

# AGENDA

## Heritage Revitalization Advisory Commission

Thursday, November 16, 2017 at 5:00 pm  
Council Chambers, City Hall

**Mandate:** to undertake heritage and revitalization projects as approved by Council and to advise Council on referred heritage matters.

1. NOMINATION/ELECTION OF CHAIR
2. AGENDA APPROVAL
3. ADOPTION OF OCTOBER 19, 2017 MINUTES \*
4. COUNCIL REFERRALS/UPDATES
5. SIGN/FAÇADE APPLICATIONS
  - a) CrossFit Ladysmith – 521 First Avenue \*
  - b) 30 Roberts Street \*
6. HERITAGE PROJECT(S)
  - a) Heritage project timeline
7. NEW BUSINESS/UPDATES
  - a) Heritage Building Revitalization Award
  - b) Canada 150
  - c) Financial support for heritage buildings
8. NEXT MEETING  
December 21, 2017 – Council Chambers, City Hall
9. ADJOURNMENT

\*Attachments



## MINUTES

## Heritage Revitalization Advisory Commission (HRAC)

Thursday, October 19, 2017 at 5:00 p.m.

Council Chambers, City Hall

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**PRESENT:** Acting Chair: Rob Johnson; Members: Bernardien Knol, Bob Darling, Harald Cowie; Council Liaison –Councillor Rob Hutchins; Staff Liaison & Recorder – Angela Davies

**REGRETS:** Members: Marnie Craig, Marina Sacht, Tamara Hutchinson

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The meeting was called to order at 5:20 p.m.

**1. NOMINATION/ELECTION OF CHAIR**

Members agreed to postpone the election of Chair until the next meeting.

**2. AGENDA**

It was moved, seconded and carried that the Agenda of October 19, 2017 be approved with the addition of 7(d) Ladysmith & District Historical Society Liaison position with HRAC, and 7(e) Heritage BC Award Nominations.

**3. MINUTES**

It was moved, seconded and carried that the Minutes of September 28, 2017 be adopted.

**4. COUNCIL REFERRALS/UPDATES**

Councillor Hutchins provided an update on the Waterfront Area Plan and the Biosolids Composting Facility.

Members asked Councillor Hutchins about the future of the Traveller's Hotel, and a discussion ensued about financial initiatives to support Ladysmith's heritage buildings. Members agreed to discuss further at the next HRAC meeting.

**5. SIGN/FAÇADE APPLICATIONS**

None.

**6. HERITAGE PROJECT(S)**

**a) HRAC Budget Overview 2018**

A. Davies provided an overview of the proposed 2018 HRAC budget. Members discussed the budget. A. Davies will provide information on the Heritage Inventory update to members at the December 2017 meeting.

It was moved, seconded and carried that Heritage Revitalization Advisory Commission (HRAC) consider the scope and format of the Heritage Inventory update at the December 2017 HRAC meeting.

It was moved, seconded and carried that Heritage Revitalization Advisory Commission recommend to Council that the 2018 training, seminar and travel budget be increased by \$400.

**7. NEW BUSINESS/UPDATES**

a) **Heritage Building Revitalization Award**

Members discussed options for Heritage Building Revitalization awards in Ladysmith and examined awards programs in other municipalities.

It was moved, seconded and carried that Heritage Revitalization Advisory Commission (HRAC) consider a Heritage Building Revitalization Award program at the November HRAC meeting.

b) **Canada 150**

R. Johnson requested that Members email him recommendations for individuals to interview for heritage stories.

c) **Heritage Week 2018**

Members agreed that providing Heritage Week activities for local schools would be valuable, and that the information must be provided early in the school year. At the January 2018 HRAC meeting, members will discuss opportunities for involvement with schools for 2019 and future Heritage Weeks.

d) **Ladysmith & District Historical Society Liaison position with HRAC**

Members noted that the former Ladysmith & District Historical Society (LDHS) liaison to HRAC is now an HRAC member, thus the LDHS position is currently vacant.

It was moved, seconded and carried that Heritage Revitalization Advisory Commission recommend to Council that a letter be sent to Ladysmith & District Historical Society (LDHS) regarding the vacant LDHS liaison position.

e) **Heritage BC Award Nominations**

Members discussed potential Ladysmith nominees for the Heritage BC Awards. It was agreed to provide nominations for the 2018 intake of award nominations.

**8. NEXT MEETING**

Thursday, November 16, 2017 at 5:00 p.m., City Hall Council Chambers

**9. ADJOURNMENT**

It was moved, seconded and carried that the meeting be adjourned at 6:40 p.m.

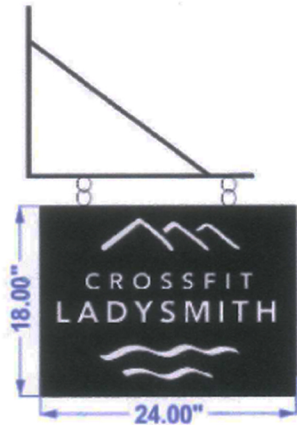
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Acting Chair (R. Johnson)

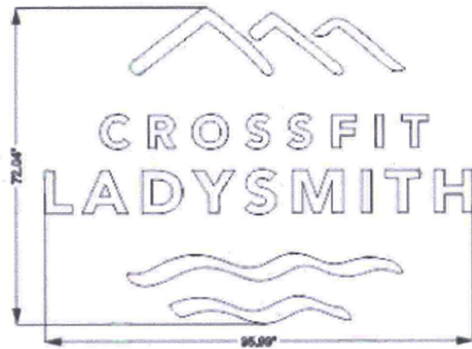
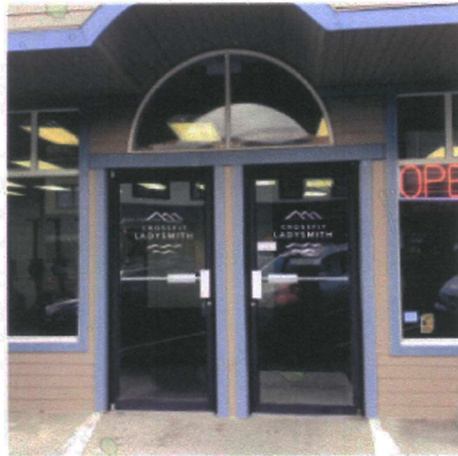
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Corporate Officer (J. Winter)



Hanging sign mounted to wooden face on building above doorway



interior rear wall decal

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## HRAC Review of Sign Permit Application CrossFit Ladysmith - 531 First Avenue





Existing



Proposed changes



Existing

## HRAC Review of Existing Facade Colours 30 Roberts Street