



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR SESSION OF**  
**THE GOVERNMENT SERVICES COMMITTEE**  
**MONDAY, DECEMBER 17, 2012**  
**5:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Jillian Dashwood

Councillor Bill Drysdale  
Councillor Gord Horth

Councillor Glenda Patterson  
Councillor Duck Paterson

**COUNCIL MEMBERS ABSENT:**

Councillor Steve Arnett

**STAFF PRESENT:**

Ruth Malli  
Sandy Bowden

Felicity Adams  
John Manson

Erin Anderson

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**CALL TO ORDER**

Councillor Horth called the Government Services Committee meeting to order at 5:00 p.m.

**AGENDA APPROVAL**

**GS 2012-129**

It was moved, seconded and carried that the agenda for the Government Services Committee meeting of December 17, 2012 be adopted as circulated.

**MINUTES**

**GS 2012-130**

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held November 19, 2012 be adopted as circulated.

**DELEGATIONS**

**Cara Light, Hayes Stewart Little & Company (Auditors)  
2012 Audit Plan Report**

Ms. Light provided a brief overview of the Town of Ladysmith Audit Planning Report for the year ending December 31, 2012 and responded to questions from Committee members. A brief discussion ensued.

**GS 2012-131**

It was moved, seconded and carried that the Town of Ladysmith Audit Planning Report for the Year Ending December 31, 2012 prepared by Hayes Stewart Little and Company be received.

**Kate Miller, Environment Manager, Cowichan Valley Regional District - Energy Modelling**

Ms. Miller provided an overview of the Environmental Policy Division of the CVRD with specific reference to energy modelling. It was noted that the Town is hosting a presentation by Fink Machine on district heating on January 7, 2012.

Committee thanked Ms. Miller for her presentation.

**REPORTS**

**City Managers Report**

The City Manager provided a verbal report to the Committee and responded to questions with respect to staff work plans and priorities.

**Financial Plan Update to November 30, 2012**

**GS 2012-132**

It was moved, seconded and carried that the Financial Plan Update for the Town of Ladysmith to November 30, 2012 be received.

**Building Inspector's Report – November 2012**

**GS 2012-133**

It was moved, seconded and carried that the Building Inspector's Report for November 2012 be received.

**Trolley Report – November 2012**

**GS 2012-134**

It was moved, seconded and carried that the Trolley Report November 2012 be received.

**Fire Chief's Report**

**GS 2012-135**

It was moved, seconded and carried that the Fire Chief's Report November 2012 be received.

**Coastal Animal Control Services – November Pound Report**

**GS 2012-136**

It was moved, seconded and carried that the Coastal Animal Control Services November Pound Report be received.

**CORRESPONDENCE**

**Rosemary Bonanno, Vancouver Island Regional Library - Request for Information Regarding Town of Ladysmith Plans or Suggestions about Library Space**

**GS 2012-137**

It was moved, seconded and carried that the correspondence from Rosemary Bonanno of the Vancouver Island Regional Library regarding a request for suggestions about library space be referred to the Regular Council meeting scheduled for later in the evening to afford Councillor Arnett an opportunity to participate in the discussion.

**Adrian Maas, C.G.A., Vancouver Island Regional Library - 2013 Budget and Levy to Members**

**GS 2012-138** It was moved, seconded and carried that the correspondence from the Vancouver Island Regional Library dated November 28, 2012 concerning the proposed 2013 budget and levy to members be referred to the Regular Council meeting scheduled for later in the evening to afford Councillor Arnett an opportunity to participate in the discussion.

**Proposed Bar Watch Program in Ladysmith**

**GS 2012-139** It was moved, seconded and carried that it be recommended to Council that Council refer consideration of the proposed Bar Watch Program in Ladysmith and the draft Good Neighbours agreement as presented to Council on November 26, 2012 to Staff and that Staff be directed to review this matter with the RCMP to determine if other jurisdictions such as CVRD Areas A, G and H and the Regional District of Nanaimo should be included in the agreement.

**ADJOURNMENT**

**GS 2012-140** It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 5:55 p.m.

**CERTIFIED CORRECT**

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Chair (Councillor G. Horth)

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Corporate Officer (S. Bowden)