



# TOWN OF LADYSMITH

A MEETING OF THE MUNICIPAL SERVICES COMMITTEE  
WILL BE HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, MARCH 17, 2014  
5:30 p.m.

*Mandate – To advise Council on a broad spectrum of issues related to departmental matters*

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## CALL TO ORDER

### 1. AGENDA APPROVAL

### 2. MINUTES

- 2.1. Minutes of the Municipal Services Committee Meeting held  
February 17, 2014..... 1

### 3. DELEGATION – none

### 4. REPORTS/PRESENTATIONS

- 4.1. City Manager’s Report – to February 28, 2014..... 4  
4.2. Pre-authorized Property Tax Payment Plan..... 7  
4.3. Building Inspector’s Reports – January and February 2014..... 9  
4.4. Fire Chief’s Report – February 2014 ..... 11  
4.5. Coastal Animal Control Services – February 2014 Pound Report..... 12  
4.6. Visitor Information Centre – January 2014 Report..... 14

### 5. COUNCIL SUBMISSIONS

### 6. CORRESPONDENCE (None)

### 7. NEW BUSINESS

### 8. UNFINISHED BUSINESS

## ADJOURNMENT





**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR SESSION OF**  
**THE MUNICIPAL SERVICES COMMITTEE**  
**MONDAY, FEBRUARY 17, 2014**  
**5:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Bill Drysdale (Chair)  
Councillor Gord Horth  
Councillor Duck Paterson

Councillor Steve Arnett  
Mayor Rob Hutchins

Councillor Jillian Dashwood  
Councillor Glenda Patterson

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson  
Julie Tierney

Sandy Bowden  
Clayton Postings

Felicity Adams  
Joanna Winter

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**CALL TO ORDER**

Councillor Drysdale called the Municipal Services Committee meeting to order at 5:01 p.m.

**AGENDA APPROVAL**

**GS 2014-011**

*Moved and seconded:*

It was moved, seconded and carried that the agenda for this meeting of the Municipal Services Committee be approved with the following addition:

7.1 Island Corridor Foundation

*Motion carried.*

**MINUTES**

**GS 2014-012**

*Moved and seconded:*

That the minutes of the Municipal Services Committee meeting held January 20, 2014 be approved as circulated.

*Motion carried*

**DELEGATION**

**Odd Grydeland, Zelko Djuric**

**Aquaculture Using Local Signal Crayfish**

O. Grydeland and Z. Djuric gave a presentation to the Committee concerning opportunities for raising crayfish for commercial purposes in local lakes, including Heart Lake. The committee asked

**REPORTS**

**GS 2014-013**

**City Manager's Report**

*Moved and seconded:*

That the City Manager's Report for the month of January 2014 be received.

*Motion carried.*

**Beer Garden and Special Occasion Licence Applications Policy**

**GS 2014-014**

*Moved and seconded:*

That the Committee recommend that Council consider amending the Beer Garden and Special Occasion Licence Applications Policy:

- To delegate to the Director of Parks, Recreation and Culture the authority to approve Special Occasion Licences at the identified facilities for this purpose;
- To remove the deadline for submissions;
- To add Forrest Field, Transfer Beach Park and Aggie Hall and Fields as permitted areas for Special Occasion Licensed use.

*Motion carried.*

**GS 2014-015**

#### **Dogs on Holland Creek Trail**

*Moved and seconded:*

That the Committee recommend that Council consider the following recommendation from the Parks, Recreation and Culture Commission:

That Council amend Parks Usage Bylaw 1995, No. 1158 (as amended by Bylaw 2000, No. 1396) to state that dogs must be leashed at all times while on the Holland Creek Trail; and

That signage be erected to ensure the general public is aware that dogs are permitted on the trail. But must be leashed at all times.

*Motion referred.*

**GS 2014-016**

*Moved and seconded:*

That the Committee recommend that Council refer the matter of on- and off-leash dogs in Town parks to the Parks, Recreation and Culture Commission for further investigation and to report back to Council.

*Motion carried.*

Councillor Drysdale invited members of the public to speak to the matter and advised them that the Town would consider a variety of options for seeking public input into the issue.

#### **2014 – 2018 Financial Plan Deliberations**

*Moved and seconded:*

**GS 2014-017**

That the Committee recommend that Council approve the following dates for the 2014 to 2018 Financial Plan deliberations:

- March 3 – Grants-in-Aid Discussion
- March 24 – Financial Plan Overview (Special Council Meeting)
- April 7 – Ongoing Financial Plan deliberations
- April 14 – Ongoing Financial Plan deliberations (Special Council Meeting)

**Fire Chief's Report – January 2014**

*Moved and seconded:*

**GS 2014-018** That the Fire Chief's Report for the month of January 2014 be received.

*Motion carried.*

**Coastal Animal Control Services – January 2014 Pound Report**

**GS 2014-019** *Moved and seconded:*

That the Coastal Animal Control Services Pound Report for the month of January 2014 be received.

*Motion carried.*

The Committee requested that in future, monthly reports from Coast Animal Control Services include a summary of bylaw enforcement activities carried out and areas visited, as well as hours activities are carried out.

**CORRESPONDENCE**

**Troy Grant**

**Traffic Calming on Fourth Avenue Extension**

*Moved and seconded:*

**GS 2014-020** That the Committee recommend to Council that the correspondence from Troy Grant requesting consideration of traffic calming measures on the Fourth Avenue Extension be referred to the Speed Watch program of the Royal Canadian Mounted Police with a request to monitor traffic in the vicinity and to provide a report to Council.

*Motion carried.*

**NEW BUSINESS**

**Island Corridor Foundation**

Committee members discussed efforts by the Island Corridor Foundation to reinstate passenger rail service on Vancouver Island.

**ADJOURNMENT**

*Moved and seconded:*

**GS 2014-021** That this meeting of the Municipal Services Committee be adjourned at 6:25 p.m.

*Motion carried.*

**CERTIFIED CORRECT**

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Chair (Councillor B. Drysdale)

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Corporate Officer (S. Bowden)



# City Manager's Report

March 2014

This monthly report is from the City Manager to the Government Services Committee. The report highlights the prior month's activities and provides information on the progress of Council objectives for the year. A written report and public discussion supports the goal of transparent communication with our citizens.

Council has provided staff with direction on their top priorities for 2013 and 2014. There are operational and additional priorities in addition to this list. Again, this report provides highlights, not a complete list of activities. Committee members are encouraged to ask questions or suggest information that they wish to be included in the report.

Respectfully submitted, Ruth Malli, City Manager

## ***Highlights for the month of February 2014:***

### **Completed activities:**

- 2014 Low Flush Toilet Rebate Program approved
- Community Heritage Register Update project
- Heritage Week promotion and event (HRAC & LMS)
- Cultural Connections workshop training
- Paddling Together Joint Community Event
- Boundary Extension application submitted to the Province
- Global staff meeting – Worksafe presentation
- Servicing Agreement with Stz'uminus First Nation

### **Bylaws Adopted:**

Bylaw 1847 – Cemetery Care Trust Fund Appropriation

### **Projects in progress this month:**

- Database updates
- Emergency Services desktop exercise
- 3 Council and 1 Committee meetings
- Zoning Bylaw project
- Service Extension Policy draft
- Stocking Lake Licensing (CVRD)
- Annual Water report draft
- South Ladysmith Industrial Park Access Road
- Organizational streamlining
- Couverdon Boundary Extension application/servicing review/Alternative Approval Process
- Heritage Week planning
- Water Chlorination – In Construction
- Review of SFN Woodlot Proposal for 2014
- Sewer Treatment Plant (STP) Upgrade – Final Design
- STP Upgrade – Review of MBBR/DAF equipment
- Naut'sa mawt Steering Committee meeting
- Succession Planning Policy and Procedure
- Energy Retrofit of Frank Jameson Community Centre
- Collective Bargaining
- City Hall replacement process
- MMBC-garbage collection options
- Composting and public works yard reorganization
- OCP/Rezoning-Holland Creek Place
- Rezoning – Rocky Creek Road
- School planning – policy and regulations review
- Disposition of land, alleyway
- Negotiations-supply of equipment MMBR/DAF for WWTP
- Fire Dept compensation negotiations
- Work plans for 2014
- Year end 2013 and Financial Plan for 2014-2018
- Corporate Telephone System RFP

### **COMING UP NEXT MONTH!**

**Couverdon Boundary Extension Alternate  
Approval Process**

**Financial Plan Meeting Dates**

# City Manager Report-February 2014

## ACTIVE, RESEARCHING AND EMERGING PROJECTS

Council has identified “Community Resiliency” as the primary focus for 2013 and 2014 and has chosen a specific list of top priorities for the year. This approach represents a shift in the organization – the way to achieve this objective within the existing budget is to ensure that the Town’s resources (staff and funding) are directly aligned with the new priorities. This requires strong organizational focus – staff must be clear on what is expected of them; projects/processes that do not support the top priorities will need to be stopped, delayed or deferred;

Council will support maintaining the focus (by directing what must be done and what can be put aside for now). Council has also directed that they have a medium level of risk tolerance, indicating support for creative approaches and an expectation of good value and common sense rather than perfection.

In order to ensure strong alignment, each of the new priorities must be integrated within the Financial Plan, identified as a top priority in departmental work plans, and sufficiently resourced. The Financial Plan process is a focus of the next couple of months.

### EXAMPLE OF SOME OF THE CURRENT PROJECTS

Active (in progress, resources assigned)	Researching (resources pending)	Emerging (not resourced)
Infrastructure Upgrades (WWTP & Water) (long-term; on going)	Infrastructure upgrades-city hall, fire hall (planning stages)	Asset management and pavement management system
Land Sales-immediate	Land sales-other	Land acquisition and disposition-other
Zoning Bylaw (nearing completion)	Waterfront Area Plan	Holland Creek Area Plan
Liquid Waste Management Plan (complete)	Partnership with CVRD-composting (underway)	District Energy System; Watershed Management Project (Holland Creek)
Sustainability Implementation Plan (Plan completed, implementation in progress)	Implement Plan, such as DCC’s low water use and other incentives	Implement Energy Plan
Information Services Strategic Plan (complete)	Implement new IT systems (draft)	Technology upgrades (hardware)
Organizational Review (complete)	Lean systems (underway)	Risk analysis and business case
Payroll Systems Streamline (underway)	Succession Plan (draft)	Staff surveys and 360 reviews
Financial Plan (underway)	Equipment reserve fund review	25 year financial plan
Naut’sa mawt Steering Committee and draft servicing agreement (draft complete)	SFN servicing connection (complete)	Servicing to IR 13
Boundary expansion (application being processed)	Boundary expansion land and servicing plans	Boundary expansion processing and servicing
Waterfront (DL 2016, Environmental Report) (complete)	DL 651 clean up-partnerships	Marine Park and small craft launch
Connector bike routes	Downtown parking	Downtown safety issues
Heritage Brochure/Tourism maps (complete)	Blue Highway signage	Heritage Façade-painting program
EOC Training-corporate (complete)	Community EOC training (underway)	Community emergency exercise
Commissions and committees; Mayors open Door (complete)	Citizen surveys (not approved in budget)	Enhance citizen engagement-electronic and other
Parks-Wickham (complete) and dog park	Gourlay Janes Park (underway)	Ball fields at Lot 108
Towns for Tomorrow grant FJCC	Regional Sport Tourism Strategy-CVRD	

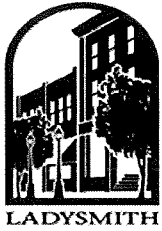
*It is not enough to have good ideas, results come from the implementation of good ideas and that requires focus and resource allocation.*

## City Manager Report-February 2014

### TOP PRIORITIES OF COUNCIL-STATUS

Priority	Funded in Financial Plan?	IN current workplans?	Resourced with staff?	Comments
Sewer Capital	Yes	Yes	Yes	Largest project in Towns' history
Water Capital	Yes	Yes	Yes	Grant announcements from Federal Govt.
Economic Development	Partially	No (new work to be defined)	No	Meetings with key stakeholders to define scope of work
Waterfront Area Plan	Funding being researched	No	Partially	Zoning bylaw is underway; in process of identifying funding sources for project for waterfront area plan
Boundary Expansion	Yes	Yes	Partially	Application be reviewed
Stz'uminus First Nation-partnerships & servicing	Yes	Yes	Partially	Significant progress made on agreements; implementation will create additional work. Grant funding announced.
Organizational Streamlining	Yes	Yes	Yes	Project Phase 1 approval
Business Case / Risk Analysis Protocols	Yes	Yes	Yes	Implemented business case protocols
Inventory all plans-Zoning underway	Yes	Yes	Yes	Funding for Zoning Bylaw being identified for other plans
Succession Plan	Yes	Yes	Yes	Draft completed
Technology Upgrade	Partially	Yes	Partially	Strategic Plan is completed, implementation is referred to 2014 Financial Plan
Citizen/Staff Surveys	No	No	No	Project cancelled during budget deliberations
Reporting System	Yes	Yes	Partially	Tied to streamlining





## Town of Ladysmith

### **STAFF REPORT**

To: Ruth Malli, City Manager  
From: Erin Anderson, Director of Financial Services  
Date: March 7, 2014  
File No:

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RE: **PROPERTY TAX INSTALLMENTS - PRE-AUTHORIZED PAYMENT PLAN**

#### **RECOMMENDATION:**

That Council direct staff to create a property tax pre-payment plan bylaw which will automatically debit an agreed-upon installment amount from the property owners' bank account with the amount to be applied against their next property tax bill.

#### **PURPOSE:**

To provide a pre-payment plan which allows property owners to spread the future tax bill over 10 monthly installment payments.

#### **INTRODUCTION/BACKGROUND:**

Many municipalities offer a tax installment program. Staff is seeking Council's approval to establish such a program in Ladysmith. The program that the Town of Ladysmith is proposing to offer would be an installment plan whereby the property taxes would be directly debited from the property owner's bank account starting in August each year, and each month thereafter on the 15<sup>th</sup> of the month, ending May 15<sup>th</sup>. There would be ten payments; no payment would be made in June or July. The suggested amount would be the current property tax amount divided by ten. It would still be up to the property owner to claim, where applicable, the home owner grant. As the tax amount is set a year in advance, there could be an additional amount owing by the due date. It would be the property owner's responsibility to make this additional payment by the due date to avoid any penalties.

Please note that this is a pre-payment installment plan; not a plan to be used to pay off prior year taxes owing.

As in other jurisdictions, it is suggested that these monthly installment amounts would earn interest. The interest amount would be 3 percent below the Bank of Canada's prime rate at the start of the following month. As the interest earned is considered to be income tax exempt, the amount of the monthly installment must not exceed previous years' tax amount.

Spreading the payments over 10 months could be a benefit to many property owners. As well, it aids in the cash flow of the Town.

#### **SCOPE OF WORK:**

If Council approves in principal a Tax Prepayment plan, staff will begin drafting a bylaw. From there, the Financial Services Department would notify property owners of this

service by including the information on inserts mailed with the quarterly utility bills and the property tax notices.

The functionality of this program exists in the Town's current software; minimal staff time is necessary to set-up the Plan.

ALTERNATIVES:

Property owners can set up their own installment program using their own banking arrangements.

Property owners can leave post-dated cheques for manual entry by City Hall staff.

FINANCIAL IMPLICATIONS:

There could be a financial charge from the Town's financial institution. Currently, the charge for the Utilities pre-authorized payment program is minimal. As well, paying an interest amount does have a financial implication, though with the rate set at 3 percent below prime, the Town would be earning interest that would offset the interest paid.

Currently, the Bank of Canada prime rate is 3 percent. Therefore, no interest would be paid on the installments at this rate.

LEGAL IMPLICATIONS:

There are no legal implications.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

Property owners have requested this program.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

The Financial Services and Corporate Services Departments would work together on the promotion of the program.

RESOURCE IMPLICATIONS:

No additional staff would be required to perform this function.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

Not applicable.

ALIGNMENT WITH STRATEGIC PRIORITIES:

This aligns with Strategic Priority A – Wise Financial Management.

SUMMARY:

It is recommended that Council direct staff to proceed with creating a property tax pre-payment plan.

I concur with the recommendation.

  
Ruth Malli, City Manager





**TOWN OF LADYSMITH**  
Building Permit Summary - January 2014

JAN 0	Commercial		Industrial		Institutional		Residential (NEW)		Residential Adds, Renos, Other		Dwelling Units	Total Permits	Bldg. & Pibg Fees This Month	Permit Values This Month	Permit Values Year to Date 2013	
	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values						
0	\$	-	0	\$	0	\$	1	\$ 232,928	2	\$ 12,000	2	3	\$	2,905	\$ 244,928	\$ 244,928

**Year to Date**

Year to Date	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values	Dwelling Units	Total Permits	Bldg. & Pibg Fees This Month	Permit Values This Month	Permit Values Year to Date 2013
JAN	0	\$0	0	\$0	0	\$0	1	\$232,928	2	\$12,000	2	3	\$2,905	\$244,928	\$244,928
FEB															\$244,928
MAR															\$244,928
APR															\$244,928
MAY															\$244,928
JUN															\$244,928
JUL															\$244,928
AUG															\$244,928
SEP															\$244,928
OCT															\$244,928
NOV															\$244,928
DEC															\$244,928
TOTAL	0	\$0	0	\$0	0	\$0	1	\$232,928	2	\$12,000	2	3	\$2,905	\$244,928	\$244,928

*Tom Skarvig*  
Tom Skarvig, Building Inspector

*John Manson*  
John Manson, Director of Infrastructure Services

Demos Mth	#DU	Value	#BP	Value
YTD 2014	2	\$232,928	3	\$244,928
YTD 2013	2	\$192,510	2	\$193,950
YTD 2012	4	\$357,315	5	\$893,730



**TOWN OF LADYSMITH**  
 Building Permit Summary - February 2014

FEB	Commercial		Industrial		Institutional		Residential (NEW)		Residential Adds, Renos, Other		Dwelling Units	Total Permits	Bldg & Pibg Permit Fees This Month	Permit Values This Month	Permit Values Year to Date 2013
	No. of Permits	Values	No. of Permits	Values	No. of Permits	Values	No. of Permits (new res)	Values	No. of Permits	Values					
0	\$	-	0	\$	0	\$	4	\$ 1,033,625	0	\$	6	4	\$ 11,288	\$ 1,033,625	\$ 1,278,553

Year to Date

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
No. of Permits	0	0	0	0	0	0	0	0	0	0	0	0	0
Values	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
No. of Permits (new res)	1	4	0	0	0	0	0	0	0	0	0	0	5
Values	\$232,928	\$1,033,625											\$1,266,553
No. of Permits	2	0	0	0	0	0	0	0	0	0	0	0	2
Values	\$12,000	\$0											\$12,000
Dwelling Units	2	6											8
Total Permits	3	4											7
Bldg & Pibg Permit Fees This Month	\$2,905	\$11,288											\$14,193
Permit Values This Month	\$244,928	\$1,033,625											\$1,278,553
Permit Values Year to Date 2013	\$244,928	\$1,278,553											\$1,278,553

Demos Mth	0	Demos YTD	0
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Comparison	#DU	Value	#BP	Value
YTD 2014	8	\$1,266,553	7	\$1,278,553
YTD 2013	3	\$540,589	9	\$738,545
YTD 2012	11	\$1,542,012	14	\$2,209,402

*Tom Skarvig*  
 Tom Skarvig, Building Inspector

*John Manson*  
 John Manson, Director of Infrastructure Services



# Ladysmith Fire /Rescue

P.O. Box 760 Ladysmith, B.C. V9G 1A5

Phone: 250-245-6436 • Fax: 250-245-0917



LADYSMITH

## FIRE CHIEF'S REPORT

**MONTH: February 2014**

TYPE OF CALL OUT	J	F	M	A	M	J	J	A	S	O	N	D	YTD TOTALS
Alarms Activated: Pulled Station	1	1											2
By mistake	2	1											3
Electrical problem													0
Due to cooking	1												1
Assistance	1	1											2
Burning Complaint													0
Fire: Structure													0
Chimney	2	2											4
Interface / Bush													0
Vehicle													0
Other	1												1
Hazardous Materials	1	1											2
Hydro Lines: Down / Fire													0
Medical Aid		1											1
MVI		4											4
Rescue													0
Mutual Aid provided by Ladysmith to outside areas													0
<b>MONTH TOTALS (exc.. Practises)</b>	<b>9</b>	<b>11</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>20</b>
Practises (Totals for each Month)	4	4											8
Mutual Aid requested by Ladysmith from outside areas													0

### ALARMS ACTIVATED (Location/Owner)

1. Lodge on Fourth Pull Station
2. 822 Davidson Co Sensor working on system

### COMPARISONS:

Year to Date 2014	<u>20</u> (exc. practices)
Year to Date 2013	<u>28</u> (exc. practices)
Year to Date 2012	<u>25</u> (exc. practices)

APPROVED:

*Ray Stewart*  
Fire Chief

**COASTAL ANIMAL CONTROL SERVICES OF BC LTD**

2202 Herd Rd. Duncan, BC. V9L 6A6

(250) 748-3395

**TOWN OF LADYSMITH POUND REPORT**

February 2014

<b>Disposition of Impounded Dogs</b>	<b>Current Month</b>	<b>2014 Totals</b>	
Stray dogs impounded	<b>1</b>	<b>1</b>	
Stray dogs claimed	1	1	
Stray dogs put up for adoption	0	0	
Stray dogs pending	0	0	
Stray dogs euthanized	0	0	
Stray livestock / cats	0	0	
Other	<b>0</b>	<b>0</b>	
<b>Calls Received and Investigated</b>	<b>4</b>	<b>8</b>	
Aggressive dogs	1	2	
Dogs at large	2	3	
Confined dog	0	0	
Noise (barking) complaints	1	2	
Other non specific dog related calls	0	1	
Wildlife / livestock / cats	0	0	
Unlicensed	0	0	
<b>After hour call outs</b>	0	0	
Pick Up fees	\$0.00	\$0.00	
Impound fees	\$100.00	\$100.00	
Daily board fees	\$10.00	\$10.00	
<b>Monthly Pound and Board Fees Collected</b>	<b>\$110.00</b>	<b>\$110.00</b>	
<b>Tickets issued</b>	<b>0</b>	<b>0</b>	
Over 3 dog limit	\$0.00	\$00.00	
Unlicenced dog	\$00.00	\$00.00	
Dog at large	\$00.00	\$00.00	
Dog not effectively confined	\$00.00	\$00.00	
Habitually noisy	\$0.00	\$0.00	
<b>Licencing Statistics</b>	Tags	1	3
	Revenue	\$22.00	\$66.00

# CAS Summary of Service Calls

*Total calls by type:* 4  
 Aggressive 1  
 At large 2  
 Noisy 1

*01-Feb-14 to 28-Feb-14*

Issue	Call #	Received	Type	Completed
<b>Ladysmith</b>		<b>4</b>		
Aggressive		<b>1</b>		
	1174	21-Feb-14	Dog	
At large		<b>2</b>		
	1176	27-Feb-14	Dog	
	1173	03-Feb-14	Dog	04-Feb-14
Noisy		<b>1</b>		
	1175	25-Feb-14	Dog	27-Feb-14
<b>Total:</b>		<b>4</b>		





Visitor Centre Network Statistics Program 2014

LADYSMITH

Start Date: 01/01/2014

End Date: 31/12/2014

YEAR TO DATE TOTAL	January	February	March	Q1 Total	April	May	June	Q2 Total	July	August	September	Q3 Total	October	November	December	Q4 Total	TOTAL
<b>Administration Parties/Hour</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
# of hours	130.00	0.00	0.00	130.00	0.00	0.00	0.00	130.00	0.00	0.00	0.00	130.00	0.00	0.00	0.00	0.00	130.00
# of parties	250	0	0	250	0	0	0	250	0	0	0	250	0	0	0	0	250
# of visitors	328	0	0	328	0	0	0	328	0	0	0	328	0	0	0	0	328
# of buses	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Visitor Origin</b>	222	0	0	222	0	0	0	222	0	0	0	222	0	0	0	0	222
Local Resident	117	0	0	117	0	0	0	117	0	0	0	117	0	0	0	0	117
BC	67	0	0	67	0	0	0	67	0	0	0	67	0	0	0	0	67
Alberta	21	0	0	21	0	0	0	21	0	0	0	21	0	0	0	0	21
Other Canada	13	0	0	13	0	0	0	13	0	0	0	13	0	0	0	0	13
Washington	1	0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	1
California	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other US/Mexico	1	0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	1
Europe	2	0	0	2	0	0	0	2	0	0	0	2	0	0	0	0	2
Asia/Australia	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Other	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
<b>Nights in Community</b>	84	0	0	84	0	0	0	84	0	0	0	84	0	0	0	0	84
Same day	64	0	0	64	0	0	0	64	0	0	0	64	0	0	0	0	64
1	7	0	0	7	0	0	0	7	0	0	0	7	0	0	0	0	7
2	1	0	0	1	0	0	0	1	0	0	0	1	0	0	0	0	1
3	2	0	0	2	0	0	0	2	0	0	0	2	0	0	0	0	2
4-6 (1 week)	3	0	0	3	0	0	0	3	0	0	0	3	0	0	0	0	3
7-13 (2 weeks)	3	0	0	3	0	0	0	3	0	0	0	3	0	0	0	0	3
14+	4	0	0	4	0	0	0	4	0	0	0	4	0	0	0	0	4
<b>Information Requested</b>	298	0	0	298	0	0	0	298	0	0	0	298	0	0	0	0	298
Accommodation	8	0	0	8	0	0	0	8	0	0	0	8	0	0	0	0	8
Adventure Recreation	20	0	0	20	0	0	0	20	0	0	0	20	0	0	0	0	20
Attractions / Tours	8	0	0	8	0	0	0	8	0	0	0	8	0	0	0	0	8
Maps / Directions	59	0	0	59	0	0	0	59	0	0	0	59	0	0	0	0	59
Events / Conferences	14	0	0	14	0	0	0	14	0	0	0	14	0	0	0	0	14
Food / Beverage	19	0	0	19	0	0	0	19	0	0	0	19	0	0	0	0	19
Transportation	12	0	0	12	0	0	0	12	0	0	0	12	0	0	0	0	12
Shopping	13	0	0	13	0	0	0	13	0	0	0	13	0	0	0	0	13
Parks	21	0	0	21	0	0	0	21	0	0	0	21	0	0	0	0	21
First Nations	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Community Services	42	0	0	42	0	0	0	42	0	0	0	42	0	0	0	0	42
Investment/Moving	20	0	0	20	0	0	0	20	0	0	0	20	0	0	0	0	20
Site Facilities (e.g. Washrooms)	57	0	0	57	0	0	0	57	0	0	0	57	0	0	0	0	57
Other	5	0	0	5	0	0	0	5	0	0	0	5	0	0	0	0	5
<b>Community Specific Info</b>	195	0	0	195	0	0	0	195	0	0	0	195	0	0	0	0	195
Events	15	0	0	15	0	0	0	15	0	0	0	15	0	0	0	0	15
Town / Gov't / Chamber	70	0	0	70	0	0	0	70	0	0	0	70	0	0	0	0	70
Hotel / B&B Accommodations	7	0	0	7	0	0	0	7	0	0	0	7	0	0	0	0	7
Camping / RV	2	0	0	2	0	0	0	2	0	0	0	2	0	0	0	0	2
Dining	24	0	0	24	0	0	0	24	0	0	0	24	0	0	0	0	24
Parks / Recreation	32	0	0	32	0	0	0	32	0	0	0	32	0	0	0	0	32
Arts / Heritage	9	0	0	9	0	0	0	9	0	0	0	9	0	0	0	0	9
Marine Visitors	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Shopping	14	0	0	14	0	0	0	14	0	0	0	14	0	0	0	0	14
Other Businesses	22	0	0	22	0	0	0	22	0	0	0	22	0	0	0	0	22