



TOWN OF LADYSMITH
MINUTES OF A REGULAR SESSION OF
THE MUNICIPAL SERVICES COMMITTEE
MONDAY, JANUARY 20, 2014
5:30 P.M.

COUNCIL MEMBERS PRESENT:

Councillor Bill Drysdale (Chair)
Mayor Rob Hutchins

Councillor Steve Arnett
Councillor Glenda Patterson

Councillor Jillian Dashwood
Councillor Duck Paterson

COUNCIL MEMBERS ABSENT:

Councillor Gord Horth

STAFF PRESENT:

Ruth Malli
Sue Bouma

Sandy Bowden
John Manson

Felicity Adams
Clayton Postings

CALL TO ORDER

Councillor Drysdale called the Municipal Services Committee meeting to order at 5:31 p.m.

AGENDA APPROVAL

GS 2014-001

It was moved, seconded and carried that the agenda for this meeting of the Municipal Services Committee be approved.

MINUTES

GS 2014-002

It was moved, seconded and carried that the minutes of the Municipal Services Committee meeting held December 16, 2013 be approved as circulated.

REPORTS

GS 2014-003

City Manager's Report

It was moved, seconded and carried that the City Manager's Report for the month of December 2013 be received.

Parks, Recreation and Culture Fees and Charges

The Director of Parks, Recreation and Culture gave a presentation summarizing the key points and current challenges of the Parks, Recreation and Culture Fees and Charges Review. He responded to questions and outlined the next steps of the process.

GS 2014-004

Purchase of Fitness Equipment

It was moved, seconded and carried that the Committee recommend that Council direct Staff to amend the financial plan to accommodate the replacement of eleven pieces of aging cardio equipment at the Frank Jameson Community Centre.

GS 2014-005 **Building Inspector's Report – December 2013**
It was moved, seconded and carried that the Building Inspector's Report for the month of December 2013 be received.

GS 2014-006 **Fire Chief's Report – December 2013**
It was moved, seconded and carried that the Fire Chief's Report for the month of December 2013 be received.

GS 2014-007 **Coastal Animal Control Services – December 2013 Pound Report**
It was moved, seconded and carried that the Coastal Animal Control Services Pound Report for the month of December 2013 be received.

The Committee requested staff to direct Coastal Animal Services to increase patrols in the Forrest Field area and recommended that more visible signage be erected in the Forest Field area regarding pet regulations.

GS 2014-008 **Ladysmith Visitors Centre - 2013 Year End Statistics**
It was moved, seconded and carried that the Ladysmith Visitors Centre 2013 Year End Statistics Report be received.

CORRESPONDENCE

GS 2014-009 **Shawn O'Toole
Off Leash Area - Holland Creek Trail**
It was moved, seconded and carried that the Committee recommend to Council that the correspondence received from Shawn O'Toole regarding the establishment of Holland Creek Trail as an area where dogs must be leashed be referred to the Parks, Recreation and Culture Commission and that the Commission be requested to consider Committee's recommendation that the Holland Creek Trail be deemed an on leash area.

ADJOURNMENT

GS 2014-010 It was moved, seconded and carried that this meeting of the Municipal Services Committee be adjourned at 6:25 p.m.

CERTIFIED CORRECT

Chair (Councillor B. Drysdale)

Corporate Officer (S. Bowden)