



MINUTES
Advisory Design Panel (ADP)
Monday, September 14, 2015 at 1:30 p.m.
Council Chambers, City Hall

PRESENT: Chair – Ron Kinney; Member - Kaien Shimizu; HRAC Member – Ann Rogers; Council Liaison – Mayor Aaron Stone; Planner – Lisa Brinkman; Recorder – Diane Webber

ABSENT/REGRETS: Brian Childs

GUESTS: Angela Quek (AYPQ Architecture), Architect/Applicant
Victoria Drakeford, Landscape Architect

The meeting was called to order at 1:36 p.m.

1. AGENDA

It was moved, seconded and carried that the Agenda of September 14, 2015 be approved.

2. MINUTES

It was moved, seconded and carried that the Minutes of April 13, 2015 be approved.

3. COUNCIL REFERRALS

See 4a.

4. DEVELOPMENT PERMIT APPLICATIONS

a. **Development Permit application #3060-15-12**

Parcel D (DD 29794N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (**318 First Ave**);

Parcel C (DD 29793N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (**320 First Ave**);

That Part of District Lot 56, Oyster District Shown as Closed Road on Plan EPP35319 (**324 First Ave**); and

Lot A (DD EG123265), Block 26, District Lot 56, Oyster District, Plan 703 (**330 First Ave**)

AYPQ Architecture – Ladysmith & District Credit Union

Architect/Applicant, A. Quek introduced the proposed designs for the Ladysmith & District Credit Union project.

Landscape Architect, V. Drakeford presented the landscape plan.

The ADP members asked questions and discussed the proposal. A. Quek and V. Drakeford answered member's questions

It was moved, seconded and carried that the Advisory Design Panel recommends that Council support Development Permit application #3060-15-12 (318, 320, 324 & 330 First Avenue) with the following comments:

- As the representative of the Heritage Revitalization Advisory Commission (HRAC), A. Rogers feels that the Atrium Design is disruptive and does not enhance, protect or preserve the Heritage guidelines as required in the DPA 2 Guidelines.
- The Advisory Design Panel is in favour of a water feature in the plaza area.
- Attention should be paid to courtyard parking.
- Lots of handrails for pedestrian movement should be included.
- A green roof on the Atrium is encouraged.

5. NEW BUSINESS

None.

6. MONTHLY BRIEFING

There were no updates to report.

7. NEXT MEETING – TBD

8. ADJOURNMENT

It was moved, seconded and carried that the meeting be adjourned at 3:10 p.m.

Chair (R. Kinney)

RECEIVED:

Corporate Officer (S. Bowden)