council referral to HRAC. Members discussed opportunities to research and recognize the involvement of ethnic communities in the development of Ladysmith.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission will investigate the recognition of ethnic communities in Ladysmith during the Heritage Strategic Plan Implementation Plan review.

Councillor Hutchins also provided an update on the Bio-Solids composting facility development, and progress of the Waterfront Area Plan.

5. SIGN/FAÇADE APPLICATIONS

None.

6. HERITAGE PROJECT(S)

a) HRAC Budget Overview 2018

Members reviewed the Heritage Project Timeline for 2018, including Heritage Week, the Heritage Strategic Plan Implementation Plan review, and the Heritage Inventory. Members requested that staff provide a budget summary for HRAC at the next meeting.

7. NEW BUSINESS/UPDATES

a) Heritage Building Revitalization Awards

The sub-committee will provide an update at the next meeting.

b) HRAC Meeting Dates

Alternate meeting dates were discussed.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission will meet on the third Thursday of the month at 5:00pm.

c) Canada 150 Project

R. Johnson provided an update that M. Sacht has begun conducting heritage interviews with citizens. M. Sacht will ask HRAC members to provide recommendations for additional individuals to interview.

d) Heritage Tree Preservation

Councillor Hutchins noted that heritage tree preservation was not included in Council's current strategic plan. Members discussed a bylaw for the protection of heritage trees.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission recommend to Council that a copy of the draft tree bylaw (2008) be referred to the Heritage Revitalization Advisory Commission for review.

e) Knight's Clock

Members discussed Knight's Clock and suggested that upgrades be done to the clock.

f) Painting without a Façade Development Permit

Members discussed recent façade renovations in the heritage downtown that were completed without review by HRAC.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission is concerned by unauthorized façade improvements (e.g. paint colour) and requests that Council consider enforcement of bylaws for façade improvements.

8. NEXT MEETING

Thursday, October 19, 2017 at 5:00 p.m., City Hall Council Chambers

9. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 6:35 p.m.

Acting Chair (R. Johnson)

RECEIVED:

Corporate Officer (J. Winter)