



## TOWN OF LADYSMITH

A regular meeting of the  
Council of the Town of Ladysmith  
will be held in Council Chambers at City Hall on

**MONDAY, MARCH 16, 2009**  
**at 7:00 P.M.**

## AGENDA

### CALL TO ORDER

**Page**

- 1 **AGENDA APPROVAL**
- 2 **SNOW ANGEL AWARD DRAW**  
Re: Draw of 5 names for Snow Angel Awards. The awards will be presented at the April 6, 2009 Council Meeting.
- 3 **BYLAWS (OCP / ZONING)**
  - 3.1 OCP Amendment and Rezoning – 3360-98-01 – 379 Davis Road  
(J. Phillips) – Lot A, District lot 43, Oyster District, Plan VIP69091 **1 - 4**
  - 3.2 Zoning Amendment Application – 3360-08-04 – Trans Canada Highway  
(M. Huntjens) – Lot 6, DL 139, Oyster District, Plan 7217 **5 - 7**
- 4 **STAFF REPORTS / COMMISSION REPORTS**
  - 4.1 City Manager  
Re: Development Cost Charges (Water) Restricted Reserve  
Town of Ladysmith DCC Water Appropriation bylaw 2009, No. 1677  
May be read a first, second and third time. **9-10**
  - 4.2 City Manager  
Re: Development Cost Charges (Sewer) Restricted Reserve  
Town of Ladysmith DCC Sewer Appropriation Bylaw 2009, No. 1678  
May be read a first, second and third time. **11-12**
  - 4.3 City Manager  
Re: Real Property Reserve Appropriation  
Town of Ladysmith Sale of Real Property Reserve Fund Appropriation  
Bylaw 2009, No. 1679 - May be read a first, second and third time. **13-14**
  - 4.4 City Manager  
Re: Development Cost Charges (Roads) Restricted Reserve  
Town of Ladysmith Roads Appropriation bylaw 2009, No. 1683  
May be read a first, second and third time. **15-16**

4.5	<u>Director of Corporate Services</u> Re: Archaeological Impact Assessment (AIA) – Ladysmith Harbour	<b>Page</b> <b>17-19</b>
5	<b>CORRESPONDENCE</b> None.	
6	<b>BYLAWS</b>	
6.1	<u>Town of Ladysmith Community Centre and Facilities Fees and Charges</u> <u>Bylaw 2009, No. 1682</u> Re: May be adopted.	<b>21-23</b>
7	<b>QUESTION PERIOD</b>	
8	<b>EXECUTIVE SESSION (Following the Regular Session of Council)</b>	
	In accordance with Section 90(1) of the <i>Community Charter</i> , the first section of the meeting will be held In Camera to consider the following items:	
	<ul style="list-style-type: none"><li>• the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose;</li><li>• the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;</li><li>• discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [<i>annual municipal report</i>];</li><li>• personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;</li></ul>	
9	<b>ARISE AND REPORT</b>	

**ADJOURNMENT**



Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Felicity Adams, Manager of Development Services  
Date: March 10, 2009  
File No: 3360-98-01

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Re: **OCP AMENDMENT AND REZONING - 379 DAVIS ROAD - JOAN PHILLIPS**  
Lot A, District Lot 43, Oyster District, Plan VIP69091

**RECOMMENDATION:**

*Option 1: (recommended option)*

That Council direct staff to amend "Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 68), 2008, No. 1657" by including in the text of the 'General Commercial (C-2)' zone a clause that states the following uses are not permitted at 379 Davis Rd.: recreation facility, funeral parlour, assembly hall and library, theatre, and transportation terminal, as well as replace 'restaurant, including drive-in' with 'restaurant'.

And amend "Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 68), 2008, No. 1657" at second reading, and set a public hearing date of June 1, 2009.

*Option 2:*

That Council further consider Bylaws 1656 (OCP amendment) and 1657 (Zoning Bylaw amendment).

**BACKGROUND / HISTORY:**

The applicant J. Phillips, wishes to rezone the subject property at 379 Davis Rd. from 'Suburban Residential (R-1)' to 'General Commercial (C-2)'.

Currently the applicant is operating a business from the dwelling at 379 Davis Road. The use of the building has been commercial in nature since 1991 and the house has not been used as a dwelling since 1991. The property is 0.167 ha (0.4 acres) in size and the office is 111.5 m<sup>2</sup> (1200 ft<sup>2</sup>) in size. The property is surrounded by institutional and multifamily zoning to the southwest, commercial zoning to the north and northeast, and single family residential to the southeast.

In 1998 an Official Community Plan (OCP) amendment and rezoning was considered for the 'Joan Phillips Notary Public' office. At a public hearing on October 19, 1998 Council supported the application and gave third reading to OCP Amendment Bylaw 1305 and Zoning Amendment Bylaw 1306 with direction to staff to finalize a 'land use agreement'. Research of file documents reveals that staff and the applicant were unable to agree on the terms of the 'land use agreement' at that time. In January 2008 the applicant requested that staff review the file and bring closure to the

rezoning process. Due to the fact that the amending Bylaws 1305 and 1306 date back ten years and amended the previous OCP, it was required that a new OCP amending bylaw (1656) and new amending zoning bylaw (1657) be considered and that the public hearing be held again.

Thus, on September 2, 2008 a public hearing was held regarding the subject application at which time members of the neighbourhood stated concerns regarding potential traffic congestion that may result from the permitted uses in the C-2 zone. The following Council motion is the result of the public hearing:

*"It was moved, seconded and carried that 'Official Community Plan Bylaw, 2003, No. 1488, Amendment Bylaw (No. 20), 2008, No. 1656' and 'Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 68), 2008, No. 1657' regarding 379 Davis Road, be referred to staff to work with the proponent and the neighbours to consider what uses are appropriate for the site."*

However, staff were advised by the applicant that she did not wish to amend her rezoning application, and that she did not wish to limit the permitted uses in the 'General Commercial' (C-2) Zone. Thus, in November 2008 Council reconsidered the bylaws and passed the following motion:

*"It was moved, seconded and carried that staff be requested to conduct an analysis of appropriate uses for 379 Davis Road regarding Official Community Plan Bylaw, 2003, No.1488, Amendment Bylaw (No.20), 2008, No. 1656 and Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No.68), 2008, No. 1657 and present options for Council's consideration"*

### **Official Community Plan and Zoning Bylaw Considerations**

The policies of the current OCP state that commercial development should be directed principally to the downtown core and to the south end (Coronation Mall) (3.5.3 (8)). The OCP emphasizes that the Downtown shall be the focus of activity however commercial development may be directed to existing nodes (3.5.2 (9)). The existing building on the subject property meets the requirements of the C-2 zone. Additionally the applicant has completed improvements to the property to increase parking and has constructed fencing between the residential property and subject property.

Applying Development Permit Area 3 – Commercial (DPA 3) to the subject property ensures that if there is a change of use, additional uses, any alterations to the building; and/or a redevelopment of the site, the form and character of the development can be considered by the Town through the Development Permit process and DPA 3 guidelines.

### **ANALYSIS**

In response to Council's request to consider appropriate uses an analysis of the vehicle trips generated from the commercial uses permitted in the C-2 zone was conducted and are shown in Table 1. The information is from the BC Ministry of Transportation 1996 'Parking and Trip Generation Rates Manual' as well as the Institute of Transportation Engineers (ITE) 'Trip Generation Manual (7<sup>th</sup> Edition)'. The table shows the total in and out trips per hour at 4pm and 6pm Monday to Friday as

well as the total in and out trips per hour at 2pm on Saturday; as these represent the peak trip generation times.

Restaurant use with a drive-through will create the greatest traffic impact, 36.3 to 63.5 trips per hour at peak times. Thus, it is recommended to not permit a restaurant with drive through on the subject property.

There are other uses permitted in the C-2 zone that do not fit in the categories of Table 1 because they have different traffic patterns not dependant on the week-day and Saturday peak hours. These other uses *will likely generate periodic traffic congestion* and they are: funeral parlour, transportation terminal (eg. bus depot), assembly hall, recreation facility (ex.arena), and theatre. It is recommended to not permit these uses on the subject property as the site is not able to provide the parking area and circulation that would be required for these uses.

**Table 1: C-2 Zone Trip Generation Analysis**

Land Use	General Commercial (C-2) Zone Permitted Land Uses	Peak Hour Trips <sup>1</sup>	Saturday Trip Rate <sup>2</sup>
<b>Commercial</b>	<ul style="list-style-type: none"> <li>• bakery/confectionery (retail only)</li> <li>• personal service establishment</li> <li>• publishing and printing shop</li> <li>• retail store and accessory warehousing</li> <li>• retail sales and accessory warehousing of garden supplies</li> <li>• gift, souvenir, craft shop</li> <li>• retail of gardening supplies</li> <li>• upholstery and retail sales</li> <li>• vet clinic/animal hospital</li> <li>• repair shop</li> <li>• cottage industry</li> </ul>	<b>10.4</b>	<b>11.2</b>
<b>Office</b>	<ul style="list-style-type: none"> <li>• business or professional office</li> <li>• taxi dispatch office</li> </ul>	<b>1.9</b>	<b>1.8</b>
<b>Restaurant</b>	• quality restaurant	<b>9.3</b>	<b>12.4</b>
	• high-turnover family sit-down	<b>16.2</b>	<b>25.08</b>
	• drive through	<b>36.3</b>	<b>63.5</b>
<b>Hotel</b>	<ul style="list-style-type: none"> <li>• bed and breakfast inn</li> <li>• assuming 10 units due to lot size @ 0.59/unit</li> </ul>	<b>5.9</b>	<b>7.2</b>
<b>Business or Commercial School</b>		<b>0.25</b>	<b>n/a</b>
<b>Residential Use</b>	<ul style="list-style-type: none"> <li>• The rate is for one residential unit</li> </ul>	<b>0.7</b>	<b>n/a</b>

1. Total in and out trips per hour at 4pm and 6pm Monday to Friday.

2. Total in and out trips per hour at 2pm on Saturday.

In summary, it is recommended to support the amendment to the rezoning but to limit the permitted uses in the C-2 zone for the subject property such that the following uses are not permitted: recreation facility, funeral parlour, assembly hall

and library, theatre, and transportation terminal. Also by replacing 'restaurant, including drive-in' with 'restaurant' only.

The 'Local Government Act' requires that a new public hearing be held if Council alters the use, increases the density, or without the owner's consent decreases the density of any area from that originally specified in the Zoning Bylaw. The staff recommendation requires that Bylaw 1657 be amended by altering the use.

The applicant is supportive of the staff recommendation (Option 1).

I concur with the recommendation:

*R. Malli*

Ruth Malli, City Manager

ATTACHMENTS:

None



**Town of Ladysmith**  
**STAFF REPORT**

To: Ruth Malli, City Manager  
 From: Felicity Adams, Manager of Development Services  
 Date: March 10, 2009  
 File No: 3360-08-04

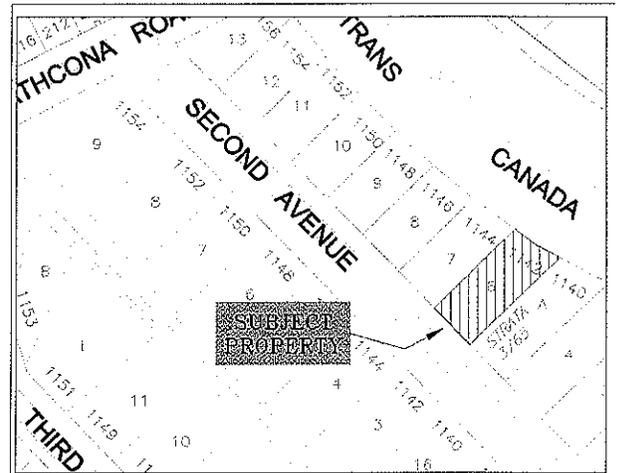
Re: ZONING AMENDMENT APPLICATION: 1142 - Trans Canada Highway  
 Subject Property: Lot 6, DL 139, Oyster District, Plan 7217 (M. Huntjens)

**RECOMMENDATION:**

*Option 1: Recommended Option*

THAT Council directs staff to prepare a bylaw to amend the Zoning Bylaw to permit four residential units on Lot 6, DL 139, Oyster District, Plan 7217 (Huntjens 3360-08-04).

And that Council supports a land-use agreement which includes the applicant's commitment to install a water meter in each residential unit; to install 'triple glaze' windows for all windows in each unit; to use natural materials for the external façade of the units; to retain a registered landscape architect to design a comprehensive landscape plan (at the development permit stage) that encourages the use of native species and onsite tree retention, limits impermeable surfaces, and utilizes a rainwater irrigation system; and to contribute \$2000.00 towards the amenity fund.



*Option 2:*

That Council proceed no further with Zoning Bylaw Amendment application 3360-08-04 (M. Huntjens).

**BACKGROUND / HISTORY:**

The applicant proposes to rezone the subject property at 1142 Trans Canada Highway to permit 4 attached townhomes. This application was received following Council's "pause" for the Visioning process. In October 2008 Council referred the application to the Advisory Planning Commission and Advisory Design Panel. The parcel is designated for multi-family development in the Official Community Plan and is within Development Permit Area 4 - Multi-Family Residential.

**CURRENT AND PROPOSED ZONING:**

	<i>Current</i>	<i>Proposed</i>
<i>Zoning</i>	R-2	R-3-A "Medium Density Residential"
<i>Use:</i>	Residential (two dwellings)	Residential (four units)
<i>Servicing</i>	Municipal services <b>5</b>	Municipal services

**Advisory Planning Commission (APC) – November 12, 2008**

“It was moved seconded and carried that the Advisory Planning Commission recommends to Council approval of rezoning 3360-08-04 (Huntjens).”

**Advisory Design Panel (ADP) – November 18, 2008**

It was moved, seconded and carried that the Advisory Design Panel recommends support of the rezoning application (3360-0804) for 1142 Trans Canada Highway to change the current zoning from R-2 to R-3-A to permit 4 attached residential units.

**ANALYSIS:**

The property is bordered by Second Ave. to the south-west and slopes down to the Trans Canada Highway to the north-east. The property to the south contains four attached townhomes and is zoned R-3-A. The property to the north contains a single family dwelling and is zoned R-2 (one or two family). The subject property is 930 m<sup>2</sup> (10,018 ft<sup>2</sup>) in size and is currently vacant.

Amenities that the applicant is willing to provide at the rezoning stage in a covenant registered on the certificate of title are:

- To install a water meter in each residential unit;
- To install ‘triple glaze’ windows for all windows in each unit which contributes to sound and heat insulation;
- To use natural materials for the external façade of the units;
- To retain a registered landscape architect to design a comprehensive landscape plan (at the development permit stage) that encourages the use of native species and onsite tree retention, limits impermeable surfaces, and utilizes a rainwater irrigation system; and
- To contribute \$2000.00 towards the amenity fund.

*OCP implications:*

The proposal is supported by the Official Community Plan (OCP). The OCP designates the subject property and all properties adjacent (on the north-east side of Second Ave.) as ‘Multi-Family Residential’. Thus, when drafting the current OCP it was anticipated that multi-family use was appropriate for this residential neighbourhood between the Highway and Second Ave. If the rezoning is successful a Multi-Family Residential Development Permit (DPA 4) would be required prior to construction. The objectives of DPA 4 are to guide the form and character of the development.

*Zoning implications:*

Four properties in this neighbourhood (between Second Ave. and the Trans Canada Hwy) are already zoned R-3-A “Medium Density Residential”. The applicant has submitted concept plans for 4 residential units on the property. The proposed plans meet all requirements of the R-3-A zone, demonstrating that four units are possible on the subject property.

I concur with the recommendation:



Ruth Malli, City Manager

**ATTACHMENTS:**

Schedule A: Site Plan Concept – Huntjens Rezoning (08-04)







Town of Ladysmith  
**STAFF REPORT**

To: Mayor & Council  
From: R. Malli, City Manager  
Date: March 5, 2009  
File No: 3900-20 (No. 1677)

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Re: Development Cost Charges (Water) Restricted Reserve

RECOMMENDATION:

That Council give the Town of Ladysmith Development Cost Charges Water Appropriation Bylaw 2009, No. 1677 first, second and third readings.

BACKGROUND:

"Development Cost Charges Water Appropriation Bylaw 2009, No. 1677" is attached. This bylaw authorizes the transfer of funds in the amount of \$917,090 from the DCC - Water Reserve to fund the following contained in the Financial Plan:

Holland Creek Water Supply Improvements	\$605,558.
Chemainus Road	129,876.
Watermain Upgrade	<u>181,656.</u>
	\$917,090.

This bylaw may be introduced and read a first, second and third time at the March 16, 2009 Council meeting.

ATTACHMENT:

DCC Water Appropriation Bylaw 2009, No. 1677





Town of Ladysmith  
**STAFF REPORT**

To: Mayor & Council  
From: R. Malli, City Manager  
Date: March 5, 2009  
File No: 3900-20 (No. 1678)

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Re: Development Cost Charges (Sewer) Restricted Reserve

RECOMMENDATION:

That Council give the Town of Ladysmith Development Cost Charges Sewer Appropriation Bylaw 2009, No. 1678 first, second and third readings.

BACKGROUND:

“Development Cost Charges Sewer Appropriation Bylaw 2009, No. 1678” is attached. This bylaw authorizes the transfer of funds in the amount of \$317,924. from the DCC – Sewer Reserve to fund the following contained in the Financial Plan:

Sewer Treatment Plant \$317,924.

This bylaw may be introduced and read a first, second and third time at the March 16, 2008 Council meeting.

ATTACHMENT:

DCC Sewer Appropriation Bylaw 2009, No. 1678





Town of Ladysmith  
**STAFF REPORT**

To: Mayor & Council  
From: R. Malli, City Manager  
Date: March 5, 2009  
File No: 3900-20 (No. 1679)

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Re: Real Property Reserve Appropriation

RECOMMENDATION:

That Council give the Town of Ladysmith Sale of Real Property Reserve Fund Appropriation Bylaw 2009, No. 1679 first, second and third readings.

BACKGROUND:

"Sale of Real Property Reserve Fund Appropriation Bylaw 2009, No. 1679" is attached. This bylaw authorizes the transfer of \$194,452. from the Sale of Real Property Reserve Fund.

The purpose of the bylaw is to fund the following projects:

Strathcona Road	\$194,452.
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This bylaw may be introduced and read a first, second and third time at the March 16, 2009 Council meeting.

ATTACHMENT:

Sale of Real Property Reserve Fund Appropriation Bylaw 2009, No. 1679

TOWN of LADYSMITH

**BYLAW NO. 1679**

A bylaw to appropriate monies from the Sale of Real Property Reserve Fund.

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**WHEREAS** the sum of \$524,932.28 is on deposit in the Sale of Real Property Reserve Fund;

**AND WHEREAS** it is deemed necessary to appropriate the sum of \$194,452. from the Sale of Real Property Reserve Fund for the purpose of expenditures with respect to the capital projects and the machinery or equipment necessary for them and extension or renewal of existing capital works;

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The sum of \$194,452 is hereby appropriated from the Sale of Real Property Reserve Fund and transferred to the General Revenue to be expended on the following projects:

Strathcona Road	\$194,452.
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**CITATION**

2. This bylaw may be cited for all purposes as "Sale of Real Property Reserve Fund Appropriation Bylaw 2009, No. 1679".

**READ A FIRST TIME** on the \_\_\_\_\_ day of \_\_\_\_\_, 2009

**READ A SECOND TIME** on the \_\_\_\_\_ day of \_\_\_\_\_, 2009

**READ A THIRD TIME** on the \_\_\_\_\_ day of \_\_\_\_\_, 2009

**ADOPTED** on the \_\_\_\_\_ day of \_\_\_\_\_, 2009

\_\_\_\_\_  
Mayor (R. Hutchins)

\_\_\_\_\_  
Corporate Officer (S. Bowden)



Town of Ladysmith  
**STAFF REPORT**

To: Mayor & Council  
From: R. Malli, City Manager  
Date: March 5, 2009  
File No: 3900-20 (No. 1683)

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Re: Development Cost Charges (Roads) Restricted Reserve

RECOMMENDATION:

That Council give the Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2009, No. 1683 first, second and third readings.

BACKGROUND:

“Development Cost Charges Roads Appropriation Bylaw 2009, No. 1683” is attached. This bylaw authorizes the transfer of funds in the amount of \$11,732. from the DCC – Roads Reserve to fund the following contained in the Financial Plan:

4<sup>th</sup> Avenue Storm Sewer Upgrade (Seven Links) \$11,732.

This bylaw may be introduced and read a first, second and third time at the March 16, 2009 Council meeting.

ATTACHMENT:

DCC Roads Appropriation Bylaw 2009, No. 1683

TOWN OF LADYSMITH

**BYLAW NO. 1683**

A bylaw to appropriate monies from the Development Cost Charges (Roads) Restricted Reserve.

**WHEREAS** the Town of Ladysmith has collected monies under the authority of the provisions of the Development Cost Charges Bylaw, 2000, No. 1374, of the Town of Ladysmith, which monies have been deposited in the Development Cost Charges Reserve Fund; and

**WHEREAS** there is an unappropriated balance in the Development Cost Charges (Roads) Restricted Reserve of \$477,382.71, and

**WHEREAS** it is deemed appropriate to use a portion of the monies set aside under said Bylaw No. 1374 for the purpose of debt repayment for and construction of road projects;

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The sum of eleven thousand, seven hundred and thirty-two dollars (\$11,732.) is hereby appropriated from the Development Cost Charges Restricted Reserve (Roads), to be expended for the purpose of debt repayment for and construction of road projects.
2. Should any of the above amount remain unexpended after the expenditures hereby authorized have been made, any unexpended balance shall be returned to the credit of the said Reserve Fund.
3. This bylaw may be cited as the "DCC Roads Appropriation Bylaw 2009, No. 1683".

<b>READ A FIRST TIME</b> on the	day of	,2009
<b>READ A SECOND TIME</b> on the	day of	,2009
<b>READ A THIRD TIME</b> on the	day of	,2009
<b>ADOPTED</b> on the	day of	,2009

\_\_\_\_\_  
Mayor (R. Hutchins)

\_\_\_\_\_  
Corporate Officer (S. Bowden)



Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Sandy Bowden, Director of Corporate Services  
Date: March 9, 2009  
File No:

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Re: ARCHAEOLOGICAL IMPACT ASSESSMENT (AIA)- LADYSMITH HARBOUR

RECOMMENDATION(S):

*That Council direct Staff to proceed with commissioning an Archaeological Impact Assessment of the Town-owned lands identified in Ladysmith Harbour by Golder and Associates in the report dated September 15, 2008 in consultation with the Chemainus First Nation and the Crown Lands Opportunities Branch, and that funding in the amount of \$10,000 be allocated for this project, and further that the Financial Plan be amended accordingly.*

PURPOSE:

The purpose of this Staff report is to seek Council's authorization to proceed with an AIA of the Town-owned properties in the area identified by Golder and Associates in Ladysmith Harbour (see Attachment A).

INTRODUCTION/BACKGROUND:

Council will recall that at the meeting with the Chemainus First Nation held on March 2, 2009 Council agreed that the Town would commission an AIA of Ladysmith Harbour in order to determine if the area is considered to be archaeologically significant. It is now appropriate for Council to consider the above resolution in order to proceed with the project.

SCOPE OF WORK:

Staff will consult with the Chemainus First Nation regarding an appropriate consultant to complete the AIA. Once the consultant is secured Staff will monitor the project as necessary. The final report will be presented to Council as soon as it is available. Staff notes that the Provincial Remote Access to Archaeological Data (a web based application that enables authorized users to view, select, and download information about archaeological sites in British Columbia) identifies archaeological sites to the north and to the south of the subject area.

FINANCIAL IMPLICATIONS:

Staff estimates that the AIA of subject site located within Ladysmith Harbour will cost approximately \$10,000. If archaeologically significant artefacts are located within the site additional costs will be incurred.

LEGAL IMPLICATIONS:

The *Heritage Conservation Act* protects all archaeologically significant sites of known or unknown origin. Staff will ensure compliance with the applicable legislation throughout the process.

CITIZEN/PUBLIC RELATIONS IMPLICATIONS:

As noted, the requirement for an AIA was identified at a recent meeting with Council and the Chemainus First Nation. The Town will ensure that any development of the waterfront is done in conjunction with its First Nation neighbours in order to preserve all culturally significant sites located within the Town boundaries. Such culturally significant areas are beneficial to the entire Ladysmith community.

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:

This project will involve the Public Works, Corporate Services and Development Services Departments.

ALIGNMENT WITH STRATEGIC PRIORITIES:

In a recent strategic planning session Council identified the development of the waterfront, including the archaeological study, as one of its strategic goals.

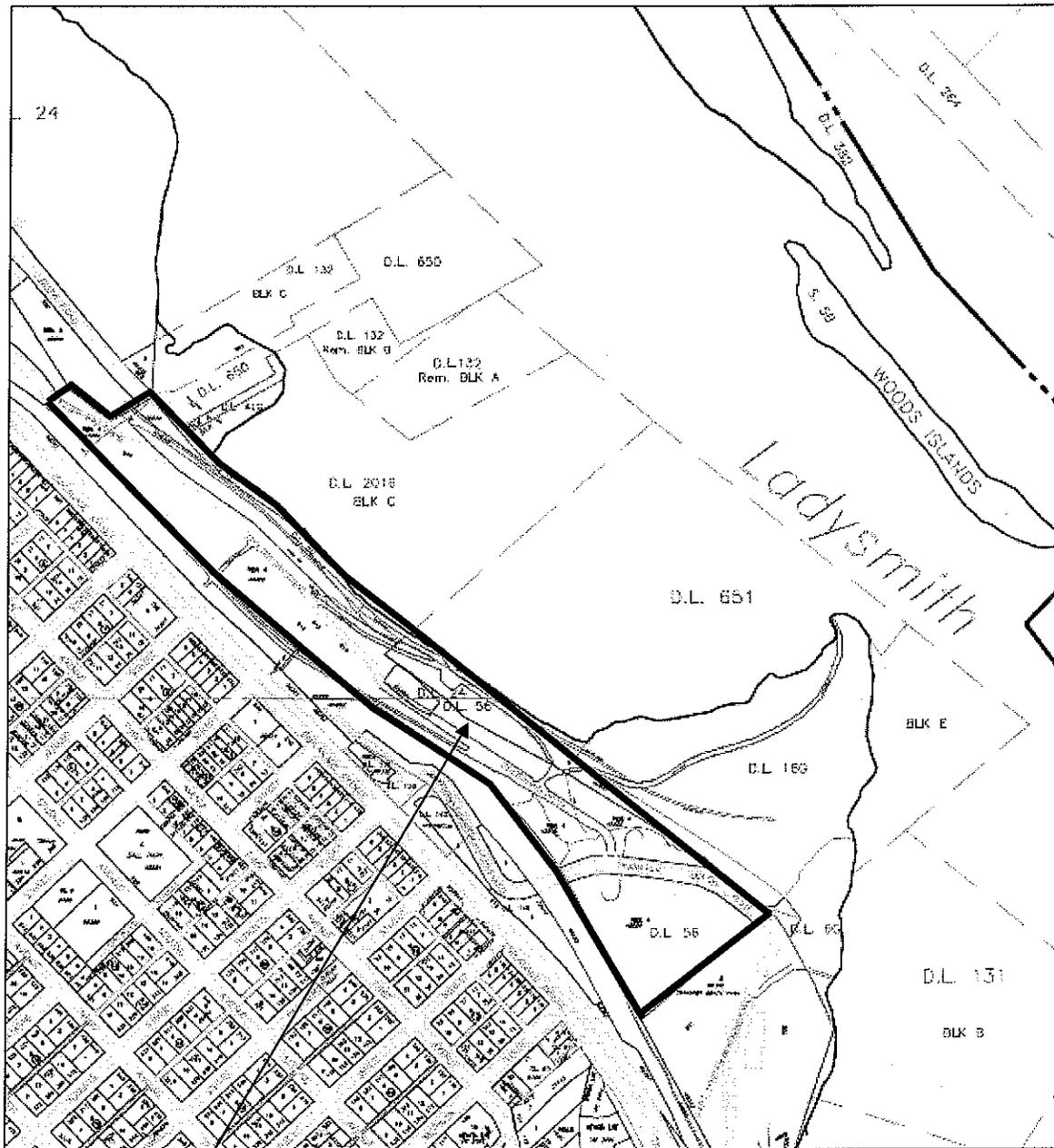
I concur with the recommendation.

  
\_\_\_\_\_  
Ruth Malli, City Manager

ATTACHMENTS:

Attachment A – Map of Subject Area

Attachment A – Map of Subject Area



Subject Area



**TOWN OF LADYSMITH**

**BYLAW NO. 1682**

**A bylaw to repeal the Frank Jameson Community Centre and other recreation facilities fee schedules.**

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**WHEREAS** the Council may by bylaw, pursuant to the *Community Charter* establish fees for the use of recreation or community use property in the municipality;

**AND WHEREAS** it is deemed appropriate to establish fees for use of the Frank Jameson Community Centre and other recreation facilities;

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The fees set forth in Appendices "A" and "B" attached to and forming part of this bylaw are the fees for the use of the Frank Jameson Community Centre and other recreation facilities.

2. **Repeal**

"Community Centre and Facilities Fees and Charges Bylaw 2007, No. 1682" is hereby repealed.

3. **Citation**

This bylaw may be cited for all purposes as "Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2009, No. 1682".

**READ A FIRST TIME** on the 2<sup>nd</sup> day of March, 2009

**READ A SECOND TIME** on the 2<sup>nd</sup> day of March, 2009

**READ A THIRD TIME** on the 2<sup>nd</sup> day of March, 2009

**ADOPTED** on the day of ,2009

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Mayor (R. Hutchins)

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Corporate Officer  
(S. Bowden)

**Appendix A  
Prices include GST**

**Rates for 2009 - Effective April 1, 2009**

**Single Admissions**

Child	2.55
Youth	3.40
Adult	4.80
Senior	3.40
Family	8.40

**10 X Punch Card**

Child	21.40
Youth	28.70
Adult	40.60
Senior	28.70
Family	70.95

**30 X Punch Cards**

Child	N/A
Youth	76.05
Adult	107.00
Senior	76.05
Family	N/A

**One-Month Pass**

Child	N/A
Youth	34.00
Adult	42.45
Senior	34.00
Family	N/A

**Three-Month Pass**

Child	N/A
Youth	91.65
Adult	114.60
Senior	91.65
Family	N/A

**Six-Month Pass**

Child	N/A
Youth	173.15
Adult	216.50
Senior	173.15
Family	N/A

This is Appendix "A" attached to and forming part of "Ladysmith Community Centre and Facilities Fees & Charges Bylaw 2009, No. 1682"

\_\_\_\_\_  
Corporate Officer (S. Bowden)

**Appendix B - Facility Fees**

**Facility Rentals (plus GST) - Commercial Bookings are plus 20% and Not for Profit are less 50%**

<b>Pool Rentals</b>		<b>FJCC Upper Hall</b>	
1 Pool	63.19	Hourly Rate	23.82
2 Pool	94.61	Kitchen Hourly Rate	31.62
Extra Guard	34.53	Day Rate	166.72
Prime Time Rate - Club	59.11	<b>Meeting Room</b>	
Non-Prime Time Rate - Club	41.16	Hourly Rate	19.13
School District 68	37.89	Hourly Rate with Pool	17.70
School District - Other	42.28	Day Rate	133.72
Special Needs	39.42	<b>FJCC Gymnasium</b>	
<b>Aggie Hall</b>		Fair - Day 1	298.40
Hourly Rate	34.53	Fair - Day 2	209.81
Hourly Rate for Kitchen	29.73	Fair - Day 3	214.00
Daily Rate inc. Kitchen	159.22	Extra Maintenance	33.81
Fair - Day 1 inc. Kitchen	236.49	FJCC Kitchen/hr	34.53
Fair - Day 2 inc. Kitchen	168.91	Gym / Hour	34.53
Fair - Day 3 inc. Kitchen	123.93	<b>FJCC Lower Program Space</b>	
Reception / Dance / Party	313.09	Hourly Rate	34.02
<b>Misc. Rentals</b>		Hourly Rate with Pool	17.70
Table / Day	5.61	Daily Rate	116.74
Chair / Day	0.71	<b>Transfer Beach</b>	
<b>Ball Fields</b>		Shelter - Resident / Day	42.84
Fees for Tournaments Only	112.20	Amphitheater - Day Event	304.06
		Amphitheater / Hour	23.36

This is Appendix "B" attached to and forming part of "Ladysmith Community Centre and Facilities Fees & Charges Bylaw 2009, No. 1682"

Corporate Officer (S. Bowden)