



**TOWN OF LADYSMITH
MINUTES OF A MEETING OF COUNCIL
MONDAY, MAY 12, 2014
COUNCIL CHAMBERS, CITY HALL
CALL TO ORDER 4:30 P.M.
CLOSED MEETING 4:31 P.M.
REGULAR MEETING 7:00 P.M.**

COUNCIL MEMBERS PRESENT:

Mayor Rob Hutchins
Councillor Bill Drysdale
Councillor Glenda Patterson

Councillor Steve Arnett
Councillor Gord Horth

Councillor Jillian Dashwood
Councillor Duck Paterson

STAFF PRESENT:

Ruth Malli
John Manson
Joanna Winter

Sandy Bowden
Clayton Postings

Erin Anderson
Felicity Adams

CALL TO ORDER

Mayor Hutchins called this Regular Meeting of Council to order at 4:30 p.m.

CLOSED SESSION

CS 2014-165

Moved and seconded at 4:31 p.m:

That Council retire into Closed Session in order to consider the following items:

- labour relations or other employee relations

Motion carried.

RISE AND REPORT

Council rose from Closed Meeting at 6:50 p.m. without report.

**REGULAR OPEN
MEETING**

Mayor Hutchins called the Regular Meeting of Council to order at 7:01 p.m.

AGENDA APPROVAL

CS 2014-166

Moved and seconded:

That the agenda for the Regular Council Meeting of May 12, 2014 be approved as amended by the following changes:

- Delete items 4.4 and 7; add 11.1 – Traffic Speeds on Jim Cram Drive

Motion carried.

DELEGATIONS

Brigid Reynolds, Chris Hall

Regional Affordable Housing Strategy and Proposed Affordable Housing Trust Fund

Brigid Reynolds and Chris Hall, volunteers with Social Planning Cowichan, made a presentation on recent work by the Regional

Affordable Housing Directorate, including homelessness counts, an Aboriginal Housing Needs Assessment, Ready to Rent program, rental assistance program, and initiatives to address housing needs in the Cowichan region, such as a strategy to develop affordable housing and means of funding it through a Regional Affordable Housing Trust Fund.

Council asked questions about the organization and housing issues in the region, and thanked Ms. Reynolds and Mr. Hall for their presentation.

Colin Knecht, Natasha Sharpe, Jaqueline Nelligan – Ladysmith Family and Friends

Representatives of Ladysmith Family and Friends showed a short video about the history of LaFF and thanked the Town for its past and ongoing support of the organization. They discussed the organization's increasing enrolment and ongoing successes in supporting families and providing a solid foundation for the children of the community.

Council members expressed their appreciation for LaFF and the contributions its staff and volunteers have made to the community over the years.

Glenn Piggott, Nick Clarke, Rob Thomas (BC Timber Sales), Ken Hughes-Adams (Madrone Consulting)

Proposed Logging Plan

Representatives of BC Timber Sales and consulting firm Madrone showed slides of a proposed timber harvesting plan in the hills surrounding Ladysmith known as Block B091C3Z6, and responded to concerns expressed by Council and the Town with respect to the effect on the Holland Creek watershed of logging and road building.

Moved and seconded:

CS 2014-167

That Council request through the Minister of Forests, Lands and Natural Resource Operations that, due to concerns about the impact of tree harvesting on the Holland Creek Watershed:

- a) Tree harvesting not be permitted in Block B091C3Z6;
- b) Or if logging is permitted, that harvesting plans for Block B091C3Z6 be postponed until such time as the Town has installed a filtration system for its water supply; and
- c) That the proposed harvesting plan for Block B091C3Z6 be amended to relocate roads to mitigate the effect on wetlands and waterways; and, that best practices be used with respect to ditch and road construction in the area.

Motion carried.

PROCLAMATIONS

Mayor Hutchins proclaimed the week of May 18th to 24th, 2014 as National Public Works Week in the Town of Ladysmith, to recognize the quality and effectiveness of public works systems and programs and the efforts and skill of public works personnel.

Mayor Hutchins proclaimed the month of May 2014 as Child Find's Green Ribbon of Hope Month, and May 25th as National Missing Children's Day in the Town of Ladysmith, to raise awareness of the green ribbon as a symbol of hope for the recovery of all missing children, and of the need to remain vigilant in our common desire to protect and nurture the youth of our province.

Mayor Hutchins proclaimed June 1st to June 8th, 2014 as World Oceans Week in the Town of Ladysmith, to encourage residents of Ladysmith to actively conserve, preserve and protect our waterways, oceans and habitat.

DEVELOPMENT APPLICATIONS

**Official Community Plan Amendment and Rezoning Application
Trans Canada Highway (K. Goldsbury) – Lots 9, 10, 11, 12, 13, DL
139, Oyster District, Plan 7217**

Moved and seconded:

CS 2014-168

That Council has considered Section 879 of the *Local Government Act* (consultation during an OCP amendment) and determines that for Official Community Plan amendment application 3360-14-02 the following consultation is to be undertaken:

- Staff referral to the Advisory Planning Commission for review and comment
- Referral to Stz'uminus First Nation and the Ministry of Transportation
- Applicant to host a neighbourhood information meeting as required by the Development Procedures Bylaw

Motion carried.

BYLAWS – OCP/ZONING

Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 38) 2012, No. 1790

Moved and seconded:

CS 2014-169

That Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 38) 2012, No. 1790 be read a third time and adopted.

Motion carried.

**Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment
Bylaw (No. 88) 2012, No. 1791**

Moved and seconded:

CS 2014-170

That Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 88) 2012, No. 179 be read a third time and adopted.

Motion carried.

Town of Ladysmith Official Community Plan Bylaw, 2003, No. 1488, Amendment Bylaw (No. 42) 2014, No. 1843

Moved and seconded:

CS 2014-171

That Town of Ladysmith Official Community Plan Bylaw, 2003, No. 1488, Amendment Bylaw (No. 42) 2014, No. 1843 be read a third time and adopted.

Motion carried.

OPPOSED: Councillors Horth and G. Patterson

Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 96) 2014, No. 1844

Moved and seconded:

CS 2014-172

That Town of Ladysmith Zoning Bylaw 1995, No. 1160, Amendment Bylaw (No. 96) 2014, No. 1844 be read a third time and adopted.

Motion carried.

OPPOSED: Councillor Horth

Moved and seconded:

CS 2014-173

That the owner of the property at 340 2nd Avenue be requested to maintain the property in an acceptable condition, in accordance with Nuisance Bylaw 1993, No. 1094.

Motion carried.

REPORTS

Disposal of Assets – Bicycles

Moved and seconded:

CS 2014-174

That Council direct staff to donate up to 20 bicycles to the Stz'uminus First Nation for use in the RCMP Bicycle Rodeo to be held on June 10, 2014, and waive the Town's Purchasing Policy to facilitate the donation of the bicycles.

Motion carried.

Indemnification of Municipal Officials

Moved and seconded:

CS 2014-175

That Council receive the staff report regarding an updated municipal official's indemnification bylaw.

Motion carried.

Stz'uminus Soccer Tournament

Moved and seconded:

CS 2014-176

That Council waive the fees associated with the rental of Forrest Field for the Stz'uminus Soccer Tournament scheduled for June 27, 28 and 29, 2014, and that in keeping with the Town's practice for groups who request fees to be waived, that the Town be provided with a copy of the financial statements for the Tournament.

Motion carried.

Dogs on Holland Creek Trail

Moved and seconded:

CS 2014-177

That Council invite the Animal Control Officer to attend the June 2, 2014 meeting of Council in order to discuss bylaw enforcement options for the regulation of dogs in Town parks prior to considering the recommendations contained in the staff report from the Director of Parks, Recreation and Culture entitled Dogs on Holland Creek Trail dated May 1, 2014.

Motion carried.

Moved and seconded:

CS 2014-178

That section 2.2 (n) of Parks Usage Bylaw 1995, No. 1158 be amended to change the reference to 'Dogwood Days related events' to 'community events'.

Motion carried.

BYLAWS

Town of Ladysmith Indemnification Bylaw 2014, No. 1862

Moved and seconded:

CS 2014-179

That Town of Ladysmith Indemnification Bylaw 2014, No. 1862 be read a first, second and third time.

Motion carried.

Town of Ladysmith Property Tax Prepayment Plan Bylaw 2014, No. 1851

Moved and seconded:

CS 2014-180

That Town of Ladysmith Property Tax Prepayment Plan Bylaw 2014, No. 1851, be adopted.

Motion carried.

Town of Ladysmith Financial Plan Bylaw 2014, No. 1853

Moved and seconded:

CS 2014-181

That Town of Ladysmith Financial Plan Bylaw 2014, No. 1853 be adopted.

Motion carried.

Town of Ladysmith Tax Rates Bylaw 2014, No. 1854

Moved and seconded:

CS 2014-182

That Town of Ladysmith Tax Rates Bylaw 2014, No. 1854 be adopted.

Motion carried.

Town of Ladysmith Water Parcel Tax Bylaw 2014, No. 1855

Moved and seconded:

CS 2014-183

That Town of Ladysmith Water Parcel Tax Bylaw 2014, No. 1855 be adopted.

Motion carried.

Town of Ladysmith Sewer Parcel Tax Bylaw 2014, No. 1856

Moved and seconded:

CS 2014-184

That Town of Ladysmith Sewer Parcel Tax Bylaw 2014, No. 1857 be adopted.

Motion carried.

Town of Ladysmith 2013 Audited Financial Statements Bylaw 2014, No. 1857

Moved and seconded:

CS 2014-185

That Town of Ladysmith 2013 Audited Financial Statements Bylaw 2014, No. 1857 be adopted.

Motion carried.

CORRESPONDENCE

**Geoff Millar, Economic Development Cowichan
Request for Letter of Support**

Moved and seconded:

CS 2014-186

That the Town provide a letter of support to the newly established BC Ocean Boating Tourism Association.

Motion carried.

**Lesley Parent, Ladysmith Downtown Business Association
Request for Waiver of Trolley Rental Fee**

Moved and seconded:

CS 2014-187

That Council authorize the use of funds from the Trolley Rental Fee Grant-in-Aid to offset the cost of the 3.5 hour trolley rental fee for the Ladysmith Downtown Business Association Old Tyme Christmas event to be held on December 5, 2014, as requested by Lesley Parent in her correspondence dated April 8, 2014.

Motion carried.

Councillor D. Paterson declared a conflict of interest with the following item due to his role as Project Chair, and excused himself from the meeting.

**Duck Paterson, Kinsmen Club of Ladysmith
Construction of Sidewalk at Brown Drive/Kin Park and Request for Funds to Support Replacement of Transfer Beach Playground**

Moved and seconded:

CS 2014-188

That, in response to the correspondence from the Kinsmen Club of Ladysmith dated April 9, 2014, Council

- a) authorize the Kinsmen Club of Ladysmith to construct a sidewalk along the north side of Brown Drive/Kin Park, subject to securing the appropriate permits and approvals from the Town;
- b) refer the request from the Kinsmen Club of Ladysmith to place soil and grass seed along the north side of the Brown Drive/Kin Park to staff to review and report back with

recommendations; and

- c) refer the request from the Kinsmen Club of Ladysmith to contribute funds to the reconstruction of the playground at Transfer Beach Park to the 2015 budget process

Motion carried.

Councillor D. Paterson returned to the meeting.

**Cyndi Beaulieu, Ladysmith Chamber of Commerce
Request for Hole Sponsorship at Ladysmith Chamber of
Commerce Golf Tournament**

CS 2014-189

Moved and seconded:

That the Town of Ladysmith sponsor a hole in the June 20, 2014 Ladysmith Chamber of Commerce Golf Tournament, at a cost of \$200.00, with the funds to come from the Grants-in-Aid budget.

Motion carried.

**Kristen Carlos, Jacquie Nelligan, Ladysmith Family and Friends
Request for Town Sponsorship of LaFF Golf Tournament**

CS 2014-190

Moved and seconded:

That the Town of Ladysmith sponsor a hole in the May 25, 2014 Ladysmith Family and Friends Golf Tournament, with a donation of \$200.00, with the funds to come from the Grants-in-Aid budget.

Motion carried.

Councillor Drysdale declared a conflict of interest with the following agenda item due to his employment, and excused himself from the meeting.

**Cliff Fisher, Ladysmith Festival of Lights Society
Municipal Partner for Festival of Lights**

CS 2014-191

Moved and seconded:

That Council advise the Festival of Lights Society that it supports the proposed partnership with the Town of Ladysmith as outlined in the correspondence from the Festival of Lights dated May 5, 2014, for the sole purpose of securing grant funding through the FCC AgriSpirit Fund to build new decoration base pads for the light displays which are erected for the annual "Light Up" event throughout the Town; and further, that Council direct staff to liaise with the Society to establish the details of this arrangement.

Motion carried.

Councillor Drysdale returned to the meeting.

NEW BUSINESS

Traffic Speeds on Jim Cram Drive

CS 2014-192

Moved and seconded:

That staff be requested to investigate options for traffic calming

On Jim Cram Drive, and to report back to Council with recommendations.
Motion carried.

QUESTION PERIOD

ADJOURNMENT

CS 2014-193

Moved and seconded:
That this meeting of Council be adjourned at 9:32 p.m.
Motion carried.

CERTIFIED CORRECT:

Mayor (R. Hutchins)

Corporate Officer (S. Bowden)