



# TOWN OF LADYSMITH

A REGULAR MEETING OF THE  
COUNCIL OF THE TOWN OF LADYSMITH  
WILL BE HELD IN COUNCIL CHAMBERS AT CITY HALL ON

MONDAY, DECEMBER 3, 2012  
7:00 p.m.

## A G E N D A

### CALL TO ORDER

- |  | <u>Page</u> |
|--|-------------|
| <b>1. AGENDA APPROVAL</b>  |             |
| <b>2. MINUTES</b>  |             |
| 2.1. Minutes of the Regular Meeting of Council held November 5, 2012   | 1-5         |
| 2.2. Minutes of the Regular Meeting of Council held November 19, 2012  | 6-9         |
| 2.3. Minutes of the Special Meeting of Council held November 26, 2012  | 10-11       |
| <b>3. PUBLIC HEARING</b>   |             |
| 3.1. <b>Official Community Plan and Zoning Amendment Application 3360-11-01</b><br>Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 38) 2012, No. 1790<br>Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 88) 2012, No. 1791<br>End of Malone Road (Lot A, District Lot 126, Oyster District, Plan VIP73132                            |             |
| 3.2. <b>Official Community Plan and Zoning Amendment Application 3360-12-02</b><br>Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 39, 2012, No. 1811<br>Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 90) 2012, No. 1812<br>1030 Oyster Bay Drive (Lot 1, District Lot 24, Oyster District, VIP72824, except part in Plan VIP81529 |             |
| <b>4. BYLAWS (OCP / ZONING)</b>  |             |
| 4.1. <b>Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 39, 2012, No. 1811</b><br>May be read a third time  | 12-13       |
| 4.2. <b>Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 90) 2012, No. 1812</b><br>May be read a third time   | 14-15       |
| <b>5. DELEGATIONS</b><br>None  |             |
| <b>6. PROCLAMATIONS</b><br>None  |             |

**7. DEVELOPMENT APPLICATIONS**

- |      |   |       |
|------|---|-------|
| 7.1. | Rezoning Application – Malone Road (Lot A, District Lot 126, Oyster District, VIP73132)                             | 16-20 |
| 7.2. | Riparian Development Permit Application – 450 Thetis Drive (Lot 1, District Lot 52, Oyster District, Plan VIP86055) | 21-26 |

**8. COUNCIL APPOINTMENTS - 2010**

- |      |   |            |
|------|---|------------|
| 8.1. | Appointment: Deputy Mayor                         | Mayor      |
| 8.2. | Appointment: Parcel Tax Review Panel              | Mayor      |
| 8.3. | Appointment: CVRD Director                        | Resolution |
| 8.4. | Appointment: CVRD Alternate Director              | Resolution |
| 8.5. | Appointment: V.I. Regional Library Board Director | Resolution |
| 8.6. | Appointments: Standing & Community Committees     | Mayor      |

**9. COUNCIL COMMITTEE REPORTS**

- 9.1. Mayor R. Hutchins  
Cowichan Valley Regional District; Ladysmith Chamber of Commerce
- 9.2. Councillor B. Drysdale  
Heritage Revitalization Advisory Commission; Protective Services Committee; Trolley Committee
- 9.3. Councillor J. Dashwood  
Trolley Committee; Ladysmith Early Years Partnership; Social Planning Cowichan Affordable Housing Directorate
- 9.4. Councillor G. Horth  
Advisory Planning Commission; Liquid Waste Management Committee; Ladysmith Downtown Business Association
- 9.5. Councillor D. Paterson  
Protective Services Committee; Parks, Recreation and Culture Commission; Festival of Lights
- 9.6. Councillor G. Patterson  
Community Health Advisory Committee; Youth Advisory Committee; Liquid Waste Management Committee
- 9.7. Councillor S. Arnett  
Government Services Committee; Advisory Design Panel; Parks, Recreation and Culture Commission; Vancouver Island Regional Library Board; Celebrations Committee
  - 9.7.1 Government Services Committee Recommendations

**10. STAFF REPORTS**

None

**11. CORRESPONDENCE**

- 11.1. Sustainable Cities International and C+S Planning Group** 28  
**Request for Interest: Dynamic Downtown Community Workshop**

Staff Recommendation

That staff be requested to submit an expression of interest for participating in a community-based pilot project to test the “Dynamic Downtowns” toolkit as outlined in the Request for Interest: Dynamic Downtowns Community Workshop.

**12. BYLAWS**

- 12.1. Town of Ladysmith Community Centre and Facilities Fees and Charges Bylaw** 29-31  
**2012, No. 1809**  
May be adopted.

The purpose of Bylaw 1809 is to establish the fees and charges for Frank Jameson Community Centre programs, services and facilities for 2013.

- 12.2. Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2012, No. 1813** 32  
May be adopted.

The purpose of Bylaw 1813 is to establish authority for the Town to borrow up to \$4,000,000 in anticipation of revenues to be received from taxation in 2012.

**13. NEW BUSINESS**

**14. UNFINISHED BUSINESS**

**15. QUESTION PERIOD**

- A maximum of 15 minutes is allotted for questions.
- Persons wishing to address Council during “Question Period” must be Town of Ladysmith residents, non-resident property owners, or operators of a business.
- Individuals must state their name and address for identification purposes.
- Questions put forth must be on topics which are not normally dealt with by Town staff as a matter of routine.
- Questions must be brief and to the point.
- Questions shall be addressed through the Chair and answers given likewise. Debates with or by individual Council members or staff members are not allowed
- No commitments shall be made by the Chair in replying to a question. Matters which may require action of the Council shall be referred to a future meeting of the Council.

**16. EXECUTIVE SESSION**

In accordance with Section 90(1) of the *Community Charter*, this section of the meeting will be held *In Camera* to consider the following items:

***Item One***

Personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity.

**17. ARISE AND REPORT**

**18. ADJOURNMENT**



MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, NOVEMBER 5, 2012  
7:00 P.M.

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**COUNCIL MEMBERS PRESENT:**

|                         |                          |                             |
|-------------------------|--------------------------|-----------------------------|
| Councillor Steve Arnett | Councillor Bill Drysdale | Councillor Jillian Dashwood |
| Councillor Gord Horth   | Councillor Duck Paterson | Councillor Glenda Patterson |

**COUNCIL MEMBERS ABSENT:**

Mayor Rob Hutchins

**STAFF PRESENT:**

|             |               |                |
|-------------|---------------|----------------|
| Ruth Malli  | Sandy Bowden  | Felicity Adams |
| John Manson | Joanna Winter |                |

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**CALL TO ORDER**

Deputy Mayor Paterson called the Regular Council Meeting to order at 7:00 p.m.

**AGENDA APPROVAL**

Deputy Mayor Paterson requested Council's consideration of the following additions to the agenda:

- 12.1 Age-Friendly Community Grant Application
- 12.2 Cowichan Valley Regional District Community Safety Committee
- 12.3 Ladysmith Downtown Business Association - Request for Use of Trolley

**CS 2012-340**

It was moved, seconded and carried that the agenda for the Regular Meeting of Council for November 5, 2012 be approved as amended.

**MINUTES**

**CS 2012-341**

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on October 15, 2012 be approved as circulated.

**DELEGATIONS**

Town of Ladysmith Joint Occupational Health and Safety Committee  
Presentation of Provincial North American Occupational Safety and Health Week Award  
Karen Cousins, Charlotte Williams and Kate Glenn, members of the Town of Ladysmith Joint Occupational Health and Safety Committee, presented Council with the Town of Ladysmith's award in the Local Government Category for the province of B.C. in recognition of the Town's activities to raise awareness of the

importance of safety in the workplace.

Council congratulated the Committee and all staff for their efforts.

**PROCLAMATIONS**

Mayor Hutchins proclaimed November 20, 2012 as “National Child Day” in the Town of Ladysmith.

**DEVELOPMENT  
APPLICATIONS**

**CS 2012-342** Rezoning Application – Lot A, District Lot 126, Oyster District, VIP73132 (Malone Road)  
It was moved, seconded and carried that Council has considered section 879 of the Local Government Act (consultation during Official Community Plan development) and determines that for Official Community Plan amendment application 3360-11-01 (Malone Road) the following consultation is to be undertaken:

- Referral to the Stz’uminus First Nation

**CS 2012-343** Official Community Plan Amendment and Rezoning Application – 1030 Oyster Bay Drive (Lot 1, District Lot 24, Oyster District, Plan VIP72824, except part in Plan VIP81529)  
It was moved, seconded and carried that the staff report regarding Official Community Plan Amendment and Rezoning Application 3360-12-02 be received.

**BYLAWS (OCP/ZONING)**

**CS 2012-344** Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 38) 2012, No. 1790  
It was moved, seconded and carried that Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 38) 2012, No. 1790 be read a first and second time and that a public hearing be scheduled.

**CS 2012-345** Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 88) 2012, No. 1791  
It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 88) 2012, No. 1791 be read a first and second time and that a public hearing be scheduled.

**CS 2012-346** Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 39) 2012, No. 1811  
It was moved, seconded and carried that Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 39) 2012, No. 1811 be read a first and second time and that a public hearing be scheduled.

Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 90) 2012, No. 1812

CS 2012-347

It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 90) 2012, No. 1812 be read a first and second time and that a public hearing be scheduled.

**COUNCIL COMMITTEE  
REPORTS**

Council members provided updates on their respective Commissions and Committees.

**Heritage Revitalization Advisory Commission – Ladysmith  
Community Heritage Register**

CS 2012-348

It was moved, seconded and carried that the Town of Ladysmith Heritage Register be updated by adding all existing buildings listed in the Ladysmith Heritage Inventory.

Councillor Dashwood recommended that Council set time aside for an upcoming discussion on affordable housing.

**Ladysmith Downtown Business Association – Request for Use of  
Trolley**

CS 2012-349

It was moved, seconded and carried that the trolley rental fee be waived for the Ladysmith Downtown Business Association Old Time Christmas Event on Friday December 7, 2012 from 5:00 p.m. to 8:00 p.m.

Council members praised the volunteers at the Festival of Lights work party and expressed appreciation for the local businesses who provided refreshments for the volunteers.

**CORRESPONDENCE**

**Mary Marcotte, Cruisemaster, Mount Brenton Power and Sail  
Squadron**

**Request to advertise Christmas Lights Cruise on Town sign  
stations**

CS 2012-350

It was moved, seconded and carried that staff be requested to determine appropriate locations and timing for advertising the Mount Brenton Sail and Power Squadron Christmas Lights Cruise on Town sign stations.

**Toni Hall, B.C. War Memorial Project, Canadian Fallen Heroes  
Foundation**

**Request for donation to create virtual memorials for six  
Ladysmith soldiers**

CS 2012-351

It was moved, seconded and carried that the request for a donation from the Town of Ladysmith for \$300 to the Canadian Fallen Heroes Foundation in order to establish online memorials for six Ladysmith soldiers be supported in principle, subject to confirmation of accessibility and usability of the site, and clarification of which soldiers will be honoured.

Councillor Drysdale agreed to report back to Council on this matter.

## NEW BUSINESS

CS 2012-352

### Age-Friendly Community Grants

It was moved, seconded and carried that staff be directed to work with Ladysmith Family and Friends to submit a grant proposal for funds under the Age-Friendly Community Grant Program, to a maximum of \$20,000.

### Cowichan Valley Regional District Community Safety Advisory Committee

Councillor Dashwood advised Council that the Community Safety Advisory Committee of the Cowichan Valley Regional District will be submitting a request to the CVRD Board to become a Commission.

## UNFINISHED BUSINESS

CS 2012-353

### Request for Town of Ladysmith Sponsorship of a Documentary Commemorating the Vancouver Island Miners' Strike of 1913

It was moved, seconded and carried that the Town of Ladysmith provide a sponsorship in the amount of \$1,500.00 for the proposed documentary about the Vancouver Island Miners' Strike, to be produced by Razmataz Productions, with the funds to be allocated in the 2013 budget, provided that the Town and the Ladysmith and District Historical Society are permitted to review and approve the script prior to production and that the producer meet with the Ladysmith Historical Society.

## QUESTION PERIOD

R. Johnson inquired about the following matters:

- Trolley service ridership and revenues
- Transit services to Nanaimo and area
- Appointment of new applicants to Town Advisory Commissions
- Council's position regarding the use of fossil fuels as a primary source of heating
- The status of the recruitment of a new Director of Community Services and whether an Acting Director has been appointed
- The status of research into information regarding the live-aboard fees at the Ladysmith Maritime Society Community Marina and decisions about revenues from DL 2016 holdings corporation

## EXECUTIVE SESSION

CS 2012-354

It was moved, seconded and carried at 7:59 p.m. that Council retire into Executive Session following a two-minute recess.

**RISE AND REPORT**

Council arose from Executive Session with report on the following item:

Council made the following appointments be made to Town Advisory Commissions:

- Bruce Laxdal – Advisory Planning Commission
- Maureen Martin and Ann Rogers – Heritage Revitalization Advisory Commission
- Kathy Holmes -- Parks, Recreation and Culture Commission

**ADJOURNMENT**

**CS 2012-355**

It was moved, seconded and carried that this meeting of Council be adjourned at 10:22 p.m.

**CERTIFIED CORRECT**

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)



**MINUTES OF A MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, NOVEMBER 19, 2012  
7:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

|                       |                          |                             |
|-----------------------|--------------------------|-----------------------------|
| Mayor Rob Hutchins    | Councillor Bill Drysdale | Councillor Jillian Dashwood |
| Councillor Gord Horth | Councillor Duck Paterson | Councillor Glenda Patterson |

**COUNCIL MEMBERS ABSENT:**

Councillor Steve Arnett

**GUESTS:**

Mayor John Douglas, City of Port Alberni  
City Manager Ken Watson, City of Port Alberni

**STAFF PRESENT:**

|               |              |                |
|---------------|--------------|----------------|
| Ruth Malli    | Sandy Bowden | Felicity Adams |
| Erin Anderson | John Manson  | Joanna Winter  |

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**CALL TO ORDER**

Mayor Hutchins called this Regular Council Meeting to order at 7:00 p.m.

**AGENDA APPROVAL**

Mayor Hutchins requested Council's consideration of the following additions to the agenda:

12.1 Letter of Support – Project Reel Life

12.2 Executive Session – Item 6 – *Community Charter* 90(1)(k) – negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

CS 2012-356

It was moved, seconded and carried that the agenda for the Regular Meeting of Council for November 19, 2012 be approved as amended.

**MINUTES**

CS 2012-357

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held on November 5, 2012 be approved as circulated.

**DELEGATIONS**

**Brian Roberts, Cowichan Energy Alternatives**

Brian Roberts of Cowichan Energy Alternatives outlined the organization's proposal for a community carbon offset

marketplace and other initiatives to assist communities in meeting the B.C. Climate Action Charter greenhouse gas reduction targets. He requested that Council consider using the local Community Carbon Offset Marketplace should the Town need to purchase carbon offsets, and making a contribution to support the work of the Cowichan Energy Alternative organization.

Council thanked B. Roberts for his presentation and agreed to consider his requests.

Mayor Douglas and City Manager Watson, City of Port Alberni, thanked Council for their hospitality and left the meeting.

**PROCLAMATIONS**

Mayor Hutchins proclaimed February 20, 2013 as Kinsmen and Kinettes Day and the week of February 17 to 23, 2013 as Kinsmen and Kinettes Week in the Town of Ladysmith.

**DEVELOPMENT  
APPLICATIONS**

**Development Permit Application – 108064 Westdowne Road (Lot 2, District Lot 72, Oyster District, VIP636224, except part in Plan VIP80408)**

**CS 2012-358**

It was moved, seconded and carried that Development Permit 3060-12-05 be issued, to permit site alteration and the construction of a new light industrial building at 10864 Westdowne Road (Lot 2, District Lot 72, Oyster District VIP636224, except part in Plan VIP80408); as well as an electrical building (10 m<sup>2</sup> maximum size) 12 metres from the front property line and 2 metres from the side property line; and that the Mayor and Corporate Officer be authorized to sign the Development Permit.

**STAFF / ADVISORY  
COMMITTEE REPORTS**

**CS 2012-359**

**Fees and Charges for Parks, Recreation and Culture in 2013**

It was moved, seconded and carried that a two percent increase in the Parks, Recreation and Culture user fees be approved in accordance with Town of Ladysmith Policy No. 05-1810-E (Parks, Recreation and Culture Fees and Charges).

**CS 2012-360**

**Revenue Anticipation Borrowing Bylaw**

It was moved, seconded and carried that the staff report on the proposed Revenue Anticipation Borrowing Bylaw be received.

**CS 2012-361**

**Award of Design Services – Stage III Waste Water Treatment Plant Upgrade**

It was moved, seconded and carried that the peer review of the

fee structure for Engineering Services for the Stage III Waste Water Treatment Plan Upgrade project be accepted, and that staff be authorized to negotiate a contract with Opus Dayton and Knight.

## NEW BUSINESS

CS 2012-362

### Letter of Support for Project Reel Life

It was moved, seconded and carried that a letter of support be written to the Community Action Initiative in support of a revised direction and funding extension for the Project Reel Life youth initiative in Ladysmith.

## QUESTION PERIOD

R. Johnson inquired about the following matters:

- Parks, Recreation and Culture fees and charges policy
- Trolley service revenues
- Whether investigation into an recreational vehicle park has been included in the 2013 budget
- Citizen engagement through Town Advisory Commissions

## EXECUTIVE SESSION

CS 2012-363

It was moved, seconded and carried at 7:47 p.m. that Council retire into Executive Session following a two-minute recess to consider the following matters, in accordance with the *Community Charter*:

### Item One

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

### Item Two

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

### Item Three

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

### Item Four

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

**Item 5**

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;

**Item 6**

90(1)(k) negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

**RISE AND REPORT**

Council arose from Executive Session without report.

**ADJOURNMENT**

**CS 2012-364**

It was moved, seconded and carried that this meeting of Council be adjourned at 8:38 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Mayor (R. Hutchins)

\_\_\_\_\_  
Corporate Officer (S. Bowden)



MINUTES OF A SPECIAL MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, NOVEMBER 26, 2012  
5:00 P.M.

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Gord Horth

Councillor Bill Drysdale  
Councillor Duck Paterson

Councillor Jillian Dashwood  
Councillor Glenda Patterson

**COUNCIL MEMBERS ABSENT:**

Councillor Steve Arnett

**STAFF PRESENT:**

Ruth Malli

John Manson

Joanna Winter

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**CALL TO ORDER**

Mayor Hutchins called this Special Council Meeting to order at 5:00 p.m.

**AGENDA APPROVAL**

Mayor Hutchins requested Council's consideration of the following addition to the agenda:

- Executive Session - Item 3 - *Community Charter* 90(1)(b) - personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity

CS 2012-365

It was moved, seconded and carried that the agenda for the Special Meeting of Council for November 26, 2012 be approved as amended.

**EXECUTIVE SESSION**

CS 2012-366

It was moved, seconded and carried at 5:01 p.m. that Council retire into Executive Session to consider the following matters, in accordance with the *Community Charter*:

**Item One**

90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to hard the conduct of an investigation under or enforcement of an enactment

**Item Two**

90(1)a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality

**Item Three**

90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity

Mayor Hutchins reconvened this Special Meeting of Council at 5:41 p.m.

**DELEGATION**

**S/Sgt. Larry Chomyn, Const. Jessica Barnett**  
**Royal Canadian Mounted Police**

**Bar Watch Program**

Const. Barnett reviewed a proposed Good Neighbour agreement to support a Bar Watch Program in Ladysmith, noting that the program is modelled after the Nanaimo Bar Watch Program. Council thanked Const. Barnett for her presentation and agreed to consider the agreement, and provide a response as soon as possible. S/Sgt Chomyn and Const. Barnett left the meeting.

**EXECUTIVE SESSION**

**CS 2012-367**

It was moved, seconded and carried at 5:59 p.m. that this Special Meeting of Council retire into Executive Session following a two-minute recess to consider the following matters, in accordance with the *Community Charter*:

**Item Two**

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;

**Item Three**

90(1)(b) personal information about an identifiable individual who is being considered for a municipal award or honour, or who has offered to provide a gift to the municipality on condition of anonymity

**RISE AND REPORT**

Council arose from Executive Session without report at 7:35 p.m.

**ADJOURNMENT**

**CS 2012-368**

It was moved, seconded and carried that this meeting of Council be adjourned at 7:35 p.m.

**CERTIFIED CORRECT**

\_\_\_\_\_  
Mayor (R. Hutchins)

\_\_\_\_\_  
Corporate Officer (S. Bowden)

**TOWN OF LADYSMITH**

**BYLAW NO. 1811**

A bylaw to amend "Official Community Plan Bylaw 2003, No. 1488"

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**WHEREAS** pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the Official Community Plan;

**AND WHEREAS** after the close of the Public Hearing and with due regard to the reports received, the Municipal Council considers it advisable to amend "Official Community Plan Bylaw 2003, No. 1488".

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. Schedule "B" – "Waterfront Area Plan" is hereby amended as set out in Schedule I to this Bylaw.

**CITATION**

2. This bylaw may be cited for all purposes as "Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 39) 2012, No. 1811".

**READ A FIRST TIME** on the 5<sup>th</sup> day of November, 2012

**READ A SECOND TIME** on the 5<sup>th</sup> day of November, 2012

**PUBLIC HEARING** held pursuant to the provisions of the *Local Government Act*

on the day of

**READ A THIRD TIME** on the day of

**ADOPTED** on the day of

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)

**Bylaw 1811 – Schedule I**

1. Section 4.3 “Industrial” is amended by adding the following paragraph to the end of policy 4.3.2.2 as follows:

“The property located at 1030 Oyster Bay Drive (Lot 1, District Lot 24, Oyster District, Plan VIP72824 except part in plan VIP81529) is designated as **Light Industrial** and will continue to provide significant floor area for light industrial uses. Additional service commercial uses are permitted at 1030 Oyster Bay Drive to take advantage of the visibility to the highway and to complement other land uses in the industrial and commercial areas. Permitted uses may include limited retail, offices, and complementary commercial services. The maximum gross floor area for individual service commercial units shall not exceed 465 square metres (5,000 sq. ft.) and the total service commercial use may comprise no more than one-half of the light industrial gross floor area.”

## TOWN OF LADYSMITH

### BYLAW NO. 1812

A bylaw to amend the "Town of Ladysmith Zoning Bylaw 1995, No. 1160"

**WHEREAS** pursuant to the *Local Government Act*, the Municipal Council is empowered to amend the zoning bylaw;

**AND WHEREAS** after the close of the Public Hearing and with due regard to the reports received, the Municipal Council considers it advisable to amend "Town of Ladysmith Zoning Bylaw 1995, No. 1160";

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

A. The text of "Town of Ladysmith Zoning Bylaw 1995, No. 1160" as amended, is hereby further amended as follows:

(1) Section 4.0 "Definitions" is amended by adding the following:

(a) Adding a new definition immediately following the definition of 'curb level':

"Custom workshop: means a workshop within a building where the production, sales and serving of specialized goods or services, including home cabinets, signs, window coverings and furniture, occurs."

(b) Adding a new definition immediately following the definition of 'watercourse':

"Wholesale: means the use of land, building or structures by establishments or businesses engaged in selling merchandise to retail dealers, or to other wholesale dealers, or to contractors or to manufacturers, for resale or for use in their business."

(2) Section 26.0 "Light Industrial Zone (I-1)" is hereby amended by:

(a) Adding the following site specific regulation to 26.1 "Permitted Uses" following sub-section (v):

"(w) For the property described as Lot 1, District Lot 24, Oyster District, Plan VIP72824 except part in plan VIP81529 (1030 Oyster Bay Drive), the following additional uses are permitted:

- i) retail store;
- ii) coffee shop;
- iii) business or professional office;
- iv) personal service establishment;
- v) financial institution;
- vi) business or commercial school;
- vii) recreation facility;
- viii) visitor centre or tourist bureau;
- ix) animal hospital, animal grooming;

- x) custom workshop; and
  - xi) wholesale.”
- (b) Adding the following site specific regulations to 26.2 “Conditions of Use” following sub-section (4):
- “(5) For the property described as Lot 1, District Lot 24, Oyster District, Plan VIP72824 except part in plan VIP81529 (1030 Oyster Bay Drive) the following uses are limited to a total maximum gross floor area of 1460 square metres (15,715ft<sup>2</sup>) and individual units shall not exceed a maximum gross floor area of 465 square metres (5,000ft<sup>2</sup>): retail store, coffee shop, business or professional office, personal service establishment, financial institution, business or commercial school, recreation facility, visitor centre or tourist bureau, animal hospital, animal grooming.
  - (6) Despite section 26.2 (5), for the property described as Lot 1, District Lot 24, Oyster District, Plan VIP72824 except part in plan VIP81529 (1030 Oyster Bay Drive), the retail store use is limited to a total maximum gross floor area of 700 square metres (7,535 sq.ft.).”

**CITATION**

B. This bylaw may be cited for all purposes as "Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 90) 2012, No. 1812”.

**READ A FIRST TIME** on the 5<sup>th</sup> day of November, 2012

**READ A SECOND TIME** on the 5<sup>th</sup> day of November, 2012

**PUBLIC HEARING** held pursuant to the provisions of the *Local Government Act*

on the day of

**READ A THIRD TIME** on the day of

**APPROVED UNDER THE TRANSPORTATION ACT**

on the day of

**ADOPTED** on the day of

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)



Town of Ladysmith

**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Felicity Adams, Director of Development Services  
Date: November 28, 2012  
File No: 3360-11-01

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Re: Rezoning Application – LANDECA Services Inc.- Malone Road  
Subject Property: Lot A, District Lot 126, Oyster District, Plan VIP73132

RECOMMENDATION(S):

That subject to any additional matters raised at the public hearing, the application by Landeca Services Inc. to amend the Official Community Plan 2003, No. 1488 and the Town of Ladysmith Zoning Bylaw 1995, No. 1160 to permit a residential development of single family, two-family, and multi-family development, be approved in principle, subject to the following conditions:

That prior to the enactment of amending Bylaws 1790 and 1791 the following shall be completed to the satisfaction of the Director of Development Services:

- a) Preparation of the required documents to allow for the dedication to the Town, prior to the adoption of Bylaws 1790 and 1791, land containing the SPEA riparian areas.
- b) Preparation of the required documents to allow for the dedication of the Malone Road extension, prior to the adoption of Bylaws 1790 and 1791.
- c) Registration of a road reservation covenant on the title of the land under section 44 of the Community Charter to secure the future dedication and construction of Road A as a local public road, and the possible additional dedication that may be needed to accommodate for cuts, fills, and daylighting requirements.
- d) Registration of a section 219 covenant on the title of the land to secure the following:
  - No clearing of trees and vegetation of the multi-family site until the overall development permit is approved;
  - Provision of one serviced residential lot to 'Habitat for Humanity' prior to any subdivision of the land;
  - Contribution of the pedestrian pathway and park staging area/entry to the Lot B, District Lot 126, Oyster District, Plan VIP73132 park site prior to issuance of a development permit or subdivision of the land;
  - Provision of a continuous fence at the back of the single-family / two-family area bounding Lot B;
  - A commitment to Energuide 80 energy efficient buildings; and

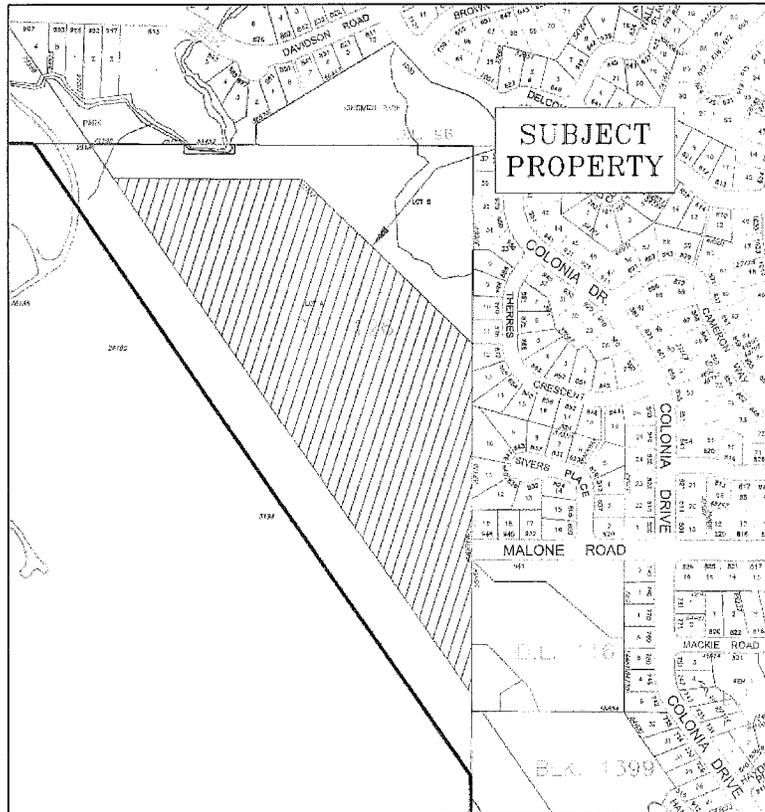


- A commitment to the construction of a minimum of 10% of the multi-family units as adaptable units.

And that the Mayor and Corporate Officer be authorized to execute the Section 219 covenants.

**PURPOSE:**

The purpose of this staff report is to present to Council a recommendation regarding approval in principle for rezoning application 3360-11-01 subject to the completion of agreements (containing land-use matters and voluntary benefits) in relation to the rezoning to permit a mixed residential neighbourhood on the property at the end of Malone Road.



**INTRODUCTION/BACKGROUND:**

At the February 6, 2012 meeting, Council directed staff to work with the applicant on land-use agreements for the proposed development as outlined in this staff report.

At the November 5, 2012 meeting, Council gave first and second reading to Bylaws 1790 and 1791 and directed that a Public Hearing be scheduled.

The staff recommendation includes the land use matters that have been discussed to date and need to be addressed prior to further consideration of Bylaws 1790 and 1791 and the voluntary benefits being offered by the developer.

The final form of the covenant documents has not yet been provided and it is recommended that this step be completed prior to further consideration of Bylaws 1790 and 1791.

**SCOPE OF WORK:**

The current stage of this rezoning application is to: 1) consider comments received or heard at the Public Hearing; and 2) to consider approval in principle of the development proposal, subject to securing the land use matters that need to be addressed, the voluntary benefits being offered by the developer, and the enactment of Bylaws 1790 and 1791.



If no changes are required, support in principle to the rezoning application could be provided subject to the applicant fulfilling the commitments associated with the rezoning proposal that will be secured by covenant or other agreement. Once those have been fulfilled, staff would bring forward Bylaws 1790 and 1791 for third reading and final consideration.

#### ***Bylaw 1790***

Bylaw 1790 proposes to amend the Official Community Plan by adding “Development Permit Area 8 – Malone Road Multi-Family Residential (DPA 8)”. The proposed DPA 8 guides the management of environmental features on the land, the provision of open space, and contains design guidelines for the multi-family portion of the development. DPA 8 contains guidelines regarding:

- the form and character of the development,
- exterior building design;
- energy conservation and building siting;
- site design and circulation;
- protection of the natural environment and sensitive ecosystems,
- landscape design;
- GHG reduction; and
- required monitoring during development.

Bylaw 1790 also designates two riparian areas as “Parks and Open Spaces”. Also, ‘Development Permit Area 6 – Riparian’ is removed from the northern portion of the property as the new DPA 8 guidelines contain riparian and sensitive ecosystem protection guidelines that are more specific to the subject property.

#### ***Bylaw 1791***

Bylaw 1791 proposes a comprehensive development zone for the proposed development. The ‘Comprehensive Development Three (CD-3)’ zone divides the property into three areas:

- Area A – single family residential;
- Area B – single family and two family residential;
- Area C – multi-family residential.

For each area, the CD-3 zone provides regulations regarding building height, setbacks, accessory buildings, minimum lot sizes, and density. Bylaw 1791 also places the ‘Parks (P-2)’ zone on the two riparian areas that are being dedicated to the Town.

#### ***Proposed Land Use Agreements:***

The following land use matters and voluntary benefits will form the basis for the agreements related to rezoning application 3360-11-01.

#### **Land Use Matters:**

- Protection of the SPEA riparian areas through dedication to the Town as park.



- Dedication of the Malone Road extension.
- No clearing of trees and vegetation of the multi-family site until the overall development permit is approved.
- Road reservation covenant under section 44 of the Community Charter to address the future dedication and construction of Road A as a local public road, and the possible additional dedication that may be needed to accommodate for cuts, fills, and daylighting requirements.

**Voluntary benefits being offered by the developer:**

- A commitment to Energuide 80 energy efficient buildings.
- A commitment to the construction of a minimum of 10% of the multi-family units as adaptable units.
- Provision of one serviced residential lot to 'Habitat for Humanity' prior to any subdivision of the land.
- Contribution of the pedestrian pathway and park staging area/entry to the Lot B, Plan 73132 park site prior to issuance of a development permit or subdivision of the land.
- Provision of a continuous fence at the back of the single-family / two-family area bounding Lot B.

**ALTERNATIVES:**

That Council not proceed any further with Bylaws 1790 and 1791.

**FINANCIAL IMPLICATIONS:**

The preparation and registration of the agreements is the developer's cost.

**LEGAL IMPLICATIONS:**

Following the close of the public hearing, Council may consider the information received as part of the public hearing and determine if any changes are required to the proposal; this could initiate the requirement for a further public hearing.

**CITIZEN/PUBLIC RELATIONS IMPLICATIONS:**

Notification regarding the public hearing was mailed and delivered to the neighbourhood and was published in the local newspaper on November 20<sup>th</sup> and November 27<sup>th</sup>, 2012.

**INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS:**

Comments from the Infrastructure Services Department have been integrated into the development proposal. Corporate Services will be involved in the execution of the legal agreements.

**RESOURCE IMPLICATIONS:**

Processing rezoning applications is a core function of the Development Services Department. Processing this application is within available staff resources.



ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

In general the proposal is consistent with the Visioning Report.

ALIGNMENT WITH STRATEGIC PRIORITIES:

Effective land use planning and community design is a Council strategic direction.

SUMMARY:

It is recommended that Council: 1) consider the comments received or heard at the public hearing; and 2) provide 'support in principle' for the development proposal, subject to securing the land use matters that need to be addressed and the voluntary benefits being offered by the developer; and the enactment of Bylaws 1790 and 1791.

I concur with the recommendation.

*R. Malli*

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Ruth Malli, City Manager

ATTACHMENTS:

None.



Town of Ladysmith  
**STAFF REPORT**

To: Ruth Malli, City Manager  
From: Felicity Adams, Director of Development Services  
Date: November 26, 2012  
File No: 3060-12-09

Re: Riparian Development Permit Application – 450 Thetis Drive  
Lot 1, District Lot 52, Oyster District, Plan VIP86055

RECOMMENDATION(S):

That Council issue Development Permit 3060-12-09 to protect the streamside protection and enhancement area (SPEA) in relation to the construction of an accessory dwelling (shed) at 450 Thetis Drive (Lot 1, District Lot 52, Oyster District, Plan VIP86055), subject to the applicant providing a SPEA survey as required by Development Permit Area 6,

AND THAT the Mayor and Corporate Officer be authorized to sign the Development Permit.

PURPOSE:

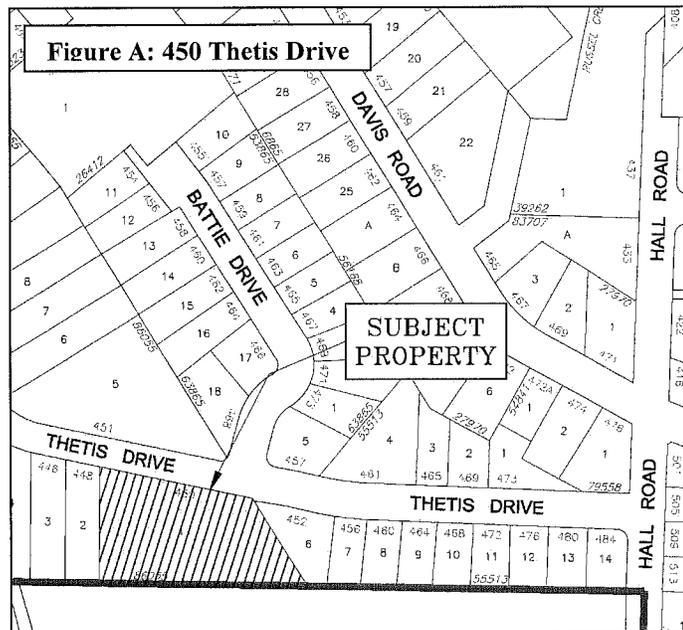
The purpose of this report is to present a riparian area development permit application for 450 Thetis Drive.

INTRODUCTION/BACKGROUND:

The applicant has proposed to construct an accessory building (shed) south of the existing dwelling, subject to a riparian area development permit. Russell Creek flows along the south-eastern portion of the subject property. A development permit is needed prior to alteration of the land and issuance of the building permit for the shed.

SCOPE OF WORK:

The subject property is zoned Urban Rural Residential Zone (UR-1) and falls within Development Permit Area 6 (DPA6) – Riparian Development Permit Area. The subject property is 5404 m<sup>2</sup> (1.3 acres) in size. A significant portion of the property contains the Russell Creek riparian area.



The applicant is proposing to construct a shed south of the existing dwelling. The proposed shed will be 45m<sup>2</sup> (6.7m by 6.7m) and is within the required setback regulations for accessory buildings. The permitted height of an accessory building may not exceed 5m. The shed will be located on a flat graded section of the property created by a fill slope during the construction of the dwelling, and will not require vehicular access.

Schedule A of the attached DP 3060-12-09 shows the shed location in relation to the location of the Riparian Assessment Area (RAA) and Streamside Protection and Enhancement Area (SPEA) boundaries. The proposed shed is located within the 30m RAA, but does not enter the 10m SPEA. The distance between the closest corner of the proposed shed and the SPEA boundary is more than 8m.

Consistent with the recommendations of the Riparian Areas Regulation Assessment Report completed by Toth & Associates (2012), the Development Permit contains provisions for the protection of the streamside protection and enhancement area (SPEA), including locating the shed more than 8m from the SPEA boundary, directing rooftop run-off to infiltration chambers instead of the stream, and constructing the shed during favourable weather conditions.

It is recommended to support the Development Permit (3060-12-09).

ALTERNATIVES:

To not support Development Permit application 3060-12-09 for reasons related to the DPA6 guidelines.

FINANCIAL IMPLICATIONS: n/a

LEGAL IMPLICATIONS: n/a

CITIZEN/PUBLIC RELATIONS IMPLICATIONS: n/a

INTERDEPARTMENTAL INVOLVEMENT/IMPLICATIONS: n/a

RESOURCE IMPLICATIONS:

Processing Development Permit applications is within available staff resources.

ALIGNMENT WITH SUSTAINABILITY VISIONING REPORT:

Protection of ecosystems and biodiversity is identified as a core sustainability goal in the Visioning Report.

ALIGNMENT WITH STRATEGIC PRIORITIES:

Effective land use planning is a Council strategic direction.

SUMMARY:

The applicant wishes to construct an accessory building (shed) next to the existing dwelling at 450 Thetis Drive. The shed is located within the 30m Development Permit Area, and an assessment report has been prepared. It is recommended to support Development Permit 3060-12-09.

I concur with the recommendation.

*Ruth Malli*

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Ruth Malli, City Manager

ATTACHMENTS:

DP Form 3060-12-09

TOWN OF LADYSMITH  
DEVELOPMENT PERMIT 3060-12-09  
(Section 920 *Local Government Act*)

DATE: December 3, 2012

To:           Mej Bien Sadeghi  
               (PERMITTEE)

Address:     4978 Fillinger Crescent  
               Nanaimo B.C.  
               V9V 1J1

1.     This Development Permit is subject to compliance with all of the bylaws of the Town of Ladysmith applicable thereto, except as specifically varied by this Permit.
2.     This Permit applies to and only to those lands within the Town of Ladysmith described below, and any and all buildings structures and other development thereon:

Lot 1  
District Lot 52  
Oyster District  
Plan VIP86055  
PID# 027-766-799  
(450 Thetis Drive)  
(referred to as the "Land")

3.     This Permit has the effect of authorizing:
  - (a)    the alteration of land designated in the Official Community Plan under section 919.1(1)(a) or (b) of the *Local Government Act*; or
  - (b)    the issuance of a building permit for the construction of a building or structure on the Land in accordance with the plans and specifications attached to this Permit, and subject to all applicable laws, except as varied by this Permit.

Subject to the conditions, requirements and standards imposed and agreed to in section 5 of this Permit.

4.     This Permit does not have the effect of varying the use or density of the Land specified in Zoning Bylaw No. 1160.
5.     The Permittee, as a condition of the issuance of this Permit, agrees to the protection of the Streamside Protection Enhancement Area (SPEA) which is 10 metres on either side of Russell Creek as shown in **Schedule A: 3060-12-09 - Site Plan (Toth & Associates)** attached to this permit;

(a) The required strategies for protecting the SPEA during construction are as follows:

- i. To ensure sediment and erosion control, construction should occur during dry weather conditions;
- ii. Install continuous fencing or ribbon marking the edge of the SPEA prior to construction to keep the area clear of equipment or any material associated with the construction of the shed.

(b) The required strategies for protecting the SPEA after construction and for the long term are as follows:

- i. Locate the proposed shed at least 8m from the SPEA boundary;
- ii. Direct rooftop run-off from the shed to infiltration chambers instead of toward the SPEA.

- 6. Notice of this Permit shall be filed in the Land Title Office at Victoria under s.927 of the *Local Government Act*, and upon such filing, the terms of this Permit **3060-12-09** or any amendment hereto shall be binding upon all persons who acquire an interest in the land affected by this Permit.
- 7. If the Permittee does not substantially start any construction permitted by this Permit within **one year** of the date of this Permit as established by the authorizing resolution date, this Permit shall lapse.
- 8. The plans and specifications attached to this Permit are an integral part of this Permit.
- 9. This Permit prevails over the provisions of the Bylaw in the event of conflict.
- 10. This Permit is not a Building Permit.

AUTHORIZING RESOLUTION PASSED BY THE COUNCIL OF THE TOWN OF LADYSMITH  
ON THE \_\_\_ DAY OF \_\_\_\_\_ 20\_\_.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CORPORATE OFFICER

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
OWNER

\_\_\_\_\_  
PLEASE PRINT NAME

\_\_\_\_\_  
PLEASE PRINT NAME





Town of Ladysmith  
**COMMITTEE REPORT**

To: Mayor and Council  
From: Councillor Steve Arnett, Chair  
Date: November 21, 2012  
File No: 0550-20

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Re: GOVERNMENT SERVICES COMMITTEE - November 19, 2012

At its meeting on November 19, 2012 the Government Services Committee recommended to Council the following:

1. That the proposed changes to the Film Production Policy as outlined in the staff report dated November 13, 2012 to the Ladysmith Chamber of Commerce and the Ladysmith Downtown Business Association for their consideration and comment.
2. That the correspondence from Tara and Mike Pollock proposing an enhanced hiking and mountain biking network be referred to the Parks, Recreation and Culture Commission, and that the Pollocks be invited to attend a Commission meeting to discuss their proposal.
3. That Council enter the Big Brothers Big Sisters Bowl for Kids event on February 24, 2013, and that a challenge be issued to City of Nanaimo Council. (Councillor Glenda Patterson volunteered to organize Council's participation in the event.)



## **Request for Interest: Dynamic Downtowns Community Workshop**

Sustainable Cities International and C+S Planning Group are pleased to partner on “Dynamic Downtowns,” a research project exploring heritage as a key to sustainable downtown revitalization in communities throughout British Columbia.

**We are looking for two communities to participate in our pilot project workshop.**

“Dynamic Downtowns” includes a toolkit to help communities examine how heritage assets can complement community downtown revitalization strategies. The toolkit highlights current legislative and funding opportunities, present economic analysis, and outlines several case studies of best practices.

“Dynamic Downtowns” is designed to assist communities examining their own unique heritage features, downtown assets and growth patterns. A decision-matrix is the key component of the toolkit to allow communities to assess their own strengths, barriers and opportunities. Rather than a ‘one-size-fits-all’ approach, this toolkit is flexible and adaptable. The toolkit is designed to work for municipalities of all sizes and in all stages of downtown revitalization.

Prior to publication, we have the opportunity to workshop the toolkit through community-based pilot projects. These workshops will be provided at minimal cost to two (2) communities, up to a maximum of \$1000 (depending on community location). The pilot project will include preliminary research, an on-site assessment, a 4-hour hands-on workshop with up to 25 community stakeholders, and a summary document. The pilot projects are currently scheduled for March 2013.

If your community is interested in participating in a pilot project we need a preliminary statement of interest **by December 10, 2012** including:

- Current downtown revitalization strategy
- Stakeholder interest
- Size of community and community assets (heritage buildings, Chamber of Commerce, tourism board, heritage planner, etc)

Please provide your Statement of Interest to Charley Beresford at the Columbia Institute, email: [cberesford@columbiainstitute.ca](mailto:cberesford@columbiainstitute.ca)

For more information, please feel free to contact Maria Stanborough, MCIP, email: [info@csplanninggroup.com](mailto:info@csplanninggroup.com) ph: 604.562.6256

*This project has been funded by the Real Estate Foundation of BC, Heritage Branch of the Provincial Government and the Columbia Institute.*

**TOWN OF LADYSMITH**

**BYLAW NO. 1809**

A bylaw to set the user fees for the Frank Jameson Community Centre and other recreation facilities.

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**WHEREAS** the Council may by bylaw, pursuant to the *Community Charter* establish fees for the use of recreation or community use property in the municipality;

**AND WHEREAS** it is deemed appropriate to establish fees for use of the Frank Jameson Community Centre and other recreation facilities;

**NOW THEREFORE** the Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The fees set forth in Schedules “A” and “B” attached to and forming part of this bylaw are the fees for the use of the Frank Jameson Community Centre and other recreation facilities effective January 1, 2013.

2. **Repeal**

“Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2011, No. 1788” is hereby repealed.

3. **Citation**

This bylaw may be cited for all purposes as “Ladysmith Community Centre and Facilities Fees and Charges Bylaw 2012, No. 1809”.

**READ A FIRST TIME** on the 19<sup>th</sup> day of November, 2012

**READ A SECOND TIME** on the 19<sup>th</sup> day of November, 2012

**READ A THIRD TIME** on the 19<sup>th</sup> day of November, 2012

**ADOPTED** on the \_\_\_\_\_ day of \_\_\_\_\_, 2012

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Mayor  
(R. Hutchins)

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Corporate Officer  
(S. Bowden)

**Bylaw No. 1809 Appendix A – 2013 Admission Rates plus Applicable Taxes**

**Single Admissions**

| Type   | 2013 Fee |
|--------|----------|
| Child  | 2.60     |
| Youth  | 3.46     |
| Adult  | 4.96     |
| Senior | 3.46     |
| Family | 8.65     |

**1-Month Pass**

| Type   | 2013 Fee |
|--------|----------|
| Child  | N/A      |
| Youth  | 34.97    |
| Adult  | 43.76    |
| Senior | 34.97    |
| Family | N/A      |

**10 X Punch Card**

| Type   | 2013 Fee |
|--------|----------|
| Child  | 22.04    |
| Youth  | 29.51    |
| Adult  | 41.80    |
| Senior | 29.51    |
| Family | 73.08    |

**3-Month Pass**

| Type   | 2013 Fee |
|--------|----------|
| Child  | N/A      |
| Youth  | 94.53    |
| Adult  | 118.17   |
| Senior | 94.53    |
| Family | N/A      |

**30 X Punch Cards**

| Type   | 2013 Fee |
|--------|----------|
| Child  | N/A      |
| Youth  | 78.32    |
| Adult  | 110.29   |
| Senior | 78.32    |
| Family | N/A      |

**6-Month Pass**

| Type   | 2013 Fee |
|--------|----------|
| Child  | N/A      |
| Youth  | 178.50   |
| Adult  | 223.17   |
| Senior | 178.50   |
| Family | N/A      |

**12-Month Pass**

| Type   | 2013 Fee |
|--------|----------|
| Child  | N/A      |
| Youth  | 338.60   |
| Adult  | 424.53   |
| Senior | 338.60   |
| Family | N/A      |

**Bylaw No. 1809 Appendix B – 2013 Facility Rates plus Applicable Taxes**

(Commercial bookings plus 20 percent / Non-profit bookings less 50 percent)

## Frank Jameson Community Centre

|                                |        |
|--------------------------------|--------|
| Meeting Room Hourly Rate       | 20.75  |
| Meeting Room Hourly with Pool  | 19.15  |
| Meeting Room Daily Rate        | 144.74 |
| Gymnasium Hourly Rate          | 37.40  |
| Lower Program Room Hourly Rate | 36.87  |
| Lower Program Room with Pool   | 19.15  |
| Lower Program Room Daily Rate  | 126.39 |
| One Pool                       | 69.72  |
| Two Pools                      | 102.41 |

## Aggie Hall

|  |        |
|--|--------|
| Aggie Hall Hourly Rate (no kitchen)      | 37.40  |
| Aggie Hall Hourly Rate (with kitchen)    | 63.19  |
| Aggie Hall Daily Rate (includes kitchen) | 172.38 |
| Aggie Hall Receptions Party, Dance       | 338.89 |

## Transfer Beach

|  |        |
|--|--------|
| Transfer Beach Kin Shelter per Day                             | 46.37  |
| Transfer Beach Amphitheatre – Full Day Private Family Function | 85.32  |
| Transfer Beach Amphitheatre – Half Day Private Family Function | 48.75  |
| Transfer Beach Amphitheatre – Full Day Public Special Event    | 329.18 |
| Transfer Beach Amphitheatre – Performances per Hour            | 23.32  |

## Sports Fields

|   |           |
|---|-----------|
| Aggie Ball Diamonds                                   | No Charge |
| Aggie Field Lights                                    | No Charge |
| Aggie Ball Diamonds Tournament per Day                | 121.45    |
| High Street Little League Diamonds                    | No Charge |
| High Street Little League Diamonds Tournament per Day | 121.45    |
| Holland Creek Ball Diamonds                           | No Charge |
| Holland Creek Ball Diamonds Tournament per Day        | 121.45    |
| Forrest Field per Hour – Youth                        | 6.24      |
| Forrest Field per Hour – Adult                        | 22.37     |
| Forrest Field per Day – Youth                         | 40.58     |
| Forrest Field per Day – Adult                         | 150.86    |
| Forrest Field Lights per Hour                         | 10.00     |

## Miscellaneous

|             |       |
|-------------|-------|
| Chairs (25) | 19.77 |
|-------------|-------|

**TOWN OF LADYSMITH**

**BYLAW NO. 1813**

A Bylaw to Provide for the Borrowing of Money in Anticipation of Revenue

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**NOW THEREFORE** the Municipal Council of the Town of Ladysmith in open meeting assembled enacts as follows:

1. The Council is hereby empowered and authorized to borrow upon the credit of the Town of Ladysmith from a financial institution, the sum of up to \$4,000,000.00 (four million dollars).
2. The form of obligation to be given as acknowledgement of the liability shall be a promissory note or notes bearing the corporate seal and signed by the authorized Signing Officers.
3. When collected, revenue from property taxes must be used to repay money borrowed under this bylaw.
4. **CITATION**

This bylaw may be cited for all purposes as "Town of Ladysmith Revenue Anticipation Borrowing Bylaw 2012, No. 1813".

|                    |        |                  |        |                |
|--------------------|--------|------------------|--------|----------------|
| READ A FIRST TIME  | on the | 19 <sup>th</sup> | day of | November, 2012 |
| READ A SECOND TIME | on the | 19 <sup>th</sup> | day of | November, 2012 |
| READ A THIRD TIME  | on the | 19 <sup>th</sup> | day of | November, 2012 |
| ADOPTED            | on the |                  | day of |                |

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Mayor  
(R. Hutchins)

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Director of Corporate Services  
(S. Bowden)