



**TOWN OF LADYSMITH**  
**MINUTES OF A REGULAR MEETING OF COUNCIL**  
**MONDAY, MAY 16, 2016**  
**CALL TO ORDER 6:15 P.M. FOR CLOSED SESSION**  
**CALL TO ORDER OF REGULAR OPEN MEETING 6:15 P.M.**  
**COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

**STAFF PRESENT:**

Ruth Malli	Felicity Adams	Erin Anderson
John Manson	Clayton Postings	Joanna Winter

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 6:15 p.m. in order to retire immediately into Closed Session.

**CLOSED MEETING**

**CS 2016-173**

*Moved and seconded:*

That Council retire into Closed Session in order to consider the following items in accordance with section 90(1) of the *Community Charter*:

- The disposition of Town-owned property (90(1)(e))
- The acquisition of property (90(1)(e))
- Legal advice (90(1)(i))
- Human resources matters (90(1)(c))

*Motion carried.*

**REGULAR OPEN MEETING**

Mayor Stone called the Regular Open Meeting to order at 7:03 p.m., recognizing the traditional territory of the Stz'uminus First Nation, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

**AGENDA APPROVAL**

**CS 2016-174**

*Moved and seconded:*

That Council approve the agenda for the Council meeting of May 16, 2016 as amended by the following addition:

12.3 Report on Elders' Dinner

*Motion carried.*

## MINUTES

CS 2016-175

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held May 2, 2016.

*Motion carried.*

## DELEGATIONS

**Gabriele Haas, GDH Solutions**

**Presentation of Draft *Parks, Recreation and Culture Master Plan***

Gabriele Haas presented an overview of the findings and recommendations of the draft Parks, Recreation and Culture Master Plan. Council provided feedback with respect to the importance of sport tourism, fenced dog park, the return on investment for the cost of providing services, the feasibility of an overpass at High Street and the Trans Canada Highway, the role of the Parks, Recreation and Culture Commission and a proposed trail connecting Ladysmith with Stz'uminus First Nation lands. Council expressed appreciation and support for the Master Plan overall and thanked Ms. Haas and her team for their excellent work.

## PROCLAMATIONS

Mayor Stone proclaimed June 18 and 19 as **Home Town Tourist Weekend** in the Town of Ladysmith, in order to encourage local residents to become acquainted with their community and become supporters of local business and attractions, and become ambassadors for visitors to this area.

## DEVELOPMENT APPLICATIONS

CS 2016-176

**Bylaw 1911 – Official Community Plan Amendments**

*Moved and seconded:*

That under the Bylaws section of the agenda, Council proceed with giving first and second readings to Bylaw 1911 cited as “Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No.47) 2016, No. 1911” and refer Bylaw 1911 to a future public hearing.

*Motion carried.*

CS 2016-177

**Official Community Plan Amendment/Rezoning Application – Holland Creek Development (Glencar Consultants Inc.) – Zoning Bylaw Amendments**

**(Lot 1, Block 192, District Lot 103, Oyster District, Plan EPP44156)**

*Moved and seconded:*

That, Subject to Council giving first and second readings to Bylaw 1911, under the Bylaws section of tonight’s agenda, Council consider giving first and second readings to “Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 5) 2016, No. 1912”; and refer Bylaw 1912 to a future public hearing.

*Motion carried.*

**BYLAWS  
(OFFICIAL COMMUNITY  
PLAN AND ZONING)**

**CS 2016-178**

**Town of Ladysmith Official Community Plan Bylaw 2003 No. 1488, Amendment Bylaw (No. 47), 2016, No. 1911**

*Moved and seconded:*

That Council give first and second readings to Town of Ladysmith Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 47) 2016, No. 1911, and direct staff to schedule a public hearing.  
*Motion carried.*

**CS 2016-179**

**Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 5) 2016, No. 1912**

*Moved and seconded:*

That Council give first and second readings to Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 5) 2016, No. 1912, and direct staff to schedule a public hearing.  
*Motion carried.*

**REPORTS**

**CS 2016-180**

**Structure Firefighters Competency and Training Playbook (Recommendation from the Protective Services Committee)**

*Moved and seconded:*

That Council confirm the minimum training level competencies for the Ladysmith Fire Department at "Interior Operations Level" for the Town of Ladysmith, in accordance with the British Columbia Fire Service "Structure Firefighters Competency and Training Playbook".  
*Motion carried.*

**Financial Institution Services Request for Proposals**

**MOTION REFERRED**

*Moved and seconded:*

**CS 2016-181**

That Council direct staff to proceed with a request for proposals for the provision of financial institution services.

*Moved and seconded:*

**CS 2016-182**

That the issuing of a request for proposals for the provision of financial institution services be referred to an upcoming meeting of Council.  
*Motion carried.*

**Request from the Royal Canadian Legion to Construct a Deck in the Laneway Adjacent to 621 First Avenue**

*Moved and seconded:*

**CS 2016-183**

That Council:

- a) Authorize the Town to enter into an Encroachment Agreement with the Royal Canadian Legion for the purpose of constructing a deck in the laneway located on the north side of 621 First Avenue;
- b) Advise the Royal Canadian Legion Branch #171 that it must obtain a Development Permit and a Building Permit prior to proceeding with constructing the deck; and,

- c) Advise the Royal Canadian Legion Branch #171 further that it must consult with neighbouring businesses and residents and the Ladysmith Downtown Business Association regarding this initiative and that any concerns must be resolved prior to constructing the deck.

*Motion carried.*

### Installation of Garbage Cans in the Downtown Core

#### MOTION DEFEATED

*Moved and seconded:*

CS 2016-184

That Council direct staff to:

1. Retain the 5 installed big garbage cans on First Avenue at the following locations:  
Kitchener Street  
French Street  
Symonds Street (bus stop beside 49<sup>th</sup> Parallel)  
Symonds Street (east side bus stop)  
Tim Hortons;
2. Consider black powder coating the basket for recyclable bottles. Leave the skirting in place and schedule regular washing of the lids / flap during the tourist season;
3. Purchase eight new 100L garbage cans for Roberts to High Street with a top covering to keep out birds, to be located on First Avenue at the following locations, subject to site review:  
Roberts Street (north-west and south-east corners)  
Gatacre Street (north-east corner and at Old Town Bakery)  
High Street (south-west corner and at Temperance Hotel)  
Buller Street (south-west corner)  
Kitchener Street (at the Dunsmuir Square/Library bus stop); and
4. Remove all other existing 75L garbage cans in the High Street to Roberts Street section of First Avenue where they would be replaced with new 100L units.

*Motion defeated*

#### OPPOSED:

Mayor Stone and Councillors Arnett, Fradin, Friesenhan Henderson and Paterson

*Moved and seconded:*

CS 2016-185

That Council direct staff to:

1. Proceed with the installation of garbage cans in the downtown core as previously proposed;
2. Continue to investigate households and businesses in the

downtown core who have not arranged for their own garbage pick-up; and

3. Explore options to improve the aesthetics of the new garbage cans  
*Motion carried.*

OPPOSED:  
Councillor Hutchins

## BYLAWS

**Town of Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905**

*Moved and seconded:*

CS 2016-186

That Council give first and second readings to Town of Ladysmith Officers and Delegation of Authority Bylaw 2016, No. 1905, and direct staff to provide Council with a summary of changes contained in the new bylaw compared with previous bylaws.

*Motion carried.*

## CORRESPONDENCE

**Moira Dolen, Ladysmith Secondary School  
Nutsumaat Syaas Project – Request for Funding**

*Moved and seconded:*

CS 2016-187

That Council provide a grant-in-aid in the amount of \$5,000 to the Nutsumaat Syaas Project at Ladysmith Secondary School and direct staff to develop recommendations for how to achieve corresponding savings elsewhere in the 2016 budget.

*Motion carried.*

## NEW BUSINESS

**Appointment of Alternate Director to Cowichan Valley Regional District Board of Directors**

*Moved and seconded:*

CS 2016-188

That Council appoint Councillor Carol Henderson as Alternate Director to the Board of the Cowichan Valley Regional District until December 2016, effective June 1, 2016.

*Motion carried.*

**Application for Grant Funding through BC Rural Dividend Program**

*Moved and seconded:*

CS 2016-189

That Council authorize the submission of an application to the BC Rural Dividend Program for a feasibility study for the extension of services to south Ladysmith and that council support this project through its duration.

*Motion carried.*

*Moved and seconded:*

CS 2016-190

That the following item of new business be added to the agenda:  
Mayor Stone's attendance at the Federation of Canadian Municipalities 2016 Annual Conference in Winnipeg.

*Motion carried.*

**Federation of Canadian Municipalities 2016 Annual Conference**

*Moved and seconded:*

**CS 2016-191**

That Council authorize Mayor Stone to attend the 2016 Annual Conference of the Federation of Canadian Municipalities from June 2 to 6 in Winnipeg, Manitoba, and direct staff to amend the 2016 to 2020 Financial Plan accordingly.

*Motion carried.*

**Elders' Dinner**

Councillor Arnett reported on an Elders' Dinner he had attended in Cowichan along with several members of Stz'uminus First Nation, and thanked Council for the opportunity to attend this moving and inspiring event.

**QUESTION PERIOD**

Members of the public enquired about the Town's carbon neutral status, *in camera* discussions, measures for security in the event of community interface fires, the Canada 150 Committee and the status of grant funding for repairs to the Machine Shop.

**CLOSED SESSION**

**CS 2016-192**

*Moved and seconded:*

That this meeting of Council recess at 9:05 p.m. and that Council retire into Closed Session.

*Motion carried.*

F. Adams, E. Anderson, J. Manson and C. Postings left the meeting.

**RISE AND REPORT**

Council rose at 9:44 p.m. without report.

**ADJOURNMENT**

**CS 2016-193**

*Moved and seconded:*

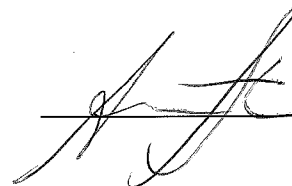
That this meeting of Council adjourn at 9:45 p.m.

*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (S. Bowden)



Mayor (A. Stone)