



LADYSMITH

TOWN OF LADYSMITH  
MINUTES OF A REGULAR SESSION OF  
THE GOVERNMENT SERVICES COMMITTEE  
MONDAY, SEPTEMBER 19, 2011 – 5:00 P.M.

**COUNCIL MEMBERS PRESENT:**

Councillor Steve Arnett (Chair) – entered later  
Jillian Dashwood  
Mayor Rob Hutchins  
Councillor Bruce Whittington

Councillor Scott Bastian (entered later) Councillor  
Councillor Lori Evans  
Councillor Duck Paterson

**COUNCIL MEMBERS ABSENT:**

**STAFF PRESENT:**

Ruth Malli  
Joe Friesenhan

Sandy Bowden  
Joanna Winter

Erin Anderson

**CALL TO ORDER**

**2011-097**

It was moved, seconded and carried that Councillor Dashwood chair the meeting in the absence of the Chair and Deputy Chair.

Councillor Dashwood called the meeting to order at 5:01 p.m.

**AGENDA APPROVAL**

**2011-098**

It was moved, seconded and carried that the agenda be adopted as circulated.

**MINUTES**

**2011-099**

It was moved, seconded and carried that the Government Services Committee minutes for the meeting held August 15, 2011 be adopted as circulated.

**DELEGATIONS**

**Jim Wadsworth, BC Transit  
Report on Cowichan Valley Transit Plan**

J. Wadsworth, accompanied by Jim Wickham, Manager of Transit Management with the Cowichan Valley Regional District, and Myrna Warren, BC Transit, gave a presentation of the vision, goals and overall plan for the Transit Future Plan for regional transit in the Cowichan Valley Regional District.

J. Wadsworth requested Council's endorsement of the proposed

vision, goals and the long-term plan for a transit network for the Cowichan Valley Regional District. Council was advised that the full report of the Transit Plan will be made available to the Town of Ladysmith within the month.

**2011-100**

It was moved, seconded and carried that the proposed vision, goals and network of the Cowichan Valley Regional District Transit Future Plan be supported in principle, and that it be referred to staff to review and report at the October 3, 2011 meeting of Council.

Councillor Bastian entered the meeting at 5:25 p.m. and assumed the Chair.

**Sybille Sanderson, Cowichan Valley Regional District  
Emergency Management Agreement**

S. Sanderson provided an overview of the Cowichan Valley Regional District's proposed Emergency Management Agreement and requested Council's endorsement of the agreement.

**2011-101**

It was moved, seconded and carried that the Emergency Management Agreement for the Cowichan Valley Regional District be endorsed, and that the Mayor and Corporate Officer be authorized to sign the agreement.

Councillor Arnett entered the meeting at 6:10 p.m.

**Recess**

It was moved, seconded and carried at 6:15 p.m. that the Government Services Committee meeting recess for ten minutes.

This meeting of the Government Services Committee reconvened at 6:25 p.m.

**CITY MANAGER'S  
REPORT**

The City Manager reported on the status of the Strategic Plan for 2011, and responded to questions from Council.

**STAFF REPORTS**

**Directors' Quarterly Reports**

Staff were requested to provide a status update on the (p 23, #6); on safety improvements on the Holland Creek Trail, and why environmental issues is not being prepared until 2012 rather than 2011.

**2011-102**

It was moved, seconded and carried that the Directors' Reports for the quarter ending September 30, 2011 be received.

**2011-103**                    **Financial Plan Update**  
It was moved, seconded and carried that the Financial Plan Update to the end of August 2011 be received.

Staff were requested to provide additional information regarding Tangible Capital Assets as presented in the financial statements.

**2011-104**                    **Waste, Recyclables and Organics Collection Contract**  
It was moved, seconded and carried that the Committee recommend that Council extend the existing solid waste collection contract with BFI Canada for an additional one year term to expire on September 30, 2012.

**2011-105**                    **Three Quarter Ton Utility Vehicle**  
It was moved, seconded and carried that the Committee recommend that Council authorize staff to issue a Request for proposals for the ¾ ton Public Works truck scheduled for replacement, with the funds to come from the Equipment Replacement Reserve.

**2011-106**                    **Dog Licencing, Control and Pound Bylaw No. 1155 – Definition of “At Large”**  
It was moved, seconded and carried that the Committee recommend that Council receive the staff report concerning the definition of “At Large” contained in Dog Licencing, Control and Pound Bylaw No. 1155.

**2011-107**                    It was moved, seconded and carried that the Government SERVICES Committee be adjourned at 6:55 p.m. and that the balance of the agenda be referred to a Special Government Services meeting on Monday October 3, 2011.

**2011-108**                    **Building Inspector’s Report for August 2011**  
It was moved, seconded and carried that the Building Inspector’s Report for July 2011 be received.

**2011-109**                    **Trolley Report for August 2011**  
It was moved, seconded and carried that the Trolley Report for July 2011 be received.

**2011-110**                    **Fire Chief’s Report for August 2011**  
It was moved, seconded and carried that the Fire Chief’s Report for July 2011 be received.

**Animal Control / Pound Report for August 2011**  
It was moved, seconded and carried that the Pound Report for July 2011 be received.

**MEMBER SUBMISSIONS**

**Giant Hogweed**

**Intersection at Colonia and Malone**

**Veterans' Motorcycle Group**

**CORRESPONDENCE**

**UNFINISHED BUSINESS**

**Town Hall Meeting I-Clicker Results**

Discussion ensued regarding how to incorporate the public input received from the July 19, 2011 Town Hall meeting into Council's strategic planning process.

**Council-Public Dialogue Session of August 2, 2011-09-19**

- Citizen Contact
- Protocol

**Third Party Directional Signage**

**Hydroponics**

**Trolley Library**

**100 Gatacre Alley**

**ADJOURNMENT**

**2011-096**

It was moved, seconded and carried that the Government Services Committee meeting be adjourned at 6:26 p.m. and that the balance of the agenda items be deferred to a special Government Services Committee meeting to be held on September 6, 2011.

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Chair (Councillor S. Arnett)

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)