



LADYSMITH

MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
NOVEMBER 21, 2011

**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Lori Evans

Councillor Steve Arnett  
Councillor Duck Paterson

Councillor Jillian Dashwood  
Councillor Bruce Whittington

**COUNCIL MEMBERS ABSENT:**

Councillor Scott Bastian

**STAFF PRESENT:**

Ruth Malli  
Joanna Winter

Sandy Bowden

Erin Anderson

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**CALL TO ORDER**

Mayor Hutchins called the meeting to order at 7:00 p.m.

**AGENDA APPROVAL**

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

- 4.1 Delegation – Ladysmith Celebrations Society
- 4.2 Delegation – Ladysmith Resources Centre Society

**2011-489**

It was moved, seconded and carried that the agenda for the Regular Meeting of Council for November 21, 2011 be adopted as amended.

**MINUTES**

**2011-490**

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held November 7, 2011 be approved as circulated.

**DELEGATIONS**

**Councillor Paterson, Ladysmith Celebrations Society  
Appreciation to Council for Support**

Councillor Paterson presented a gift basket in appreciation of Council's support for the Society in 2011.

**Donna Soules, Ladysmith Resources Centre Association**

D. Soules, the outgoing president of the Ladysmith Resources Centre Association, read a letter expressing her personal gratitude, and the gratitude of the Board of the Ladysmith Resources Centre Association, for the Town's strong partnership

and support in the development and construction of the Ladysmith Community Services Centre.

**STAFF / ADVISORY  
COMMITTEE REPORTS**

- 2011-491**      **Preliminary Results of November 19, 2011 Local Government Election**  
It was moved, seconded and carried that the report from the Chief Election Officer presenting the preliminary local government election for 2011 results be received.
- 2011-492**      **Solar Energy Grant**  
It was moved, seconded and carried that staff be directed to complete the work originally contemplated in the Solar BC funding application as follows:
- Develop a solar section on the Town's new website to educate the community about the benefits of solar power, to provide information on 'go solar' and to highlight the community achievements, activities and champions of solar energy initiatives
  - Support the activities of the Ladysmith Environment Commission in implementing the Ladysmith Community Energy Plan, specifically targeted at residents through a 'homes and how we live in them' approach
  - Offer training to staff on solar energy and solar hot water heating
  - Develop and distribute information and materials specifically highlighting the benefits of solar hot water heat
- 2011-493**      **Ladysmith Golf Course Maintenance Agreement**  
It was moved, seconded and carried that the current maintenance agreement with the Ladysmith Golf Course be renewed for a further two years, effective October 1, 2011.
- 2011-494**      **Hydraulic Energy Recovery Station**  
It was moved, seconded and carried that Koers and Associates be authorized to complete a preliminary design for the construction of a hydraulic energy recovery station and submit an application for purchase of energy to BC Hydro, with the funds to come from the Water Utility Reserve.
- 2011-495**      **Boulevard Maintenance – Nash Place**  
It was moved, seconded and carried that the installation of a storm sewer in Nash Place be referred to the 2012 budget deliberations.
- 2011-496**      **Residential Waste Vegetable Oil Recycling Kiosk**  
It was moved, seconded and carried that the expenditure of

\$2,900 from the Environmental Management operational budget be approved for the purpose of installing a residential waste vegetable oil collection kiosk in Ladysmith.

**2011-497**                    **Concerns About Filming in Ladysmith**  
It was moved, seconded and carried that Film Cowichan be requested to attend a Government Services Committee meeting in order to make a presentation about filming policies and to discuss concerns about filming, and that the Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association be advised of the date of the meeting, and that any further actions to be taken by the Town of Ladysmith be determined after that meeting.

**CORRESPONDENCE**                    **A. S. Armstrong et al, Ladysmith Citizens on Patrol**  
**Letter of Thanks for Town support in Acquiring a New Patrol Van**  
**2011-498**                    It was moved, seconded and carried that the correspondence from Ladysmith Citizens on Patrol expressing appreciation for the Town's support in acquiring a new patrol van be received.

**BYLAWS**                                    **Town of Ladysmith Council Remuneration and Expense Bylaw 2011, No. 1784**  
**2011-499**                    It was moved, seconded and carried that Town of Ladysmith Council Remuneration and Expense Bylaw 2011, No. 1784 be read a first, second and third time.

**2011-500**                    **Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1785**  
It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Roads Appropriation Bylaw 2011, No. 1785 be read a first, second and third time.

**2011-501**                    **Town of Ladysmith Parking Reserve Expenditure Authorization Bylaw 2011, No. 1786**  
It was moved, seconded and carried that Town of Ladysmith Parking Reserve Expenditure Bylaw 2011, No. 1781, be adopted.

**QUESTION PERIOD**                    R. Johnson enquired about a recent provincial court action regarding the ability of municipalities to enforce maintenance of the boulevards.

R. Johnson enquired whether a cost-benefit analysis has been carried out on filming in Ladysmith. It was agreed this will be a question to be asked when Film Cowichan representatives appear before Council.

## EXECUTIVE SESSION

2011-502

It was moved, seconded and carried at 7:30 p.m. that Council retire into Executive Session after a two-minute recess, to consider the following items:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose
- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

## ARISE AND REPORT

Council arose from Executive Session without report.

## NEW BUSINESS

Mayor Hutchins reconvened the Regular Meeting of Council at 8:15 p.m.

2011-503

### **Inaugural Council Meeting, December 5, 2011**

It was moved, seconded and carried that the Inaugural Meeting of Council scheduled for Monday, December 5, 2011, commence at 6:30 p.m.

## ADJOURNMENT

2011-504

It was moved, seconded and carried that this meeting of Council be adjourned at 8:17 p.m.

CERTIFIED CORRECT

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)