

**MINUTES OF A SPECIAL MEETING OF COUNCIL
THURSDAY, AUGUST 30, 2018
CALL TO ORDER 10:30 A.M.
COUNCIL CHAMBERS, CITY HALL**

COUNCIL MEMBERS PRESENT:

| | | |
|---------------------------|-------------------------|--------------------------|
| Mayor Aaron Stone | Councillor Steve Arnett | Councillor Cal Fradin |
| Councillor Joe Friesenhan | Councillor Rob Hutchins | Councillor Duck Paterson |

STAFF PRESENT:

| | | |
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| Clayton Postings (Acting CAO) | Erin Anderson | Geoff Goodall |
| Joanna Winter | Sue Bouma | |

CALL TO ORDER

Mayor Stone called this Special Meeting of Council to order at 10:30 a.m.

**CLOSED SESSION
CS 2018-319**

Moved and seconded:

That, in accordance with section 90(1) of the *Community Charter*, Council retire into closed session at 10:31 a.m. in order to consider items related to the following:

- the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality - section 90 (1) (e);
- Negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public - section 90 (1) (k)
- Rise and report on closed session resolutions for the period April 2017 to June 2018 – Section 90
- The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose 90 (1) (i);

Motion carried.

SPECIAL MEETING

Mayor Stone called this Open Session of Council to order at 11:43 a.m.

AGENDA APPROVAL

CS 2018-320

Moved and seconded:

That Council approve the agenda for this Special Meeting of Council for Thursday, August 30, 2018.

Motion carried.

RISE AND REPORT

Council rose at 11:42 a.m. with report on the following:

- CE 2018-102

That Council:

1. Approve the purchase agreement with Graham and Patricia Tanner for 1260 Churchill Place.
2. Authorize the Mayor and Corporate Officer to execute the agreement.

- CE 2018-103

That, further to Council's previous direction with respect to rising and reporting on Closed Session resolutions between April 2017 and June 2018, Council **not** rise and report on Resolutions CE 2017-104, 105, 149, 177 and 189, and CE 2018-048. [See attached.]

OPPOSED: Councillor Friesenhan

REPORTS

CS 2018-321

4th Avenue Bridge Reconstruction Tender Award

Moved and seconded:

That Council refer the 4th Avenue Bridge Reconstruction tender award to the September 4th Special Meeting of Council.

Motion carried.

ADJOURNMENT

CS 2018-322

Moved and seconded:

That this Special Meeting of Council adjourn at 11:49 a.m.

Motion carried.

CERTIFIED CORRECT:



Corporate Officer (J. Winter)



Mayor (A. Stone)

CLOSED MEETING RESOLUTIONS April 2017 – June 2018

Legend:

Routine resolutions that can be reported out

Resolutions previously reported out

Resolutions where direction has been given to rise and report, but it has not taken place

No shading – resolutions to be reported out

April 3, 2017

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2017-076 | That Council approve the agenda for this Closed Meeting of Council for April 3, 2017 as amended by the following change of order: <ul style="list-style-type: none"> • Move item 4.4., “Bio-solids Update”, to precede item 3.1., “Rise and Report on 2016 Resolutions”. |
| CE 2017-077 | That Council approve the minutes of the Closed Meeting of Council held March 13, 2017. |
| CE 2017-078 | That Council rescind resolution CE 2016-055, “That Council extend the contract with Progressive Waste Solutions for one year to continue providing garbage, recycling and organics collection, with no further renewals.” |
| CE 2017-080 | That Council: <ol style="list-style-type: none"> 1. Approve the proposed agreement with Ladysmith Chamber of Commerce to operate mobile food services at Transfer Beach for one year with an option to renew for an additional two years, effective May 1, 2017; 2. Approve the use of Gas Tax funds of \$2,000 to add water and electrical services to the site; 3. Amend the 2017-2021 Financial Plan accordingly; and 4. Authorize the Mayor & Corporate Officer to execute the agreement. |
| CE 2017-081 | That Council direct staff to proceed with option 2 for use of the vacant space at Frank Jameson Community Centre, as outlined in the staff report dated March 27, 2017, which combines a lease space for partnerships with healthcare providers to deliver therapeutic services, and expanded space for the fitness facility. |
| CE 2017-082 | That Council direct staff to initiate discussions with the Ladysmith Seniors Centre Society with respect to an arrangement to hold Council meetings at the Seniors Centre. |
| CE 2017-083 | That Council direct staff to list the Town-owned property at 900 Russell Road with Royal LePage Ladysmith, with the listing price to be determined by the realtors based on their assessment of current market conditions, and not lower than 1.6 million. OPPOSED: COUNCILLOR FRIESENHAN |
| CE 2017-084 | That Council accept the invitation to meet with the Lyackson First Nation to discuss Lyackson progress towards an Agreement in Principle with the Government of Canada and British Columbia, as requested in the |

| Resolution | ResolutionDetails |
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| | correspondence from the Lyackson Technical Treaty Advisor, dated March 14, 2017. |
| CE 2017-085 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Offer use of the vacant food concession building at Transfer Beach Park to Citrus Cycles for electric assist bicycle sales, rentals and tours on a trial basis in 2017; 2. Refer the matter to the Parks, Recreation and Culture Advisory Committee for review and comment; and, 3. Direct staff to negotiate a one year temporary lease arrangement with Citrus Cycles for use of the vacant concession building at Transfer Beach in the event that the Parks, Recreation and Culture Advisory Committee supports this request. |
| CE 2017-086 | <p>That Council rise at 6:27 p.m. with report on the following items:</p> <ul style="list-style-type: none"> • Resolution CE 2017-078 <p>That Council rescind resolution CE 2016-055, “That Council extend the contract with Progressive Waste Solutions for one year to continue providing garbage, recycling and organics collection, with no further renewals.”</p> <ul style="list-style-type: none"> • Resolution CE 2017-079 • Resolution CE 2017-080 <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the proposed agreement with Ladysmith Chamber of Commerce to operate mobile food services at Transfer Beach for one year with an option to renew for an additional two years, effective May 1, 2017; 2. Approve the use of Gas Tax funds of \$2,000 to add water and electrical services to the site; 3. Amend the 2017-2021 Financial Plan accordingly; and 4. Authorize the Mayor & Corporate Officer to execute the agreement. <ul style="list-style-type: none"> • Resolution CE 2017-081 <p>That Council direct staff to proceed with option 2 for use of the vacant space at Frank Jameson Community Centre, as outlined in the staff report dated March 27, 2017, which combines a lease space for partnerships with healthcare providers to deliver therapeutic services, and expanded space for the fitness facility.</p> <ul style="list-style-type: none"> • Resolution CE 2017-082 <p>That Council direct staff to initiate discussions with the Ladysmith Seniors Centre Society with respect to an arrangement to hold Council meetings at the Seniors Centre.</p> <ul style="list-style-type: none"> • Resolution CE 2017-083 <p>That Council direct staff to list the Town-owned property at 900 Russell Road</p> |

| Resolution | ResolutionDetails |
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| | with Royal LePage Ladysmith, with the listing price to be determined by the realtors based on their assessment of current market conditions, and not lower than 1.6 million. OPPOSED: COUNCILLOR FRIESENHAN |
| CE 2017-087 | That this Closed Meeting of Council adjourn at 6:28 p.m. |

April 10, 2017

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2017-088 | That Council approve the agenda for this Closed Meeting of Council for April 10, 2017 as amended by the following addition: <ul style="list-style-type: none"> • Item 3.2., 900 Russell Road Update |
| CE 2017-089 | <p>1. That Council direct staff to:</p> <ol style="list-style-type: none"> Undertake a riparian assessment of the Jewel (portion of Lot 4, Plan VIP45800) at a cost not to exceed \$10,000 funded from the Town's Gas Tax Funds and that the Financial Plan be amended accordingly. Undertake a market and financial assessment for the Jewel. Include a review of the 2012 Stz'uminus-Town MOU and potential joint initiatives on the next available Closed meeting agenda. Respond to the letter from AquaPod Flotations Inc. that the Town will not consent to a renewal of their lease of DL2059 and send a copy to the Province. Write to the sub-lessees of DL2059 (Ladysmith Marine Services and Saltair Marine) to advise that the Town is working with Stz'uminus to jointly lease DL2059 and we will be contacting them to discuss ongoing sub-lease arrangements. [...] Prepare a scope of work to present to the Province for funding an economic analysis of the cost to "wrap and cap" Slack Point and extend the foreshore up to low tide mark for the complete basin as a means to address the contamination and stabilize the site to the extent necessary to support the land use concepts being considered in the new WAP. Begin the subdivision process for the Jewel (portion of Lot 4, VIP45800). <p>2. That Council direct the Mayor to advise Chief Elliott that Council supports the Town and Stz'uminus making a joint application to the Province for a lease of DL2059, and support a letter being sent to the Province in this regard.</p> <p>3. That Council direct staff to establish a waterfront implementation advisement sub-committee of the waterfront project leadership committee with membership and terms of reference to be developed, and to be chaired by a member of the waterfront project leadership committee.</p> |

| Resolution | ResolutionDetails |
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| | <p>4. That Council direct staff to invite a replacement for the waterfront project leadership from the Stz'uminus First Nations.</p> <p>5. That Council confirm that items assigned at tonight's meeting to the Director of Development Services will be undertaken in priority to the following tasks:</p> <ul style="list-style-type: none"> • CS2017-046 Streets and Traffic Bylaw Amendment (storage of RVs on streets and boulevards) • CS2017-065 Boundary extension application for Lot 20 and letters to other lot owners • CS2017-093 Ticket Bylaw and other bylaw amendments • Forum for developers |
| CE 2017-090 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Continue to contract out the provision of the collection of solid waste, organics and recyclables. 2. Direct staff to prepare a RFP for the supply of solid waste collection services over a five year term, with an option to renew, commencing on October 1, 2018 and the Request for Proposal (RFP) be open to automated collection, manual collection or a combination of collection methods. |
| CE 2017-091 | That Council rise at 6:21 p.m. without report. |
| CE 2017-092 | That this Closed Meeting of Council adjourn at 6:22 p.m. |

May 1, 2017

| Resolution | ResolutionDetails |
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| CE 2017-093 | <p>That Council approve the agenda for this Closed Meeting of Council for May 1, 2017 as amended by the following addition:</p> <ul style="list-style-type: none"> • Item 5.1., St. John's Anglican Church |
| CE 2017-094 | That Council approve the minutes of the Closed Meeting of Council held April 3, 2017, as amended to show Councillor Arnett's opposition to Resolution CE 2016-087 and all related resolutions. |
| CE 2017-095 | That Council approve the minutes of the Closed Meeting of Council held April 10, 2017. |
| CE 2017-096 | That Council direct staff to set up a tour and dinner with Lyackson Chief and Council , pending confirmation from Stz'uminus First Nation. |
| CE 2017-097 | That Council rise at 6:48 p.m. without report. |
| CE 2017- | That this Closed Meeting of Council adjourn at 6:48 p.m. |

| Resolution | ResolutionDetails |
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May 8, 2017

| Resolution | ResolutionDetails |
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| CE 2017-099 | That Council approve the agenda for this Closed Meeting of Council for May 8, 2017. |
| CE 2017-100 | That Council rise at 6:21 p.m. without report. |
| CE 2017-101 | That this Closed Meeting of Council adjourn at 6:21 p.m. |

June 5, 2017

| Resolution | ResolutionDetails |
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| CE 2017-102 | That Council approve the agenda for this Closed Meeting of Council for June 5, 2017 as amended by the following additions: <ul style="list-style-type: none"> • Item 3.2., Ryan Place Green Space • Item 4.2, 900 Russell Road |
| CE 2017-103 | That Council approve construction of a double channel enclosed bio-solids composting facility with bio-filter, for an estimated cost of \$1,871,459, subject to staff confirming costs based on receipt of actual plans. |
| CE 2017-108 | That Council direct staff to develop terms of reference for a Waterfront Area Plan project leadership committee, to be comprised of three elected officials from each of the Town of Ladysmith and Stz'uminus First Nation, as well as two citizen members. |
| CE 2017-109 | That Council direct staff to notify the Ministry of Forests, Lands and Natural Resources Operations that at this time it does not wish to pursue the dedication of a realigned Thicke Road. |
| CE 2017-110 | That Council direct staff to list the Town-owned property at 674 Farrell Road as an exclusive listing with Lorne Gait and Jill Dashwood of Royal LePage Nanaimo Realty, with an asking price of \$200,000. Motion carried. OPPOSED: Councillor Paterson |
| CE 2017-111 | That Council: <ol style="list-style-type: none"> 1. Direct the Mayor and Corporate Officer to execute a lease agreement with Active Solutions for the use of the vacant space at Frank Jameson Community Centre for a term of three years, with two one-year options to renew; 2. Direct staff to give notice of the Town's intent to lease space at the Frank Jameson Community Centre in accordance with the Community Charter; 3. Authorize the use of up to \$12,000 in gas tax funds to complete the capital |

| Resolution | ResolutionDetails |
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| | improvements required to expand the fitness centre space, and amend the 2017-2021 Financial Plan accordingly. Motion carried. |
| CE 2017-112 | That Council direct staff return to Council with options for the disposition of the Ryan Place Green Space. |
| CE 2017-113 | That this closed meeting of Council recess at 6:42 p.m. and that it reconvene following the regular Council meeting. |
| CE 2017-114 | <p>That Council</p> <ol style="list-style-type: none"> 1. Accept the -offer from Minfra Holdings to purchase the Town-owned property at 900 Russell Road for the amount of \$1,801,000, subject to the following: <ul style="list-style-type: none"> • Removal of the purchaser’s due diligence condition. • The purchaser agreeing to a covenant on title to reserve a single parcel of 1.4 acres of parkland generally as outlined in the lot configuration dated June 5, 2011 with pedestrian access from Russell Road and Craig Road. • The purchaser agreeing to provide access to the open space parkland to the south and west of the property at 900 Russell Road. 2. That the same offer be made in response to the offer from Lumin Wei should Minfra Holdings not accept the counter-offer from the Town of Ladysmith. <p>OPPOSED: Councillor Arnett</p> |
| CE 2017-115 | <p>That Council rise at 10:36 p.m. with report on the following:</p> <ul style="list-style-type: none"> • Resolution CE 2017-103, that Council approve construction of a double channel enclosed bio-solids composting facility with bio-filter, for an estimated cost of \$1,871,459, subject to staff confirming costs based on receipt of actual plans. • Resolution CE 2017-109, that Council direct staff to notify the Ministry of Forests, Lands and Natural Resources Operations that at this time it does not wish to pursue the dedication of a realigned Thicke Road. • Resolution CE 2017-110, that Council direct staff to list the Town-owned property at 674 Farrell Road as an exclusive listing with Lorne Gait and Jill Dashwood of Royal LePage Nanaimo Realty, with an asking price of \$200,000. (Councillor Paterson opposed) • Resolution CE 2017-111, that Council: <ul style="list-style-type: none"> o Direct the Mayor and Corporate Officer to execute a lease agreement with Active Solutions for the use of the vacant space at Frank Jameson Community Centre for a term of three years, with two one-year options to renew; o Direct staff to give notice of the Town’s intent to lease space at the Frank Jameson Community Centre in accordance with the Community Charter; o Authorize the use of up to \$12,000 in gas tax funds to complete the capital |

| Resolution | ResolutionDetails |
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| | improvements required to expand the fitness centre space, and amend the 2017-2021 Financial Plan accordingly. <ul style="list-style-type: none"> • Resolution CE 2017-114, that Council has accepted an offer to purchase the Town-owned property at 900 Russell Road once Council's conditions have been met and the deposit has been received. (Councillor Arnett opposed) |
| CE 2017-116 | That this Closed Meeting of Council adjourn at 10:36 p.m. |

June 12, 2017

| Resolution | ResolutionDetails |
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| CE 2017-117 | That Council approve the agenda for this Closed Meeting of Council for June 12, 2017 as amended by the following addition: <ul style="list-style-type: none"> • Item 3.1., Zack's Lounge |
| CE 2017-118 | That Council add the Ladysmith Golf Course culvert bridge to the 2018 budget deliberations. |
| CE 2017-119 | That this closed meeting of Council recess at 6:23 and that it reconvene following the Municipal Services Committee meeting. |
| CE 2017-120 | That Council rise at 8:01 p.m. without report. |
| CE 2017-121 | That this Closed Meeting of Council adjourn at 8:01 p.m. |

June 19, 2017

| Resolution | ResolutionDetails |
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| CE 2017-122 | That Council approve the agenda for this Closed Meeting of Council for June 19, 2017. |
| CE 2017-123 | That Council approve the minutes of the Closed Meeting of Council held May 1, 2017 as amended. |
| CE 2017-124 | That Council approve the minutes of the Closed Meeting of Council held May 8, 2017. |
| CE 2017-125 | That Council approve the minutes of the Closed Meeting of Council held June 5, 2017. |
| CE 2017-126 | RATIFICATION OF Resolution CE 2017-112 That Council add the Ladysmith Golf Course culvert bridge to the 2018 budget deliberations. |
| CE 2017-127 | That Council rise at 6:33p.m. with report on the following item: Resolution CE 2017 – 112 |

| Resolution | ResolutionDetails |
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| | That Council add the Ladysmith Golf Course culvert bridge to the 2018 budget deliberations. |
| CE 2017-128 | That this Closed Meeting of Council adjourn at 6:33 p.m. |

June 27, 2017

| Resolution | ResolutionDetails |
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| CE 2017-129 | That Council approve the agenda for this Closed Meeting of Council for June 27, 2017. |
| CE 2017-130 | That Council approve the minutes of the Closed Meeting of Council held June 12, 2017. |
| CE 2017-131 | That Council approve the minutes of the Closed Meeting of Council held June 19, 2017. |
| CE 2017-132 | That Council direct staff to bring the City Hall Space Requirements and Funding Strategy back to the July 17th Closed Meeting of Council with the following items noted: <ol style="list-style-type: none"> 1. Potential partnership 2. Direct award options 3. Debt servicing limits, with consideration of all other current and upcoming capital projects 4. Accommodating additional staff in the Council office for the interim 5. Use of the Seniors' Centre for Council meetings in the interim 6. Comparisons with municipal building costs in other communities |
| CE 2017-133 | That Council rise without report. |
| CE 2017-134 | That this Closed Meeting of Council adjourn at 6:13 p.m. |

July 10, 2017

| Resolution | ResolutionDetails |
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| CE 2017-135 | That Council approve the agenda for this Closed Meeting of Council for July 10, 2017 as amended by the following addition: <ul style="list-style-type: none"> • Waterfront Area Plan Update |
| CE 2017-136 | That Council approve the minutes of the Closed Meeting of Council held June 27, 2017. |
| CE 2017-137 | That Council request staff to provide a progress report on due diligence, development opportunities and project readiness related to the new Waterfront Area Plan as previously directed by Council in resolution CE 2017-089. |
| CE 2017- | That Council rise without report. |

| Resolution | ResolutionDetails |
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| 138 | |
| CE 2017-139 | That this Closed Meeting of Council adjourn at 6:26 p.m. |

July 17, 2017

| Resolution | ResolutionDetails |
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| CE 2017-140 | That Council approve the agenda for this Closed Meeting of Council for July 17, 2017 as amended by the following addition: <ul style="list-style-type: none"> • Bio-Solids Facility Construction Contract • Habitat for Humanity |
| CE 2017-141 | That Council approve the minutes of the Closed Meeting of Council held July 10, 2017. |
| CE 2017-142 | That Council: <ol style="list-style-type: none"> 1. Direct staff to proceed with drafting a contract with Mid Valley Manufacturing Ltd, with the understanding that: <ol style="list-style-type: none"> a. The contract appoints Mid Valley Contracting as the General Contractor; b. The contract will not include any bonding; and c. The contract will require that the Town pay directly to the subcontractors on approval of Mid Valley Manufacturing Ltd. 2. Is aware of the potential risks of proceeding with a company that cannot obtain bonding. |
| CE 2017-144 | That Council: <ol style="list-style-type: none"> [...] 2. Receive the staff report providing an update on the waterfront lands and Waterfront Area Plan for information. |
| CE 2017-145 | That Council rise at 6:43 p.m. without report. |
| CE 2017-146 | That this Closed Meeting of Council adjourn at 6:43 p.m. |

July 31, 2017

| Resolution | ResolutionDetails |
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| CE 2017-147 | That Council approve the agenda for this Closed Meeting of Council for July 31, 2017. |
| CE 2017-150 | That Council rise at 7:25 p.m. without report. |
| CE 2017-151 | That this Closed Meeting of Council adjourn at 7:25 p.m. |

August 21, 2017

| Resolution | ResolutionDetails |
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| CE 2017-152 | That Council approve the agenda for this Closed Meeting of Council for August 21, 2017 as amended by the following addition(s): <ul style="list-style-type: none"> • Item 4.1., Community Citizen Recognition |
| CE 2017-153 | That Council consider separately each recommendation from the report "Waterfront Lands: Subdivision of Lot 4 to Create the Jewel and Parkland Considerations." |
| CE 2017-154 | That Council direct staff to seek the discharge by the Province of BC (Her Majesty) of EB15402 (restrictive covenant) from the title of the Lot 4 as part of the subdivision of Lot 4 to create the Jewel. |
| CE 2017-155 | That Council direct staff to instruct legal counsel to discharge EL8116 (access easement for Lot 1, Plan VIP64405) from the title of the Jewel as part of the subdivision of Lot 4 and that the Mayor and Corporate Officer be authorized to sign the discharge document. |
| CE 2017-156 | That Council, with respect to the subdivision of Lot 4 to create the parcel known as the Jewel, direct staff to continue to work with the BC land surveyor to: (a) maintain the existing eastern parcel boundary of the Jewel with Transfer Beach Park and (b) establish a 10 meter buffer from the property line to protect existing trees. |
| CE 2017-157 | That Council refer the matter of the seasonal watercourse on Lot 4 and storm drainage, including during significant storm events, to staff for review and recommendations. OPPOSED: Councillor Arnett |
| CE 2017-158 | That Council direct staff to discuss with the Island Corridor Foundation the possibility of locating the potential new road on the rail corridor property . |
| CE 2017-159 | That Council refer the following recommendation to a future meeting of Council once Council has reviewed results of a traffic study: 1. Instruct legal counsel to prepare a s. 219 covenant to be registered on the title of the Jewel parcel to require a 15.5m local road dedication along the western property boundary with the E&N rail corridor and road construction to municipal standards or equivalent cash payment (by development phase) in order to implement the new road concept in this area as illustrated in the Waterfront Concept Plan. |
| CE 2017-160 | AMENDED BY RESOLUTION CE 2017-161 That Council direct staff to amend the Financial Plan by allocating \$75,000 from the Real Property Reserve for the fees and consulting services required to support the subdivision and rezoning applications for the Jewel. ORIGINAL MOTION CARRIED |

| Resolution | ResolutionDetails |
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| CE 2017-161 | <p>AMENDS RESOLUTION CE 2017-160</p> <p>That Resolution CE 2017-160 be amended to read as follows:</p> <p>That Council direct staff to amend the Financial Plan by allocating \$90,000 from the Real Property Reserve for the fees and consulting services required to support the subdivision and rezoning applications for the Jewel.</p> <p>AMENDING MOTION DEFEATED</p> <p>OPPOSED: Councillor Friesenhan, Councillor Fradin, Councillor Arnett, Councillor Henderson, Mayor Stone</p> <p>ORIGINAL MOTION CARRIED</p> |
| CE 2017-162 | <p>That Council confirm that new items assigned to the Director of Development Services at tonight's meeting are to be undertaken in priority to the following projects:</p> <ul style="list-style-type: none"> • Building Department - forms and checklists • Coach houses outside of downtown <p>MOTION SUPERSEDED BY REFERRAL MOTION CE 2017-163</p> |
| CE 2017-163 | <p>*MOTION TO REFER*</p> <p>That Council refer to an upcoming meeting of Council consideration of whether new items assigned to the Director of Development Services at tonight's meeting are to be undertaken in priority to the following projects:</p> <ul style="list-style-type: none"> • Building Department forms and checklists • Coach houses outside of downtown |
| CE 2017-164 | <p>That this closed meeting of Council recess at 6:57 p.m. and that it reconvene following the Regular Council meeting</p> |
| CE 2017-165 | <p>That Council appoint the following individuals to the Advisory Design panel for two-year terms ending June 30, 2019:</p> <ul style="list-style-type: none"> • Advisory Design Panel - 3 vacancies <p>Lorne Raymond Shaw new application Lacey McRae Williams new application Michelle Munro new application</p> |
| CE 2017-166 | <p>That Council appoint the following individual to the Advisory Planning Commission for two-year terms ending June 30, 2019:</p> <ul style="list-style-type: none"> • Advisory Planning Commission - 1 vacancy <p>Duncan Brian McLaurin existing member</p> |
| CE 2017-167 | <p>That Council appoint the following individuals to the Heritage Revitalization Advisory Commission for two-year terms ending June 30, 2019:</p> <ul style="list-style-type: none"> • Heritage Revitalization Advisory Commission - 2 vacancies <p>Marnie Craig existing member Bernardien Knol new application</p> |

| Resolution | ResolutionDetails |
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| CE 2017-169 | That Council not pursue disposition of the designated park land between Ryan Place, Bertram Place and Arbutus Crescent. |
| CE 2017-171 | That Council refer the matter of Community Citizen Recognition to the next meeting for discussion. |
| CE 2017-172 | <p>That Council rise at 8:43 p.m. with report on the following: That Council rise at 8:43 p.m. with report on the following: Council made the following appointments to Town Commissions and Committees for two-year terms ending June 30, 2019:</p> <ul style="list-style-type: none"> • Advisory Design Panel - 3 vacancies <p>Lorrne Raymond Shaw new application Lacey McRae Williams new application Michelle Munro new application</p> <ul style="list-style-type: none"> • Advisory Planning Commission - 1 vacancy <p>Duncan Brian McLaurin existing member</p> <ul style="list-style-type: none"> • Heritage Revitalization Advisory Commission - 2 vacancies <p>Marnie Craig existing member Bernardien Knol new application</p> |
| CE 2017-173 | That this Closed Meeting of Council adjourn at 8:44 p.m. |

September 11, 2017

| Resolution | ResolutionDetails |
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| CE 2017-174 | <p>That Council approve the agenda for this Closed Meeting of Council for September 11, 2017 as amended by the following addition:</p> <ul style="list-style-type: none"> • Item 4.1., Funding for Council to Council dinner |
| CE 2017-175 | <p>That Council approve the minutes for the following meetings:</p> <ul style="list-style-type: none"> • the July 17, 2017 Closed Session of Council • the July 31, 2017 Closed Session of Council • the August 21, 2017 Closed Session of Council |
| CE 2017-176 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the Waterfront Lands update from the Director of Development Services dated September 11, 2017 for information. 2. Waive the purchasing policy for the direct award of the Lot 5 Appraisal Update to Grover, Elliott & Co. Ltd. (Larry Dybvig) and the Lot 5 Phase 1 Preliminary Site Investigation Update to Tetra Tech EBA Engineering |

| Resolution | ResolutionDetails |
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| | <p>Consultants Ltd.</p> <p>3. Direct staff to send a letter to the owners of Lot 5 stating that the Town intends to acquire Lot 5 and the public will be so advised.</p> |
| CE 2017-180 | <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the five year agreement with Catalyst Paper Corporation for the disposal of the Town's bio-solids at the rate of \$1,100 per bone dry tonne; and 2. Authorize the Mayor and Corporate Officer to sign the agreement. |
| CE 2017-181 | <p>That Council direct staff to allocate \$400 from the public relations budget to fund an informal dinner with the Stz'uminus First Nation Council, and to amend the financial plan accordingly if required.</p> |
| CE 2017-182 | <p>That Council rise at 6:26p.m. with report on the following: Resolution CE 2017-180</p> <p>That Council:</p> <ol style="list-style-type: none"> 1. Approve the five year agreement with Catalyst Paper Corporation for the disposal of the Town's bio-solids at the rate of \$1,100 per bone dry tonne; and 2. Authorize the Mayor and Corporate Officer to sign the agreement. |
| CE 2017-183 | <p>That this Closed Meeting of Council adjourn at 6:27 p.m.</p> |

September 18, 2017

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2017-185 | <p>That Council offer \$26,500 for the purchase of Lot 2, Block 1399, Oyster District, Plan VIP7559 from 1399 Developments, Inc.</p> |
| CE 2017-186 | <p>That Council offer \$15,000 for the purchase of Lot 2, Block 1399, Oyster District, Plan VIP7559 from 1399 Developments, Inc.</p> |
| CE 2017-187 | <p>That this closed meeting of Council recess at 6:47 p.m. and that it reconvene following the Regular Council meeting.</p> |
| CE 2017-188 | <p>That Council authorize the Town's bargaining representatives to negotiate with CUPE local 401 for:</p> <ol style="list-style-type: none"> 1. A Collective Agreement with a minimum four year term, and 2. An overall compensation package not to exceed a total of \$905,000 over the four year term |
| CE 2017-190 | <p>That Council rise at 9:10 p.m. with report on the following item from the September 11th closed Council meeting :</p> <ul style="list-style-type: none"> • Resolution CE 2017-176 <p>That Council:</p> <ol style="list-style-type: none"> 1. Receive the Waterfront Lands update from the Director of Development Services dated September 11, 2017 for information. |

| Resolution | ResolutionDetails |
|-------------|---|
| | <p>2. Waive the purchasing policy for the direct award of the Lot 5 Appraisal Update to Grover, Elliott & Co. Ltd. (Larry Dybvig) and the Lot 5 Phase 1 Preliminary Site Investigation Update to Tetra Tech EBA Engineering Consultants Ltd.</p> <p>3. Direct staff to send a letter to the owners of Lot 5 stating that the Town intends to acquire Lot 5 and the public will be so advised.</p> |
| CE 2017-191 | That this Closed Meeting of Council adjourn at 9:11 p.m. |

October 3, 2017

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2017-192 | That Council approve the agenda for this Closed Meeting of Council for October 3, 2017. |
| CE 2017-193 | That Council approve the minutes for the following meetings: <ul style="list-style-type: none"> • the September 11, 2017 Closed Session of Council • the September 18, 2017 Closed Session of Council |
| CE 2017-195 | That this closed meeting of Council recess at 6:48 p.m. and that it reconvene following the Regular Council meeting. |
| CE 2017-196 | That Council rise at 9:28 p.m. without report. |
| CE 2017-197 | That this Closed Meeting of Council adjourn at 9:29 p.m. |

October 16, 2017

| Resolution | ResolutionDetails |
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| CE 2017-198 | That Council approve the agenda for this Closed Meeting of Council for October 16, 2017 as amended by the following additions and change of order: <ul style="list-style-type: none"> • Change Item 4.3., "Council/CAO Discussion" to Item 4.5. • Add item 4.3., "Honours and Awards" • Add item 4.4., "Outcome of Conversation with Dan Zacharias" |
| CE 2017-199 | That Council approve the minutes of the Closed Meeting of Council held October 3, 2017. |
| CE 2017-200 | That Council direct staff to continue discussions with School District 68 regarding future school facilities planning in Ladysmith. |
| CE 2017-201 | That Council authorize the Town of Ladysmith to enter into a five-year agreement with PerfectMind to provide recreation management software, with the understanding that funding will be allocated through the 2018 budget process. |

| Resolution | ResolutionDetails |
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| CE 2017-202 | That Council direct staff to bring amendments to the Real Property Reserve as a source of funding for the implementation of the Waterfront Area Plan to an open meeting for consideration. |
| CE 2017-203 | That Council refer Waterfront implementation, including a higher level service request reporting to the CAO's office, to budget discussions for consideration of early approval. |
| CE 2017-204 | <p>That Council endorse the following Development Services work plan recommendations:</p> <p>Waterfront Area Plan - Director will continue on this project with public engagement scheduled for Oct & Nov, 2017.</p> <p>Statutory process Nov 2017 to March 2018.</p> <p>Waterfront Area Plan land use approvals (OCP, Jewel rezoning, subdivision, studies, agreements) - Director will continue on this project with Jewel rezoning potentially by March 2018 and concurrent studies to support subdivision and comprehensive development covenant.</p> <p>Building bylaw and processes - Director will continue with review of administrative matters to identify ways to streamline the application and inspection process by being clear on the steps in the process and the related requirements. The MIA core building bylaw is expected in November and new bylaws from other communities are being reviewed for best practices.</p> <p>Forums with developers - Director to lead the project with assistance from Senior Planner and Executive Liaison.</p> <p>This project is scheduled for Q1, 2018.</p> <p>DCC - The Director is part of the staff team working on this project.</p> <p>Amendment to Streets and Traffic Bylaw & Ticket Bylaw, Bylaw Officer Bylaw and consequential amendments - The completion of two bylaw projects has been re-assigned to the Legislative Services Department (with the support of Bylaw Services as subject matter experts) by end of year Q4, 2017.</p> <p>Boundary Extension in south Ladysmith - Director to complete the application to the Province by the end of year Q4, 2017.</p> <p>Review of coach houses outside of the downtown - Senior Planner to lead the project.</p> <p>Budget for communication and graphic support included in DS operations budget for 2018.</p> <p>Communications and Engagement Specialist to assist. This project is scheduled for Q1-2, 2018.</p> <p>Waterfront Area Plan partnership with Stz'uminus First Nation - Higher level service request for WAP implementation reporting to the CAO's office. New Position to focus on partnership, marketing, funding and other investments:</p> <ul style="list-style-type: none"> • resources in 2018 and future years - project manager / legal services /engineering /grant writer • discussion with SFN Council and likely meetings of the NSC (or another |

| Resolution | ResolutionDetails |
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| | <p>joint committee) to work through the details. Waterfront Area Plan storm drainage study - Included in higher level service request (WAP implementation). OPPOSED: Councillor Friesenhan</p> |
| CE 2017-205 | <p>That Council direct staff to refer the issue of AirBnB businesses, particularly those that involve the use of carriage houses, to the next Municipal Services Committee meeting agenda.</p> |
| CE 2017-206 | <p>That Council direct staff to refer the issue of honours, awards, and volunteer appreciation to the next Municipal Services Committee meeting agenda.</p> |
| CE 2017-207 | <p>That this closed meeting of Council recess at 6:51 p.m. and that it reconvene following the Regular Council meeting.</p> |
| CE 2017-208 | <p>That Council authorize staff to refund building permit fees to Dan Zacharias.</p> |
| CE 2017-209 | <p>That Council rise at 9:46 p.m. with report on the following:</p> <ul style="list-style-type: none"> • Resolution CE 2017-201 That Council authorize the Town of Ladysmith to enter into a five-year agreement with PerfectMind to provide recreation management software, with the understanding that funding will be allocated through the 2018 budget process. • Resolution CE 2017-202 That Council direct staff to bring amendments to the Real Property Reserve as a source of funding for the implementation of the Waterfront Area Plan to an open meeting for consideration. • Resolution CE 2017-203 That Council refer Waterfront implementation, including a higher level service request reporting to the CAO's office, to budget discussions for consideration of early approval. • Resolution CE 2017-204 That Council endorse the following Development Services work plan recommendations: Waterfront Area Plan - Director will continue on this project with public engagement scheduled for Oct & Nov, 2017. Statutory process Nov 2017 to March 2018. Waterfront Area Plan land use approvals (OCP, Jewel rezoning, subdivision, studies, agreements) - Director will continue on this project with Jewel rezoning potentially by March 2018 and concurrent studies to support subdivision and comprehensive development covenant. Building bylaw and processes - Director will continue with review of administrative matters to identify ways to streamline the application and |

| Resolution | ResolutionDetails |
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| | <p>inspection process by being clear on the steps in the process and the related requirements. The MIA core building bylaw is expected in November and new bylaws from other communities are being reviewed for best practices.</p> <p>Forums with developers - Director to lead the project with assistance from Senior Planner and Executive Liaison.</p> <p>This project is scheduled for Q1, 2018.</p> <p>DCC - The Director is part of the staff team working on this project.</p> <p>Amendment to Streets and Traffic Bylaw & Ticket Bylaw, Bylaw Officer Bylaw and consequential amendments - The completion of two bylaw projects has been re-assigned to the Legislative Services Department (with the support of Bylaw Services as subject matter experts) by end of year Q4, 2017.</p> <p>Boundary Extension in south Ladysmith - Director to complete the application to the Province by the end of year Q4, 2017.</p> <p>Review of coach houses outside of the downtown - Senior Planner to lead the project.</p> <p>Budget for communication and graphic support included in DS operations budget for 2018.</p> <p>Communications and Engagement Specialist to assist. This project is scheduled for Q1-2, 2018.</p> <p>Waterfront Area Plan partnership with Stz'uminus First Nation - Higher level service request for WAP implementation reporting to the CAO's office. New Position to focus on partnership, marketing, funding and other investments:</p> <ul style="list-style-type: none"> • resources in 2018 and future years - project manager / legal services /engineering /grant writer • discussion with SFN Council and likely meetings of the NSC (or another joint committee) to work through the details. <p>Waterfront Area Plan storm drainage study - Included in higher level service request (WAP implementation).</p> <p>OPPOSED: Councillor Friesenhan</p> |
| CE 2017-210 | That this Closed Meeting of Council adourn at 9:47 p.m. |

November 20, 2017

| Resolution | Resolution Details |
|-------------|---|
| CE 2017-211 | <p>That Council approve the agenda for this Closed Meeting of Council for November 20, 2017 as amended by the following addition:</p> <ul style="list-style-type: none"> • Add item 6.2., "Canada 150 Gift Presentation" |
| CE 2017-212 | That Council approve the minutes for the October 16, 2017 Closed Session of Council. |
| CE 2017-213 | That Council refer discussion with staff of the Boydell proposal for a possible add-on treatment at the waste water treatment plant to later in the meeting. |

| Resolution | Resolution Details |
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| CE 2017-214 | That Council confirm the exempt staff salary increase based on Council's previous direction (Resolution #CE 2016-221) of a cost of living salary increase of 1.27% retroactive to July 1, 2017. |
| CE 2017-215 | That Council refer discussion of the Exempt Staff Compensation Policy to the November 27th Closed meeting of Council. |
| CE 2017-216 | That this closed meeting of Council recess at 6:44 p.m. and that it reconvene following the Regular Council meeting. |
| CE 2017-217 | That Council: 1. Approve the renewal of the lease agreement with land owner Paul Jorjorian for the use of 17 and 25 Roberts Street as a municipal parking lot for a period of three (3) years at a rate of \$675 per month in 2018, \$700 per month in 2019, and \$725 per month in 2020, plus applicable taxes; and 2. Authorize the Mayor and Corporate Officer to execute the agreement. |
| CE 2017-219 | That Council: 1. Support in principle a proposal to negotiate with the Ladysmith Chamber of Commerce for the Chamber to carry out tourism promotion on behalf of the Town; and 2. Appoint the mayor to work with staff and Chamber of Commerce representatives on a proposed tourism service agreement. |
| CE 2017-220 | That Council direct staff to begin negotiations with the property owner regarding the potential purchase of the property to the east of the Town's bio-solids composting facility on Thicke Road. OPPOSED: Councillor Henderson |
| CE 2017-221 | That Council direct staff to consult with the Town's Waste Water Treatment Plant engineers regarding the Boydel proposal to install their technology at the plant, and report back to Council at a November 27th Closed Session . |
| CE 2017-222 | That Council direct staff to buy gifts for the Canada 150 Canoe erection ceremony at Transfer Beach for the members of Stz'uminus First Nation involved in the project, pending consultation with Stz'uminus elders to follow protocol. |
| CE 2017-223 | That Council rise at 9:27 p.m. with report on the following: • Resolution CE 2017-214 That Council: 1. Support in principle a proposal to negotiate with the Ladysmith Chamber of Commerce for the Chamber to carry out tourism promotion on behalf of the Town; and 2. Appoint the mayor to work with staff and Chamber of Commerce representatives on a proposed tourism service agreement. • Resolution CE 2017-208 That Council authorize staff to refund building permit fees to Dan Zacharias. |

| Resolution | Resolution Details |
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| CE 2017-224 | That this Closed Meeting of Council adjourn at 9:28 p.m. |

November 27, 2017

| Resolution | Resolution Details |
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| CE 2017-225 | That Council approve the agenda for this Closed Meeting of Council for November 27, 2017. |
| CE 2017-226 | That Council approve the minutes for the November 20, 2017 Closed Session of Council. |
| CE 2017-227 | That Council approve the Exempt Staff Compensation Policy. OPPOSED: Councillor Friesenhan |
| CE 2017-228 | That Council receive the Director of Infrastructure Services' verbal report on his consultation with the Town's Waste Water Treatment Plant engineers regarding the Boydell proposal to install their technology at the plant. |
| CE 2017-229 | That Council rise at 6:27 p.m. with report on the following: <ul style="list-style-type: none"> • Resolution CE 2017-222 That Council approve the Exempt Staff Compensation Policy. |
| CE 2017-230 | That this Closed Meeting of Council adjourn at 6:27 p.m. |

December 4, 2017

| Resolution | Resolution Details |
|-------------|--|
| CE 2017-231 | That Council approve the agenda for this Closed Meeting of Council for December 4, 2017. |
| CE 2017-232 | That Council approve the minutes for the November 27, 2017 Closed Session of Council. |
| CE 2017-233 | That Council direct staff to bring a report to the December 18, 2017 Council meeting if additional funding is required for the WAP Transportation Review and WAP Municipal Servicing Review and to include in this report direction for a fee proposal from the successful proponent for the Waterfront Area Plan Transportation Review to expand the scope to include a detailed Ludlow Road/TransCanada Highway traffic assessment, including existing and future driveways on Ludlow Road and the potential for a traffic circle at Ludlow Road and Rocky Creek Road. |
| CE 2017-234 | That Council rise at 5:06 p.m. without report. |
| CE 2017-235 | That this Closed Meeting of Council adjourn at 5:06 p.m. |

December 11, 2017

| Resolution | ResolutionDetails |
|-------------|--|
| CE 2017-236 | That Council approve the agenda for this Closed Meeting of Council for December 11, 2017. |
| CE 2017-237 | That Council approve the minutes for the December 4, 2017 Closed Session of Council. |
| CE 2017-238 | That the Mayor approach the Celebrations Society to discuss the Town assuming the management of the Citizen of the Year Award. |
| CE 2017-239 | That Council direct staff to investigate best practices regarding honours, awards and volunteer appreciation, and report back to Council. |
| CE 2017-240 | That Council host a volunteer appreciation barbeque or dinner before July 2018, with a budget of up to \$2000, to be included in the 2018-2022 Financial Plan. |
| CE 2017-241 | That Council rise at 5:37 p.m. without report. |

Dec 18, 2017

| Resolution | ResolutionDetails |
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| CE 2017-243 | That Council rise at 10:45 p.m. without report. |
| CE 2017-244 | That this Closed Meeting of Council adjourn at 10:45 p.m. |

January 8, 2018

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2018-001 | That Council approve the agenda for this closed Session of Council for Monday, January 8, 2018. |
| CE 2018-002 | That Council rise at 9:20 p.m. without report. |
| CE 2018-003 | That this Closed Meeting of Council adjourn at 9:21 p.m. |

January 15, 2018

| Resolution | ResolutionDetails |
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| CE 2018-004 | That Council approve the agenda for this closed Session of Council for Monday, January 15, 2018. |
| CE 2018-005 | That Council approve the minutes for the December 11, 2017, December 18, 2017 and January 8, 2018 Closed Sessions of Council. |
| CE 2018-006 | That Council refer the Waterfront Area Plan implementation process matters under discussion as outlined in the report from the Chief Administrative Officer dated January 15, 2018 to the Waterfront Area Plan Leadership |

| Resolution | ResolutionDetails |
|-------------|--|
| | Committee. |
| CE 2018-007 | That Council direct staff to: 1. Cancel Tender # 2017 PRC-07 and issue a new tender for work to create increased parking at the Aggie Hall site only; 2. Consider options for ecofriendly and/or permeable design and materials; and 3. Continue with the installation of a new playground. |
| CE 2018-008 | That Council rise at 6:50 p.m. with report on the following: • Resolution CE 2018 -007 That Council direct staff to: 1. Cancel Tender # 2017 PRC-07 and issue a new tender for work to create increased parking at the Aggie Hall site only; 2. Consider options for ecofriendly and/or permeable design and materials; and 3. Continue with the installation of a new playground. |
| CE 2018-009 | That this Closed Meeting of Council adjourn at 6:51 p.m. |

January 16, 2018

| Resolution | ResolutionDetails |
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| CE 2018-010 | That Council approve the agenda for this closed Session of Council. |
| CE 2018-011 | That Council rise at 9:20 p.m. without report. |
| CE 2018-012 | That this Closed Meeting of Council adjourn at 9:21 p.m. |

February 13, 2018

| Resolution | ResolutionDetails |
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| CE 2018-013 | That Council approve the agenda for this closed Session of Council for Tuesday, February 13, 2018 as amended by the following: • Correct minor clerical errors in the agenda package |
| CE 2018-014 | That Council approve the minutes for the January 15, 2018 Closed Session of Council. |
| CE 2018-015 | That Council approve the minutes for the January 16, 2018 Closed Session of Council. |
| CE 2018-016 | That Council approve the recommendation as presented in the staff report prepared by the Manager of Human Resources dated February 6, 2018. Motion carried. OPPOSED: Councillor Arnett |
| CE 2018-017 | That Council endorse the final draft Waterfront Area Plan, including the Implementation Projects, by: |

| Resolution | ResolutionDetails |
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| | <p>a. Taking it to Public Hearing, b. Inviting the Stz'uminus Chief and Council to participate in the public hearing process, and c. Including specific language in the plan to provide flexibility in implementation timing</p> |
| CE 2018-018 | <p>That Council: a. Establish a new Waterfront Implementation Project Leadership Committee (to replace the current Project Leadership Committee) in accordance with Community Charter s. 142 to be comprised of three members of Stz'uminus Council and three members of Town Council, with members of the communities as determined by the Committee to serve in an ex-officio capacity from time to time, and b. Task the Waterfront Implementation Project Leadership Committee with developing terms of reference for the consideration and endorsement of both Councils.</p> |
| CE 2018-019 | <p>That Council appoint Chief Elliott, Mayor Stone and Councillors Peter Seymour, Anne Jack, Joe Friesenhan and Rob Hutchins to the Waterfront Implementation Project Leadership Committee.</p> |
| CE 2018-021 | <p>That the joint Town of Ladysmith / Stz'uminus First Nation application to the province of B.C. for lease of DL 2059 be assigned to the Waterfront Area Plan Implementation Project Leadership Committee to expedite.</p> |
| CE 2018-022 | <p>That Council refer consideration of the following items to the first meeting of the new Waterfront Implementation Project Leadership Committee: a. Endorse the Project Manager, Waterfront Area Implementation job description, b. Recommend that the Town proceed with the hiring to support the communities in implementing the Waterfront Area Plan, and c. Support a budget for implementation items.</p> |
| CE 2018-024 | <p>That Council rise at 6:48 p.m. with report on agenda item 4.1, pending confirmation from Stz'uminus First Nation that its Council has reviewed and endorsed the recommendations from the Waterfront Area Plan Leadership Committee.</p> |
| CE 2018-025 | <p>That this Closed Meeting of Council adjourn at 6:49 p.m.</p> |

March 5, 2018

| Resolution | ResolutionDetails |
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| CE 2018-026 | <p>That Council approve the agenda for this Closed Session of Council for Monday, March 5, 2018 as amended by the following additions: • Item 3.2., "Clarifying Process with Committee Chairs"</p> |

| Resolution | ResolutionDetails |
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| | <ul style="list-style-type: none"> • Item 3.3., “Protocol Considerations Learned from the Vancouver Island Regional Board Elder Program” • [...] |
| CE 2018-027 | That Council approve the minutes for the February 13, 2018 Closed Session of Council. |
| CE 2018-028 | That Council rise at 6:48 p.m. without report. |
| CE 2018-029 | That this Closed Meeting of Council adjourn at 6:49 p.m. |

March 12, 2018

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2018-030 | That Council approve the agenda for this Closed Session of Council for Monday, March 12, 2018. |
| CE 2018-031 | That Council approve the minutes for the March 5, 2018 Closed Session of Council as amended. |
| CE 2018-032 | That, should it be determined that the Stz’uminus First Nation is not able to submit a joint application with the Town of Ladysmith to the Province of British Columbia for lease tenure on DL 2059, Council direct staff to submit an application on behalf of the Town. |
| CE 2018-033 | That Council defer discussion of agenda item 3.2 until after the presentation by the Ladysmith Maritime Society. |
| CE 2018-034 | That this Closed Session of Council recess at 6:28 p.m. and that it resume immediately following the Municipal Services Committee meeting. |
| CE 2018-036 | That the joint Town of Ladysmith/Stz’uminus First Nation application to the province of B.C. for lease of DL 2059 be referred to the Naut’sa Mawt Steering Committee. |
| CE 2018-037 | <p>That Council rise at 8:57 p.m. with report on the following items:</p> <ul style="list-style-type: none"> • Resolution CE 2018-017 -- That Council endorse the final draft Waterfront Area Plan, including the Implementation Projects, by: <ul style="list-style-type: none"> a. Taking it to Public Hearing, b. Inviting the Stz’uminus Chief and Council to participate in the public hearing process, and c. Including specific language in the plan to provide flexibility in implementation timing • Resolution CE 2018-018 -- That Council: <ul style="list-style-type: none"> a. Establish a new Waterfront Implementation Project Leadership Committee (to replace the current Project Leadership Committee) in accordance with Community Charter s. 142 to be comprised of three members of Stz’uminus Council and three members of Town Council, with |

| Resolution | ResolutionDetails |
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| | <p>members of the communities as determined by the Committee to serve in an ex-officio capacity from time to time, and</p> <p>b. Task the Waterfront Implementation Project Leadership Committee with developing terms of reference for the consideration and endorsement of both Councils.</p> <ul style="list-style-type: none"> • Resolution CE 2018-019 -- That Council appoint Chief Elliott, Mayor Stone and Councillors Peter Seymour, Anne Jack, Joe Friesenhan and Rob Hutchins to the Waterfront Implementation Project Leadership Committee. |
| CS 2018-038 | That this Closed Meeting of Council adjourn at 8:57 p.m. |

March 19, 2018

| Resolution | ResolutionDetails |
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| CE 2018-039 | <p>That Council approve the agenda for this Closed Session of Council for Monday, March 19, 2018, as amended by the following addition:</p> <ul style="list-style-type: none"> • Item 5.1., "Human Resources Matter Update" |
| CE 2018-040 | That Council approve the minutes for the March 12, 2018 Closed Session of Council. |
| CE 2018-044 | That Council rise at 6:47 p.m. without report. |

April 9, 2018

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2018-046 | <p>That Council approve the agenda for this Closed Session of Council for Monday, April 9, 2018, as amended by the following addition:</p> <ul style="list-style-type: none"> • Item 3.0., "Human Resources Matter Update" |
| CE 2018-047 | That Council approve the minutes for the March 19, 2018 Closed Session of Council. |
| CE 2018-049 | That Council rise at 5:50 p.m. without report. |
| CE 2018-050 | That this Closed Meeting of Council adjourn at 5:51 p.m. |

April 16, 2018

| Resolution | ResolutionDetails |
|-------------|---|
| CE 2018-051 | <p>That Council approve the agenda for this Closed Session of Council for Monday, April 16, 2018, as amended by the following addition:</p> <ul style="list-style-type: none"> • Item 2.2, "Human Rights Tribunal Claim" |
| CE 2018-052 | That Council rise at 6:46 p.m. without report. |

| Resolution | ResolutionDetails |
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| CE 2018-053 | That this Closed Meeting of Council adjourn at 6:46 p.m. |

May 7, 2018

| Resolution | ResolutionDetails |
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| CE 2018-054 | That Council approve the agenda for this Closed Session of Council for Monday, May 7, 2018, as amended by the following additions: <ul style="list-style-type: none"> • Item 4.5., “Property Tax verbal update” • Item 4.6., “Water Treatment Plant Tender verbal update” |
| CE 2018-055 | That Council approve the minutes for the April 9, 2018 Closed Session of Council. |
| CE 2018-056 | That Council approve the minutes for the April 16, 2018 Closed Session of Council. |
| CE 2018-057 | That Council inform the owner of the Town and Country Mobile Home Park that: <ol style="list-style-type: none"> 1. Council supports the sanitary sewer servicing study to consider servicing options from the Town’s Swettingham lift station to the Town and Country Mobile Home Park, but the cost for the study is the responsibility of the owner. 2. The Town is prepared to contribute a portion of the cost of the study to extend sewer service from the Farrell Road gravity feed manhole to Town and Country Mobile Home Park. |
| CE 2018-058 | That Council approve, as presented, the four-year package of general wage increases, language changes, letters of understanding and benefit enhancements resulting from the collective bargaining process between the Town of Ladysmith and Canadian Union of Public Employees (CUPE) Local 401. |
| CE 2018-059 | That the Mayor send a letter and/or contact the Celebrations Society personally to inquire whether the society would like to transfer the role of awarding the Citizen of the Year to the Town. |
| CE 2018-060 | That Council direct staff to draft a Commemoration Policy for Council’s consideration. |
| CE 2018-061 | That Council rise at 6:47 p.m. with report on the following items: <ul style="list-style-type: none"> • Resolution CE 2018-057 - That Council inform the owner of the Town and Country Mobile Home Park that: <ol style="list-style-type: none"> 1. Council supports the sanitary sewer servicing study to consider servicing options from the Town’s Swettingham lift station to the Town and Country Mobile Home Park, but the cost for the study is the responsibility of the owner. 2. The Town is prepared to contribute a portion of the cost of the study to extend sewer service from the Farrell Road gravity feed manhole to Town |

| Resolution | ResolutionDetails |
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| | <p>and Country Mobile Home Park.</p> <ul style="list-style-type: none"> • Resolution CE 2018-058 - That Council approve, as presented, the four-year package of general wage increases, language changes, letters of understanding and benefit enhancements resulting from the collective bargaining process between the Town of Ladysmith and Canadian Union of Public Employees (CUPE) Local 401. • Resolution CE 2018-059, when appropriate - That the Mayor send a letter and/or contact the Celebrations Society personally to inquire whether the society would like to transfer the role of awarding the Citizen of the Year to the Town • Resolution CE 2018-060 - That Council direct staff to draft a Commemoration Policy for Council's consideration. |
| CE 2018-062 | That this Closed Meeting of Council adjourn at 6:48 p.m. |

May 14, 2018

| Resolution | ResolutionDetails |
|-------------|--|
| CE 2018-063 | That Council approve the agenda for this Closed Session of Council for Monday, May 14, 2018. |
| CE 2018-065 | That Council rise at 6:07 p.m. without report. |
| CE 2018-066 | That this Closed Meeting of Council adjourn at 6:07 p.m. |

June 4, 2018

| Resolution | ResolutionDetails |
|-------------|--|
| CE 2018-067 | That Council approve the agenda for this Closed Session of Council for Monday, June 4, 2018. |
| CE 2018-069 | That Council rise at 6:25 p.m. without report. |
| CE 2018-070 | That this Closed Meeting of Council adjourn at 6:25 p.m. |

June 18, 2018

| Resolution | ResolutionDetails |
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| Resolution | ResolutionDetails |
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| CE 2018-071 | That Council approve the agenda for this Closed Session of Council for Monday, June 18, 2018. |
| CE 2018-072 | That Council approve the minutes for the May 7, May 14 and June 4, 2018 Closed Sessions of Council. |
| CE 2018-074 | That Council rise at 6:45 p.m. without report. |
| CE 2018-075 | That this Closed Meeting of Council adjourn at 6:45 p.m. |