

**TOWN OF LADYSMITH  
MINUTES OF A REGULAR MEETING OF COUNCIL  
MONDAY, DECEMBER 21, 2015  
CALL TO ORDER 2:03 P.M. FOR CLOSED SESSION  
BOARD ROOM, LADYSMITH AND DISTRICT CREDIT UNION  
CALL TO ORDER 7:02 P.M. FOR REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins

**COUNCIL MEMBERS ABSENT:**

Councillor Duck Paterson

**STAFF PRESENT:**

Ruth Malli	Sandy Bowden	Felicity Adams
Erin Anderson	John Manson	Clayton Postings
Joanna Winter		

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 2:02 p.m. in order to retire immediately into Closed Session.

**CLOSED MEETING**

**CS 2015-426**

*Moved and seconded:*

That Council retire into Closed Session at 2:03 p.m. in order to consider the following items:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- labour relations or other employee relations
- discussions with municipal officers and employees respecting municipal objectives, measures and progress reports for the purposes of preparing an annual report under section 98 [annual municipal report]

*Motion carried.*

**REGULAR MEETING**

Mayor Stone reconvened the Regular Meeting of Council at 7:02 p.m. Mayor Stone asked for a moment of silence to honour two Town of Ladysmith staff members who recently passed away. Mayor called the meeting to order and recognized the traditional territory of the Stz'uminus First Nation.

**AGENDA**

**CS 2015-427**

*Moved and seconded:*

That Council approve the agenda for the Regular Council meeting of December 21, 2015 as amended by the following addition:

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11.1 Schedule of Municipal Services Meetings

*Motion carried.*

**MINUTES**

CS 2015-428

*Moved and seconded:*

That Council approve the minutes of the Public Hearing and Regular Meeting of Council held December 7, 2015.

*Motion carried.*

**DELEGATION**

**Kathy Holmes, Ladysmith and District Arts Council  
Year in Review and Thank You to Council**

Kathy Holmes, accompanied by members of the Ladysmith and District Arts Council, provided Council with highlights of the year, discussing the success of Arts on the Avenue, art classes and the Waterfront Gallery. The Council handed over the 'virtual keys' of the new elevator that was installed at the Machine Shop. Arts Council members expressed gratitude to the Town for providing the space for the waterfront gallery.

CS 2015-429

*Moved and seconded:*

That Mayor Stone attend the next meeting of the Board of Directors of the Arts Council of Ladysmith and District to convey the Town's appreciation for the organization's contributions to arts, culture and the economy in Ladysmith.

*Motion carried.*

**DEVELOPMENT  
APPLICATIONS**

**Development Permit Application – AYPQ Architecture – Ladysmith and District Credit Union**

**Subject Properties:**

- Parcel D (DD 29794N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (318 First Ave.);
- Parcel C (DD 29793N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (320 First Ave.);
- That Part of District Lot 56, Oyster District Shown as Closed Road on Plan EPP35319 (324 First Ave.); and
- Lot A (DD EG123265), Block 26, District Lot 56, Oyster District, Plan 703 (330 First Ave.)

CS 2015-430

*Moved and seconded:*

That Council

1. Issue Development Permit (DP) 3060-15-12 for:

- Parcel D (DD 29794N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (318 First Ave.);
- Parcel C (DD 29793N) of Lot 2, Block 26, District Lot 56, Oyster District, Plan 703 (320 First Ave.);
- That Part of District Lot 56, Oyster District Shown as Closed Road on Plan EPP35319 (324 First Ave.); and
- Lot A (DD EG123265), Block 26, District Lot 56, Oyster District, Plan 703 (330 First Ave.),

to permit a) façade improvements to the Ladysmith and District Credit Union (LDCU) building and the buildings at 318 and 320 First Ave.; b) a new Atrium building to connect the LDCU building to the building at 320 First Ave.; and c) improvements to the onsite parking areas and creating two public plazas, subject to the applicant submitting a landscape bond in the amount of 100% of the onsite landscaping and consolidation of the four lots into one lot.

2. Authorize the Mayor and Corporate Officer to sign the Development Permit.

*Motion carried.*

## **BYLAWS**

**Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 3), 2015, No. 1897**

*Moved and seconded:*

**CS 2015-431**

That Town of Ladysmith Zoning Bylaw 2014, No. 1860, Amendment Bylaw (No. 3), 2015, No. 1897 be adopted.

*Motion carried.*

**Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 46), 2015, No. 1891**

*Moved and seconded:*

**CS 2015-432**

That Official Community Plan Bylaw 2003, No. 1488, Amendment Bylaw (No. 46), 2015, No. 1891 be adopted.

*Motion carried.*

**Town of Ladysmith Revenue Anticipation Bylaw 2015, No. 1898**

*Moved and seconded:*

**CS 2015-433**

That Town of Ladysmith Revenue Anticipation Bylaw 2015, No. 1898 be adopted.

*Motion carried.*

## **NEW BUSINESS**

**Town of Ladysmith / Chamber of Commerce Services Agreement**

*Moved and seconded:*

**CS 2015-434**

That Council approve the agreement between the Town of Ladysmith and the Ladysmith Chamber of Commerce for the provision of visitor and business services for the period January 1 to December 31, 2016, and authorize the Mayor and Corporate Officer to execute the agreement.

*Motion carried.*

**Municipal Services Committee Meeting Schedule**

*Moved and seconded:*

**CS 2015-435**

That meetings of the Municipal Services Committee be held on the second Monday of each month at 6:30 p.m.

*Motion carried.*

## **QUESTION PERIOD**

Members of the public enquired about accessibility of proposed public washrooms at the Ladysmith and District Credit Union, plans for

regulating the dispensing of marijuana, succession planning for a new City Manager, the Town's Commission and Committee structure, and an upcoming architecture competition for students. Council expressed strong interest in acquiring one of the mini parks that will be created during the competition.

**CLOSED SESSION**

CS 2015-436

*Moved and seconded:*

That Council resume Closed Session at 7:39 p.m.

**RISE AND REPORT**

Council rose from Closed Session at 9:45 p.m. with report on the following item:

That Council direct staff to negotiate the sale of a closed portion of Clarke Road to Rob and Nikki McCallum as proposed in their correspondence dated October 26, 2015, with the sale price based on current market value for raw developable land in the area, subject to the following:

- a) Consideration of any expression of interest from other potential interested parties, and
- b) Assurance from the purchasers of arrangements for vehicle and utility access to 109 Stevenson Street to the satisfaction of the owners of that property, at no cost to the Town.

**ADJOURNMENT**

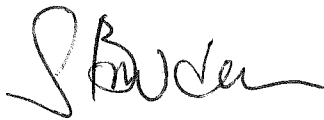
CS 2015-437

*Moved and seconded:*

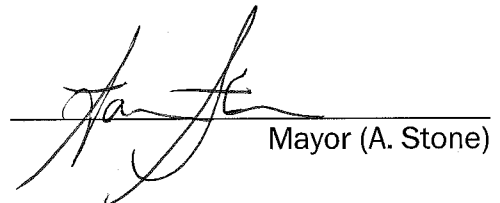
That this meeting of Council adjourn at 9:45 p.m.

*Motion carried.*

CERTIFIED CORRECT:



Corporate Officer (S. Bowden)



Mayor (A. Stone)