



**MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, OCTOBER 15, 2012**

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**COUNCIL MEMBERS PRESENT:**

Councillor Duck Paterson  
Councillor Jillian Dashwood

Councillor Steve Arnett  
Councillor Gord Horth

Councillor Bill Drysdale  
Councillor Glenda Patterson

**COUNCIL MEMBERS ABSENT:**

Mayor Rob Hutchins

**STAFF PRESENT:**

Ruth Malli  
Erin Anderson

Sandy Bowden  
John Manson

Felicity Adams  
Joanna Winter

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**CALL TO ORDER**

Deputy Mayor Paterson called the Council Meeting to order at 5:03 p.m.

**AGENDA APPROVAL**

Deputy Mayor Paterson requested Council's consideration of the following addition to the agenda:

10.2 Town of Ladysmith Road Closure and Dedication Removal Bylaw 2012, No. 1810 – for adoption

**CS 2012-322**

It was moved, seconded and carried that the agenda for the Regular Meeting of Council for October 15, 2012 be approved as amended.

**EXECUTIVE SESSION**

**CS 2012-323**

It was moved, seconded and carried at 5:05 p.m. that Council retire into Executive Session in order to consider the following items, in accordance with Section 90(1) of the *Community Charter*:

- The acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

Deputy Mayor Paterson reconvened the Regular Session of Council at 7:00 p.m.

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## MINUTES

- CS 2012-324** It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on October 2, 2012 be approved as circulated.

## DELEGATIONS

### **Bryan Henderson Islands Celtic Festival**

Bryan Henderson of the Islands Celtic Festival made a presentation regarding the Island Celtic Festival 2012, being held in Ladysmith and North Oyster from April 26 to 28, 2013, and requested support from the Town for the festival in terms of waiving or reducing rental fees for Aggie Hall and use of the community van.

Council thanked B. Henderson for his presentation and agreed to consider his request later in the meeting.

## REPORTS

### **Government Services Committee Recommendations, Meeting of September 17, 2012**

- CS 2012-325** It was moved, seconded and carried that staff be directed to develop a policy for the ongoing maintenance of road boulevards for consideration by Council.

- CS 2012-326** It was moved, seconded and carried that staff be directed to issue a tender for the replacement of Unit #65, Flat Deck Truck and Unit #91, Backhoe, in accordance with the Town's purchasing policy, and that the purchasing policy be waived to authorize staff to purchase this equipment up to a value of \$150,000.

- CS 2012-327** It was moved, seconded and carried that staff be requested to review the purchasing policy, particularly with respect to purchasing authority for vehicle replacement and report back to Council with proposed amendments.

- CS 2012-328** It was moved, seconded and carried that the Number 11 brass bell currently housed in Council Chambers at City Hall be loaned to the Ladysmith Museum on a long-term basis, subject to staff review of ownership of Town-owned artifacts housed at the Ladysmith Museum and Ladysmith Archives.

- CS 2012-329** It was moved, seconded and carried that consideration of the request for Town of Ladysmith sponsorship of a documentary commemorating the 100<sup>th</sup> anniversary of the Vancouver Island Miners' Strike be referred to an upcoming meeting of the Government Services Committee, in order to receive input from the Heritage Revitalization Advisory Commission and the

Ladysmith Historical Society.

**Aggie Hall Building Signage**

Fred Thatcher, Chair of the Ladysmith Air Cadets, was present to provide information to Council regarding the proposed signage for Aggie Hall.

**CS 2012-330** It was moved, seconded and carried that staff be directed to proceed with signage for the Ladysmith Air Cadet Squadron on Aggie Hall, and to complete the remainder of the Aggie Hall directional and interpretive signage in the future as resources permit.

**CS 2012-331** **Special Occasion Licence Request – Cowichan Cycles Cartel**  
It was moved, seconded and carried that the request for a Special Occasion Licence for the Cowichan Cycles Cartel's CycloCross event that will take place on October 28, 2012 from 9:00 a.m. to 3:30 p.m. at Transfer Beach be approved.

**CS 2012-332** **Janitorial Services for Town Buildings**  
It was moved, seconded and carried that the contract for the provision of janitorial services for City Hall, Development Services and Public Works be awarded to Terry's Building Cleaning, and that the Town of Ladysmith enter into a three-year contract with Terry's Building Cleaning at the rate of \$1,650 per month plus applicable taxes in the first year; \$1,700 per month in the second year, and \$1,750 in the third year, commencing on November 1, 2012, with an option to renew for up to two additional years.

**CORRESPONDENCE**

**CS 2012-333** **Kim Slater, Band Together BC**  
**Request for Statement of Support for Canadian Energy Strategy**  
It was moved, seconded and carried that the Statement of Support for a Canadian Energy Strategy be endorsed as proposed in the correspondence from Kim Slater, Campaign Organizer, Band Together BC, dated October 1, 2012.

**CS 2012-334** **G.M. Odsen, Greyhound Canada Transportation**  
**Proposed Reduction of Minimum Route Frequency between Victoria and Nanaimo, and Victoria and Mount Washington**  
It was moved, seconded and carried that the British Columbia Passenger Transportation Board be advised that the Town of Ladysmith strongly opposes any reduction in service on Route T between Victoria and Nanaimo as proposed by Greyhound Canada Transportation ULC, due to the importance of a comprehensive public transit connection to Nanaimo serving all Ladysmith and all communities in the Cowichan Valley Regional District.

## BYLAWS

### **Town of Ladysmith Permissive Tax Exemption Bylaw 2012, No. 1808**

CS 2012-335

It was moved, seconded and carried that Town of Ladysmith Permissive Tax Exemption Bylaw 2012, No. 1808, be adopted.

### **Town of Ladysmith Road Closure and Dedication Removal Bylaw 2012, No. 1810**

CS 2012-336

It was moved, seconded and carried that Town of Ladysmith Road Closure and Dedication Removal Bylaw 2012, No. 1810 be adopted.

It was noted that when the Town-owned property at 900 Russell Road is developed, a new road will be constructed to provide a connection to Russell Road.

## NEW BUSINESS

### **Islands' Celtic Festival**

CS 2012-337

It was moved, seconded and carried that staff be directed to work with the organizers of the Islands' Celtic Festival 2013 on the details of a partnership with the Town, and to bring recommendations back to Council.

## QUESTION PERIOD

R. Johnson inquired about the following matters:

- The timing and nature of a transit connection to Nanaimo – it was noted that discussions are ongoing with BC Transit;
- The number of hours of service in a proposed Cowichan Valley Regional District transit service in Ladysmith – it was noted that the number of hours will be the same as current service at 3,200
- Costs and ridership on the Ladysmith Trolley
- A potential conflict of interest that had been brought to his attention. He was advised that Council had been advised of the potential of a conflict of interest before it arose and although the Town does not have a policy for this matter, a procedure has been put in place to remove areas of potential conflict of interest to Council's satisfaction

## EXECUTIVE SESSION

CS 2012-338

It was moved, seconded and carried at 7:33 p.m. that the Executive Session of Council be reconvened after a five minute recess.

## RISE AND REPORT

Council arose with report on the following item:

The following individuals were reappointed to Town Advisory Commissions:

The appointment of the following individuals to Town Advisory Commissions:

- Brian Bancroft (Advisory Design Panel)
- Brian Childs (Advisory Design Panel)
- Todd Hancock (Advisory Planning Commission)
- Tina Donovan (Advisory Planning Commission)
- Tamara Hutchinson (Heritage Revitalization Advisory Commission)
- Allen McDermid (Heritage Revitalization Advisory Commission)
- Glenn Popenko (Parks, Recreation and Culture Commission)
- Bryon Adams (Parks, Recreation and Culture Commission)

## ADJOURNMENT

**CS 2012-339**

It was moved, seconded and carried that this meeting of Council be adjourned at 7:55 p.m.

**CERTIFIED CORRECT**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)