



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, OCTOBER 21, 2013
COUNCIL CHAMBERS, CITY HALL
7:00 PM.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson
Councillor Glenda Patterson		

STAFF PRESENT:

Ruth Malli	Sandy Bowden	Erin Anderson
John Manson	Clayton Postings	Joanna Winter

CALL TO ORDER Mayor Hutchins called the Regular Meeting of Council to order at 7:00 p.m.

AGENDA APPROVAL

CS 2013-355 It was moved, seconded and carried that the agenda for the Regular Council Meeting of October 21, 2013 be approved as amended by replacing page 33 (Bylaw 1837).

MINUTES

CS 2013-356 It was moved, seconded and carried that the minutes for the Regular Meeting of Council held Monday, October 7, 2013 be approved.

STAFF REPORTS

Councillor Arnett declared a conflict of interest with the following agenda item and excused himself from the meeting.

CS 2013-357 **Awarding of Contract for External Audit Services**

It was moved, seconded and carried that the contract for external audit services be awarded to Meyers Norris Penny and that Meyers Norris Penny be appointed as the Town's auditor for the fiscal year-ends of 2013 through 2017.

Councillor Arnett returned to the meeting.

CS 2013-358 **Space Needs for City Hall**
It was moved, seconded and carried that staff be directed to engage Process Four Design to determine the space requirements for City Hall for a maximum price of \$23,000.

CS 2013-359 **Bylaw to Establish a Reserve Fund for the Replacement of the Municipal Office Building**
It was moved, seconded and carried that the establishment of a "Municipal Office Building Replacement Reserve Fund" be authorized.

CS 2013-360 **Purchase of a Trommel Screener for Processing Compost**
It was moved, seconded and carried that staff be directed to transfer \$20,000 from the waste water testing equipment budget to the screener capital budget for 2013, that the formal Request for Proposals process be waived to permit the purchase of a used 2011 Roto-Screen R450 portable trammel screening plant from Lagan Valley Equipment Inc. for \$87,500 plus applicable taxes, and that the Financial Plan be amended accordingly.

CS 2013-361 **Change in Scope for Towns for Tomorrow Grant**
It was moved, seconded and carried that the Towns for Tomorrow grant funding be reallocated from the Hydraulic Energy Recovery Project to an energy upgrade for the Frank Jameson Community Centre, and that the Financial Plan be amended accordingly.

CS 2013-362 **Special Occasion Licence Request – Cowichan Cycles Cartel**
It was moved, seconded and carried that a Special Occasion Licence be approved for the Cowichan Cycles Cartel cyclocross event to be held on October 27, 2013 from 9:00 a.m. to 3:00 p.m. at Transfer Beach Park.

BYLAWS **Town of Ladysmith Permissive Tax Exemption Bylaw 2013, No. 1837**

CS 2013-363 It was moved, seconded and carried that third reading of Town of Ladysmith Permissive Tax Exemption Bylaw 2013, No. 1837 be rescinded.

CS 2013-364 It was moved, seconded and carried that Part 2 and Part 3 of Town of Ladysmith Permissive Tax Exemption Bylaw 2013, No. 1837, be amended to read as follows:

“Part 2 – Charitable, Not-for-Profit and Recreational Tax Exemption
All lands and improvements within the legal boundaries of those properties listed under and to the extent described Section 2 of Schedule ‘A’ are hereby exempted from taxation for the year 2014.

Part 3 – Partnering Exemption Authority

All lands and improvements within the legal boundaries of those properties listed under and to the extent described in Section 3 of Schedule ‘A’ are hereby exempted from taxation for the year 2014.”

- CS 2013-365** It was moved, seconded and carried that Town of Ladysmith Permissive Tax Exemption Bylaw 2013, No. 1837, be read a third time as amended.
- CS 2013-366** **Town of Ladysmith Heritage Revitalization Bylaw 2013, No. 1838**
It was moved, seconded and carried that Town of Ladysmith Heritage Revitalization Bylaw 2013, No. 1838 be adopted.
- CS 2013-367** **Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839**
It was moved, seconded and carried that third reading of Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839 be rescinded.
- CS 2013-368** It was moved, seconded and carried that Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839, be amended to add “Section 9 – Effective Date”.
- CS 2013-369** It was moved, seconded and carried that Town of Ladysmith Inter-Community Business Licence Bylaw 2013, No. 1839 be read a third time as amended.
- CS 2013-370** **Town of Ladysmith Municipal Hall Replacement Reserve Fund Bylaw 2013, No. 1840**
It was moved, seconded and carried that Town of Ladysmith Municipal Hall Replacement Reserve Fund Bylaw 2013, No. 1840 be read a first, second and third time.
- CORRESPONDENCE** **Erin Marshall, Graeme Rouse, Randy Wilson**
Proposed closure of Ecole Davis Road School
- CS 2013-371** It was moved, seconded and carried that the correspondence from Erin Marshall, Graeme Rouse and Randy Wilson concerning the proposed closure of Ecole Davis Road School be referred to the November 18, 2013 meeting of Council.
- NEW BUSINESS** **Consent to Borrow Funds Through the Municipal Finance Authority – Spring Issue 2014**
- CS 2013-372** It was moved, seconded and carried that borrowing \$10,000,000 from the Municipal Finance Authority of British Columbia as authorized through Loan Authorization Bylaw 2012, No. 1792, be approved, and that the Cowichan Valley Regional District be

requested to consent to the Town borrowing over a 25 year period, and to include the borrowing in their security issuing bylaw.

UNFINISHED BUSINESS

CS 2013-373

Ladysmith Golf Course Maintenance Agreement

It was moved, seconded and carried that the maintenance agreement with the Ladysmith Golf Club be extended for the period October 1, 2013 to September 30, 2015, and that connection of the golf course irrigation system to the Town's central irrigation control system be referred to the 2014 capital budget.

QUESTION PERIOD

J. Tieleman advised Council that the Ladysmith Downtown Business Association had discussed a report concerning signage in the downtown area.

R. Johnson was advised that the Servicing Agreement with the Stz'uminus First Nation is still in negotiations.

R. Johnson was advised that the Town is still in negotiations concerning the sale of the trolley.

ADJOURNMENT

CS 2013-374

It was moved, seconded and carried that this meeting of Council be adjourned at 7:29 p.m.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)