

**T O W N O F L A D Y S M I T H**  
**GOVERNMENT SERVICES COMMITTEE**

*Mandate –To advise Council on a broad spectrum of issues related to departmental matters*

Monday, December 15, 2008 at 6:30 p.m.  
Council Chambers, City Hall

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**A G E N D A**

	<b><u>Pages</u></b>
Chairperson: Councillor D. Paterson	
1. <b>CALL TO ORDER</b>	
2. <b>AGENDA APPROVAL</b>	
3. <b>MINUTES</b> <ul style="list-style-type: none"><li>• November 17, 2008</li></ul>	<b>1 - 2</b>
4. <b>DELEGATION</b> None.	
5. <b>CITY MANAGER'S REPORT</b> (Verbal Report)	
6. <b>STAFF REPORTS</b>	
6.1 <u>Director of Parks, Recreation and Culture</u> Re: Tree Buffer	<b>3 - 6</b>
6.2 <u>Director of Public Works</u> Re: South Ladysmith Reservoir Preliminary Design Report	<b>7</b>
6.3 <u>Director of Public Works</u> Re: Equipment Replacement Tender	<b>9</b>
6.4 <u>Director of Public Works</u> Re: Feedback from Chemainus Road Construction Project	<b>11 - 13</b>
6.5 <u>Director of Public Works</u> Re: Development Cost Share – 4 <sup>th</sup> Avenue	<b>15 - 17</b>
6.6 <u>Director of Public Works</u> Re: Request to Clean Up Yard	<b>19 - 21</b>
6.7 <u>Director of Public Works</u> Re: Towns for Tomorrow Grant Application	<b>23</b>

- 7. **MEMBER SUBMISSIONS**  
None.
  
- 8. **CORRESPONDENCE**
  - 8.1 W. Stubbington  
Re: Ladysmith Cemetery
  
- 9. **NEW BUSINESS**
  
- 10. **UNFINISHED BUSINESS**

**ADJOURNMENT**



# Town of Ladysmith

## GOVERNMENT SERVICES COMMITTEE

Minutes of a meeting of the Government Services Committee held in Council Chambers at City Hall  
on Monday, November 17, 2008 at 6:30 p.m.

### COUNCIL MEMBERS PRESENT:

Duck Paterson	Scott Bastian
Jan Christenson	Doug Fraser
Mayor Rob Hutchins	Rob Johnson

### STAFF PRESENT:

Ruth Malli	Sandy Bowden
Rebecca Kalina	Joanna Winter
Felicity Adams	Mark Hermanson
Joe Friesenhan	Patrick Durban

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The Chair, Councillor Duck Paterson, called the meeting to order at 6:31 p.m.

### AGENDA APPROVAL

2008-166: It was moved, seconded and carried that the agenda for the Government Services Committee meeting of Monday, November 17, 2008 be approved as circulated.

### MINUTES

2008-167: It was moved, seconded and carried that the minutes of the Government Services Committee meeting of Monday, October 20, 2008 be approved as circulated.

### DELEGATIONS

Sandy Dyer, Kim Graczyk, Betty Smits and Kerri Barbounis, representing the Lodge on 4th, were in attendance to discuss their concerns regarding quality of care at the Lodge. Committee members concurred that the Town should act as advocates for the Lodge and the Mayor agreed to meet with them in this regard. Councillor D. Paterson, Chair, thanked Ms. Dyer, Ms. Graczyk, Ms. Smits and Ms. Barbounis for their presentation.

Lynn Courtney, resident of Ivy Green Mobile Home Park, was in attendance to discuss concerns regarding the future of manufactured home parks in Ladysmith and the need for the Town to adopt a policy to protect manufactured home owners in the event of redevelopment plans. Councillor D. Paterson, Chair, thanked Ms. Courtney for her presentation.

2008-168: It was moved, seconded and carried that it be recommended to Council that staff be requested to prepare a draft Manufactured Home Park Policy for Council's review; based on the current policies of the CVRD, Sooke, Langford and the draft policy presented by the Ivy Green residents.

### REPORTS

2008-169: It was moved, seconded and carried that it be recommended to Council that a second address sign for 332 Belaire be installed at the east corner of the property facing Belaire Street and that the strata council at the address be informed that the sign will be installed.

2008-170: It was moved, seconded and carried that it be recommended to Council that the assist factor for new Town of Ladysmith Development Cost Charges remain at the current rate of 1%.

2008-171: It was moved, seconded and carried that it be recommended to Council that approval be given for the Snow Angels nomination based community awards program to officially recognize volunteers in our community who provide snow clearing for neighbours in need during snowfalls;

AND THAT the program include \$500 from the 2009 Public Relations budget to be awarded to five Snow Angels in the amount of \$100 each on Monday, April 6, 2009.

2008-172: It was moved, seconded and carried that it be recommended to Council to authorize a grant-in-aid in the amount of \$1,000 for the Ladysmith Citizens on Patrol (LCOP) to cover fuel charges for the patrol van used for regular LCOP patrols and for the Speed Watch Program within the Town of Ladysmith and that the 5 Year Financial Plan be amended accordingly.

2008-173: It was moved, seconded and carried that it be recommended to Council that approval be given to Ladysmith Family and Friends (LaFF) to make application for a Major Capital Project Grant under the BC Gaming Branch Program in the amount of \$95,000 for operating their programs in the Agricultural Hall (Aggie Hall) and that their lease be extended to a five-year term, which is a requirement of this program.

2008-174: It was moved, seconded and carried that it be recommended to Council that approval be given to the Mid Isle Soccer Association to make application for a Major Capital Project Grant under the BC Gaming Branch Program in the amount of \$100,000 to assist with proposed upgrades to the Aggie Field; and that if a 5-year lease agreement for fields use is required that this be granted.

2008-175: It was moved, seconded and carried that it be recommended to Council that the quote by Russell Food Equipment Limited for supply of kitchen equipment for the Aggie Hall in the amount of \$50,687.52, together with an estimate by Elm Electric for electrical upgrades and provision of three-phase power in the amount of \$20,000 be approved and that the Town's purchasing policy be waived in order that this work can be carried out in January 2009.

2008-176: It was moved, seconded and carried that it be recommended to Council that Public Works be authorized to clean up the property at 11 - 245 Oyster Cove Road and charge the owner for the cleanup.

Staff were requested to confirm that the property owner has been notified in accordance with the legislation prior to proceeding with the cleanup of the property.

### **CORRESPONDENCE**

2008-177: It was moved, seconded and carried that a letter be sent to the owner of Ladysmith Taxi in reply to his letter dated September 29, 2008 indicating that the purpose of the public transit system in Ladysmith is to provide service for all residents in the Community.

2008-178: It was moved, seconded and carried that it be recommended to Council that the letter dated October 25, 2008 from B. Cruickshank, Vice President, of the Arts Council of Ladysmith & District be received and filed.

### **ADJOURNMENT**

2008-179: It was moved, seconded and carried that this meeting adjourn. (7:50 p.m.)

**CERTIFIED CORRECT:**

\_\_\_\_\_  
Chair (Councillor D. Paterson)

\_\_\_\_\_  
Corporate Officer (S. Bowden)



Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Patrick Durban, Director of Parks, Recreation & Culture  
Date: December 10, 2008  
File No:

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**RE: Tree Buffer**

**RECOMMENDATION**

THAT staff meet with residents of Hooper Place, adjacent to the Sunset Woods subdivision, to discuss options for removal of the tree buffer between the properties, and other measures to address neighbourhood concerns.

**BACKGROUND**

Council previously approved the retention of a treed buffer between the new Sunset Woods (Seascape) subdivision and residences on Hooper Place, as per the attached plan.

Recently during a severe windstorm trees came down from this area and damaged two properties. The developer then had an arborist investigate and prepare a report on the condition of the trees in the greenbelt area, which indicates that the larger trees could be a risk to the existing and future residences.

In addition, recent legal trends (see attached) in the area of nuisance appear to indicate that land owners may be held responsible if reasonable measures are not taken.

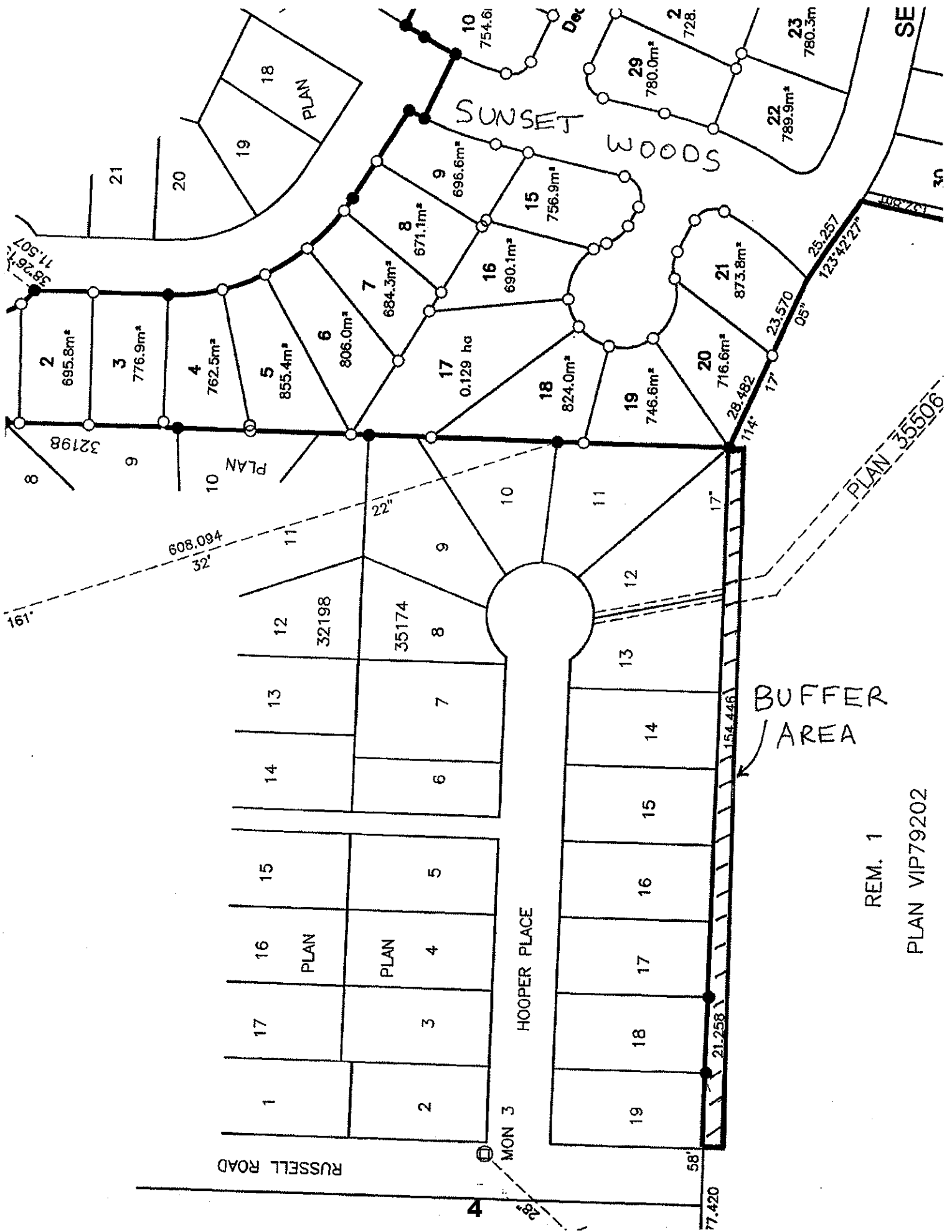
**ATTACHMENTS:**

Area Plan  
Nuisance Legal Trends

I concur with the recommendation

*R. Malli*

\_\_\_\_\_  
Ruth Malli, City Manager



REM. 1

PLAN VIP79202



## LoGo Notebook

... a newsletter for local governments

- ▼ What's New
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- ▼ Client Bulletins
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### An Important Trend in the Law of Nuisance

Approval of subdivisions, issuance of building permits, administration of parks, and the ownership of land are just a few of the myriad matters that involve local government. These activities have the potential to attract liability, as do most areas of responsibility over which local government accepts authority. This is especially so when local governments, in dealing with these land issues, find that hazardous conditions amounting to nuisances are in existence.

There are well known cases involving claims that have been brought against local government for such things as land slippage. The law of nuisance is evolving in respect of the responsibility of governments to remedy or prevent hazards that constitute nuisances.

The law traditionally recognized that, in order for a claim founded in nuisance to be successful, damage from flooding, rock fall, erosion, land slippage, and similar events must have resulted from an actual event or escape of something from one person's land to another person's land. In other words, the landowner, whose land contained the hazard that threatened another's land, would be responsible for damages caused by that hazard, unless the landowner had taken steps to eliminate the hazard. Furthermore, the liability would arise only after the occurrence had taken place and the damage was sustained. The claimant had to prove that he had sustained damages.

Fast forward to today and we find that the courts are now utilizing the concept of "impending harm". This concept means that a landowner may be required to take steps to alleviate a hazard before an event or an escape occurs, on the basis that it is reasonable to do so at some point. Thus, the aggrieved party need not wait to be harmed or for damage to be sustained before bringing an action to require that the hazard constituting the impending harm be remedied or eliminated.

It is understandable that the Courts have moved to a more preventative stance from its past reactive position on the law of nuisance. On proper evidence, if the nuisance can be seen to constitute an "impending harm" to such extent and degree that a damaging event is virtually inevitable, it seems reasonable to order that steps be taken to eliminate the eventuality. This may be particularly true in cases where the hazard constituting the nuisance was created or caused by human activity. The law of nuisance traditionally dealt with the creation of man-made hazards. From a local government perspective, such hazards could include approving subdivisions, granting building permits where the geographic conditions are not appropriate, or in altering or diverting watercourses if those activities may cause flooding.

However, along with expanding the breadth of nuisance law through the concept of impending harm, our Courts appear to be moving toward the application of that principle to naturally occurring conditions or hazards, not limiting it to hazards otherwise created.

This new expansion of the law of nuisance to hazards both impending and naturally occurring should be of great concern to local government.

For example, parkland and protected areas are often dedicated as such to protect their natural features. Often, local government takes ownership or responsibility for those lands primarily to preserve the green space and natural features with little or no alteration.

The law of nuisance now appears to contemplate that an owner whose land has a naturally occurring condition that may be a hazard to adjoining properties, may be responsible to take steps to eliminate that hazard, despite the harm being merely impending and the condition not being man-made.

Some courts have suggested that there may be a duty to do what is reasonable to reduce or eliminate a naturally occurring hazard with the potential to cause damage to other properties. We know of claims brought by property owners adjacent to parkland where the natural features of that park have been identified for rock fall potential. Whether such a duty will be imposed, and under what circumstances it is deemed to be "reasonable" to reduce or eliminate the hazard, is dependent upon such things as the nature of the danger, the respective financial means of the parties, and the cost to rectify the nuisance or hazard.

Local government has been granted some limited statutory protection, under certain circumstances, such as Section 56 of the Community Charter, in which geotechnical concerns can be addressed on lands prior to the issuance of building permits. However, this does not cover all of the eventualities and conditions under which hazards, including those naturally occurring, may arise or be found.

Currently, a local government faced with identified natural hazards on lands it owns or over which it may have authority has few satisfactory options. The local government's options are to (a) attempt to remedy the problem at potentially enormous cost, (b) purchase the neighbouring or adjacent lands threatened by the nuisance, or (c) suffer the risk and expense of significant damages and liability imposed by the Courts if such a claim was brought successfully.

In addition, the remedy may result in the obliteration of natural features, which were originally considered to be worthy of preservation.

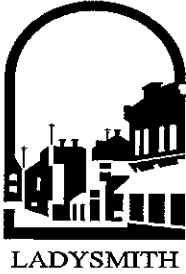
It may be time for local government to seek legislation from the Province which would provide some protection and relief from claims in nuisance which are derived from naturally occurring conditions. Without such protection, given the manner in which the law of nuisance is evolving, local government can expect to bear the burden of ever increasing liability in this area.

**Robert Macquisten**

**This article was published in Fall 2008 and may be superseded by changes in the law at a later date. It is for general information only. Specific legal advice should be obtained from a qualified lawyer.**







Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: November 24, 2008  
File No:

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Re: SOUTH LADYSMITH RESERVOIR PRELIMINARY DESIGN REPORT

RECOMMENDATION:

That the recommendations of the South Ladysmith Reservoir Preliminary Design Report be included in the 2009 budget considerations.

BACKGROUND / HISTORY:

As part of the 2008 budget process, Koers & Associates Engineering Ltd. was engaged to prepare a preliminary design report for the South Ladysmith Reservoir project. The report reviewed the feasibility of constructing a new reservoir at the site of the existing south end chlorinator, a cost estimate in anticipation of an infrastructure grant, what additional property may be required and to address the concern of the fire flow situation in the South end.

During the investigation, it was determined that an alternative project involving the construction of a twin water main between the Arbutus Reservoir and the South end should be considered.

Based on the information presented in the report, two recommendations were suggested.

A copy of the report may be viewed at Corporate Services.

ATTACHMENTS:

None.

I concur with the recommendation:

  
Ruth Malli, City Manager





Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: November 8, 2008  
File No:

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Re: EQUIPMENT REPLACEMENT TENDER

RECOMMENDATION:

That the Government Services Committee recommend that Council award the contract for the replacement of unit 59 to Tom Harris Chevrolet for the low tender price of \$24,503.36 (all taxes included) with the funds to come from the Equipment Pool Reserve.

BACKGROUND / HISTORY:

Tenders were received until 4 p.m., November 5<sup>th</sup> for the replacement of unit 59, a 1996 Dodge Caravan, presently being utilized by the Frank Jameson Community Center. Of the twelve packages sent out to the various dealerships, only two tenders were received. They were:

Tom Harris Chevrolet	2009 Chevrolet Silverado	\$24,503.36
Woodgrove Chrysler	2009 Dodge Ram 1500	\$26,492.13

ATTACHMENTS:

None.

Please note that this vehicle needs to be replaced immediately and that staff were not able to find a suitable electric car therefore I concur with the recommendation:

  
\_\_\_\_\_  
Ruth Malli, City Manager





Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: December 10, 2008  
File No:

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Re: CHEMAINUS ROAD PUBLIC MEETING

RECOMMENDATION:

For your information

BACKGROUND / HISTORY:

On October 16, 2008, a public meeting was held between the Town and the residents along Chemainus Road. The meeting was scheduled to allow the Town to instruct the residents regarding the parking along Chemainus Road during the time required to install the curb and gutter along the East side of the road.

As part of the meeting, a feedback form was handed out requesting the residents to submit their views on the project. They were asked for any suggestions for future projects, what went well and what could be improved on.

Attached is a summary of the responses received.

ATTACHMENTS:

Summary of Feedback forms.

It is recommended that the Government Services Committee receive this information. Council has previously directed staff as follows:

September 15, 2008

CS2008-505 - It was moved, seconded and carried that staff be directed to work with the contractor of the Chemainus Road upgrade to:

- a. establish operating practices that minimize dust;
- b. develop a plan to conclude construction as soon as possible including consideration of road closure from 9 to 3 daily (except for local residents) or opening up the Baker Road access;
- c. provide compensation to the residents for car washing and to provide funding for professional cleaning of homes, decks, etc, at the completion of the project;

And that the Town waive any fees for excess water use by the residents along Chemainus Road;

And that the Town host a neighbourhood meeting with the residents along the construction zone of Chemainus Road as soon as possible.

## Feedback from Chemainus Road Residents

(Compiled November 24, 2008)

### Do you have suggestions for future projects?

- Possibly creating an alternate route so that traffic can detour more easily, starting earlier in the year so that you're done before late Fall. Make sure other peoples driveways aren't blocked by other drivers. Concerned about pedestrian safety. Would like to see the cement barriers go back between the road (as it was previously between Gill Rd. and Woodley Rd.) I have written a letter to Ladysmith Council and Highways requesting this and was told a roll curb works on Davis Rd. and will be used here. Davis Rd. is a residential road with traffic calmers and Chemainus Rd. is a secondary highway. Even with the ruts, rocks, etc there now the traffic often hits 80 kmh, very dangerous.
- Sidewalk on Glen Avenue! We need another access to the Island Highway.
- Repave Tyrell Rd.
- Control the dust! Don't allow vehicles to block driveways while waiting in 20 minute construction delays. Power wash homes after project completed because of dust please.
- Go for Saturdays, use decals - OK
- Better signage for non-local residents, better policing after construction hours (speeders, legal passing, vandalism a problem)
- Rock from road hit oil pan and put hole in it, needs new engine
- Regular dust control, sweeper to control gravel on pavement (very dangerous for walking and acceleration of vehicles. We have had to change our furnace filters every 3 weeks, normally every 3 months.

### What went well?

- The road crew were very considerate of resident's need to travel.
- I think the flaggers did a great job and the working crew were fantastic. Very pleasant people and quite accommodating.
- Generally I found the flag people to be great.
- Communication from City Hall.
- Flagpersons were friendly and cooperative; Mayor responded quickly to residents concerns.
- Foremen Bob of Windley very obliging and also the flag ladies A-OK.
- The foreman (Mr. Baker) and his men were very cooperative when necessary (including the flag people) considering the conditions they had to work with. Water service cut-offs were at a minimum considering the number of breaks in the old system.
- Gill Rd. - very good. Chemainus Rd. - progress is going very well according to stated deadline. Can't wait for the finished project it will really enhance the area. Thank you!!

### What could we improve for future projects?

- Just the timing and maybe more explanation to the residents about what we can expect. I know it's a learning experience for everyone.
- Close the road to all but local traffic – Do it now!
- Control the dust!
- Need a proper grader and proper use of. Need more dust control.

### Other suggestions/comments:

- Offer relief on excess water use charges for 3 months to people on Tyrrell, Chemainus and Gill Roads to compensate them for the extra water usage to keep their cars, driveways and homes clean.
- Repair boulevard lawns on Gill Rd. before winter rains wash all the soil away.
- I was told by the Mayor to write down any damage to my vehicle. I had to have my muffler fixed which cost me about \$40.00. I would appreciate it if you could compensate me for that. Also wondering if you could offer any complimentary car washes at the Co-op because the mud, dirt and grime on our vehicles has been horrible. Thank you for listening and could you please inform me either way. If you need a receipt for the work on my muffler, I can definitely drop that off to you. I am very thankful for the improvement that the Town of Ladysmith provides for us all. I am truly honoured to live in this community and very proud to call it my home.
- Car wash certificates would have been great. I no longer have a husband who likes to wash and shine vehicles. I hate it.
- I would feel a lot safer if the cement no posts continued closer to the corner of Gill Rd.
- When the mailboxes are moved across the street what will become of the cement pad they sit on at present?
- Suggestion: Small gateway structure with Gill Rd. on it.
- PS: We hope that with the new road the new catch basins will solve the "lake" that forms above us and when it becomes too great bursts through our property causing damage that apparently is our problem.







Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: December 10, 2008  
File No:

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Re: DEVELOPMENT COST SHARE - 4<sup>TH</sup> AVE.

RECOMMENDATION:

That the Government Services Committee recommend that Council authorize the payment of \$17,668.40 to the developer for the Town's share of the storm sewer on 4<sup>th</sup> Avenue with 67% of the cost to come from Roads DCC and 33% from unallocated surplus;

AND THAT the financial plan be amended to accommodate the expenditure.

BACKGROUND / HISTORY:

In 2007, Council received a request to allow for a boundary expansion to include a portion of District Lot 106 within the Town boundary. The boundary expansion was completed in November of 2007.

A request was received for the servicing of the Cloke property. In order to facilitate existing and future development of Lot 108, the developer was required to install a 900 mm storm sewer pipe to the property. The size of the main required for the Cloke property is a 250 mm main. The difference in the size of the pipe is the responsibility of the Town.

Attached is a memo from the Manager of Engineering Services showing the difference in cost of the installation of the two different pipe sizes.

ATTACHMENTS:

Memo - Manager of Engineering Services

I concur with the recommendation:

  
\_\_\_\_\_  
Ruth Malli, City Manager



Town of Ladysmith

**MEMO**

To: Joe Friesenhan, Director of Public Works  
From: Keith Cameron, Manager of Engineering Services  
Date: December 3, 2008  
File No:

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Re: Fourth Avenue – Fronting Cloke Property - Cost-Sharing

I have reviewed the submitted cost sharing for the work completed on Fourth Avenue in front of the Cloke Property. We had agreed to share in the cost of the storm sewer which was up sized from a 250mm to 900mm storm main. The Developer installed 43.7 metres of pipe and our share of the costs is \$17,668.40.

This is \$955.40 higher than they originally stated. In the original cost estimate the Engineer omitted the additional cost for the asphalt. I feel that the increase in the Town's portion of the cost sharing is justified.

If you have any questions, please contact me.

A handwritten signature in cursive script that reads "Keith Cameron".

Keith Cameron

PREPARED BY MORRIS ENGINEERING LTD.

CLIENT: SEVEN LINKS MARKETING

PROJECT: FOURTH AVENUE FRONTING CLOKE PROPERTY PLAN 245-09-U-01 REV 2

FILE No: 245-09

DATE: 14 NOVEMBER 2008

COST SHARE OF STORM PIPE UPGRADE ON 4th AVENUE

900mm STORM PIPE

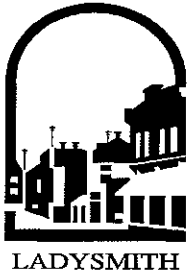
	UNIT	QUANTITY	UNIT \$	EXTENSION	
900mm PIPE, TRENCH EX& BACKFILL	lm	43.7	\$ 450.00	\$ 19,665.00	
1500 MH	each	1	\$ 7,000.00	\$ 7,000.00	
900 END CAP	each	1	\$ 300.00	\$ 300.00	
TIE TO EXISTING	each	1	\$ 2,000.00	\$ 2,000.00	
ASPHALT REINSTATEMENT	s.m.	104.28	\$ 35.00	\$ 3,649.80	
VIDEO	lm	61.64	\$ 10.00	\$ 616.40	
				<u>\$ 33,231.20</u>	\$ 33,231.20

250mm STORM PIPE

250mm PIPE, TRENCH EX& BACKFILL	lm	43.7	\$ 160.00	\$ 6,992.00	
1050 MH	each	1	\$ 4,000.00	\$ 4,000.00	
250 END CAP	each	1	\$ 100.00	\$ 100.00	
TIE TO EXISTING	each	1	\$ 1,200.00	\$ 1,200.00	
ASPHALT REINSTATEMENT	s.m.	75.84	\$ 35.00	\$ 2,654.40	
VIDEO	lm	61.64	\$ 10.00	\$ 616.40	
				<u>\$ 15,562.80</u>	<u>\$ 15,562.80</u>

COST DIFFERENCE (TOWN SHARE) \$ 17,668.40





Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: December 10, 2008  
File No:

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Re: REQUEST TO CLEAN UP YARD

RECOMMENDATION:

That the Government Services Committee recommend that Council authorize Public Works to clean up the property and remove the vehicles and boat at 26 Kitchener and to charge the owner of the property for the cleanup, removal and storage.

BACKGROUND / HISTORY:

After receipt of untidy premise complaints for the property at 26 Kitchener, a number of letters (September 18, October 16, October 30, and November 28) directing cleanup of the property have been served on the owner. While the general refuse in the yard has been removed, there are presently 5 vehicles and one 24 foot boat in the yard.

Bylaw 1160, Sec 5.12(2) states:

'Unless otherwise permitted by this bylaw, a parcel shall not be used for the wrecking or storage of derelict vehicles or refuse'

The owner was served personally with each letter.

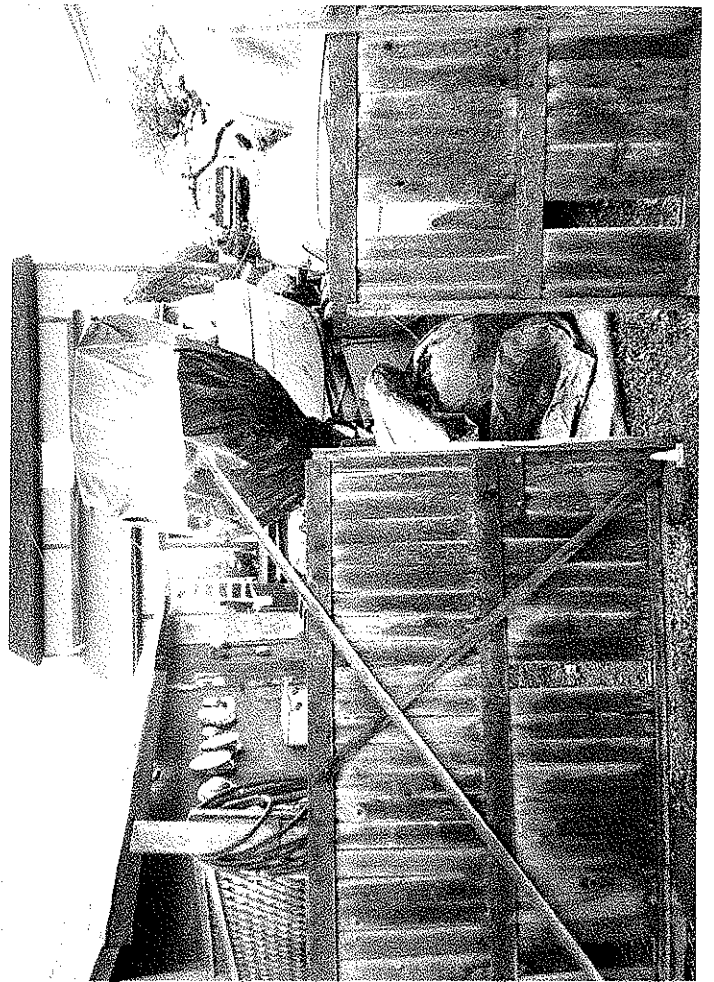
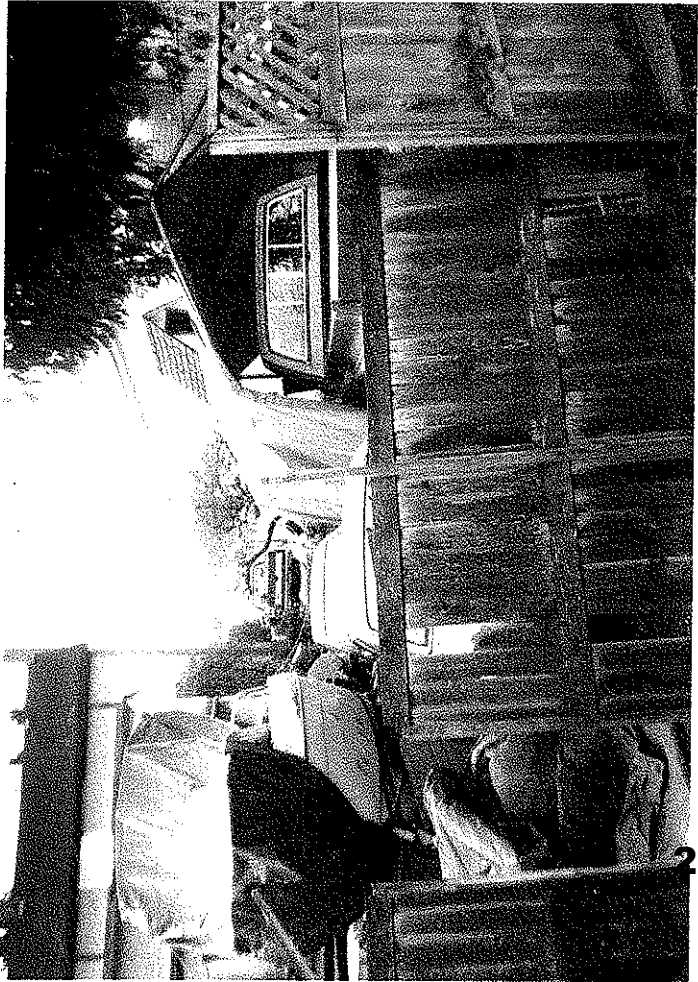
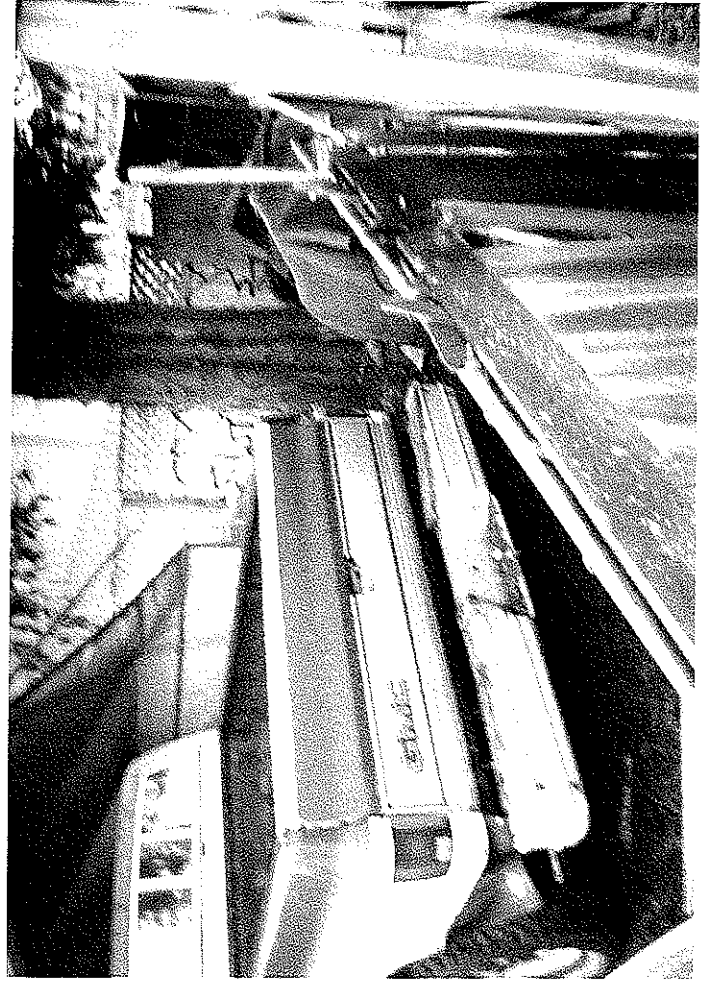
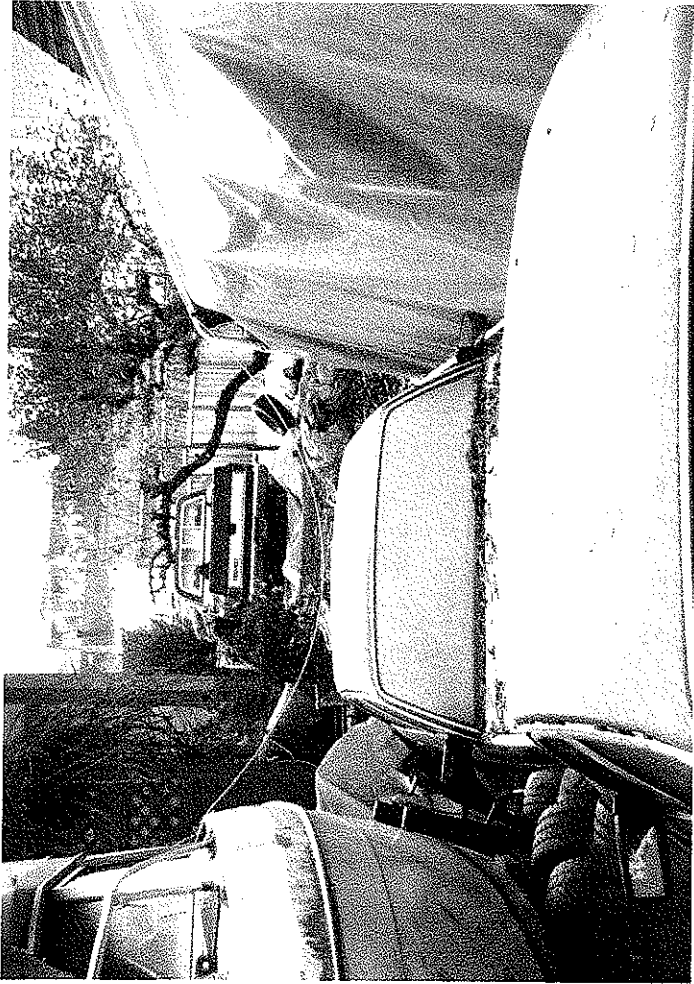
ATTACHMENTS:

Photos showing property at 26 Kitchener.

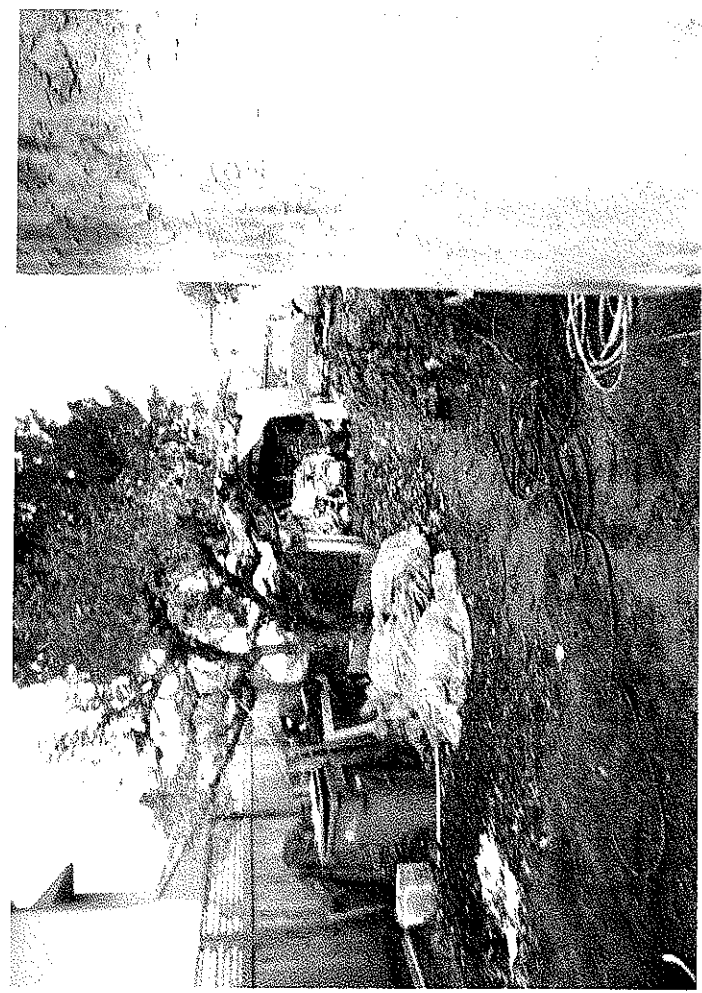
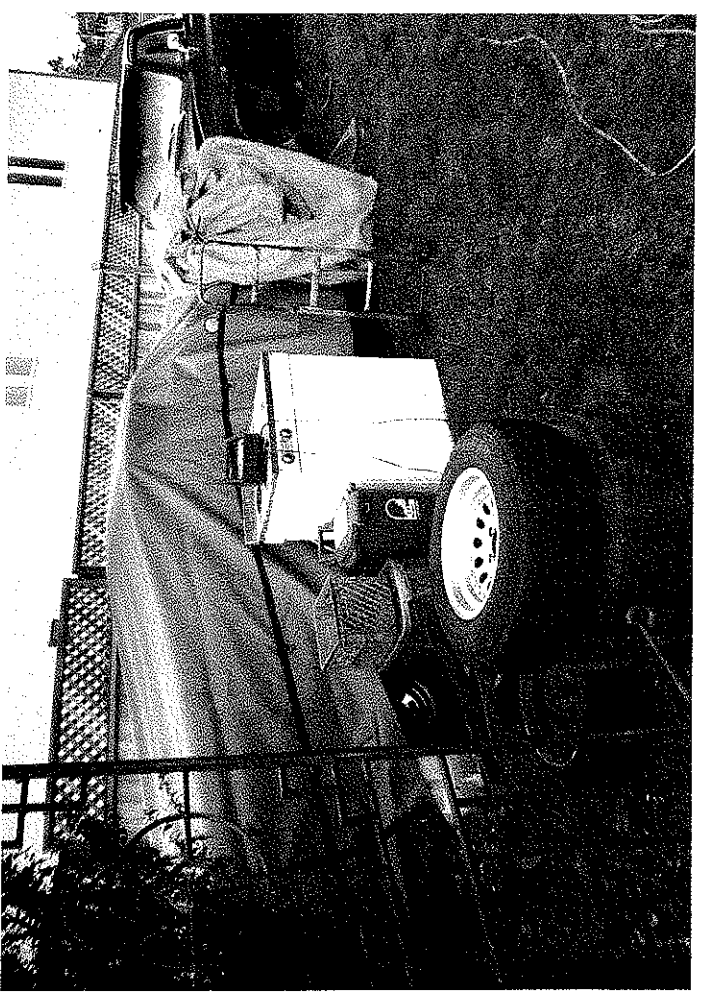
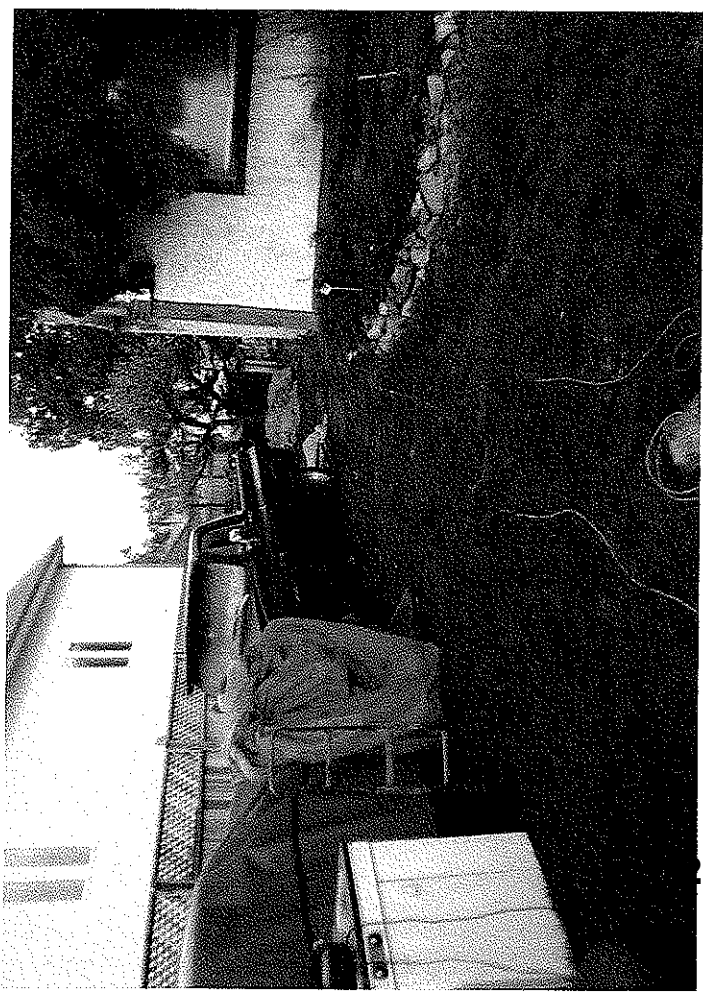
I concur with the recommendation:

Ruth Malli, City Manager

Dec 08/08 26 KITCHENED K/SMD

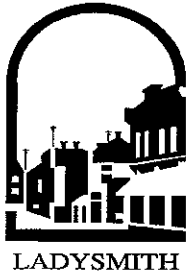


Dec 08/08 26 KITCHEN EN  
Hyundai









Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Joe Friesenhan, Director of Public Works  
Date: November, 9, 2008  
File No:

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Re: TOWNS FOR TOMORROW GRANT APPLICATION

RECOMMENDATION:

That the Government Services Committee recommend that Council instruct staff to submit an application for the Towns For Tomorrow Program for Phase I of a centralized water treatment facility at the Arbutus site.

BACKGROUND / HISTORY:

In early 2008, the Province introduced the Towns for Tomorrow Program to address the unique challenges of small communities with a population under 5,000. In late October, the program was expanded to include communities with populations up to 15,000. The program is a 75/25 program with a maximum provincial contribution of \$375,000.

In order to be considered for the next round of approvals, applications forms and documentation must be submitted by January 16, 2009.

Included in the 2009 Capital water utility budget, is the design and construction of a centralized chlorination building at the Arbutus site as the first phase of a centralized treatment facility.

ATTACHMENTS:

None.

Council previously directed staff as follows:

October 20, 2008

CS2008-545 It was moved, seconded and carried that staff be authorized to apply for a grant for the Aggie Field upgrades under the Towns for Tomorrow grant program.

If the application for the Aggie Field upgrade is not successful I concur with this recommendation:

  
Ruth Malli, City Manager



November 11, 2008

**Town of Ladysmith**  
**Main Office**  
410 Esplanade, PO Box 220  
Ladysmith BC  
V9G 1A2

NOV 18 2008

To Mayor and Council

**Re: Ladysmith Cemetery**

A few years ago I read in the Ladysmith Chronicle the idea of constructing a common monument at the Ladysmith Cemetery where residents could purchase a share of to deposit their cremated remains. I thought this was a great idea but have heard nothing more of it.

Is this something that the Mayor and Council would consider directing staff to look into once again?

Thank you for considering this.

Sincerely,



Winnie Stubbington

It is recommended that this item be referred to staff to prepare a report for the January 12, 2009 Government Services Committee meeting.

  
R. Mall, City Manager

416 Parkhill Terrace, Ladysmith, BC , V9G 1V3 (250) 245-3119