



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, DECEMBER 16, 2013
COUNCIL CHAMBERS, CITY HALL
CALL TO ORDER 5:37 P.M.
REGULAR OPEN MEETING 7:01 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Bill Drysdale
Councillor Glenda Patterson

Councillor Steve Arnett
Councillor Gord Horth

Councillor Jillian Dashwood
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
John Manson

Sandy Bowden
Joanna Winter

Felicity Adams

CALL TO ORDER

Mayor Hutchins called this Regular Meeting of Council to order at 5:37 p.m. in order to retire immediately into a Closed Meeting.

CLOSED MEETING

CS 2013-440

It was moved, seconded and carried at 5:38 p.m. that Council retire into Closed Meeting in order to consider the following matters:

- labour relations or other employee relations
- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public

OPEN MEETING

The Open Meeting of Council resumed at 7:01 p.m.

AGENDA APPROVAL

CS 2013-441

It was moved, seconded and carried that the agenda for the Regular Council Meeting of December 16, 2013 be approved as amended by the following addition:

3.2 Town of Ladysmith Community Legacy Award

MINUTES

CS 2013-442

It was moved, seconded and carried that the minutes of the Regular Meeting of Council held Monday, December 2, 2013 be approved.

DELEGATION

Kathy Holmes, accompanied by members of the Ladysmith Arts Council, provided an overview of activities undertaken by the Council in 2013. Highlights include a 25 percent increase in visitors to the Waterfront Gallery, a significant increase in attendance at Arts on the Avenue, a new Art Magazine, a print shop, 13 shows at the Waterfront Gallery, and outreach art displays in various locations throughout Ladysmith. Ms. Holmes passed around cards of a new Ladysmith series by Leona Petrak as a gesture of appreciation to Council and the Town for its strong support of the Ladysmith Arts Council and Waterfront Gallery.

Council thanked the Ladysmith Arts Council for its many contributions to the community, and congratulated members on running the best gallery on Vancouver Island.

Town of Ladysmith Community Legacy Award

Mayor Hutchins announced that the 2013 Town of Ladysmith Community Legacy Award recipients are Doug Bell and Barrie McDonald for all their efforts in the successful funding and construction of the Ladysmith Community Marina Visitor Welcoming Centre. D. Bell received his award at the Volunteer Appreciation Dinner the previous night. Mayor Hutchins presented B. McDonald with his award. Council expressed appreciation for the leadership and contributions of Mr. Bell and Mr. McDonald.

PROCLAMATIONS

Mayor Hutchins proclaimed December 11, 2013 as “A Day for Our Common Future” in the Town of Ladysmith, in recognition of the importance of sustainable development that meets economic, social, environmental and cultural goals for everyone’s benefit.

Mayor Hutchins proclaimed February 6, 2014 as “Privacy and Security Awareness Day” in the Town of Ladysmith in support of the promotion of privacy and security awareness amongst citizens and organizations, so they can protect themselves from privacy infringements, fraud and other financial crimes.

BYLAWS (OCP/ZONING)

Brent Elliott, Project Consultant

Town of Ladysmith Zoning Bylaw Update Project

Brent Elliott, Project Consultant with the Town of Ladysmith Zoning Bylaw Update Project, presented findings and recommendations for Council’s consideration with respect to zoning bylaw regulations for coach houses, big box establishments and drive-through service.

CS 2013-443

It was moved, seconded and carried that the Zoning Bylaw update include amendments to permit coach houses in phases with coach houses first permitted in and around the downtown in the current R-2 and R-2-A zones as follows:

- With a minimum parcel size of 668 sq. m. where a lane or other secondary access exists (e.g. corner lot)
- With a minimum parcel size of 780 sq. m. where a lane does not exist;

And that coach houses also be permitted on larger rural parcels (proposed RU-1, A-1, A-RR zones);

And that the maximum floor space of a coach house be 60 sq. m. to support Official Community Plan policy

CS 2013-444

It was moved, seconded and carried that the Zoning Bylaw update include amendments to implement a Town-wide restriction on Big Box retailers with the proposed definition of a Big Box retailer as a single retail store with a gross floor area exceeding 2,090 sq. m.;

And that the amended Zoning Bylaw incorporate a means to permit expansion of existing grocery stores.

CS 2013-445

It was moved, seconded and carried that the Zoning Bylaw update include amendments to implement a Town-wide prohibition on new drive-through operations of all types.

STAFF REPORTS

CS 2013-446

Canada Summer Jobs 2014 Grant

It was moved, seconded and carried that staff be authorized to apply for up to \$5,000 from Human Resources and Skills Development Canada to support up to three summer students positions for 2014.

CS 2013-447

Celebrate Canada Day 2014 Grant

It was moved, seconded and carried that staff be authorized to apply for up to \$5,000 from Heritage Canada to support the annual Celebrate Canada Day event on July 1, 2014.

CS 2013-448

Boundary Extension Proposal – Process Schedule (Couverdon Real Estate)

It was moved, seconded and carried that staff be directed to consider the Couverdon boundary extension proposal under the following criteria previously endorsed by Council:

1. Acquisition of watershed lands (Both Stocking Lake and Holland Lake) to protect the drinking water that supplies the Town, the Diamond and Saltair and the proposed service to Stz'uminus First Nation.
2. Viewscape protection (forested hills behind Ladysmith)
3. Any development must employ Smart Growth Practices and support the Town's Sustainability Vision;

And that staff be directed to proceed with the review of the

proposed 283 hectare boundary extension proposal as outlined in the Process Schedule;

And that Couverdon Real Estate be requested to present the Watershed Acquisition Proposal, Viewscape Protection Strategy and Land Use Concept Plan to Council in January 2014.

BYLAWS

Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No.95), 2013, No. 1832
CS 2013-449 It was moved, seconded and carried that Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 95) 2013, No. 1832 be adopted.

Area "G" Zoning Bylaw 1180, 1988, Amendment Bylaw (No. 2), 2013, No. 1833
CS 2013-450 It was moved, seconded and carried that Area "G" Zoning Bylaw 1180, 1988, Amendment Bylaw (No. 2) 2013, No. 1833 be adopted.

Town of Ladysmith Dog Licensing, Control and Pound Bylaw 1995, No. 1155, Amendment Bylaw 1842
CS 2013-451 It was moved, seconded and carried that Town of Ladysmith Dog Licensing, Control and Pound Bylaw 1995, No. 1155, Amendment Bylaw 1842 be adopted.

Town of Ladysmith Council Procedures Bylaw 2009, No. 1666, Amendment Bylaw (No. 1) 2014, No. 1845
CS 2013-452 It was moved, seconded and carried that Town of Ladysmith Council Procedures Bylaw 2009, No. 1666, Amendment Bylaw (No. 1) 2014, No. 1845 be read a first, second and third time.

CORRESPONDENCE

**Mark Drysdale, Ladysmith Chamber of Commerce
Request for the Town to endorse Chamber of Commerce negotiations for new leased space at 25 Roberts Street**
CS 2013-453 It was moved, seconded and carried that Council authorize the Chamber of Commerce to commence negotiations for the lease of premises at 25 Roberts Street.

CS 2013-454 It was moved, seconded and carried that staff be requested to investigate the feasibility of combining existing parking spots on the south side of Roberts Street between Esplanade and First Avenue in order to create a parking spot for recreational vehicles.

UNFINISHED BUSINESS

Ladysmith Tour de Rock Committee – Request for Waiving of Trolley Rental Fee and Travel Outside Town Boundaries
CS 2013-455 It was moved, seconded and carried that the trolley rental fee be waived and the trolley be permitted to be operated beyond the Town boundaries for the Cowichan Regional Winery Tour fundraising event

proposed for one day in May or June 2014 as requested by the Ladysmith Tour de Rock Committee, with the associated costs to be allocated to grants-in-aid.

CLOSED MEETING

CS 2013-456

It was moved, seconded and carried at 8:14 p.m. that Council retire into Closed Meeting after a two minute recess.

ARISE AND REPORT

Council arose from the Closed Meeting with report on the following items:

- Council received the Final Determination that the site identified as Lot 8, District Lot 147, Oyster District, Plan VIP85271 (1251 Christie Road) is not a contaminated site.
- Council will write to the Board of Trustees of School District 68, recognizing that none of the options presented will fully meet the expressed preferences of Ladysmith and Cedar residents, and endorsing Option C as the least disruptive of the three options presented in the Report from the Ladysmith Working Group on the Extended Consultation Process with Nanaimo Ladysmith Public Schools, dated November 22, 2013.

ADJOURNMENT

CS 2013-457

It was moved, seconded and carried that this meeting of Council be adjourned at 8:56 p.m.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)