



**MINUTES OF THE MEETING OF COUNCIL OF THE  
TOWN OF LADYSMITH  
HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, FEBRUARY 20, 2012**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins  
Councillor Jillian Dashwood  
Councillor Duck Paterson

Councillor Steve Arnett  
Councillor Gord Horth

Councillor Bill Drysdale  
Councillor Glenda Patterson

**STAFF PRESENT:**

Ruth Malli  
Sandy Bowden  
Joanna Winter

Felicity Adams  
Pat Durban

Erin Anderson  
John Manson

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**CALL TO ORDER**

Mayor Hutchins called the Regular Council Meeting to order at 6:59 p.m.

**AGENDA APPROVAL**

Mayor Hutchins requested Council's consideration of the following changes to the agenda:

- 7.3 Proposed Distillery in South Ladysmith – delete from the agenda – item withdrawn by the applicant
- 10.2 Surplus Items – add to the agenda

**CS 2012-038**

It was moved, seconded and carried that the agenda for the Regular Session of Council for February 20, 2012 be approved as amended.

**DELEGATIONS**

**Len Manuel, Boys and Girls Clubs of Central Vancouver Island  
Pink Shirt Day, February 20, 2012**

L. Manuel presented Council members with a pin to mark Pink Shirt Day, provided a brief overview of the annual occasion designed to raise awareness of and prevent bullying amongst youth, and thanked the Town of Ladysmith for its support of Pink Shirt Day.

**Kayley McKinley, Cassandra Plourde, Brendan Wilkinson,  
Project: Reel Life**

K. McKinley, C. Plourde and B. Wilkinson presented a short video and Power Point presentation regarding the proposed youth-run movie theatre in Ladysmith, and requested Council's support of the initiative. The priority for the group is to find a suitable location for the movie theatre as soon as possible.

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Council thanked the members of Project: Reel Life for their initiative and offered to assist them in their search for location and funding.

**Karen Fediuk, Parent Advisory Council, Ecole Davis Road  
Request for Town Support in Improving Parking at Ecole Davis Road**

K. Fediuk provided a brief presentation of the difficulties with the current drop-off and parking situation in the vicinity of Ecole Davis Road on Parkhill Terrace and requested that the Town consider providing funding and, if necessary, staff support to address the issues.

Council acknowledged the concerns of parents at the school, and advised that while school parking and drop-off locations are the responsibility of School District 68, the Town has offered to partner with the School District to address the concerns expressed by Ms Fediuk and the specific issues associated with the location.

Council encouraged Ms Fediuk to make a presentation to the Board of School District 68 and to advise Council when this will take place, in order for Council members to attend in support.

**MINUTES**

**CS 2011-039** It was moved, seconded and carried that the minutes of the Regular Meeting of Council held February 6, 2012 be approved as circulated.

**PROCLAMATIONS**

Mayor Hutchins proclaimed the month of March 2012 as Community Social Service Awareness month in the Town of Ladysmith.

**DEVELOPMENT PERMITS /  
DEVELOPMENT VARIANCE  
PERMITS**

**Development Permit Application – R.W. Wall Ltd.  
Lot 1, District Lot 24, Oyster District, Plan VIP72824 (1030  
Oyster Bay Drive)**

**CS 2012-040** It was moved, seconded and carried that Development Permit 3060-11-20 be issued to permit a light industrial building and site improvements at 1030 Oyster Bay Drive (Lot 1, District Lot 24, Oyster District, VIP72824), and that the Mayor and Corporate Officer be authorized to sign the development permit.

**CS 2012-041** It was moved, seconded and carried that Council's acceptance of the ongoing maintenance of a developer-built pedestrian plaza

located at Ludlow Drive be confirmed, and that the Parks Maintenance budget be increased by \$1,000 to reflect maintenance of the pedestrian plaza commencing in 2013.

**STAFF / ADVISORY  
COMMITTEE REPORTS**

**CS 2012-042** **Tree Canada / BY Hydro Grant**  
It was moved, seconded and carried that staff be directed to apply for up to \$15,000 from the Tree Canada “Community Tree Planting” Program for urban open space enhancement associated with the Bayview Connector bicycle path.

**CS 2012-043** **Service Canada Grant – Canada Summer Jobs Program**  
It was moved, seconded and carried that staff be authorized to make application for a Service Canada grant to assist in employing summer students, for in the amount of \$5,000.

**CS 2012-044** **Stage Two Completion – Waste Water Treatment Plant**  
It was moved, seconded and carried that 2012 Budget pre-approval be given for the expenditure of up to \$550,000 to complete the Stage Two Waste Water Treatment Plant upgrade project, in order to facilitate the trucking of ‘dry’ biosolids to the Comox Valley Regional District, starting in summer 2012; and that direction be given to staff to negotiate with the current contractor, Knappett Industries, to obtain prices to undertake this work in a timely manner.

**Preliminary Report on 2012 to 2016 Financial Plan – General Discussion on Water and Sewer Budgets**

Staff gave a presentation on the proposed budget for the Town’s sewer and water services, including capital costs for system upgrades, for the period 2012 to 2016.

Council and staff responded to questions from members of the public regarding various aspects of the proposed budget including:

- The availability of grant funding to support improvements to the water treatment system
- The cost of borrowing funds to support improvements to the sewer and water systems
- Options for cost recovery in the Town’s water system

**CS 2012-045**  
It was moved, seconded and carried that the preliminary report on the 2012 to 2016 Financial Plan (Water and Sewer Funds) be received.

**Proposed Amendment to Streets and Traffic Bylaw No. 1309**

It was moved, seconded and carried that the report regarding proposed amendments to Streets and Traffic Bylaw 1309 to include an 'extraordinary traffic' designation be received.

CS 2012-046

**CORRESPONDENCE**

**Jerry Pink, Board Chair, Nanaimo Airport Commission**

**Town of Ladysmith Nominee to the Nanaimo Airport Commission**

CS 2012-047

It was moved, seconded and carried that staff be directed to advertise for candidates to represent the Town of Ladysmith on the Nanaimo Airport Commission Board of Directors.

**John Rowlandson, Velo Village Saltspring Island**

**Request for Endorsement of Resolution Supporting Provincial Investment in Cycling Infrastructure**

CS 2012-048

It was moved, seconded and carried that the correspondence from John Rowlandson regarding Velo Village Saltspring Island item be referred to the March 5, 2012 meeting of Council.

**BYLAWS**

**Town of Ladysmith Development Cost Charges Parks Appropriation Bylaw 2012, No. 1793**

CS 2012-049

It was moved, seconded and carried that Town of Ladysmith Development Cost Charges Parks Appropriation Bylaw 2012, No. 1793 be adopted.

**Town of Ladysmith Streets and Traffic Bylaw No. 1309, Amendment Bylaw 2012, No. 1794**

CS 2012-050

It was moved, seconded and carried that Town of Ladysmith Streets and Traffic Bylaw No. 1309, Amendment Bylaw 1794 be read a first, second and third time.

**NEW BUSINESS**

**Proposed Resolution Regarding Abandoned and Derelict Vessels for Consideration at the Association of Vancouver Island Municipalities Annual Convention**

CS 2012-051

It was moved, seconded and carried that the following resolution regarding derelict and abandoned vessels be adopted and that it be submitted for consideration at the 2012 Annual Convention of the Association of Vancouver Island and Coastal Communities.

*WHEREAS derelict and abandoned vessels in the waters of coastal British Columbia can pose a threat to the aesthetics, environment, health and safety of coastal communities;*

*AND WHEREAS the current regulatory regime for the removal of derelict and abandoned vessels from the waters of coastal British Columbia is not serving our communities with effective*

and timely removal of such vessels;

*THEREFORE BE IT RESOLVED THAT the Association of Vancouver Island and Coastal Communities call upon the federal and provincial governments to implement a Derelict Vessel Removal Program modeled after the Washington State program, and to designate the Canadian Coast Guard as the receiver of wreck in the case of every abandoned or derelict vessel in the waters of coastal British Columbia.*

**CS 2012-052**

**Surplus Items**

It was moved, seconded and carried that staff be directed to consider donating unclaimed bicycles and other surplus items in the Town's possession to Nanaimo Corrections in order to support their programs, subject to legislative requirements.

**QUESTION PERIOD**

R. Johnson was advised that discussion regarding the price of town-owned lands is discussed *in camera* in accordance with section 90(1) of community charter as it relates to the disposition of property owned by the municipality.

R. Johnson advised that he has heard reports there is some undermining of the banks along the Holland Creek Trail.

R. Johnson suggested that the Town investigate the cost of joining the Nanaimo Regional Transit Service.

**EXECUTIVE SESSION**

**CS 2012-053**

It was moved, seconded and carried at 8:36 p.m. that Council retire into Executive Session after a two-minute recess to consider the following item in accordance with Section 90(1) of the Community Charter:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality

**ARISE AND REPORT**

Council arose from Executive Session with report on the following item:

- The Town's intention to engage the services of a professional to investigate land use regulations and servicing costs for a temporary recreational vehicle park to be located on the Ladysmith waterfront.

**ADJOURNMENT**

CS 2012-054

It was moved, seconded and carried that this meeting of Council be adjourned at 9:31 p.m.

CERTIFIED CORRECT

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)

Subject to Adoption