



PRESENT: Will Vandergrift, Chair; Chantal Blumel; Glenn Popenko; Kathy Holmes; Alison Bailie; Bryon Adams; Glen Hammond, Area G; Duck Paterson, Councillor; Gord Horth, Councillor Clayton Postings, Staff; Julie Tierney, Recorder.

ABSENT: John Perry; Brad Uytterhagen, Area H.

AGENDA APPROVAL 2014-09: It was moved, seconded and carried that the agenda for the Commission meeting for Wednesday, June 18, 2014 be approved with the following addition:

- Lot 108

MINUTES APPROVAL 2014-10: It was moved, seconded and carried that the minutes from the Commission meeting of Wednesday, March 19, 2014 be approved as presented.

OLD BUSINESS

Sports Tourism – Clayton Postings and John Perry are working with CVRD and North Cowichan staff to identify a plan for managing large-scale sporting events. Upon completion, it will be presented to the CVRD board for approval. The meeting will be held on July 30, 6:30pm at the CVRD office.

Dogs on Holland Creek Trail – Council has invited the Animal Control Officer to attend an upcoming meeting of Council in order to discuss bylaw enforcement options for the regulation of dogs in Town parks prior to considering the recommendations contained in the staff report from the Director of Parks, Recreation and Culture entitled Dogs on Holland Creek Trail dated May 1, 2014.

Playground Equipment at Transfer Beach – Kinsmen Club of Ladysmith are seeking fundraising opportunities to raise funds to replace aging playground equipment at Transfer Beach.

2014-11: It was moved, seconded and carried that the Parks, Recreation and Culture Commission issue a letter of support to the Kinsmen Club of Ladysmith to be used for fundraising applications.

Frisbee Golf – Kinsmen Club of Ladysmith have withdrawn their request to create a Frisbee golf course in Ladysmith.

Trans Canada Trail – There is a push to have the trail completed by 2017 (Canada's 150th Anniversary); regional funds may be available soon.

2014-12: It was moved, seconded and carried that the Parks, Recreation and Culture Commission recommend that Council consider directing staff to begin planning for further Trans Canada Trail development.

NEW BUSINESS

Fees & Charges – the Commission reviewed the report and presentation by staff

regarding annual increases to fees and charges for both rentals and admissions.

2014-13: It was moved, seconded and carried that the Parks, Recreation and Culture Commission recommend that Council consider the following proposed amendments to Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2013, No. 1835.

- increase admission and pass fees by three percent effective September 1, 2014 for adult, youth, child, family and senior (continue no charge for children under three or seniors over eighty);
- increase facility rental fees by four percent effective September 1, 2014;
- increase sport field light rates by nine percent September 1, 2014;
- add Aggie and FJCC sport field lighting to fees and charges schedule at half the rate of Forrest field lights;
- establish fees for adult use of the sports fields;
- add a special event and park permit fee for the non-facility areas of the parks;
- standardize facility room rental rates to ensure consistency of like facilities;
- update the policy to include replace the existing user classifications to adult, youth, child, senior and family and the update age ranges.

Upper Transfer Beach Park – Commission members reviewed staff report regarding use of this area and requested that Staff bring additional information to the next meeting.

Gas Tax Funding (GTF) – Each year, the federal GTF assists municipalities by providing funding for local infrastructure projects. As of April 1, 2014, communities are able to use GTF towards a wider range of projects including: culture; tourism; sport and recreation.

Lot 108 –Commission was informed that completing the park at Lot 108 is a priority for Council. Upcoming funding and grant opportunities will be investigated.

Parks, Recreation and Culture Report – Commission received report.

Arts Council Report – Commission received verbal report from Kathy Holmes.

Meeting adjourned at 9:05pm

RECEIVED:

CERTIFIED CORRECT:

Clayton Postings,
Director of Parks, Recreation & Culture

Will Vandergrift
Commission Chair