



LADYSMITH

TOWN OF LADYSMITH  
MINUTES OF A REGULAR MEETING OF COUNCIL  
MONDAY, JANUARY 17, 2010 - 7:00 P.M.  
COUNCIL CHAMBERS, CITY HALL

**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins                      Councillor Steve Arnett                      Councillor Scott Bastian  
Councillor Jillian Dashwood              Councillor Lori Evans                      Councillor Duck Paterson  
Councillor Bruce Whittington

**COUNCIL MEMBERS ABSENT**

Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli                                      Sandy Bowden                                      Felicity Adams  
Erin Anderson                                      Joanna Winter

**CALL TO ORDER**                      Mayor Hutchins called the meeting to order at 7:00 p.m.

**AGENDA APPROVAL**                      Mayor Hutchins requested Council’s consideration of the following additions to the agenda:  
8.3 Government Services Committee recommendation regarding appointment of consultant for Town of Ladysmith Website Upgrade project  
10.1 Health issue

2011-040                      It was moved, seconded and carried that the agenda be adopted as amended.

**MINUTES**

2011-041                      It was moved, seconded and carried that the Minutes of the Regular Council Meeting of January 10, 2011 be adopted as amended to correct the spelling of the Duke of Edinburgh’s Award.

**BYLAWS  
(OCP / ZONING)**

2011-042                      It was moved, seconded and carried that Russ Jackson be given authorized to address Council regarding development proposal application 3360-10-05 9 Oak Development Ltd).

2011-043                      It was moved, seconded and carried that Council request that the

applicant revise the proposed lot layout for OCP and Zoning Bylaw amendment application 3360-10-05 such that the frontage of the lots and the average lot size is similar to the requirements of the existing small lot zone (MP-1).

## PROCLAMATIONS

Mayor Hutchins proclaimed:

- February 23, 2011 as “Pink Shirt Day” in the Town of Ladysmith, to raise awareness of the need to confront bullying.

## STAFF / ADVISORY COMMITTEE REPORTS

2011-044

It was moved, seconded and carried that Bruce Findlay and Curtis Paxton Miles be authorized to address Council regarding the proposed strata conversion at 218 Bayview Avenue.

### **Strata Conversion Application – 218 Bayview Avenue**

2011-045

It was moved, seconded and carried that the request for the Town to accept a 125 per cent bond, letter of credit or cash-in-lieu for the \$137,300 value of remedial measures identified in the Building Code Compliance Report for 218 Bayview Avenue by Curtis Paxton Miles, Architect, dated December 2010, be referred to staff in order to consult with other jurisdictions which have granted a similar bond to the developer, and to report back to Council.

2011-046

It was moved, seconded and carried that installation of a fire sprinkler system at 218 Bayview Avenue as a condition of strata conversion approval be referred to staff to work with the developer and to report back to Council with further information regarding the extent of the sprinkler system, installation costs, insurance implications, and clarification regarding the relevant Bylaw.

2011-047

### **Aggie Hall Building Signage**

It was moved, seconded and carried that staff be directed to work with the Aggie Hall building tenants (Ladysmith Air Cadets and Ladysmith Family and Friends) to develop a proposal for creating directional and interpretative signage for Aggie Hall, and that the proposal be referred to the Heritage Revitalization Advisory Commission for review and comments, and that the proposal then be presented to Council for review and consideration of cost sharing for this initiative.

2011-048

### **Government Services Committee Recommendation**

It was moved, seconded and carried that the contract for the Town of Ladysmith Website Upgrade project be awarded to Graphically Speaking.

**CORRESPONDENCE**

**2011-049**

**Dean Benson, Ladysmith Health Care Auxiliary  
Donation of trolley stop shelter**

It was moved, seconded and carried that Council accept with gratitude the generous donation of up to \$6,000 from the Ladysmith Health Care Auxiliary for a trolley stop shelter bearing the Ladysmith Health Care Auxiliary logo, to be located at the Lodge on Fourth trolley stop, and that a letter of thanks be sent to the Ladysmith Health Care Auxiliary.

**NEW BUSINESS**

Councillor Dashwood provided Council with additional information public immunization against possible Hepatitis A infection for customer of Duncan Wal-Mart.

**QUESTION PERIOD**

C. Forrest enquired about the status of a discussion on question periods.

R. Johnson enquired about

- a) sprinklers for the Ladysmith boys and Girls Club and the Ladysmith Community Services Centre
- b) The Ladysmith Maritime Society request for cost-sharing

C. Gilroy enquired about the proposed plan for signage at Aggie Hall.

**ADJOURNMENT**

**2011-050**

It was moved, seconded and carried that this meeting of Council be adjourned at 8:53 p.m.

**CERTIFIED CORRECT**

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Corporate Officer (S. Bowden)

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Mayor (R. Hutchins)