



LADYSMITH

MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
AUGUST 15, 2011

**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Lori Evans

Councillor Steve Arnett  
Councillor Duck Paterson

Councillor Jillian Dashwood  
Councillor Bruce Whittington

**COUNCIL MEMBERS ABSENT:**

Councillor Scott Bastian

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson

Sandy Bowden  
Joanna Winter

Felicity Adams

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**CALL TO ORDER**

Mayor Hutchins called the meeting to order at 6:31 p.m.

**EXECUTIVE SESSION**

**2011-358**

It was moved, seconded and carried that Council retire into Executive Session at 6:31 p.m.

**AGENDA APPROVAL**

Mayor Hutchins reconvened the Regular Meeting of Council at 7:00 p.m.

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

11.1 Ladysmith Days Appreciation and Follow-Up

**2011-359**

It was moved, seconded and carried that the agenda for the Council Meeting of August 15, 2011 be adopted as amended.

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- litigation or potential litigation affecting the municipality

**MINUTES**

**2011-360**

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held August 2, 2011 be approved as amended to correct Resolution 2011-344 to correct "...308 litres per flush..." to "...3.8 litres per flush...".

**DEVELOPMENT PERMITS /  
DEVELOPMENT VARIANCE  
PERMITS**

**2011-361**

**Development Variance Permit Application — 341 Chemainus Road**

It was moved, seconded and carried that staff be directed to proceed with the statutory notice for Development Variance Permit Application 3090-11-03 for Lot A, District Lot 42, Oyster District, and District Lot 553, Cowichan Land District, Plan VIP 79606 (341 Chemainus Road).

**STAFF / ADVISORY  
COMMITTEE REPORTS**

**2011-362**

**Purchase of Custom Multi-Use Fire Vehicle**

It was moved, seconded and carried that the contract for the purchase of a Ford chassis Custom Multi-Use Fire Vehicle by five-year lease through the Municipal Finance Authority be awarded to DEKL Equipment Ltd. For a total price of \$78,445.00 plus Harmonized Sales Tax to be funded through the Municipal Finance Authority.

**2011-363**

**Alternative Approval Process — Water Works Project**

It was moved, seconded and carried that in accordance with Section 86(8) of the *Community Charter*, Council accept the results of the alternate approval process as certified by the Corporate Officer and further that Council adopt Town of Ladysmith Water System Construction Loan Authorization Bylaw 2011, No. 1763 to authorize the borrowing of \$1,000,000 to fund the water works project.

**2011-364**

**Secondary Suites**

It was moved, seconded and carried that the relevant clause in Sections 4, 5, 6, 7, 8 and 10 of proposed Bylaw 1774 be amended to read “A Bed and Breakfast use is not permitted in a single family dwelling containing a secondary suite, unless the lot size is at least 1,000 square metres (10,764 square feet).”

**BYLAWS**

**2011-365**

**Ladysmith Water System Construction Loan Authorization Bylaw 2011, No. 1763**

It was moved, seconded and carried that Town of Ladysmith Water System Construction Loan Authorization Bylaw 2011, No. 1763 be adopted.

**Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 87) 2011, No. 1774**

**2011-366**

It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160 Amendment Bylaw (No. 87) 2011, No. 1174 be read a first and second time and that a public hearing be scheduled.

**NEW BUSINESS**

**Ladysmith Days**

**2011-367**

It was moved, seconded and carried that letters of congratulations and appreciation be sent to the organizers, volunteers and sponsors of Ladysmith Days, and that the Town place an advertisement of appreciation in the local newspaper.

**QUESTION PERIOD**

R. Johnson enquired about the following matters:

- the interest rate on MFA leases
- how the decision to extend the outfall for the Sewage Treatment Plant or move to tertiary treatment will be determined
- the size limit for secondary suites as outlined in Bylaw 1774

**2011-368**

**Recess**

It was moved, seconded and carried at 7:51 p.m. that Council retire into Executive Session after a two-minute recess.

**ARISE AND REPORT**

Council arose from Executive Session at 8:35 p.m. without report.

**ADJOURNMENT**

**2011-369**

It was moved, seconded and carried that this meeting of Council be adjourned at 8:35 p.m.

**CERTIFIED CORRECT**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)