



**TOWN OF LADYSMITH  
MINUTES OF A MEETING OF COUNCIL  
MONDAY, MARCH 3, 2014  
COUNCIL CHAMBERS, CITY HALL  
CALL TO ORDER 7:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Mayor Rob Hutchins	Councillor Steve Arnett	Councillor Jillian Dashwood
Councillor Bill Drysdale	Councillor Gord Horth	Councillor Duck Paterson
Councillor Glenda Patterson		

**STAFF PRESENT:**

Ruth Malli	Sandy Bowden	Erin Anderson
Joanna Winter		

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**CALL TO ORDER** Mayor Hutchins called this Regular Meeting of Council to order at 7:00 p.m.

**AGENDA APPROVAL**

**CS 2014-062**

*Moved and seconded:*

That the agenda for the Regular Council Meeting of March 3, 2014 be approved as amended with the following changes:

5 Updated Grants-in-Aid Information

*Motion carried.*

**MINUTES**

**CS 2014-063**

*Moved and seconded:*

That the minutes of the Regular Meeting of Council held Monday, February 17, 2014 be approved.

*Motion carried.*

**CS 2014-064**

*Moved and seconded:*

That the minutes of the Special Meeting of Council held Wednesday, February 19, 2014 be approved.

*Motion carried.*

**CS 2014-065**

*Moved and seconded:*

That the minutes of the Special Meeting of Council held Tuesday, February 25, 2014 be approved.

*Motion carried.*

**DELEGATIONS**

**Shirley Blackstaff, Harry Southern, Dave Ames**

**Ladysmith Coaling Wharf Diorama**

Mayor Hutchins and Shirley Blackstaff introduced Harry Southern and Dave Ames, Cowichan Valley model builders, who are producing an exact replica diorama of Ladysmith's waterfront in the coal-producing days. Council congratulated the group for their

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building skills and dedication, and thanked them for taking such an interest in recreating and celebrating Ladysmith's industrial heritage.

**Judy Stafford, Cowichan Green Community  
2013 Year in Review**

Judy Stafford, Executive Director of Cowichan Green Community showed a video summarizing the organization's activities and success in 2013, including food security, education in farming and food production, cooking classes, social enterprises and affordable housing. Council thanked Ms. Stafford for the presentation and expressed appreciation to the organization for its efforts in promoting food security and affordable housing in the Cowichan region.

**FINANCIAL PLAN  
DELIBERATIONS**

**Grants-in-Aid**

Council reviewed the applications by community groups and organizations. The total preliminary budget amount for grants-in-aid in 2014 is \$100,000. Council noted that requests for grants-in-aid total \$187,457.

Councillor Drysdale declared a conflict of interest and excused himself from Council Chambers during discussion of the grant-in-aid request from the Festival of Lights Society.

Councillor D. Paterson declared a conflict of interest and excused himself from Council Chambers during discussion of the grant-in-aid request from the Ladysmith Show and Shine.

Councillor Arnett declared a conflict of interest and excused himself from Council Chambers during discussion of the grant-in-aid request from the Ladysmith Celebrations Society.

Mayor Hutchins declared a conflict of interest and excused himself from Council Chambers during discussion of the grant-in-aid request from Ladysmith Family and Friends.

**CS 2014-066**

*Moved and seconded:*

That representatives of the Ladysmith Resources Centre Association be invited to attend the regular Council meeting on March 17, 2014 to respond to questions about the organization's requests for funding for General Programming, Family Support Services, Youth at Risk Program, Victim Services Program and the Ladysmith Food Bank.

*Motion carried.*

**CS 2014-067**

*Moved and seconded:*

That consideration of the grant-in-aid request from the Cowichan Therapeutic Riding Association be referred to the March 17, 2014 regular Council meeting and that staff be requested to determine

whether any Ladysmith residents participate in the organization's programs.

*Motion carried.*

*Moved and seconded:*

**CS 2014-068**

That the grant-in-aid request from the Ladysmith Primary School Parents Advisory Council be referred to the March 17, 2014 regular Council meeting and that staff be requested to determine whether Community Links Program funds are available to assist in a breakfast program at Ladysmith Primary School.

*Motion carried.*

It was agreed that final decisions regarding grants-in-aid will be made once Council has had more time to consider all applications and review additional information requested. Council made the following preliminary determination of grants-in-aid for 2014:

	Funds to be drawn from Trolley Rental Subsidy Fund
Ladysmith Tour de Rock 2014 Committee (trolley rental waiver approved)	
Ladysmith Tour de Rock 2014 Committee (red serge dinner)	0
Cowichan Valley Performing Arts Foundation	0
Ladysmith Fire Rescue Santa Parade	1,000
Festival of Lights Society	12,000
Ladysmith Citizens on Patrol	1,500
Ladysmith & District Historical Society Archives	20,000
Ladysmith & District Historical Society Museum	10,000
Arts on the Avenue	1,000
Ladysmith Downtown Business Association	1,000
Ladysmith Show & Shine	500
Ladysmith & District Marine Rescue Society	5,000
Arts Council of Ladysmith & District (Disability access)	2,500
Ladysmith Maritime Society Festival Events	1,500
St John the Evangelist Anglican Church	500
Cowichan Family Caregivers Support Society	750
Ladysmith Resources Centre Association - General Programming	
Ladysmith Resources Centre Association - Family Support	

Ladysmith Resources Centre Association - Youth at Risk	
Ladysmith Resources Centre Association - Victim Services	
Ladysmith Food Bank	
Ladysmith Ambassador Program	1,000
Vancouver Island Crisis Society	500
Ladysmith Celebrations Society	8,000
Arts Council of Ladysmith & District	1,000
Cowichan Therapeutic Riding Association	1,000
Ladysmith Primary School PAC	
Ladysmith Family and Friends (LAFF)	0
Mission Management Group	0
Trolley Rental Subsidy Fund	3,000
<b>TOTAL</b>	<b>71,750</b>

**CS 2014-069**

*Moved and seconded:*

That Council write to the Area G and Area H Directors of the Cowichan Valley Regional District to determine the ability of these areas to contribute grants-in-aid in recognition that a number of residents of those areas benefit from programs and services currently supported by Town of Ladysmith grants-in-aid.

*Motion carried.*

**COUNCIL COMMITTEE  
REPORTS**

**Municipal Services Committee Recommendations**

**CS 2014-070**

*Moved and seconded:*

That Council direct staff to amend the Beer Garden and Special Occasion Licence Applications Policy:

- to delegate to the Director of Parks, Recreation and Culture the authority to approve Special Occasion Licences at the identified facilities for this purpose;
- to remove the deadline for submission; and
- to add Forrest Field, Transfer Beach Park and Aggie Hall and Fields as permitted areas for Special Occasion Licensed use.

*Motion carried.*

**CS 2014-071**

*Moved and seconded:*

That Council refer the matter of on- and off-leash dogs in Town parks to the Parks, Recreation and Culture Commission for further consultation and investigation and to report back to Council.

*Motion carried.*

**CS 2014-072**

*Moved and seconded:*

That Council approve the following dates for the 2014 to 2018 Financial Plan deliberations:

- March 3 – Grants-in-Aid Discussion

- March 24 – Financial Plan Overview (Special Council Meeting)
- April 7 – Ongoing Financial Plan deliberations
- April 14 – Ongoing Financial Plan deliberations (Special Council Meeting)

*Motion carried.*

**CS 2014-073**

*Moved and seconded:*

That Council refer the correspondence from Troy Grant requesting consideration of traffic calming measures on the Fourth Avenue Extension to the Speed Watch program of the Royal Canadian Mounted Police with a request to monitor traffic in the vicinity and to provide a report to Council.

*Motion carried.*

**CS 2014-074**

*Moved and seconded:*

That Council write a letter of deep appreciation to Social Planning Cowichan for hosting the series of workshops titled “Understanding the Village” aimed at building cross-cultural awareness and understanding.

*Motion carried.*

## **STAFF REPORTS**

**CS 2014-075**

*Moved and seconded:*

That Council appoint the following elections officers for the upcoming 2014 local government elections:

Joanna Winter, Manager of Administrative Services – Chief Election Officer

Sandy Bowden, Director of Corporate Services – Deputy Chief Election Officer

*Motion carried.*

## **BYLAWS**

**Town of Ladysmith Waste Water Treatment Plant Upgrade Phase 3 Temporary Borrowing Bylaw 2014, No. 1849**

*Moved and seconded:*

**CS 2014-076**

That Town of Ladysmith Waste Water Treatment Plant Upgrade Phase 3 Temporary Borrowing Bylaw 2014, No. 1849 be adopted.

*Motion carried.*

## **CORRESPONDENCE**

**Jim Vanderwal, Fraser Basin Council  
BC Clean Energy Vehicles Program**

*Moved and seconded:*

**CS 2014-077**

That Council write to the Hon. Mary Polak, B.C. Minister of Environment and the Hon. Bill Bennett, B.C. Minister of Energy and Mines, urging the provincial government to continue offering incentives to support the adoption of clean energy vehicles in British Columbia.

*Motion carried.*

## NEW BUSINESS

### Association of Vancouver Island and Coastal Communities – 2014 Convention

*Moved and seconded:*

CS 2014-078

That Council waive the Town of Ladysmith Council travel policy in order to permit five members of Council (Councillors G. Patterson, Dashwood, Arnett, Horth and Drysdale) to attend the 2014 convention of the Association of Vancouver Island and Coastal Communities, given that Mayor Hutchins will be attending the convention as a representative of the Cowichan Valley Regional District.

*Motion carried.*

## UNFINISHED BUSINESS

### Services Agreement with the Stz'uminus First Nation

*Moved and seconded:*

CS 2014-079

That Council enter into the Services Agreement with the Stz'uminus First Nation as presented.

*Motion carried.*

Councillor Horth expressed his appreciation for the hard work and dedication of the members of the Naut'sa Mawt Working Group in developing the agreement.

## QUESTION PERIOD

R. Johnson was advised that the Town has received approximately eight elector response forms with respect to the boundary extension alternative approval process.

R. Johnson was advised that the trolley grant-in-aid is intended to cover trolley operating costs in the event that council agrees to waive a trolley rental fee on request.

Cara McKenna, Nanaimo Daily News, was advised that the infrastructure is now in place to enable the connection of services to the Stz'uminus First Nation as outlined in the Services Agreement, and that future expansion of this service must meet a number of conditions, including expanded capacity of the Town's waste water treatment plant.

A member of the audience was advised that in total the Town is authorized to borrow up to \$10 million for the new waste water treatment plant, to be repaid over 20 years, and that these funds cannot actually be drawn until construction is complete.

## CLOSED MEETING

*Moved and seconded at 8:38 p.m.:*

CS 2014-080

That Council retire into Closed Meeting after a two minute recess.  
*Motion carried.*

**ARISE AND REPORT**

Council arose from the Closed Meeting without report.

**ADJOURNMENT**

**CS 2014-081**

*Moved and seconded:*

That this meeting of Council be adjourned at 9:52 p.m.

*Motion carried.*

CERTIFIED CORRECT:

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Mayor (R. Hutchins)

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Corporate Officer (S. Bowden)