

TOWN OF LADYSMITH

POSITION VACANCY - PARKS DEPARTMENT

(External Competition)

#2017-08

**PARKS MAINTENANCE WORKER I
(4 Positions)**

Job Title: PARKS MAINTENANCE WORKER I

Classification: Temporary – Seasonal
One position - March 6, 2017 - November 17, 2017
One position - April 24, 2017 – October 6, 2017
One position – May 1 – September 1, 2017
One position – June 5 – September 1, 2017

Department: Parks

Duties: See attached Job Description

Required Qualifications: See attached Job Description

Rate of Pay: \$24.75 / hour

Hours of Work 24-40 hours per week (7 day operation - weekend work as required)

Conditions of Employment: Automatic wage deposit

Union: Canadian Union of Public Employees (C.U.P.E.) Local 401

Benefits: As per the Collective Agreement

Reporting To: Glen Britton, Parks Maintenance Supervisor

Per CUPE Agreement Article 15.02: "APPLICANTS FOR THIS POSITION SHALL AGREE THAT IN THE EVENT OF A GRIEVANCE REGARDING FILLING OF THIS POSTING, INTERVIEW AND SELECTION DOCUMENTATION SHALL BE RELEASED TO THE UNION".

This job posting will remain open until **4:00 p.m. March 6, 2017.** For further information please contact Kevin Goldfuss, Manager of Operations – kgoldfuss@ladysmith.ca or 250.245.6447.

Please submit your resume and cover letter to:

Karen Cousins
Manager of Human Resources
City Hall
410 Esplanade, PO Box 220
Ladysmith, BC V9G 1A2
Email: hr@ladysmith.ca
Ph: 250.245.6412
Fax: 250.245.6411

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TITLE: PARKS MAINTENANCE WORKER I

DEPARTMENT: PARKS

JOB SUMMARY:

Under the direct supervision of his/her immediate supervisor, the position is responsible for a variety of unskilled, manual tasks and duties. These tasks and duties, usually physical in nature, require the use of simple tools and equipment. Tasks and duties of a Labourer are normally carried out under the close, direct supervision of a more senior employee.

PRIMARY DUTIES & RESPONSIBILITIES:

- Operates equipment such as chain saws, weed eaters, trimmers, push/self propelled lawn mowers, light trucks, farm tractors, jack hammers, cut-off saws, compactors and other similar equipment required in the operation of parks and boulevards;
- Performs routine manual tasks such as: Clearing brush from roadways and ditches; planting and weeding and maintaining flowers, shrubs, trees, and planters in parks and on downtown streets; crack and pothole filling; refuse and litter pickup; sweeping and cleaning; cleaning of facilities/buildings; unloading and moving of supplies; cutting, weeding, raking, and watering grassy areas in parks, boulevards and lawns; repairing fences; minor repairs to playground equipment and park structures; painting structures; hand excavations and back-filling;
- Assists other personnel to carry out their responsibilities;
- Other related duties as may be assigned.

REQUIRED SKILLS, KNOWLEDGE & ABILITIES:

- Hold a valid B.C. Drivers License;
- Completion of 10th grade;
- Must be physically capable of carrying out assigned duties in all weather conditions;
- Must be able to communicate effectively in both oral and written form, in English, with other employees, supervisors and the general public;
- Must be able to operate manual and automatic transmission vehicles.