



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE GOVERNMENT SERVICES COMMITTEE
MONDAY JULY 15, 2013
5:30 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Gord Horth (Chair)
Councillor Bill Drysdale
Mayor Rob Hutchins

Councillor Steve Arnett
Councillor Jillian Dashwood
Councillor Glenda Patterson

COUNCIL MEMBERS ABSENT

Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
Erin Anderson
Joanna Winter

Felicity Adams
John Manson

CALL TO ORDER

Councillor Horth called the Government Services Committee meeting to order at 5:31 p.m.

AGENDA APPROVAL

GS 2013-59 It was moved, seconded and carried that the agenda for this meeting of the Government Services Committee be approved with the following addition:

5.1 Dave Milne, Tim Horton's – presentation

MINUTES

GS 2013-60 It was moved, seconded and carried that the minutes of the Government Services Committee meeting held May 21, 2013 be adopted as circulated.

DELEGATIONS

Dave Milne, Ladysmith Tim Horton's

Dave Milne of Ladysmith thanked Council for their support of the recent highly successful Tim Horton's Camp Day and responded to questions for council members. Mr. Milne presented Councillors with a token of appreciation.

Micheal Razberry, Razmataz Productions

Proposed Town sponsorship for Vancouver Island Miners Strike

M. Razberry reviewed his proposed script for an upcoming documentary on the Vancouver Island Miners' Strike and responded to questions from Council.

- GS 2013-61** It was moved, seconded and carried that the Town of Ladysmith confirm its sponsorship in the amount of \$1,500 for the proposed documentary about the Vancouver Island Miners' Strike, to be produced by Razmataz Productions, on receipt of written confirmation of script approval from the Ladysmith and District Historical Society.

REPORTS

City Manager's Report

The City Manager responded to questions about her report for the month of June 2013.

Mayor Hutchins congratulated those involved in the recent restoration and replacement of the steam donkey on Transfer Beach Boulevard.

- GS 2013-62** It was moved, seconded and carried that the City Manager's Report for the month of June 2013 be received.

Financial Report to June 30, 2013

- GS 2013-63** It was moved, seconded and carried that the Financial Report to June 30, 2013 be received.

Proposed Changes to Parks, Recreation and Culture Fees and Charges

- GS 2013-64** It was moved, seconded and carried that the Committee recommend that Council approve the following additions to the Parks, Recreation and Culture Fees and Charges Policy No. 05-1810-E:

- At the end of the second paragraph under the heading "Fees and Charges Policy" (page 1), add "Fees and charges will be reviewed annually and any pricing adjustments will be effective September 1st";
- Under the "General Admissions Programs" heading (page 3), update user classifications to read:
 - Adult - 19 years of age and older
 - Senior - 60 years of age and older
 - Youth - 13 years of age to 18 years
 - Child - 3 years of age to 12 years
 - Tot - 0 to 36 months of age

- GS 2013-65** It was moved, seconded and carried that the committee recommend that Council consider the following changes to Parks, Recreation and Culture Fees and Charges Bylaw 1809 relating to user fees for Frank Jameson Community Centre and other Parks and Recreation facilities:

- Increase admissions and passes by three percent effective September 1, 2013, relating to Youth, Adult and Senior (Child rate - no change)
- Increase Family Admissions to equal two Adult Admissions

- Increase Facility Rental rates by three percent
- Provide free General Admission access to any member of the community who is 80 years or older
- Move parks-related fees (memorial bench, tree and picnic tables) from Bylaw 1752 to Bylaw 1809

- GS 2013-66** It was moved, seconded and carried that the Committee recommend that Council permit one percent of all annual admissions and pass revenue associated with the fitness centre to be directed into an equipment reserve fund effective January 1, 2014.
- GS 2013-67** It was moved, seconded and carried that the Committee recommend that Council refer the recommended changes proposed to the Parks, Recreation and Culture fees and charges to the Parks, Recreation and Culture Commission for review and comment.
- GS 2013-68** It was moved, seconded and carried that the Committee recommend that Council request staff to report back with recommendations for a plan to make Town of Ladysmith fees and charges consistent with neighbouring communities over the coming two to three years.
- GS 2013-69** It was moved, seconded and carried that the Committee recommend that Council request staff to report back with proposals for a family rate structure for monthly or quarterly passes.
- Grant-in-aid Policy**
- GS 2013-70** It was moved, seconded and carried that the Committee recommend that Council approve the proposed Grant-in-Aid policy as presented.
- Building Inspector's Report – May and June 2013**
- GS 2013-71** It was moved, seconded and carried that the Building Inspector's Report for May and June 2013 be received.
- Trolley Report – May and June 2013**
- GS 2013-72** It was moved, seconded and carried that the Trolley Report for May and June 2013 be received.
- Fire Chief's Report – May and June 2013**
- GS 2013-73** It was moved, seconded and carried that the Fire Chief's Report for May and June 2013 be received.
- Coastal Animal Control Services – May and June 2013 Pound Report**
- GS 2013-74** It was moved, seconded and carried that the Coastal Animal Control Services Pound Report for May and June 2013 be received.
- Ladysmith Chamber of Commerce Visitor Centre Report**
- GS 2013-75** It was moved, seconded and carried that the report from the Ladysmith Visitor Centre for May and June 2013 be received.

Ladysmith RCMP Detachment Second Quarter Report

GS 2013-76 It was moved, seconded and carried that an explanation be requested from the RCMP for the rate of decline in crime reported in all crimes except assaults.

**COUNCIL SUBMISSIONS
ADJOURNMENT**

GS 2013-77 It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:07 p.m.

CERTIFIED CORRECT

Chair (Councillor G. Horth)

Corporate Officer (S. Bowden)