



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR SESSION OF**  
**THE GOVERNMENT SERVICES COMMITTEE**  
**MONDAY, MARCH 18, 2013**  
**5:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Councillor Gord Horth (Chair)  
Councillor Jillian Dashwood  
Councillor Glenda Patterson

Councillor Steve Arnett  
Mayor Rob Hutchins

Councillor Bill Drysdale  
Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli  
Sandy Bowden

Felicity Adams  
John Manson

Erin Anderson  
Joanna Winter

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**CALL TO ORDER**

Councillor Horth called the Government Services Committee meeting to order at 5:00 p.m.

**AGENDA APPROVAL**

**GS 2013-30**

It was moved, seconded and carried that the agenda for the Government Services Committee meeting of February 18, 2013 be adopted with the following additions:

- 4.7.1 Discover Vancouver Island Magazine
- 6.1 Directional Signage
- 6.2 Zoning – Rooming Houses
- 6.3 Pool Fees
- 6.4 Alleys
- 7.1 Dunsmuir Railway Car

**MINUTES**

**GS 2013-31**

It was moved, seconded and carried that the minutes of the Government Services Committee meeting held February 18, 2013 be adopted as circulated.

**DELEGATIONS**

**Cliff Fisher, Cathleen McMahon, Ladysmith Maritime Society  
Ladysmith Maritime Festivals for 2013**

C. Fisher and C. McMahon provided details of three separate, one-day maritime festivals planned for 2013 to replace the three-day Ladysmith Maritime Festival. The Ladysmith Seafood Festival will take place on May 19, 2013; the Ladysmith Kids' Pirate Day will be June 1, and the Ladysmith Maritime Heritage Day will take place on June 8, 2013.

C. Fisher and C. McMahon requested consideration of grants-in-aid

applications to support the festivals, as well as use of any available space at the Machine Shop during event preparations.

Council expressed strong support for the proposed festivals and thanked the Ladysmith Maritime Society for its ongoing commitment to celebrating our marine heritage and bringing visitors to the community.

## REPORTS

### **City Manager's Report**

The City Manager responded to questions about her report and provided additional information to Council on a proposed update to the waterfront area plan and the new electric vehicle charging station on First Avenue.

### **Amendments to the Purchasing Policy**

**GS 2013-32** It was moved, seconded and carried that the Committee recommend to Council that the Purchasing Policy be amended as presented.

### **Building Inspector's Report – February 2013**

**GS 2013-33** It was moved, seconded and carried that the Building Inspector's Report for February 2013 be received.

### **Trolley Report – February 2013**

**GS 2013-34** It was moved, seconded and carried that the Trolley Report for February 2013 be received.

### **Fire Chief's Report – February 2013**

**GS 2013-35** It was moved, seconded and carried that the Fire Chief's Report for February 2013 be received.

### **Coastal Animal Control Services – February Pound Report**

**GS 2013-36** It was moved, seconded and carried that the Coastal Animal Control Services Pound Report for February 2013 be received.

### **Ladysmith Chamber of Commerce Visitor Centre Report**

**GS 2013-37** It was moved, seconded and carried that the report from the Ladysmith Visitor Centre for February 2013 be received.

It was suggested that a correction be submitted to Discover Vancouver island magazine pointing out that the photo captioned 'Cowichan waterfront' is actually a photo of Transfer Beach

## NEW BUSINESS

### **Directional Signage**

Councillor Horth was requested to ensure that the Ladysmith Downtown Business Association include other organizations such

as the Chamber of Commerce and the Ladysmith Heritage Revitalization Advisory Commission, as well as staff, in discussions about signage, and that such discussions include consideration of directional signage as well as sandwich boards.

**Zoning – Rooming Houses**

Councillor Dashwood was advised that the zoning of small residential businesses targeted at seniors has been noted during the current zoning bylaw review. .

**Pool Fees**

Staff were requested to determine the feasibility of offering annual family passes for the Frank Jameson Community Centre facilities.

**Alleys**

Staff were requested to address the potholes in Town alleys, particularly behind the Eagles Hall and in the vicinity of Telfords Mortuary.

**UNFINISHED BUSINESS**

**Dunsmuir’s Railway Car**

Councillor Arnett was advised that staff have been working with the proponents of bringing the Dunsmuir Parlor Car to Ladysmith and that recommendations will be coming forward to Council in the near future.

**GS 2013-38**

It was moved, seconded and carried that the Committee recommend that Council write a letter to the Port Alberni Industrial Heritage Society expressing Council’s support for acquiring the Dunsmuir Parlor Car and its commitment to endeavouring to find an appropriate home for it.

**ADJOURNMENT**

**GS 2013-39**

It was moved, seconded and carried that this meeting of the Government Services Committee be adjourned at 6:21 p.m.

**CERTIFIED CORRECT**

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Chair (Councillor G. Horth)

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Corporate Officer (S. Bowden)