



**TOWN OF LADYSMITH**  
**MINUTES OF A SPECIAL MEETING OF COUNCIL**  
**MONDAY, APRIL 13, 2015**  
**COUNCIL CHAMBERS, CITY HALL**  
**CALL TO ORDER 4:00 P.M.**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

**COUNCIL MEMBERS ABSENT**

Councillor Carol Henderson

**STAFF PRESENT:**

Ruth Malli	Sandy Bowden	Erin Anderson
John Manson	Clayton Postings	Joanna Winter

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**CALL TO ORDER** Mayor Stone called this Special Council Meeting to order at 4:01 p.m. and acknowledged the traditional territory of the Stz'uminus First Nation.

**AGENDA APPROVAL**

**CS 2015-107**

*Moved and seconded:*

That the agenda for the Special Council Meeting of April 13, 2015 be approved as circulated.

*Motion carried.*

**MINUTES**

**CS 2015-108**

*Moved and seconded:*

That the minutes of the Special Meeting of Council held March 30, 2015 be approved.

*Motion carried.*

**DELEGATION**

**Sandra Hamilton, Social Enterprise Vancouver Island**

**The Role of Social Enterprise and Social Procurement in Economic And Social Development**

Sandra Hamilton spoke about the concept of social enterprise as a driver in economic, social and community development and suggested Ladysmith could become the first social enterprise community on Vancouver Island. A first step would be to implement a social procurement strategy, which involves introducing a social impact element to the determination of goods and services contract awards.

Ms. Hamilton responded to questions from Council. Mayor Stone reminded Council that the Chamber of Commerce and the Town are hosting a breakfast meeting on social enterprise with Ms. Hamilton

on April 29<sup>th</sup>.

**2015 – 2019  
FINANCIAL PLAN  
DELIBERATIONS**

The Director of Financial Services reviewed Council's decisions and direction to date on the 2015 to 2019 Financial Plan, and reviewed how taxes are calculated on the various property classes, based on current year property value assessments as determined by the BC Assessment Authority.

Members of the public enquired about Council's options for allocating taxes among all classes and the disparity between commercial and residential property tax rates. Members of the public also encouraged Council to review its policy with respect to the determination of tax rates for the heavy industrial class, and to take action on developing economic opportunities on the Ladysmith waterfront.

*Moved and seconded*  
CS 2015-109 That Council establish "First Nations Partnerships" as a focus area for 2015.  
*Motion carried.*

*Moved and seconded:*  
CS 2015-110 That Council establish "Water Supply and Watershed Protection" as a focus area for 2015, and that staff be directed to identify specific actions to be taken in 2015 in addition to those identified on page 8 of the Draft Financial Plan document, including investigating options for water storage, and constructing a water filtration system.  
*Motion carried.*

*Moved and Seconded:*  
CS 2015-111 That Council establish "Vibrant Downtown and Economic Development" as a focus area for 2015, and that the associated actions outlined on page 8 of the Draft 2015 to 2019 Financial Plan be amended as follows:

- Investigate opportunities for establishing a Business Improvement Area to support downtown businesses, in conjunction with the Ladysmith Chamber of Commerce and Ladysmith Downtown Business Association
- Add reference to exploring joint economic development opportunities with Stz'uminus First Nation.

*Motion carried.*

*Moved and seconded:*  
CS 2015-112 That Council establish "Waterfront" as a focus area for 2015, and that the associated activities as outlined on page 8 of the Draft Financial Plan for 2015 to 2019 be amended to read as follows:

- Complete a review of the waterfront subarea lands
- Work with Stz'uminus First Nation and Ladysmith Maritime Society to address issues associated with District Lot 651

- Consider environmental and geotechnical constraints
- Complete a review of use of the Machine Shop with stakeholders, including the Ladysmith Maritime Society, Ladysmith and District Arts Council and others.
- Enhance facilities at Transfer Beach, including interpretive historical signage and replacement of the Kinsmen Playground
- Carry out upgrades to the off-leash dog park and upper area at Transfer Beach

*Motion carried.*

Councillor Hutchins left the meeting at 6:20 p.m.

*Moved and seconded:*

**CS 2015-113** That Council establish “Asset Management System” as a focus area for 2015.

*Motion carried.*

*Moved and seconded:*

**CS 2015-114** That Council establish “Asset Replacement Funding” as a focus area for 2015.

*Motion carried.*

*Moved and seconded:*

**CS 2015-115** That Council establish “Information Technology and Service” as a focus area for 2015.”

*Motion referred.*

*Moved and seconded:*

**CS 2015-116** That Council refer consideration of “Information Technology and Service” as a focus area for 2015 until the next Regular Meeting of Council.

*Motion carried.*

*Moved and seconded:*

**CS 2015-117** That Council confirm “Right People in the Right Places” as a focus area for 2015.”

*Motion carried.*

## **STAFF REPORTS**

### **Grant Application for Water Filtration Plant**

*Moved and seconded:*

**CS 2015-118**

That Council:

1. Direct staff to apply to the Union of British Columbia Municipalities Gas Tax Program—Capital Infrastructure Fund for \$10 million towards the Water Filtration Project.
2. Support the Town administration with overseeing the management of this grant if successful.

*Motion carried.*

**Grant Application for Asset Management – Assessment and Planning Grant**

*Moved and seconded:*

**CS 2015-119**

That Council:

1. Direct staff to apply to the Union of British Columbia Municipalities Gas Tax Capacity Building Program for grant funding up to \$150,000 to support the Asset Management Assessment and Planning Project.
2. Support the Town Administration with overseeing the management of this grant if successful.
3. Direct staff to include the Asset Management Program Project in the 2015 to 2019 Financial Plan.

*Motion carried.*

**Transfer Beach Playground Equipment Replacement**

*Moved and seconded:*

**CS 2015-120**

That Council:

1. Direct staff to include in the 2015 to 2019 Financial Plan \$175,000 for the Transfer Beach Playground replacement project, with \$125,000 of the total to be allocated from fundraising by the Kinsmen Club of Ladysmith, Ladysmith Rotary Club and other community groups; \$40,000 to be allocated from the Community Works Gas Tax Fund; and \$10,000 to be allocated from the Amenity Fund.
2. Proceed with purchasing the equipment from Henderson Recreation Equipment Limited in the amount of \$136,072.41 plus applicable taxes.

*Motion carried.*

Staff were requested to prepare information for Council's consideration on asset management, the proposed new Geographic Information System (GIS) and information systems and service.

**BYLAWS**

**Town of Ladysmith Water Parcel Tax Bylaw 2015, No. 1876**

*Moved and seconded:*

**CS 2015-121**

That Town of Ladysmith Water Parcel Tax Bylaw 2015, No. 1876, be read a first, second and third time.

*Motion carried.*

**Town of Ladysmith Sewer Parcel Tax Bylaw 2015, No. 1877**

*Moved and seconded:*

**CS 2015-122**

That Town of Ladysmith Sewer Parcel Tax Bylaw 2015, No. 1877 be read a first, second and third time.

*Motion carried.*

**CORRESPONDENCE**

*Moved and seconded:*

**CS 2015-123**

That Council waive the trolley rental fee as requested by Ladysmith Fire/Rescue for an event in honour of retiring firefighter Mike

Alexander on Saturday, April 18, as requested by Chief Ray Delcourt in his correspondence dated April 7, 2015.  
*Motion carried.*

CS 2015-124

*Moved and seconded:*

That Council write to retiring Ladysmith Fire/Rescue member Mike Alexander thanking him for his years of service to the community.  
*Motion carried.*

#### QUESTION PERIOD

#### CLOSED MEETING

CS 2015-125

*Moved and seconded:*

That Council retire into closed session at 6:53 p.m. in order to consider the following item in accordance with Community Charter Section 90(1):

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Motion carried.*

J. Winter, E. Anderson, J. Manson and C. Postings left the meeting.

#### RISE AND REPORT

Council rose from Closed Session at 7:50 p.m. without report.

#### ADJOURNMENT

CS 2015-126

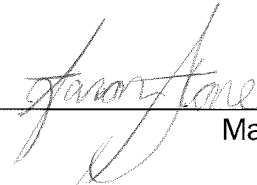
*Moved and seconded:*

That this meeting of Council adjourn at 7:51 p.m.  
*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (S. Bowden)



Mayor (A. Stone)

