



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR MEETING OF COUNCIL**  
**MONDAY, APRIL 8, 2013 - 5:00 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Bill Drysdale
Councillor Gord Horth	Councillor Duck Paterson	Councillor Glenda Patterson
Councillor Jillian Dashwood (entered later)		

**STAFF PRESENT:**

Ruth Malli	Erin Anderson	John Manson
Joanna Winter		

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**CALL TO ORDER**

Mayor Hutchins called the meeting to order at 5:00 p.m.

**AGENDA APPROVAL**

**CS 2013-109**

It was moved, seconded and carried that the agenda for the Special Council Meeting of April 8, 2013 be adopted.

**2013 TO 2017  
FINANCIAL PLAN  
DELIBERATIONS**

**Capital Budget**

The Director of Financial Services reviewed Council's previously confirmed priorities and its overall direction of community resilience. Council reviewed the proposed capital expenditures for the 2013 to 2017 Financial Plan.

Council gave the following direction to staff for the 2013 capital budget:

***Administration***

- Report back to Council with a recommendation for establishing a City Hall Replacement Reserve Fund and estimates for reconfiguring some City Hall work spaces
- Include \$20,000 for upgrades to the Town's information technology platform to support the VADIM accounting system
- Include \$40,000 for Information Technology Strategy Implementation approved, including new telephone system, with an additional \$30,000 from previous year's funds
- Include \$7,500 for developing a policy to guide requests for extension of Town services

***Development Services***

- Include \$11,500 for downtown parking signage, with partial funding from reserves
  - Include \$89,500 for zoning Bylaw update, with funds to come from grants
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- Include \$150,000 for Waterfront Area Plan updates, with funds to come from grants
- Include \$20,000 for work on the Northern Gateway (Christie Road) Town-owned property, with funds to come from reserves
- Include \$250,000 for possible boundary expansion, with funds to come from the proponents

#### ***Fire Department***

- Include \$10,000 for firefighters' turn-out gear, in accordance with the annual replacement schedule
- Report back to Council with a recommendation as to whether the expenditure on Hale fire pumps and confined space communication equipment can be deferred to 2014

#### ***Parks, Recreation and Culture***

- Report back to Council regarding the costs of repairing or full replacement of the Aggie Hall roof, and whether this work can be deferred to 2014
- Determine whether the Town's \$2,500 contribution to a grant for solar lights at Frank Jameson Community Centre can come from Gas Tax Funds
- Include \$4,500 for interpretive signs at the Holland Creek Trail Kinsmen Gazebo on Sixth Avenue, with funding from the previous year
- Investigate whether a service club could take on repairs to the Sportsmen's Shelter at Transfer Beach

#### ***Infrastructure Services***

- Include \$25,000 for Geographic Information System implementation, with \$10,000 coming from grants, and \$15,000 from property taxation
- Include \$10,000 for Holland Creek Trail Bridge Replacement. Council expressed appreciation to community members who are donating time, equipment and supplies to support this project
- Report back to Council with additional information on the proposed Pavement Management Strategy initiative, including information from other communities who have used the same approach to development a strategy
- Include \$14,000 for the purchase of a shop vehicle lift
- Provide additional information regarding options for safety upgrades on First Avenue, including the installation of bollards, and ways to make crosswalks more visible
- Include \$50,000 for development of a Master Transportation Plan, to be funded from reserves
- Include \$195,000 for replacement of Town equipment, to be funded from reserves

- Include grant funding of up to \$4,000 towards the purchase of an electric vehicle
- Include \$27,141 for Transfer Beach Spray Park resurfacing , to be funded from grants (\$12, 141) and prior year revenues (\$15,000)
- Include consideration of a secondary access road to the Ladysmith Maritime Society Community Marina in the update of the Waterfront Area Plan

***RCMP Detachment***

- Provide additional information regarding sharing the cost to purchase an emergency generator for the Ladysmith RCMP detachment with the provincial government, the type of equipment in place at other RCMP detachments, and the capacity of the generator at the Fire Hall to meet the needs of the RCMP and Public Works buildings.
- Provide information from Shared Services B.C. regarding cost-sharing opportunities for addressing building deficiencies at the Ladysmith RCMP detachment

***Infrastructure Investment***

- Continue to set aside approximately one percent of property taxes for investment in infrastructure.

Council made the following resolutions concerning the 2013 to 2017 Financial Plan:

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| <b>CS 2013-110</b> | It was moved, seconded and carried that the budget previously allocated to electronic agendas be reduced from \$15,000 to \$5,000 and staff be requested to report back to Council with recommendations for a sound system for Council Chambers.   |
| <b>CS 2013-111</b> | It was moved, seconded and carried that \$5,000 in funding for completion of the Sustainability Implementation Plan in 2013 be budgeted from the Gas Tax Fund.   |
| <b>CS 2013-112</b> | It was moved, seconded and carried the budget for the installation of street lights on Second Avenue in the vicinity of the Community Services Centre be increased to \$15,000.  |
| <b>CS 2013-113</b> | It was moved, seconded and carried to defer the purchase of closed circuit video equipment for the Ladysmith RCMP detachment to a future year, pending the receipt of additional information about cost-sharing opportunities with the provincial government, and the approach taken by other communities. |
| <b>CS 2013-114</b> | It was moved, seconded and carried that \$60,000 be included in  |

the Financial Plan for 2013 for replacement of the Ladysmith Golf Course culvert, to be funded through gas tax funds.

**CS 2013-115**

It was moved, seconded and carried that the following items be included in the Financial Plan for 2013, and that they be funded from funds set aside for infrastructure investment:

- Perimeter drainage for the Car Shop on Oyster Bay Drive (\$4,500)
- Holland Creek and Stocking Lake Trail improvements (\$8,500)
- Spirit Square irrigation controller upgrade (\$5,000)
- Wayfinding signage (\$15,000)
- Streetlights (\$15,000)
- Annual sidewalk repairs (balance of funds)

**BYLAWS**

**Town of Ladysmith Water Parcel Tax Bylaw 1 2013, No. 1823**

**CS 2013-116**

It was moved, seconded and carried that Town of Ladysmith Water Parcel Tax Bylaw 2013, No. 1823 be read a first, second and third time.

**CS 2013-117**

**Town of Ladysmith Sewer Parcel Tax Bylaw 2013, No. 1824**

It was moved, seconded and carried that Town of Ladysmith Sewer Parcel Tax Bylaw 2013, No. 1824 be read a first, second and third time.

**PUBLIC ENQUIRIES AND INPUT**

R. Johnson suggested that Council consider developing an interpretive “Generals’ Walk” to explain the origin of some street names in downtown Ladysmith

R. Shirley suggested Council consider using ‘noise-less’ paving product when repaving roads.

**ADJOURNMENT**

**CS 2013-118**

It was moved, seconded and carried that this meeting of Council be adjourned at 6:50 p.m.

CERTIFIED CORRECT

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)