



# MINUTES

## Heritage Revitalization Advisory Commission (HRAC)

Tuesday, November 17, 2015 at 5:00 p.m.

Council Chambers, City Hall

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### Ado

**PRESENT:** Chair – Marnie Craig; Members – Ann Rogers, Tamara Hutchinson, Jennifer Robinson, Maureen Martin; LDHS Member – Bernardien Knol; Council Liaison – Mayor Aaron Stone; Staff Liaison & Recorder – Lisa Brinkman; Planner - Margaret Paridaen

**ABSENT:** Allen McDermid

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The meeting was called to order at 5:00 p.m.

### 1. AGENDA

It was moved, seconded and carried that the Agenda of November 17, 2015 be approved.

### 2. MINUTES

It was moved, seconded and carried that the Minutes of October 20, 2015 be adopted.

### 3. COUNCIL REFERRALS/UPDATES

### 4. SIGN/FAÇADE APPLICATIONS

#### a) Proposed new sign for Benjamin Moore (132B Roberts Street)

A sign permit application was presented by Planner, M. Paridaen for Benjamin Moore (Chroma Paint & Design Inc.) at 132B Roberts Street. HRAC members discussed the proposed sign.

It was moved, seconded and carried that the Heritage Revitalization Advisory Commission supports the proposed sign for Benjamin Moore (Chroma Paint & Design Inc.) at 132B Roberts Street subject to the applicant considering: a) using the blue Benjamin Moore corporate colour; and b) framing the sign with a material and colour similar to the building trim.

HRAC members discussed with staff how to gain downtown business compliance with the sign permit application process in general.

### 5. HERITAGE PROJECT UPDATES

#### a) Heritage Building Plaques

Planner M. Paridaen provided a print out of the draft heritage building plaques for the HRAC members to review. A pdf of the draft heritage building plaques will also be sent to HRAC members via email to obtain member input. HRAC members discussed the heritage building plaque design process to date.

HRAC members discussed celebrating the heritage building plaque information in the form of a poster for the heritage week in February 2016.

### 6. NEW BUSINESS

New Planner M. Paridaen was introduced to the HRAC members.

**7. CORRESPONDENCE**  
None.

**8. UPDATES**  
None.

**9. NEXT MEETING**  
December 15, 2015

**10. ADJOURNMENT**

It was moved, seconded and carried that the meeting be adjourned at 6:05 p.m.

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Chair (M. Craig)

RECEIVED:

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Corporate Officer (S. Bowden)