



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE GOVERNMENT SERVICES COMMITTEE
MONDAY, FEBRUARY 18, 2013
5:00 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Gord Horth (Chair)
Mayor Rob Hutchins

Councillor Bill Drysdale
Councillor Glenda Patterson

Councillor Jillian Dashwood

COUNCIL MEMBERS ABSENT:

Councillor Steve Arnett

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Sandy Bowden

Felicity Adams
John Manson

Erin Anderson
Joanna Winter

CALL TO ORDER

Councillor Horth called the Government Services Committee meeting to order at 5:00 p.m.

AGENDA APPROVAL

GS 2013-013

It was moved, seconded and carried that the agenda for the Government Services Committee meeting of February 18, 2013 be adopted with the following addition under New Business:

- Mackie Park Parking Lot

MINUTES

GS 2013-014

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held January 21, 2013 be adopted as circulated.

DELEGATIONS

Rupinder Basi, Altus Group

Proposed Monopole at TELUS Office, Roberts Street

R. Basi made a presentation to the Committee regarding a request by TELUS to site a 14.9 metre telecommunications facility at the TELUS central office at 11 Roberts Street. The intent of the monopole is to improve TELUS telecommunications service. R. Basi noted that recommendations from the Heritage Revitalization Advisory Commission have been incorporated, including consultations with neighbours. The downtown business community has also been consulted regarding the proposed monopole.

R. Basi responded to questions from Council and discussion

ensued. Council thanked Mr. Basi for his presentation and advised him that the request to install a monopole at 11 Roberts Street would be considered later in the agenda.

REPORTS

City Manager's Report

GS-2013-015 It was moved, seconded and carried that the City Manager's report dated February 2013 be received.

Proposed Telus Monopole at 11 Roberts Street

GS 2013-016 It was moved, seconded and carried that the Committee recommended to Council that the following conditions apply regarding concurrence with the installation of a 14.9 metre tall telecommunications facility in Ladysmith:

- The facility be a dark green colour
- The antennae be concealed in the tower
- The facility be fenced in dark green wrought iron or other appropriate material as approved by staff
- If there are future requests for additional height of external antennae to be added to the facility that further consultation take place with the Town of Ladysmith given the community's sensitivity to the location

GS 2013-017 It was moved and seconded that the Committee recommend that Council concur with the installation of a 14.9 metre tall telecommunications facility at the TELUS central office located at 11 Roberts Street, at siting option C (monopole located on the east side and partially screened by the TELUS building and the equipment contained in the existing garage).

MOTION REFERRED

MOTION TO REFER

GS 2013-018 It was moved, seconded and carried that the installation of a 14.9 metre tall telecommunications facility at the TELUS central office located at 11 Roberts Street be referred to staff to explore alternative locations and report back to the Committee at the earliest opportunity.

Building Inspector's Report – January 2013

GS 2013-019 It was moved, seconded and carried that the Building Inspector's Report for January 2013 be received.

Trolley Report – January 2013

GS 2013-020 It was moved, seconded and carried that the Trolley Report for January 2013 be received.

GS2-2013-021 It was moved, seconded and carried that the Committee recommend that Council request staff to send trolley services ridership statistics to BC Transit for analysis and assistance in

developing recommendations with respect to routes and service.

Fire Chief's Report – January 2103

GS 2013-022 It was moved, seconded and carried that the Fire Chief's Report for January 2013 be received.

Coastal Animal Control Services – January Pound Report

GS 2013-023 It was moved, seconded and carried that the Coastal Animal Control Services Pound Report for January 2013 be received.

Ladysmith Chamber of Commerce Visitor Centre Report

GS 2013-024 It was moved, seconded and carried that the report from the Ladysmith Visitor Centre for January 2013 be received.

COUNCIL SUBMISSIONS

Public Input Process

GS 2013-025 It was moved, seconded and carried that the Committee recommend that Council request Mayor Hutchins and staff to investigate alternatives to allow public input into Council Meeting Agenda Items at the start of a Council meeting.

It was suggested to research the practices of other local governments, including the Municipality of North Cowichan and City of Duncan.

Volunteer Appreciation Dinner

Staff were requested to send out proposed dates for a Town of Ladysmith Volunteer Appreciation Dinner to be hosted by Council in March.

Ladysmith Chamber of Commerce Home, Garden and Business Show

Staff were requested to circulate a schedule of available shifts for the Town booth at the Ladysmith Chamber of Commerce Home, Garden and Business Show for Council members to fill in.

CORRESPONDENCE

Iris Hesketh-Boles, Association of Vancouver Island and Coastal Communities AGM and Convention

Mayor Hutchins and Councillors Arnett, Dashwood, Drysdale and Patterson will attend the 2013 annual general meeting and convention of the Association of Vancouver Island and Coastal Communities.

Muriel and Ken Carlson

Garbage along Walkways and Paths in Waterfront Vicinity

GS 2013-025 It was moved, seconded and carried that the Committee recommend to Council that an annual community clean-up day be organized and that volunteers to spearhead the event be identified, and that a letter be written to Muriel and Ken Carlson thanking

them for their correspondence dated February 8, 2013 and advising them of the proposed community clean-up.

NEW BUSINESS

GS 2013-026

Parking at Mackie Park

It was moved, seconded and carried that the Committee recommend that Council request staff to consider options for expanding the parking lot at Mackie Park and report back with recommendations.

Peerless Road Recycling Facility

Mayor Hutchins noted that the Peerless Road Solid Waste facility will remain open during its expansion, on a somewhat limited capacity.

ADJOURNMENT

GS 2013-027

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:16 p.m.

CERTIFIED CORRECT

Chair (Councillor G. Horth)

Corporate Officer (S. Bowden)