



GOVERNMENT SERVICES COMMITTEE

MONDAY, JANUARY 16, 2012

6:30 P.M.

COUNCIL CHAMBERS, CITY HALL

410 ESPLANADE

Mandate – To advise Council on a broad spectrum of issues related to departmental matters

| | <u>Page</u> |
|--|-------------|
| COUNCILLOR STEVE ARNETT, CHAIR | |
| CALL TO ORDER | |
| 1. AGENDA APPROVAL | |
| 2. MINUTES | |
| 2.1. December 19, 2011 | 1 – 3 |
| 3. DELEGATIONS | |
| 3.1. Geoff Millar, Economic Development Officer, Cowichan Valley Regional District 2012 Economic Development Strategic Plan | |
| 4. STAFF REPORTS | |
| 4.1. Building Inspector's Report – December 2011 | 4 |
| 4.2. Trolley Report – December 2011 | 5 |
| 4.3. Fire Chief's Report – December 2011 | 6 |
| 4.4. Coastal Animal Control Services – December 2011 Pound Report | 7 – 8 |
| 5. MEMBER SUBMISSIONS | |
| 6. CORRESPONDENCE | |
| None | |
| 7. NEW BUSINESS | |

8. UNFINISHED BUSINESS

8.1. Proposed Licensing of Cats

At the October 17, 2011 Regular Meeting, Council passed the following resolution:

It was moved, seconded and carried that the question of the licensing of cats be referred to a January 2012 meeting of Council.

ADJOURNMENT



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE GOVERNMENT SERVICES COMMITTEE
MONDAY, DECEMBER 19, 2011 – 5:30 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Steve Arnett, Chair
Councillor Gord Horth
Councillor Glenda Patterson

Councillor Bill Drysdale
Mayor Rob Hutchins

Councillor Jillian Dashwood
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Felicity Adams
Joanna Winter

Sandy Bowden
Pat Durban

Erin Anderson
Joe Friesenhan

CALL TO ORDER

Councillor Arnett called the meeting to order at 5:30 p.m.

AGENDA APPROVAL

Councillor Arnett requested the committee's consideration of the following addition to the agenda:

7.1 Announcement by S/Sgt Roger Plamondon, Ladysmith RCMP Detachment

2011-152

It was moved, seconded and carried that the agenda for the Government Services Committee of December 19, 2011 be adopted as amended.

MINUTES

2011-153

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held November 21, 2011 be adopted as circulated.

DELEGATIONS

Judy Stafford, Cowichan Green Community
Overview of Programs and Services

J. Stafford presented a video and responded to questions regarding the programs and services offered by Cowichan Green Community in the Cowichan Region.

Council thanked Ms Stafford for her informative presentation.

S/Sgt Roger Plamondon

Ladysmith Detachment, Royal Canadian Mounted Police

S/Sgt Plamondon advised Council that he has accepted an offer

for a one-year overseas deployment, effective in early 2012. He thanked Council for their support and commitment to the community.

Council expressed their sincere appreciation to S/Sgt Plamondon for his work in the community, and congratulated him on his new opportunity.

STAFF REPORTS

- 2011-154** **Financial Plan Update**
It was moved, seconded and carried that the Financial Plan Update to the end of November 2011 be accepted.
- 2011-155** **South End Pipeline Temporary Construction Shutdown**
It was moved, seconded and carried that the Committee recommend to Council that approval be given to stop work temporarily on the Stocking Lake Supply and Interconnection Main.
- 2011-156** **Toilet Rebate Program Extension**
It was moved, seconded and carried that the Committee recommend that Council authorize the extension of the Toilet Rebate Program until December 31, 2012, and that staff be directed to include \$15,000 for the program in the 2012 water utility operating budget.
- 2011-157** **Building Inspector's Report for November 2011**
It was moved, seconded and carried that the Building Inspector's Report for November 2011 be accepted.
- 2011-158** **Trolley Report for November 2011**
It was moved, seconded and carried that the Trolley Report for November 2011 be received.
- 2011-159** **Fire Chief's Report for November 2011**
It was moved, seconded and carried that the Fire Chief's Report for November 2011 be accepted.
- 2011-160** **Animal Control / Pound Report for November 2011**
It was moved, seconded and carried that the Animal Control / Pound Report for November 2011 be accepted.

NEW BUSINESS

Director of Public Works

Council expressed to Joe Friesenhan, Director of Public Works, deep gratitude and appreciation for his contributions to the Town of Ladysmith during his 13 years of employment, and wished him a healthy and happy retirement.

ADJOURNMENT
2011-161

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:22 p.m.

CERTIFIED CORRECT

Chair (Councillor S. Arnett)

Corporate Officer (S. Bowden)

Subject to Adoption



TOWN OF LADYSMITH

Building Permit Summary - December, 2011

| Commercial | Industrial | Institutional | Residential (NEW) | | Residential | | Dwelling Units | Total Permits | Bidg & Pibg Permit Fees This Month | Permit Values This Month | Permit Values Year to Date 2011 | |
|------------|------------|---------------|-------------------|--------|--------------------|--------|----------------|---------------|------------------------------------|--------------------------|---------------------------------|-------------|
| | | | No. of Permits | Values | Adds, Renos, Other | Values | | | | | | |
| DEC 0 | \$0 | 0 | \$0 | 2 | \$673,701 | 3 | \$23,380 | 5 | 5 | \$5,527 | \$697,081 | \$9,809,078 |

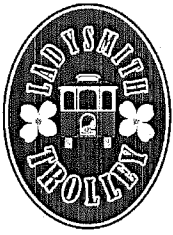
Year to Date

| | | | | | | | | | | | | | | | |
|--------------|----------|------------------|----------|------------|----------|--------------------|-----------|--------------------|-----------|--------------------|-----------|------------|-----------------|--------------------|-------------|
| JAN | 0 | \$0 | 0 | \$0 | 0 | \$0 | 3 | \$452,202 | 7 | \$50,160 | 3 | 10 | \$4,205 | \$502,362 | \$502,362 |
| FEB | 0 | \$0 | 0 | \$0 | 0 | \$0 | 5 | \$784,204 | 11 | \$105,080 | 5 | 16 | \$5,367 | \$889,284 | \$1,391,646 |
| MAR | 2 | \$90,000 | 0 | \$0 | 2 | \$20,000 | 2 | \$231,660 | 6 | \$213,900 | 2 | 12 | \$4,091 | \$555,560 | \$1,947,206 |
| APR | 2 | \$202,200 | 0 | \$0 | 0 | \$0 | 1 | \$160,920 | 4 | \$56,184 | 2 | 7 | \$3,043 | \$419,304 | \$2,366,510 |
| MAY | 0 | \$0 | 0 | \$0 | 0 | \$0 | 9 | \$1,256,620 | 14 | \$81,680 | 9 | 23 | \$10,773 | \$1,338,300 | \$3,704,810 |
| JUN | 1 | \$60 | 0 | \$0 | 0 | \$0 | 7 | \$1,146,082 | 5 | \$31,900 | 7 | 13 | \$9,641 | \$1,178,042 | \$4,882,852 |
| JUL | 0 | \$0 | 0 | \$0 | 0 | \$0 | 3 | \$455,262 | 9 | \$60,630 | 3 | 12 | \$4,254 | \$515,892 | \$5,398,744 |
| AUG | 0 | \$0 | 0 | \$0 | 0 | \$0 | 6 | \$274,349 | 2 | \$4,960 | 6 | 9 | \$1,771 | \$284,309 | \$5,683,053 |
| SEP | 1 | \$400,000 | 0 | \$0 | 1 | \$1,074,797 | 2 | \$331,664 | 7 | \$255,990 | 3 | 11 | \$12,250 | \$2,062,451 | \$7,745,504 |
| OCT | 0 | \$0 | 0 | \$0 | 0 | \$0 | 2 | \$305,749 | 0 | \$0 | 2 | 2 | \$2,354 | \$305,749 | \$8,051,253 |
| NOV | 0 | \$0 | 0 | \$0 | 0 | \$0 | 4 | \$1,367,024 | 4 | \$321,580 | 7 | 8 | \$8,587 | \$1,060,744 | \$9,111,997 |
| DEC | 0 | \$0 | 0 | \$0 | 0 | \$0 | 2 | \$673,701 | 3 | \$23,380 | 5 | 5 | \$5,527 | \$697,081 | \$9,809,078 |
| TOTAL | 6 | \$692,260 | 0 | \$0 | 3 | \$1,094,797 | 46 | \$7,439,437 | 72 | \$1,205,444 | 54 | 128 | \$71,863 | \$9,809,078 | |

| | | | |
|-----------|---|-----------|---|
| Demos Mth | 0 | Demos YTD | 0 |
|-----------|---|-----------|---|

| Comparison | #DU | Value | #BP | Value |
|------------|-----|--------------|-----|--------------|
| YTD 2011 | 54 | \$7,439,437 | 128 | \$9,809,078 |
| YTD 2010 | 65 | \$10,020,221 | 126 | \$14,838,233 |
| YTD 2009 | 41 | \$5,596,225 | 132 | \$10,947,219 |

Tom Skarvig, Building Inspector



TOWN OF LADYSMITH
TROLLEY BUS ACTIVITY REPORT - Trolleys 103/105
December, 2011

| Day | Date | Passenger Count | Fuel Litres | KM Start | KM Finish | Weather | Wheel Chairs | Service Dogs | Bikes |
|--------------|------|-----------------|-------------|----------|-----------|----------------|--------------|--------------|----------|
| Thur | 1 | 25 | 74 | 130274 | 130480 | Sun/Cloud | 0 | 0 | 0 |
| Fri | 2 | 49 | 67 | 130480 | 130694 | Sun/Cloud | 0 | 0 | 0 |
| Sat | 3 | 39 | 61 | 130694 | 130910 | Sun/Cloud | 0 | 0 | 1 |
| Sun | 4 | | | | | | | | |
| Mon | 5 | 48 | 70 | 130910 | 131123 | Sun/Cloud | 0 | 0 | 0 |
| Tue | 6 | 74 | 72 | 131123 | 131331 | Cloud | 1 | 0 | 0 |
| Wed | 7 | 24 | 75 | 131331 | 131539 | Sun/Cloud | 0 | 0 | 0 |
| Thur | 8 | 44 | 74 | 131539 | 131744 | Sun/Cloud | 0 | 0 | 0 |
| Fri | 9 | 56 | 67 | 131744 | 131962 | Sun/Cloud | 0 | 0 | 1 |
| Sat | 10 | 37 | 65 | 131962 | 132178 | Cloud | 0 | 0 | 1 |
| Sun | 11 | | | | | | | | |
| Mon | 12 | 52 | 75 | 132178 | 132395 | Sun/Cloud | 0 | 0 | 0 |
| Tue | 13 | 46 | 75 | 132395 | 132606 | Cloud | 0 | 0 | 1 |
| Wed | 14 | 66 | 76 | 132606 | 132812 | Sun/Cloud/Rain | 0 | 0 | 0 |
| Thur | 15 | 38 | 75 | 132812 | 133018 | Cloud/Rain | 0 | 0 | 0 |
| Fri | 16 | 52 | 80 | 86771 | 86976 | Sun/Cloud | 0 | 0 | 0 |
| Sat | 17 | 41 | 74 | 133039 | 133254 | Sun/Cloud | 0 | 0 | 0 |
| Sun | 18 | | | | | | | | |
| Mon | 19 | 66 | 71 | 133255 | 133469 | Sun/Cloud | 0 | 1 | 0 |
| Tue | 20 | 43 | 79 | 133469 | 133680 | Sun/Cloud | 0 | 0 | 0 |
| Wed | 21 | 43 | 81 | 133680 | 133891 | Sun/Cloud | 0 | 0 | 0 |
| Thur | 22 | 43 | 79 | 133891 | 134105 | Sun/Cloud | 1 | 1 | 1 |
| Fri | 23 | 55 | 70 | 134105 | 134322 | Cloud/Rain | 0 | 0 | 0 |
| Sat | 24 | 39 | 73 | 134322 | 134537 | n | 0 | 0 | 0 |
| Sun | 25 | | | | | | | | |
| Mon | 26 | Stat | | | | | | | |
| Tue | 27 | Stat | | | | | | | |
| Wed | 28 | 35 | 91 | 134539 | 134754 | Sun/Cloud/Rain | 0 | 0 | 1 |
| Thur | 29 | 25 | 84 | 134754 | 134967 | Cloud/Rain | 0 | 0 | 0 |
| Fri | 30 | 43 | 65 | 134967 | 135184 | Sun/Cloud/Rain | 0 | 0 | 0 |
| Sat | 31 | 30 | 73 | 135184 | 135399 | Sun/Cloud | 0 | 0 | 0 |
| TOTAL | | 1113 | 1846 | | | | 2 | 2 | 6 |

SINGLE FARE NOV 2011 - \$577.29

MONTHLY PASSES DEC 2011 - \$63.54

DEC Total \$640.83

AVERAGE DAILY RIDER COUNT FOR DEC 2011 - 45



Ladysmith Fire / Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5
 Phone: 250-245-6436 • Fax: 250-245-0917



FIRE CHIEF'S REPORT

MONTH: **December**, 2011

| TYPE OF CALL OUT | J | F | M | A | M | J | J | A | S | O | N | D | YEAR'S TOTALS |
|--|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|----------|---------------|
| Alarms Activated: Pulled Station | | | 1 | | | | | | 1 | | 1 | | 3 |
| By mistake | | 2 | 3 | | 3 | | | | | | | | 8 |
| Electrical problem | 4 | 1 | | 1 | 2 | | 4 | 3 | 2 | 2 | | | 19 |
| Due to cooking | | 1 | | 1 | 1 | 2 | 2 | | 1 | 2 | | | 10 |
| Assistance | | | | | | | | 1 | | 1 | | | 2 |
| Burning Complaint | | | | | 1 | 9 | | 1 | 1 | 4 | | 2 | 18 |
| Fire: Structure | 2 | 1 | | | 1 | 1 | 2 | 3 | | 2 | | | 12 |
| Chimney | 3 | | 2 | | | | 1 | | | | | | 6 |
| Interface / Bush | | | | | 1 | 2 | | | | | | | 3 |
| Vehicle | | 2 | 1 | | | | 1 | 3 | | | 2 | | 9 |
| Other | 1 | | | 1 | 2 | | 5 | 1 | 1 | 3 | | 2 | 16 |
| Hazardous Materials | 2 | 1 | | 2 | 1 | 1 | | | 2 | | | | 9 |
| Hydro Lines: Down / Fire | 2 | | 1 | | | | | | | | 1 | 1 | 5 |
| Medical Aid | 4 | 1 | 2 | 5 | 1 | | 3 | 1 | | | 4 | 1 | 22 |
| MVI | 3 | 2 | 4 | 1 | 3 | 2 | 3 | 2 | 2 | | 2 | 2 | 26 |
| Rescue | | | | 2 | | | | 2 | | | | | 4 |
| Mutual Aid provided by Ladysmith to outside areas | 1 | | 1 | | 1 | | | | 1 | | 1 | | 5 |
| MONTH TOTALS (not incl. Practises) | 22 | 11 | 15 | 13 | 17 | 17 | 21 | 17 | 11 | 14 | 11 | 8 | 177 |
| Practises (Totals for each Month) | 4 | 4 | 5 | 4 | 5 | 4 | 4 | 5 | 4 | 4 | 5 | 4 | 52 |
| Mutual Aid requested by Ladysmith from outside areas | | | | | | | | | | | | 0 | n/a |

(new data displayed - effective month of Dec)

ALARMS ACTIVATED (location/owner):

NO False Alarm calls for month of December

COMPARISONS:

Year to Date / 11 177 (excl. practises)

Year to Date / 10 160 (excl. practises)

Year to Date / 09 162 (excl. practises)

APPROVED:

Fire Chief

COASTAL ANIMAL CONTROL SERVICES OF BC LTD

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

TOWN OF LADYSMITH POUND REPORT

December 2011

| Disposition of Impounded Dogs | Current Month | 2011 Totals |
|---|----------------------|--------------------|
| Stray dogs impounded | 0 | 25 |
| Stray dogs claimed | 0 | 23 |
| Stray dogs put up for adoption | 0 | 2 |
| Stray dogs euthanized | 0 | 0 |
| Stray livestock / cats | 0 | 0 |
| Other | 0 | 0 |
| Calls Received and Investigated | 4 | 108 |
| Aggressive dogs | 0 | 16 |
| Dogs at large | 4 | 31 |
| Confined dog | 0 | 23 |
| Noise (barking) complaints | 0 | 18 |
| Other non specific dog related calls | 0 | 18 |
| Wildlife / livestock / cats | 0 | 2 |
| After hour call outs | 0 | 7 |
| Monthly Pound and Board Fees Collected | \$0.00 | \$2445.00 |
| Impound fees | \$0.00 | \$1750.00 |
| Daily board fees | \$0.00 | \$695.00 |
| Tickets issued | 0 | 9 |
| Unlicensed dog | \$00.00 | \$400.00 |
| Dog at large | \$00.00 | \$400.00 |
| Dangerous dog not muzzled (12e) | \$0 | \$250.00 |
| Habitually noisy | \$0 | \$0 |
| Licencing Statistics | | |
| | Tags | 1 |
| | Revenue | \$20.00 |

Judi Burnett

RECEIVED

JAN 09 2012

7

RECEIVED

Coastal Animal Control Services of BC Ltd

CAS Summary of Service Calls, Ladysmith

4 calls in total

01-Dec-11 to 31-Dec-11

| Issue | Call # | Received | Type | Completed |
|-----------------|---------------|-----------------|-------------|------------------|
| At large | | 4 | | |
| | 929 | 29-Dec-11 | Dog | 06-Jan-12 |
| | 928 | 28-Dec-11 | Dog | |
| | 927 | 07-Dec-11 | Dog | 09-Dec-11 |
| | 926 | 06-Dec-11 | Dog | 06-Dec-11 |