

**A SPECIAL MEETING OF THE  
COUNCIL OF THE TOWN OF LADYSMITH  
WILL BE HELD IN COUNCIL CHAMBERS AT CITY HALL ON  
MONDAY, NOVEMBER 27, 2017**

**Call to Order and Closed Meeting  
5:00 p.m.  
Special Open Meeting  
6:30 p.m.**

**AGENDA**

**CALL TO ORDER (5:00 P.M.)**

**1. CLOSED SESSION**

In accordance with section 90(1) of the *Community Charter*, this section of the meeting will be held *In Camera* to consider matters related to the following:

- Human Resources Matters 90(1)(c)
- Proposed provision of a municipal service - section 90(1)(k)

**SPECIAL MEETING (6:30 P.M.)**

**2. AGENDA APPROVAL**

**3. RISE AND REPORT – Items from Closed Meeting**

**4. MINUTES**

4.1. Minutes of the Regular Meeting of Council held November 20, 2017 ..... 1 - 6

**5. 2018 Budget Workshop**

5.1. Presentation -- Council’s Strategic Priorities and Budget Overview

5.2. Public Input and Questions

**ADJOURNMENT**



**MINUTES OF A REGULAR MEETING OF COUNCIL  
MONDAY, NOVEMBER 20, 2017  
CALL TO ORDER 5:02 P.M.  
COUNCIL CHAMBERS, CITY HALL**

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**COUNCIL MEMBERS PRESENT:**

Mayor Aaron Stone	Councillor Steve Arnett	Councillor Cal Fradin
Councillor Joe Friesenhan	Councillor Carol Henderson	Councillor Rob Hutchins
Councillor Duck Paterson		

**STAFF PRESENT:**

Guillermo Ferrero	Felicity Adams	Erin Anderson
Geoff Goodall	Clayton Postings	Joanna Winter
Sue Bouma		

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**CALL TO ORDER**

Mayor Stone called this Meeting of Council to order at 5:02 p.m.

**CLOSED SESSION****CS 2017-349**

*Moved and seconded:*

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 5:02 p.m. in order to consider items related to the following:

- Human Resources Matters 90(1)(c)
- Various matters related to section 90(1)(e) -- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality
- Proposed provision of a municipal service - section 90(1)(k)

*Motion carried.*

**REGULAR MEETING**

Mayor Stone called this regular meeting of Council to order at 7:00 p.m., recognizing the traditional territory of the Stz'uminus First Nation and the Coast Salish people, acknowledging 5,500 years of history and stewardship and expressing gratitude to be here.

## AGENDA APPROVAL

CS 2017-350

*Moved and seconded:*

That Council approve the agenda for this Regular Meeting of Council for October 16, 2017 as amended by the following:

- Remove item 5.1., “Ladysmith Chamber of Commerce Year in Review”
- Add item 11.2., “Highway Signage”

*Motion carried.*

Opposed: Councillor Hutchins

## MINUTES

CS 2017-351

*Moved and seconded:*

That Council approve the minutes of the Regular Meeting of Council held November 6, 2017 as amended.

*Motion carried.*

Councillor Arnett requested a summary of ways in which the Town acknowledged Louis Riel day.

## PROCLAMATIONS

### **Adoption Awareness Month**

Mayor Stone proclaimed the month of November 2017 as Adoption Awareness month in the Town of Ladysmith, in recognition of the care, compassion and unselfish commitment of British Columbia adoptive families, and to remind citizens that there are many children and sibling groups in the province who are available for adoption.

### **National Child Day**

Mayor Stone proclaimed November 20, 2017 as National Child Day in the Town of Ladysmith, recognizing the rights of children to be protected and safe from harm, to have access to services, to experience meaningful participation in community life and to have the opportunity to enjoy their childhood.

## FINANCIAL PLAN DELIBERATIONS

CS 2017-352

### **2018-2022 Financial Plan Deliberation Dates**

*Moved and seconded:*

That Council authorize the following schedule of meetings to review the 2018 – 2022 Financial Plan:

- Monday, November 20<sup>th</sup> – set dates for 2018-2022 Financial Plan discussions and introduction to budget process;
- Monday, November 27<sup>th</sup> – review of preliminary operating budgets;
- Monday, December 4<sup>th</sup> – review of operating budgets and

- introduction of the capital budgets;
- Monday, December 11<sup>th</sup> – third budget workshop and introduction of the 2018 water and sewer rates bylaws;
- Monday, December 18<sup>th</sup> – adoption of water and sewer rates bylaws and early budget approval of capital projects.

*Motion carried.*

## REPORTS

### **Arbutus Water Treatment Plant, Preliminary Design Refinement Report**

The Director of Infrastructure Services gave a presentation regarding the preliminary design of the Arbutus Water Treatment Plant. He responded to Council's questions regarding staffing, projected costs and timelines, contingency figures, chlorination use, scale-ability, access to the plant, alarm systems, automation, power generation, ultraviolet light use, and the proposed completion date for a detailed water treatment plant design.

*Moved and seconded:*

**CS 2017-353**

That Council receive for information the Arbutus Water Treatment Plant, Preliminary Design Refinement Report dated November 2017.

*Motion carried.*

### **Community Heritage Register Update**

*Moved and seconded:*

**CS 2017-354**

That Council:

1. Approve the Statements of Significance for the following 10 heritage properties:
  - i. Ladysmith Cemetery, 320 Christie Road
  - ii. Nicholson House, 421 1<sup>st</sup> Avenue
  - iii. Old Telephone Office, 422 Esplanade
  - iv. 534 1<sup>st</sup> Avenue
  - v. Bayview Apartment Building/Extension Hotel, 110 Esplanade
  - vi. Ladysmith Arboretum, Transfer Beach Boulevard
  - vii. Knight's Clock, 1<sup>st</sup> Avenue
  - viii. Dragon City Restaurant Sign, 322 Esplanade
  - ix. 341 1<sup>st</sup> Avenue
  - x. Ladysmith City Hall, 410 Esplanade
2. Support the inclusion of the 10 properties to the Town's Community Heritage Register.

*Motion carried.*

G. Ferrero left the meeting. C. Postings assumed the position of

Acting Chief Administrative Officer for the remainder of the meeting.

## **BYLAWS**

### **Town of Ladysmith Building Fire Sprinkler System Bylaw 2017, No. 1940**

*Moved and seconded:*

**CS 2017-355**

That Council give first, second and third reading to Bylaw 1940, cited as "Town of Ladysmith Building Fire Sprinkler System Bylaw 2017, No. 1940".

*Motion carried.*

*Moved and seconded:*

**CS 2017-356**

That Council direct staff to obtain for Council consideration a copy of Victoria's bylaw, which offers a substantial property tax break to commercial buildings with sprinkler systems and seismic upgrades.

*Motion carried.*

## **NEW BUSINESS**

### **Sheila Malcolmson, Member of Parliament for Nanaimo-Ladysmith**

#### **Abandoned Vessels Bill C-352 – Request for Support of Debate in the House of Commons**

*Moved and seconded:*

**CS 2017-357**

That Council send a letter to Prime Minister Trudeau, insisting that Bill C-352 continue to be debated in the House of Commons despite the introduction of the new Bill C-64, the Wrecked, Abandoned or Hazardous Vessels Act.

*Motion carried.*

Mayor Stone will consult with Ms. Malcolmson regarding the most effective way of communicating Ladysmith's concerns over the quashing of debate on Bill C-352 in the House of Commons and will return to Council with suggestions at the next Municipal Services Committee meeting.

#### **Highway Signage (Sign Stations)**

*Moved and seconded:*

**CS 2017-358**

That Council direct staff to create two signs which celebrate the designation of Ladysmith's 1<sup>st</sup> Avenue as a Great Street in Canada and encourage traffic to visit the downtown area, for use in the north and south sign stations on the highway, and which can be erected whenever there is no special event to promote.

*Motion carried.*

## UNFINISHED BUSINESS

CS 2017-359

### Alternative Approval Process Official Result -- New Fire/Rescue Apparatus

*Moved and seconded:*

That Council:

1. Receive the official results of the Alternative Approval Process for borrowing funds to purchase a new Fire/Rescue apparatus;
2. Direct staff to award the contract for the purchase of a new Ladysmith Fire/Rescue Apparatus to Fort Garry Fire Trucks in the amount of \$637,581 plus applicable taxes as elector approval of the borrowing has been received; and
3. Direct staff to apply to finance the new Ladysmith Fire/Rescue Apparatus through the Equipment Financing Program of the Municipal Finance Authority.

*Motion carried.*

## QUESTION PERIOD

Members of the public enquired about next steps for the removal of derelict vessels in the harbor and thanked Council and staff for the measures taken so far.

## CLOSED SESSION

CS 2017-360

*Moved and seconded:*

That this meeting of Council recess at 8:31 p.m., and that it reconvene in closed session.

*Motion carried.*

## RISE AND REPORT

Council rose from Closed Session at 9:29 p.m. with report on the following:

- Resolution CE 2017-214

That Council:

1. Support in principle a proposal to negotiate with the Ladysmith Chamber of Commerce for the Chamber to carry out tourism promotion on behalf of the Town; and
2. Appoint Mayor Stone to work with staff and Chamber of Commerce representatives on a proposed tourism service agreement.

- Resolution CE 2017-208

That Council authorize staff to refund building permit fees to Dan Zacharias.

## ADJOURNMENT

CS 2017-361

*Moved and seconded:*

That this Meeting of Council adjourn at 9:29 p.m.

*Motion carried.*

CERTIFIED CORRECT:

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Mayor (A. Stone)

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Corporate Officer (J. Winter)