

# MINUTES

## Advisory Planning Commission (APC)

Thursday, March 8, 2018 at 7:00 p.m.  
Council Chambers, City Hall

**PRESENT:** Chair - Bruce Laxdal; Members – Jon Steininger, Linda Mix, Mayo McDonough, Brian McLaurin; Staff Liaison – Lisa Brinkman, Planner and Recorder.

**ABSENT/REGRETS:** Council Liaison – Steve Arnett; Members - Christy Villiers, Tina Donovan

**GUESTS:** Ian Niamath, applicant; Carol Warkentin, applicant

The meeting was called to order at 7:00 p.m.

### 1. AGENDA

It was moved, seconded and carried that the agenda of March 8, 2018 be approved.

### 2. ADOPTION OF MINUTES

It was moved, seconded and carried that the APC minutes of February 15, 2018 be adopted (with the meeting date corrected).

### 3. COUNCIL REFERRALS

- a) OCP & Zoning Bylaw Amendment application 3360-18-01  
Lots 7 & 8, Block 7, District Lot 24, Oyster District, Plan 703 (11 & 17 Kitchener St)  
I. Niamath

APC members asked questions. I. Niamath presented the proposal. I. Niamath and L. Brinkman answered questions. The APC discussed the proposal.

It was moved, seconded and carried that the Advisory Planning Commission (APC) supports the application to amend the OCP and Zoning Bylaw for 11 and 17 Kitchener St. to 'Downtown Core' and 'Downtown Commercial C-2' respectively for the purpose of constructing a new commercial building, however the APC has some concern that the building and site at 731/741 First Avenue not fall into disrepair or abandonment.

- b) Zoning Bylaw Amendment application 3360-17-01  
Lot B, District Lot 97, Oyster District, Plan VIP56663, Except Part in  
Plan VIP89355 (1240 4<sup>th</sup> Avenue) – C. Warkentin

APC members asked questions. L. Brinkman and C. Warkentin answered questions. The APC discussed the proposal.

It was moved, seconded and carried that the Advisory Planning Commission (APC) supports the application to amend the OCP and Zoning Bylaw for the property at 1240 Fourth Avenue to remove DPA 4 and allow the R-1-B zone respectively; and if the development is a bareland strata the APC supports Staff recommendations that it may be appropriate to restrict secondary suites, require space for storage of recreational vehicles, and provide visitor parking.

4. **CORRESPONDENCE**  
None.

5. **NEW BUSINESS**  
None.

6. **MONTHLY BRIEFING**  
None.

7. **NEXT MEETING**  
April 12, 2018

8. **ADJOURNMENT**  
It was moved, seconded and carried that the meeting be adjourned at 8:25p.m.

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Chair (B. Laxdal)

**RECEIVED:**

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Corporate Officer (J. Winter)