

Facility Rental Request

Application Date: _____

We'll be in touch with you in the order of your queue for your booking date.

Applicant Information:					
Applicant Name:			Phone No:		
Organization (if applicable):			Society No:		
Civic Address:			Email:		
City/Province:			Postal Code:		
Event Information:					
Purpose of Rental:			Date(s) of Rental:		
Number of Participants / Spectators:			Time(s) of Rental:		
<i>*Special Events: Organizers must submit Special Event Application with Application.</i>					
Facilities Requested: (check all applicable)					
Frank Jameson Community Centre	☐ Gymnasium	☐ Meeting Room	☐ Program Room	☐ Rec Room	☐ Pool
Transfer Beach	☐ Amphitheatre	☐ Kinsmen Shelter	☐ Sportsman Shelter	☐ Electricity	
	☐ Horseshoe Pitch	☐ Upper Field	☐ Lower Field	☐ Park Permit	
Aggie Hall	☐ Hall		☐ Kitchen		☐ Sound System
Sports Fields	☐ Forrest Field	☐ ½ Forrest Field	☐ ½ Lights	☐ Full Lights	☐ Aggie Field 1
	☐ Holland Creek Field 1	☐ Holland Creek Field 2	☐ High Street Ball Field	☐ Davis Road Ball Field	☐ Aggie Field 2
Heart of the Hub (Machine Shop)		☐ The Junction (Multipurpose Room)		☐ Whistle Stop (Meeting Room)	
Additional Information:					
Office Use Only – Rental Response Information			Application Received Date:		
Facility Agreement #:		Staff Initial:		Date:	

Submit completed application by:

Email: bookings@ladysmith.ca

In-person: Frank Jameson Community Centre 810 – 6th Ave, Ladysmith

For more information 250.245.6424

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